

MAHOPAC CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING, **SEPTEMBER 11, 2007**
Lakeview Elementary School, 8:00 PM

MINUTES

1. CALL OF THE ROLL

PRESENT: Ralph Ankier, Sandra Calvi, Giulio Cefaloni, Rose Fabiano,
Patricia Greenwood-O'Keefe, John Malara, Penny Swift, Vinnie Trinchitella

ABSENT: William Hines

STAFF: Robert J. Reidy, Jr., Superintendent of Schools; Ass't. Superintendents: David Chapman, Business; Candace LaVigne, Student Services; Vincent Quartararo, Human Resources, Curriculum/Instruction and Dorothy Gilroy, District Clerk

OTHERS: Attorneys: Gus Mountanos, Christopher Kirby and Carolyn Przybylo

2. CONVENE: At 6:31 p.m. the board called the meeting to order and moved immediately to executive session, for the purpose of discussing a particular personnel issue.

Moved by Mrs. Fabiano, seconded by Mr. Ankier, carried unanimously.

At 8:03 p.m., the board returned to public session in the auditorium of the Lakeview Elementary School with the pledge of allegiance to the flag.

Moved by Mrs. Trinchitella, seconded by Mr. Cefaloni, carried unanimously.

Following the pledge of allegiance, President Swift asked for a moment of silence in memory of the tragic death of MHS student, Justin Wagner.

OTHERS: Approximately 25 people were in attendance.

3. RESIDENT COMMENTS ON AGENDA ITEMS ONLY - None

4. COMMUNICATIONS

5. ACCEPTANCE OF WARRANTS

GENERAL 'A' FUND WARRANTS:

# 04,	CHECKS # 116053,	\$ 237.76,	07/31/07
# 06	CHECKS # 116054 TO 116364,	\$ 1,178,709.17,	08/08/07
# 07	CHECKS # 116365 TO 116526,	\$ 905,322.06,	08/17/07
# 08,	CHECKS # 116527 TO 116838,	\$ 491,157.96,	08/30/07

CAPITAL PROJECT 'H' FUND WARRANTS:

# 01,	CHECKS # 2016,	\$ 7,206.75,	07/31/07
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TRUST & AGENCY 'T' FUND WARRANTS:

# 05,	CHECKS # 7864 TO 7883,	72007 \$ 23,151.59,	07/31/07
# 06,	CHECKS # 153, 7874 TO 7884,	\$ 2,875.16,	08/13/07
# 07,	CHECKS # 7885 TO 7893,	\$ 3,976.83,	08/17/07

6. TREASURER'S REPORT - Received for Filing
7. APPROVAL OF MINUTES
 - 8/14/07 – Regular Monthly Meeting
Moved by Mr. Cefaloni, seconded by Mr. Ankier, carried unanimously.

- 8/21/07 – Special Board Meeting
Moved by Mrs. Greenwood-O'Keefe, seconded by Mr. Cefaloni, carried unanimously.

8. STUDENT REPORTS - None
9. COMMITTEE REPORTS - Board of Education Chairpersons

Human Resource - Mrs. Trinchitella reported that the committee did not meet this month but understands that there will be a need to meet very shortly.

Special Education - Mrs. Swift reported that the committee met this evening and recommended board's approval of Item #18.A. on the agenda.

Finance - Mrs. Greenwood-O'Keefe reported that the committee will be meeting in the near future. The budget is in the planning stages at the Central Office and reported that she has requested that the committee start meeting earlier this year, perhaps in October or November, to begin the budget process for next year, as soon as the administration has had time to complete their work.

Legislative - Mrs. Fabiano reported that the Star Program has changed and homeowners must apply to receive an additional rebate, based on income. The deadline for filing is November 30, 2007. Dr. Reidy announced that Mr. Beverly will be putting a link on our website for people to access the Star Program application on-line.

Buildings & Grounds - Mr. Cefaloni reported that the committee is planning to meet in early November. The Board conducted their Tour of the Buildings prior to opening day and gave thanks to Lenny Costable and his crew for all of their hard work over the summer months and gave highlights of some of the improvements that were made at the buildings. Mr. Cefaloni drew attention to Item #18.B. on the agenda this evening for board's approval which is part of the district's energy project.

Transportation - Mr. Ankier reported that the committee did not meet this month but reported that we placed seven new buses into the fleet which were the result of our last Budget Vote in May. He explained that Item #18.C. on the agenda is to meet special education needs.

10. SUPERINTENDENT'S REPORT

- Review of Code of Ethics Policy (SED Law) - Dr. Reidy reported that it is his responsibility to review this Policy annually with the Board of Education.
- Dr. Jean Papandrea and Dr. Barbara Walkley gave a brief overview and computer presentation of Summer Instructional Activities to expand curriculum and staff development. Areas covered were: A Philosophy, A Program, A Place. The Academy for Learning will be in operation shortly, headed by Dr. Papandrea. Copies of the presentation may be obtained upon request at the Administration Building.
- Dr. Walkley reported that there will be a Board of Education Curriculum Committee Meeting on Wednesday September 26th at 7:00 p.m. in the Library of the High School in regard to Science curriculum.
- Opening Day - Dr. Reidy reported that we had a great opening day on September 5th.

CONSENT AGENDA BEGINS

- Items removed for further discussion

11.A. RETIREMENTS/RESIGNATIONS - Recommendation of the superintendent of schools:

A. Administrative

David Chapman, Assistant Superintendent for Business, effective 8/1/08.

Candace LaVigne, Assistant Superintendent for Education Support Services, effective 3/31/08.

Moved by Mrs. Greenwood-O'Keefe, seconded by Mr. Cefaloni, carried unanimously.

Dr. Reidy reported that this is a difficult item to recommend for approval because both of these individuals have served this District with distinction for 18 years and 12 years respectively. They both are consummate professionals and he will miss them both greatly.

12. RESIGNATIONS - Recommendation of the superintendent of schools:

A. Instructional

1. **Eugene Mormile**, teaching assistant, Mahopac Middle School, effective 8/31/07.

2. **Bradford Smith**, teaching assistant, Mahopac High School, effective 8/31/07.

3. **Elizabeth Sweeney**, teaching assistant, Mahopac Middle School, effective 8/31/07.

4. **Patricia Kenny**, health teacher, Mahopac Middle/High School, effective 8/31/07.

5. **Noelle Semenza**, special education teacher, Fulmar Road Elementary School, effective 8/31/07.

6. **Helen Sherman**, *term substitute* special education teacher for Christina DiMase, Mahopac Middle School, effective 9/10/07.

7. **Kathleen Short Barrett**, teaching assistant, Mahopac Falls Elementary School, effective 9/14/07.

B. Non-Instructional

Marguerite Morales, Managerial-Confidential, District Office 9/13/07.

13. TERMINATIONS - None

14. LEAVES OF ABSENCE - Recommendation of the superintendent of schools:

A. Instructional

REVISION: **Dona Martirano**, elementary teacher, Fulmar Road Elementary School, unpaid childcare leave revised *from* 2/7/07-2/28/08 *to* 2/7/07-2/28/09.

REVISION: **Amy Rose**, elementary teacher, Austin Road Elementary School, unpaid childcare leave, revised *from* 10/15/07-2/8/08 *to* 11/24/07-2/8/08.

15. ABOLISHMENT OF POSITIONS - None

16. CREATION OF POSITIONS - Recommendation of the superintendent of schools:

A. Instructional

One (1) Special Education Teacher

Two (2) Teaching Assistants

B. Non-Instructional

One (1) Monitor

17. APPOINTMENTS - Recommendation of the superintendent of schools:

A. Administrative

Kathleen Brown, .4 administrative special assignment, Lakeview Elementary School, effective 9/1/07-6/30/08.

B. Instructional

Candidate: **Christine Semptimphelter**
Tenure Area: Physical Education
Probationary Period: 9/1/07-6/30/10
Certification Area: Initial
Salary: Step 2, BA+12

Candidate: **Hollie Smith**
Tenure Area: Teaching Assistant
Probationary Period: 9/1/07-10/15/09
Certification Area: Provisional
Salary: Step 2 of the Teaching Assistants' Contract

Candidate: **Kristen Diebold**
Tenure Area: Teaching Assistant
Probationary Period: 9/1/07-6/30/10
Certification Area: Initial (Pending)
Salary: Step 1 of the Teaching Assistants' Contract

Candidate: **Ariana Kaplan**
Tenure Area: Teaching Assistant
Probationary Period: 9/1/07-6/30/10
Certification Area: Initial (Pending)
Salary: Step 1 of the Teaching Assistants' Contract

Candidate: **Jacqueline Mayo**
Tenure Area: Teaching Assistant
Probationary Period: 9/1/07-6/30/10
Certification Area: Initial (Pending)
Salary: Step 1 of the Teaching Assistants' Contract

Candidate: **Angela Thompson**
Tenure Area: Teaching Assistant
Probationary Period: 9/1/07-6/30/10
Certification Area: Initial (Pending)
Salary: Step 1 of the Teaching Assistants' Contract

Candidate: **Michelle Armstrong**
Tenure Area: Teaching Assistant
Probationary Period: 9/1/07-6/30/10
Certification Area: Initial (Pending)
Salary: Step 1 of the Teaching Assistants' Contract

17. APPOINTMENTS - continued

B. Instructional

Candidate: Kathleen Short Barrett
Tenure Area: Education of Children w/Handicapping Conditions –
General Special Education
Probationary Period: 9/17/07-9/16/10
Certification Area: Initial
Salary: Step 3, BA+60+MA

Term Substitutes:

Emily Fitzgerald, *term substitute* physical education/health teacher for Ms. Valarie Nierman, Mahopac High School, effective 9/1/07-6/30/08 or until Ms. Nierman returns, whichever comes first. Salary: Step 2, BA+9.

Lori A Blaney, *term substitute* mathematics teacher for Ms. Kathleen McAvoy, Mahopac High School, effective 9/1/07-1/31/08 or until Ms. McAvoy returns, whichever comes first. Salary: Step 2, BA+12 (pro-rata).

Helen Sherman, *term substitute* special education teacher for Ms. Christina DiMase, Mahopac Middle School, effective 9/1/07-2/8/08 or until Ms. DiMase returns, whichever comes first. Salary: Step 3, BA+36+MA (pro-rata).

Doreen Cazzari, *term substitute* teaching assistant for Ms. Christina Proscia, Mahopac Middle School, effective 9/1/07-6/30/08 or until Ms. Proscia returns, whichever comes first. Salary: Step 1 of the Teaching Assistants' Contract

Part-time:

Sonia L. Watts, part-time elementary teacher (40%) effective 9/1/07. Salary Step 2, BA (pro-rata) of the contract between the Mahopac Teachers' Association and the District. Ms. Watts holds a New York State Initial Certificate in elementary education.

Margaret Wronker, part-time elementary teacher (40%) effective 9/1/07. Salary Step 1, BA+41+MA (pro-rata) of the contract between the Mahopac Teachers' Association and the District. Ms. Wronker will hold a New York State Initial Certificate in elementary education.

Jennifer L. Vara, part-time music teacher (60%) effective 9/1/07. Salary Step 2, BA+36+MA (pro-rata) of the contract between the Mahopac Teachers' Association and the District. Ms. Vara will hold a New York State Initial Certificate in music.

Declination of Appointment:

Christine Semptimphelter, term substitute for Valarie Nierman, Mahopac Middle/High School, effective 9/4/07.

Robert Benincasa, teaching assistant, Mahopac High School, effective 8/24/07.

Fall Coaching Appointments for the 2007-08 School Year:

REVISED (SEE ATTACHED).

17. APPOINTMENTS - continued

B. Instructional

Substitute Teacher/Teaching Assistant/Nurse List - 2007-08 School Year:

Kenneth Calvey	-	Teaching Assistant
Karina Volpicella	-	Teaching Assistant
Laurie Trotta	-	Teaching Assistant
Kenneth Calvey	-	Teaching Assistant
Christine Greiner	-	Elementary - Certified
Kelly Giewat	-	Elementary – Certified
Julia Alonge	-	Elementary – Certified
Margaret Wronker	-	Elementary– Certified
Greg Turrone	-	Elementary– Certified
Dorothy Jedlicka	-	Elementary– Certified
Alison Ramsay	-	Elementary– Certified
Emily Morris	-	Elementary– Certified
Leonard Silver	-	English - Certified
John Cobelli	-	Special Education - Certified
Nancy Bruno	-	Music - Certified
Judith Levy	-	Elementary - Certified

C. Non-Instructional

Alice Foley, registered nurse, effective 9/1/07. Salary as per MTA Contract.

Luisa Tortora, monitor, Mahopac Middle School, effective 9/5/07. Salary as per Monitor's Contract.

Martha Rizzo, monitor, Mahopac Falls School, effective 9/5/07. Salary as per Monitor's Contract.

Michael Sclafani, per diem bus attendant, Mahopac Bus Garage, effective 9/5/07. Salary as per USWOM Contract.

Giuseppina Agovino, per diem driver, Mahopac Bus Garage, effective 9/5/07. Salary as per USWOM Contract.

Robert Reed, per diem driver, Mahopac Bus Garage, effective 9/5/07. Salary as per USWOM Contract.

Michael Armistead, per diem driver, Mahopac Bus Garage, effective 9/5/07. Salary as per USWOM Contract.

Diane Stella, per diem driver, Mahopac Bus Garage, effective 9/5/07. Salary as per USWOM Contract.

Thomas Fallon, monitor, Mahopac High School, effective 9/5/07. Salary as per Monitor's Contract.

Lianna Penirelli, monitor, Mahopac High School, effective 9/5/07. Salary as per Monitor's Contract.

Denise Dundrea, monitor, Mahopac High School, effective 9/18/07. Salary as per Monitor's Contract.

Diane Fatone, monitor, Mahopac High School, effective 9/17/07. Salary as per Monitor's Contract.

Esther Teligades, teacher aide, Mahopac Falls School, effective 9/1/07. Salary as per CSEA Contract.

Marguerite Morales, stenographer, Lakeview Elementary School, effective 9/17/07. Salary as per CSEA Contract

17. **APPOINTMENTS - continued**

C. **Non-Instructional**

Term Appointments:

Avery Whitesell, *term substitute* teacher aide for Andrea Hughes, Lakeview Elementary School, effective 9/1/07 – 12/1/07, or until Ms. Hughes returns, whichever comes first. Salary as per CSEA Contract.

Diane Zefi, *term substitute* teacher aide for Allyson Litvin, Lakeview Elementary School, effective 9/1/07 – 2/1/08, or until Ms. Litvin returns, whichever comes first. Salary as per CSEA Contract.

Reclassifications:

Margaret Giacomasi, reclassified *from* typist *to* senior office assistant (school), effective 8/29/07. Salary as per CSEA Contract.

Maria Langan, reclassified *from* typist *to* senior office assistant (school), effective 8/29/07. Salary as per CSEA Contract.

Nancy Eleftherion, reclassified *from* typist *to* senior office assistant (school), effective 8/29/07. Salary as per CSEA Contract.

Elfriede Schober, reclassified *from* typist *to* senior office assistant (school), effective 8/29/07. Salary as per CSEA Contract.

Sharon Schwartz, reclassified *from* typist *to* senior office assistant (school), effective 8/29/07. Salary as per CSEA Contract.

Declination of Appointments:

Lindsay Cepeda, teacher aide, Mahopac Falls School, effective 9/1/07.

Additions to the substitute clerical/ monitor/teacher aide/library aide list:

Danielle Rossi

Laurie Trotta

Diane Zefi

Michelle Kelly

18. **RECOMMENDATIONS**

A. **SPECIAL STUDENT PLACEMENTS/HOMEBOUND INSTRUCTION**

Recommendation of the Committee for Special Education for approval of the special student placements, as attached.

B. **DUCT CLEANING EMERGENCY RESOLUTION**

Recommendation of the Superintendent of schools for approval of the following EMERGENCY resolution:

WHEREAS, the Mahopac Board of Education has approved the recommendation of the Superintendent to implement duct cleaning protocols district-wide prior to the opening of school. This is being done in order to eliminate any possible contaminants that might result in possible comfort issues for staff members at our schools.

17. RECOMMENDATIONS - continued

C. **BID AWARD**

Please recommend to the Board of Education at their next monthly meeting:

Bid Awarded to DePaula Chevrolet-Hummer, Inc. on 8/30/07, for two four-wheel drive 2008 suburbans. The cost for each vehicle is \$37,368.00.

D. **ANNUAL REVIEW OF BOARD OF EDUCATION POLICIES**

Recommendation of the superintendent of schools for approval of the following Board of Education Policies, required by State Law to be reviewed annually:

1.	Student Code of Conduct	#5300.01-5300.70
2.	Investments/Regulation	#6240/6240-R
3.	Bidding Requirements	#6720
4.	Purchasing	#6700/6700-E.1-2/6700-R

E. **2007/08 TAX WARRANT - REVISION**

Recommendation of the superintendent of schools for approval of the adoption of the **2007-08** tax levy in the amount of **\$ 69,790,337** based on the revenue estimates and consistent with changes in the tax levying process as a result of Section 1307 of the Real Property Tax Law; and to authorize the superintendent of schools to issue a certificate to the Chief Fiscal Officer of each town stating the amount due; and further, to execute tax warrants to Robert Rizzo, Tax Collector for the Town of Putnam Valley and Mary Kristensen, Tax Collector for the Town of Carmel, in the following amounts:

Carmel -	\$ 34.162707	per \$1,000 assessed valuation
Putnam Valley -	\$ 15.532994	per \$1,000 assessed valuation

Note:

Includes both the Mahopac CSD and the Mahopac Public Library.

F. **ADULT EDUCATION FALL SEMESTER COURSE SELECTION**

Recommendation of the superintendent of schools for approval of the course selections for the 2007/2008 Fall Adult Education Program, as **per the attached.**

G. **EDUCATIONAL CONSULTANT CONTRACT AGREEMENTS (revised)**

WHEREAS THE Board of Education of the Mahopac Central School District authorizes the Superintendent of Schools to enter into agreements with individual educational consultants not to exceed \$3,500 annually and to enter into agreements with educational consultants in total, not to exceed \$20,000 annually.

RESOLVED, after the above limits are reached, that the Superintendent of Schools will bring a recommendation to the Board of Education for their approval in the form of a contract.

CONSENT AGENDA CONCLUDES

The Consent Agenda was moved by Mr. Ankier, seconded by Mrs. Fabiano, carried unanimously.

19. RESIDENT COMMENTS - None
Scheduled & Unscheduled
20. NEXT MEETING – **OCTOBER 9, 2007**
21. ADJOURNMENT

At 8:55 p.m., there being no further business, the meeting was adjourned.

Moved by Mrs. Trinchitella, seconded by Mr. Malara, carried unanimously.

Respectfully submitted,

Dorothy A. Gilroy,
District Clerk

Note:

*Attachments to Agenda Items that are **not** available on the District's Website, may be obtained and/or viewed at the Administration Office by calling 628-3415, ext. 350 or by e-mailing Dorothy Gilroy @ Gilroyd@mahopac.k12.ny.us*