

STUDENT PROGRESS REPORTS TO PARENTS

An important aspect of the instructional program of the school is reporting student progress to parents. The goal is to communicate as often as is necessary and as effectively as possible with the parents of each child, and to encourage parents to communicate with the school.

Parents and guardians shall be provided with reports on their child's progress. In addition, parents/guardians of children receiving Title I or PCEN services shall be provided with frequent, but at least semi-annual progress reports. Copies of letters sent to parents/guardians relating to a particular situation or problem will be kept in the student's folder. Each student who receives Title I or PCEN services will be monitored and evaluated frequently for academic progress.

The district's formal reporting system shall include report cards and/or forms developed by the professional staff and issued periodically, scheduled conferences between parents and teachers, and interim reports issued as needed or required. Parents are urged to visit the school and to confer with guidance counselors and teachers as deemed necessary.

In addition to regular progress reports, the district shall report the results of any standardized reading test administered to determine the level at which a student is reading. Building Principals shall also notify parents or guardians of students failing a state-required examination of the student's score and plan for academic intervention services.

Staff members are expected to maintain informal contact with parents through telephone calls and notes.

Cross-ref: 1900, Parental Involvement
4325, Compensatory Education
4710, Grading System
6231, Title I/PCEN Programs and Services

Ref: 20 USC §6319(d) (Title I of the Elementary and Secondary Education Act of 1965)
Education Law §§3211-a, 3602(12)
8 NYCRR §100.2(ee)

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