

**NOMINATION AND ELECTION OF BOARD OFFICERS AND DUTIES OF THE  
PRESIDENT AND VICE PRESIDENT**

Officers of the Board of Education shall be nominated and elected by the simple majority of the Board at its Annual Organizational Meeting for a term of one (1) year. They will take their oath as officers at this meeting along with newly elected members.

The elected officers of the Board of Education are:

- a) President;
- b) Vice President.

**Duties of the President of the Board of Education**

The President's duties include the following:

- 1. to preside at all meetings;
- 2. to execute all documents on behalf of the Board;
- 3. to appoint all standing and ad hoc committees;
- 4. to act as an ex-officio member of all committees;
- 5. to vote together with other members of the Board;
- 6. to perform the usual and ordinary duties of the office;
- 7. to act as temporary chair of the annual district meeting and special district meetings;
- 8. to, along with the other members, offer resolutions, and discuss questions;
- 9. to be the official spokesperson for the Board; and
- 10. to assure that each Board member is afforded opportunity to address each agenda item sufficiently by voting, listening, and/or speaking.

**Duties of the Vice President of the Board of Education**

The Board of Education may, in its discretion, elect (1) of its members Vice President who shall have the power to exercise the duties of the President in case of the absence or disability of the President. In case of vacancy in the office of the President, the Vice President shall act as President until a President is elected.

Education Law Sections 1701, 2105(6) and 2502

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