

BOARD REORGANIZATIONAL MEETING

The annual reorganizational meeting of the Board of Education shall be held on the first Tuesday in July (unless it is a legal holiday, in which case the meeting will be held on the first Wednesday). The Board may adopt a resolution to hold the meeting at any time during the first fifteen days of July. The purpose of the reorganizational meeting is to elect officers of the Board and make the proper appointments and designations of other district employees for the proper management of the school district during the school year. The Board shall also perform such annual functions as are designated by law.

I. *Board Members' Oath*

The District Clerk shall administer the oath of office to newly-elected Board members. Such oath shall conform to Article XIII-1 of the New York State Constitution, and Section 10 of the Public Officers Law; the Clerk shall countersign the oath. No new Board member shall be permitted to vote until he/she has taken the oath of office.

II. *Call to Order*

The meeting shall be called to order by the previous Board President. In the absence of this person, the previous Vice-President shall call the meeting to order. This person shall preside until the election of a new president. The order of business to be conducted at the reorganizational meeting shall include the following items required or implied by state law and/or regulation:

III. *Election of Officers*

The Board shall elect a President and Vice-President for the ensuing year. A majority of all members of the Board shall be necessary for a valid election.

IV. *Superintendent's Oath**

The District Clerk shall administer the oath to the Superintendent of Schools.

V. *Appointment of Officials*

The Board shall appoint the following officials:

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|-------------------------|------------------|
| District Clerk | Deputy Treasurer |
| District Treasurer | Tax Collector |
| Internal Claims Auditor | |

VI. *Officers' and Officials' Oath*

The District Clerk shall administer the oath of office to the President and Vice-President. The Board President shall administer the oath of office to the District Clerk, District Treasurer, Internal Claims Auditor, Deputy Treasurer, and Tax Collector.

VII. *Other Appointments*

The Board shall appoint and establish the stipend (if any) for the following positions:

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| School Physician | School Attorney |
| District Auditor | Attendance Officer |
| Asbestos Designee | Records Access Officer |
| Title IX/Section 504 Hearing Officer(s) | Records Management Officer |

XIII. *Other Items:*

- a. establish rate for mileage reimbursement
- b. establish date and time for the next annual district meeting
- c. resolution appointing Board of Registry
- d. appointment of Board Sub-Committees to be in operation during the school year
- e. other

The Board shall conduct general business at this meeting before it adjourns, if it so desires.

Ref: New York State Constitution, Article XIII, §1
Public Officers Law § 10; 13
Education Law § 1707; 1804(4); 2130

Adoption date: March 13, 2012
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