

AGENDA AND BOARD MEETING PROCEDURES

Each Board of Education meeting shall be conducted in an orderly manner which provides time for and encourages community involvement. The order of business at each regular meeting shall be as follows:

- a) Call to order
- b) Pledge of Allegiance
- c) Roll Call
- d) Resident comments on agenda items
- e) Communications/Correspondence
- f) Approval of Bills/Warrants
- g) Approval of minutes of previous meeting
- h) Reports
 - 1. Treasurer's report
 - 2. Student Report
 - 3. Committee reports
 - 4. Curriculum report
 - 5. Superintendent of School's report
- i) Staff Issues
 - 1. Retirements
 - 2. Resignations
 - 3. Terminations
 - 4. Leaves of Absence
 - 5. Abolishment of Positions
 - 6. Creation of Positions
 - 7. Appointments
- j) Recommendations
- k) Resident comments - scheduled and unscheduled
- l) Executive session

m) Adjournment

The regular order of business may be changed at any meeting (and for that meeting only) by a majority vote for the proposed change in the regular order.

Questions asked by the public shall be answered as soon as possible by the Board President or referred to the Superintendent. However, the public can not insist that any District personnel directly respond to their questions. Questions requiring investigation shall be referred to the Superintendent for consideration and future response. Some answers may be deferred for consideration by the Board as a whole.

Except in emergencies, the Board shall not attempt to decide any question under consideration before examining and evaluating relevant information. The Superintendent shall also examine and evaluate such information, and recommend action before the Board attempts to make a decision.

The Board may adjourn a regular or special meeting at any place in the agenda, but must make arrangements to complete the items of business on the agenda at a future meeting. The minutes shall make notice of the adjournment, and the reconvened session shall be considered an addition to these minutes.

Adoption Date: March 13, 2012