

# APPLICATION FOR PUBLIC ACCESS TO RECORDS

**TO:** Records Access Officer  
Mahopac Central School District Central Offices  
179 East Lake Boulevard  
Mahopac, New York 10541-1666

**I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD** (where possible, furnish date, title, file designation, or other information to help identify the record.)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Representing

\_\_\_\_\_  
Mailing Address

## FOR DISTRICT USE ONLY

APPROVED \_\_\_\_\_

DENIED (for the reason (s) checked below)

\_\_\_\_\_ Confidential Disclosure

\_\_\_\_\_ Part of Investigatory File

\_\_\_\_\_ Unwarranted Invasion of Personal Privacy

\_\_\_\_\_ Record of Which this agency is Legal Custodian Cannot be Found

\_\_\_\_\_ Record is Not Maintained by this Agency

\_\_\_\_\_ Exempted by Statute Other Than the Freedom of Information Act

\_\_\_\_\_ Other (*specify*) \_\_\_\_\_

**NOTICE:** You have a right to appeal a denial of this application to **Dr. Dennis Creedon**, Superintendent of Schools, Mahopac Central School District, 179 E. Lake Blvd., Mahopac, New York 10541-1666, (845) 628-3415, who must inform you of his decision in writing within seven (7) days of receipt of an appeal and, if the appeal is denied, must explain the reasons for such denial.

I hereby appeal:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date