



**Local Educational Agency (LEA)/District Level  
Parent and Family Engagement Plan  
*Tattnall County School System*  
2017-2018  
*Revised August 18, 2017***

In support of strengthening student academic achievement, Tattnall County receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement Plan that contains information required by Section 1116(a)(2) of the Every Student Succeeds Act (ESSA). The Plan establishes the LEA's expectations and objectives for meaningful parent and family engagement and describes how the LEA will implement a number of specific parent and family engagement activities, and it is incorporated into the LEA's plan submitted to the Georgia Department of Education.

**The Tattnall County School System agrees to implement the following requirements as outlined by Section 1116:**

- The school district will put into operation programs, activities, and procedures for the engagement of parents and family members in all of its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents and family members of participating children.
- Consistent with Section 1116, the school district will work with its schools to ensure that the required school-level parent and family engagement policies meet the requirements of Section 1116(b) of the ESSA, and each include as a component a school-parent compact consistent with Section 1116(d) of the ESEA.
- In carrying out the Title I, Part A parent and family engagement requirements to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, limited literacy, disabilities, of migratory children, who are economically disadvantaged, or are of any racial or ethnic minority background, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the state Department of Education.

- The school district will be governed by the following definition of parental engagement and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition in Section 8101 of the ESSA:

Parental engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child’s learning
- (B) Parents are encouraged to be actively involved in their child’s education at school
- (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESEA

**DESCRIPTION OF HOW THE DISTRICT WILL IMPLEMENT REQUIRED  
LEA PARENT AND FAMILY ENGAGEMENT PLAN COMPONENTS**

**JOINTLY DEVELOPED**

The Tattnall County School System will take the following actions to involve parents and family members in jointly developing its LEA plan under Section 1112, and the development of support and improvement plans under paragraphs (1) and (2) of Section 1111(d) of the ESEA:

Each spring all parents are given the opportunity to complete a survey that will provide input into the academic needs of students, evaluate students services offered, and provide information to guide parental engagement in the CLIP as well as the LEA and School Parental Involvement Policies. Parent surveys are completed at local PAC meetings, ESOL parent meetings, on paper, and by interview if necessary at school activities where parents are present (soccer games, field day, Honors Day), and online. Parents have multiple opportunities to participate. Parents also have the opportunity to provide input at the end of the Title IA meetings, PTA meetings, and open houses. Parents have the opportunity to list topics that they would like to have addressed in future meetings as well as the time and date of the scheduled meetings.

All spring surveys are compiled and reviewed to complete the District and School Comprehensive Needs Assessments. The committee assigned to Family and Community Engagement as well as parents, teachers, and stakeholders are able to look at the suggestions and update the District Parental Involvement Plan for the upcoming year. The results of these surveys and the revision of the District Parental Involvement Plan are discussed at the Annual District Title I Meeting held during the fall of each year. The revised District Parental Involvement Plan is placed on the district website for review and is also sent home by each Title I student by August 30, 2017.

Parents and community stakeholders are involved in the process of school review and improvement on an ongoing basis. Each school has a yearly meeting to review and discuss needed updates and changes to the individual School Title I Plan, Parent-School Compact, and the School Parental Involvement Plan. The reviewed plans are sent home to all parents of Title I students in the fall of each year. Notices are provided to parents of the meetings by letter sent home by each Title I student, placed on outside school sign, and notices are placed in the local newspapers.

## TECHNICAL ASSISTANCE

The Tattnall County School System will provide the following coordination, technical assistance, and other support necessary to assist and build capacity of all Title I, Part A schools in planning and implementing effective parent and family Engagement activities to improve student academic achievement and school performance, which may include meaningful consultation with employers, business leaders, and philanthropic organizations, or individuals with expertise in effectively engaging parents and family members in education:

*The new Title I Parental Engagement template and the new District School Improvement Template was emailed to all Academic Coaches and Principals to review. The Parent Engagement Coordinator, Curriculum Director, and the Federal Programs Director provided a technical assistance meeting for the Academic Coaches on May 3, 2017. They provided technical assistance to the principals on a meeting on May 11<sup>th</sup>. Academic Coaches were given information from the GADOE webinars. A timeline was set for each school to turn in their CNA information and their School Improvement Plans. Ongoing assistance is provided to each Academic Coach and Principal by email and phone from the Parent Engagement Coordinator and the Title IA Director. Each Parent Involvement Plan and School Improvement Plan will be evaluated by the Federal Programs Director and Parent Engagement Coordinator according to the GADOE checklists. Plans needing revisions will be returned to the Academic Coach at each school and rechecked using the checklist by the Federal Programs Director.*

*The results of the spring student, parent, community, and staff surveys are compiled by the Title IA Director. A list of topics that parents and community members have suggested for future parent meetings is compiled. Any suggestions for improving the Parent Engagement Program are also noted. The Federal Program Director meets with the District Parent Engagement Coordinator, and the Academic Coach each fall to plan the content of the Annual Title I Meetings as well as the subsequent Parent Engagement Meetings at each school. These meetings combine information about academics and ways to increase student achievement.*

## ANNUAL EVALUATION

The Tattnall County School System will take the following actions to conduct, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of this parent and family engagement plan in improving the academic quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The evaluation will also include identifying the needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers and strategies to support successful school and family interactions. The school district will use the findings of the evaluation about its parent and family engagement Plan to design evidence-based strategies for more effective parental Engagement, and to revise, if necessary, its parent and family engagement policies.

All Title I parents are given a survey in the spring of each year. This survey is given on paper and online. The survey is given in English and in Spanish. Bilingual help is available if the parent completes the survey at the school site. Parents have multiple opportunities to complete

the survey. The survey has questions pertaining to parental engagement and the content and effectiveness of the PI Plan. Barriers to participation are discussed. Parents are able to suggest future topics for parental engagement meetings and to give input on the times and dates that they are scheduled.

Parents have the opportunity to provide written or oral comments at each Title I District or School meeting during the year. Meetings are held at different times of the day and daycare is provided for parents when possible. Invitation letters and notifications to all meetings are sent home using TransAct in the home language when possible.

The survey results are noted in the Comprehensive Needs Assessment plan for the district and each school. Results are also shared at the Annual District Title I Meeting each fall. Results are used to update the Parent Engagement Plan for the following year. The Parent Engagement Plan is sent home on August 30, 2017.

## **RESERVATION OF FUNDS**

The Tattnall County School System will involve the parents and family members of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent and will ensure that not less than 90 percent of the 1 percent reserved goes directly to Title I schools, with priority given to high needs schools.

The Parent Engagement funds are used to support programs that reach parents and family members at home, in the community, and at school.

Each spring all Title I parents have the opportunity to participate in written or online surveys that ask for input for parent and family engagement. This survey asks for suggestions of ways to spend the parent and family engagement funds. All parents also have a chance at the Annual Title I School meeting and the District Annual Title I meeting to give input.

## **COORDINATION OF SERVICES**

The Tattnall County School System will coordinate and integrate parent and family engagement strategies with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs: *such as: Head Start, Kiddie Castle, Family Connections, Migrant Program, and ESOL program* that encourage and support parents in more fully participating in the education of their children by:

**Invitations to parent meetings are sent home with students in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand. Notice of meetings is placed in local newspapers, on school and district websites, and on outdoor signs at each school. Students and parents in Head Start and Kiddie Castle (migrant prek) are given the opportunity to visit the elementary schools in which their children will be enrolling. Opportunities are given for the students to complete an on-site visit in the prek classroom for shadowing. Migrant parents are given information on prek enrollment procedures and dates at the**

**spring migrant PAC meeting. The Tattnall Migrant Program coordinates services and provides the Exito Program for migrant three and four year olds who do not attend Kiddie Castle or Prek programs.**

## **BUILDING CAPACITY OF PARENTS**

The Tattnall County School System will, with the assistance of its Title I schools, build parents' capacity for strong parental engagement by providing materials and training on such topics as literacy training and using technology (including education about the harms of copyright piracy) to help parents work with their children to improve their children's academic achievement. Assistance will also be provided to parents in understanding the following topics:

- The Georgia Standards of Excellence
- Georgia Milestones
- Title I, Part A requirements
- How to monitor their child's progress
- How to work with educators to improve the achievement of their children

Each school holds its yearly Title I Annual Meetings to review the requirements of Title I, Part A. Each school also holds additional meetings in which the use of Powerschool to monitor individual student grades is discussed. Parents who do not have internet access can check their child's grades at a computer at each school. Parents who need access are assisted in creating an account. The District Parent Engagement Coordinator, Federal Programs Director, and the Academic Coach at each school all meet and look at results from state testing as well as parent surveys to determine the focus of the parent meetings for the next year. Emphasis is placed on helping parents understand the academic content that their child will be receiving so that they can help from home.

## **BUILDING CAPACITY OF SCHOOL STAFF**

The Tattnall County School System will, with the assistance of its schools and parents, educate its teachers, specialized instructional support personnel, principals, and other school leaders, and other staff in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and schools by:

*Meetings with teachers and staff are held during each school term to help educate our staff on public and parent relations and the importance of this type of interaction. These meetings are held during preplanning, regularly scheduled faculty/staff meetings, and ongoing grade level and professional learning community meetings. All instructional staff is trained to work with parents to improve the educational achievement of all students.*

### *Accessibility*

*The Tattnall County School System, to the extent practicable, shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under Section 1111 in a format and, to the extent practicable, in a language such as parents understand.*

*Tattnall County uses the Transact Software as well as on-staff translators to send notice of meetings home in a language so parents can understand. All parents are invited to Title I Meetings, PTA meetings, and Open Houses. Special meetings are held for parents of ESOL, Special Education, and Migrant students – but they are open to the public for any parent who would like to attend.*

## **BUILDING CAPACITY FOR INVOLVEMENT**

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- Paying reasonable and necessary expenses associated with parental engagement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions
- Training parents to enhance the engagement of other parents
- Maximize parental engagement and participation in their children's education, arranging school meetings at a variety of times or conducting in-home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school
- Adopting and implementing model approaches to improving parental engagement
- Establishing a district-wide parent advisory council to provide advice on all matters related to parental engagement in Title I, Part A programs
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental engagement activities

## **ADOPTION**

This LEA parent and family engagement plan has been developed jointly and agreed on with parents and family members of children participating in Title I, Part A programs, as evidenced by the sign in sheets which show parental engagement at each school all year long. The Annual District Title I Meeting minutes also show where this was discussed and reviewed.

This plan was adopted by the **Tattnall County School System** on **06/15/17** and will be in effect for the period of the 2017-2018 school year. The school district will distribute this plan to all parents of participating Title I, Part A children on or before August 30, 2017.