

**Local Educational Agency (LEA)/District Level  
Parental Involvement Plan/Policy**



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Parental Involvement Plan/Policy**  
*Tattnall County*  
*School Year 2016-2017*  
*Revision Date 06/08/2016*

In support of strengthening student academic achievement, Tattnall County, receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents of participating children a written parental involvement policy that contains information required by Section 1118(a)(2) of the Elementary and Secondary Education Act of 1965 (ESEA). The policy establishes the LEA's expectation for parental involvement and describes how the LEA will implement a number of specific parental involvement activities, and it is incorporated into the LEA's plan submitted to the Georgia Department of Education.

**The Tattnall County School System agrees to implement the following requirements as outlined by Section 1118:**

- The school district will put into operation programs, activities, and procedures for the involvement of parents in all of its schools with Title I, Part A programs. These programs, activities, and procedures will be planned and operated with meaningful consultation with parents of participating children.
- Consistent with Section 1118, the school district will work with its schools to ensure that the required school-level parental involvement policies meet the requirements of Section 1118(b) of the ESEA, and each include as a component a school-parent compact consistent with Section 1118(d) of the ESEA.
- In carrying out the Title I, Part A parental involvement requirements to the extent practicable, the school district and its schools will provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESEA in an understandable and uniform format including alternative formats upon request and, to the extent practicable, in a language parents understand.

- If the LEA plan for Title I, Part A, developed under Section 1112 of the ESEA, is not satisfactory to the parents of participating children, the school district will submit any parent comments with the plan when the school district submits the plan to the state Department of Education.
- The school district will be governed by the following definition of parental involvement and expects that its Title I schools will carry out programs, activities, and procedures in accordance with this definition:

Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child’s learning
- (B) Parents are encouraged to be actively involved in their child’s education at school
- (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1118 of the ESEA

**DESCRIPTION OF HOW THE DISTRICT WILL IMPLEMENT REQUIRED  
LEA PARENTAL INVOLVEMENT POLICY COMPONENTS**

**JOINTLY DEVELOPED**

The Tattnall County School System will take the following actions to involve parents in the joint development of its LEA parental involvement plan under Section 1112 and the process of school review and improvement under Section 1116 of the ESEA:

*The CLIP Parent Involvement Survey was given to each Title I student to take home to parents in April 2016. The students brought back the completed CLIP surveys and turned them in to the Academic Coach at each school. Each Academic Coach summarized the parent comments and emailed the typed summary to the Federal Programs Director. These results were used to evaluate the Title I Program as well as to formulate the District Parental Involvement Plan. These CLIP survey forms were accessible on the District website and each Title I School’s website. A Comprehensive Needs Assessment Meeting was held on May 16, 2016(advertised in each of the local newspapers and notice sent home by each Title I student) to review program effectiveness for each federal program and to review the District Parental Involvement Policy for FY17. The revised District Parental Involvement Plan will be sent home by each Title I Student by August 30, 2016.*

*Parents and community stakeholders are involved in the process of school review and improvement on an ongoing basis. Each school has a meeting to review and discuss needed updates and changes to the individual School Title I Plan, Parent-School Compact, and the School Parental Involvement Plan. The reviewed plans are sent home to all parents of Title I students in the fall of each year. Notices are provided to parents of the meetings by letter home by all Title I students, sign on outside of school, and notices in local newspapers.*

**TECHNICAL ASSISTANCE**

The Tattnall County School System will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

*The new Title I Parental Involvement template was emailed to Academic Coaches and Principals at all schools upon its release on the GADOE website. Technical assistance was provided on its completion to principals and academic coaches on June 7, 8 2016. Dates were set for each individual school to submit their plans to the Federal Programs Director. Tentative Plans are due to the Federal Programs Director by August 1, 2016. The Federal Programs Director will notify each Academic Coach by email if any corrections are needed before the plan goes to the parents to review in the Fall Annual Title I school meeting. The checklist will be used to determine if corrections are needed.*

## **ANNUAL EVALUATION**

The Tattnall County School System will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parental involvement policy in improving the quality of its Title I, Part A schools. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental involvement policy and activities to design strategies for more effective parental involvement and to revise, if necessary (and with the involvement of parents) its parental involvement policies.

*The CLIP Parent Involvement Survey was given to each Title I student to take home to parents in April 2016. The students brought back the completed CLIP surveys and turned them in to the Academic Coach at each school. Each Academic Coach summarized the parent comments and emailed the typed summary to the Federal Programs Director. These results were used to evaluate the Title I Program as well as to formulate the District Parental Involvement Plan. These CLIP survey forms were accessible on the District website and each Title I School's website. A Comprehensive Needs Assessment Meeting was held on May 16, 2016(advertised in each of the local newspapers and notice sent home by each Title I student) to review program effectiveness for each federal program and to review the District Parental Involvement Policy for FY17. The revised District Parental Involvement Plan will be sent home by each Title I Student by August 30, 2016. Parents and stakeholders were also provided an opportunity at the May 16, 2016 meeting for comments and suggestions to revise the plan.*

## **RESERVATION OF FUNDS**

The Tattnall County School System will involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for

parental involvement is spent and will ensure that not less than 95 percent of the 1 percent reserved goes directly to the schools.

*All Title I parents are involved in the decision on how to best spend the parental involvement money at each school. All parents have a chance to give input at the yearly Annual Title I School Meeting and the District Annual Title I Meeting. All parents receive the CLIP survey in April of each year – and one question asks parents about how to best spend the PI money.*

## COORDINATION OF SERVICES

The **Tattnall County School System** will coordinate and integrate parental involvement strategies under other programs: ***Head Start, Kiddie Castle, Family Connections, Migrant Program, ESOL program*** that encourage and support parents in more fully participating in the education of their children by:

*Invitations to parent meetings in an understandable and uniform format and, including alternative formats upon request, and, to the extent practicable, in a language parents understand. Notice of meetings are placed in local newspapers and on school and district websites, and on outdoor signs at each school. Students and parents in Head Start and Kiddie Castle (migrant prek) are given the opportunity to visit the elementary schools in which their children will be enrolling. Opportunities are given for the students to complete an on-site visit in the prek classrooms for a shadowing opportunity. Migrant parents are given information on prek enrollment procedures and dates at the spring migrant PAC meeting. The Tattnall Migrant Program coordinates services and provides the Exito Program for migrant three and four year olds who do not attend Kiddie Castle or prek programs.*

## BUILDING CAPACITY OF PARENTS

The **Tattnall County School System** will, with the assistance of its Title I schools, build parents' capacity for strong parental involvement by providing materials and training on such topics as literacy training and using technology to help parents work with their children to improve their children's academic achievement. Assistance will also be provided to parents in understanding the following topics:

- The State's academic content standards
- The State's student academic achievement standards
- The State and local academic assessments including alternate assessments
- The requirements of Title I, Part A
- How to monitor their child's progress
- How to work with educators

*Each school holds its yearly Title I Annual Meeting to review the requirements of Title I, Part A. Each school also holds additional meetings in which the use of Powerschool to*

*monitor progress and academic standards are discussed. Parents receive information at the school level on the Georgia Milestones Tests. Information is shared at PTO/PTA meetings, Migrant PAC meetings, ESOL parent meetings, School Council Meetings, and District Title I Meetings.*

## **BUILDING CAPACITY OF SCHOOL STAFF**

The Tattnall County School System will, with the assistance of its schools and parents, educate its teachers, pupil services personnel, principals, and other staff on how to reach out to, communicate, and work with parents as equal partners, in the value and utility of contributions of parents, and how to implement and coordinate parent programs and build ties between parents and schools by:

*Meetings with teachers and staff are held during each school term to help educate our staff on public and parent relations and the importance of this type of interaction. These meetings are held during preplanning, regularly scheduled faculty/staff meetings, and ongoing grade level and professional learning community meetings.*

## **BUILDING CAPACITY FOR INVOLVEMENT**

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training
- Providing necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions
- Training parents to enhance the involvement of other parents
- Maximize parental involvement and participation in their children's education, arranging school meetings at a variety of times or conducting in-home conferences between teachers or other educators who work directly with participating children, with parents who are unable to attend those conferences at school
- Adopting and implementing model approaches to improving parental involvement
- Establishing a LEA parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities

## ADOPTION

This LEA parental involvement policy has been developed jointly and agreed on with parents of children participating in Title I, Part A programs, as evidenced by the CLIP parent survey and the Comprehensive Needs Assessment Meeting on May 16, 2016.

This policy was adopted by the Tattnall County School System on 06/08/2016 and will be in effect for the period of 2016-2017. The school district will distribute this policy to all parents of participating Title I, Part A children on or before August 30, 2016.

*Jeannie Burkhalter, Federal Programs*  
*Signature of Authorized Official*

6-8-2016  
*Date*