

## GAA Mini for Grades 1-2 Procedures

### Rationale:

Under federal laws IDEA and NCLB, all students must participate in state mandated assessments. Under GA law, 160-3-1-.07, all students must participate in both state and local mandated assessments. In grades 3-8, and 11, the GAA is the alternate assessment for state and local mandated assessments for student with significant cognitive disabilities. Because the Mock CRCT is a system-mandated assessment for grades 1-2, in lieu of the regular CRCT, the system must offer an alternate assessment for grades 1-2 as well. The GAA Mini Portfolio is the alternate assessment for grades 1-2 for students who are not participating in the Mock CRCT. It will be utilized to allow all students to participate in local mandated assessments during the years the GA department of education does not fund the CRCT or GAA in grades 1-2.

### Purposes:

The purposes of the GAA mini portfolio is to assess the progress of students in grades 1-2 on state standards and IEP goals. Information gathered will be used to guide instruction to allow the participating students to make adequate progress towards state standards and IEP goals.

Important notes: The GAA Mini Portfolio will be referred to as the GAA Mini from this point on. Denna Ansley is the contact person for questions about the GAA Mini, 912-557-4726, 912-237-1265 or [dansley@tattnall.k12.ga.us](mailto:dansley@tattnall.k12.ga.us) All forms indicated will be available on the Tattnall County Schools web page under teacher resources in folder marked: GAA Mini Portifiolo.

### Procedures:

1. Review each student's IEP in grades 1-2 to determine if eligible for the Mock CRCT or the GAA Mini. If eligible, then choose 3 goals for assessment.
  - a. One reading, one English Language Arts and one Mathematics will be chosen for the GAA Mini on each student who would normally participate in the regular GAA assessment.
  - b. Mark/note these goals in some form or fashion on the student's IEP
  - c. The decision to participate in the GAA Mini may be made in an IEP meeting.
2. Collect evidence on the identified goals three times over the course of the school year. This evidence will be used to determine progress towards meeting the IEP goals and to plan instructional changes.
  - a. Evidence 1 will be due in the portfolio by October 31.
  - b. Evidence 2 will be due in the portfolio by February 29
  - c. Evidence 3 will be due in the portfolio by April 12.
  - d. This will be a total of 9 pieces of evidence for each student identified to participate in the GAA Mini.
3. Evidence may take the format of any type of evidence as deemed acceptable by the regular GAA requirements for primary evidence. **Secondary types of evidence, such as observations, may only be used for the final collection piece.**

(Exceptions may be made on a case by case basis only. Contact Denna Ansley to discuss these exceptions.)

- a. Student work.
  - b. Series of photographs
  - c. Final products
  - d. Evidence will be annotated using the same requirements of the regular GAA by use of the template: GAA Evidence Annotation (attached and via web.)
  - e. One GAA Evidence Annotation sheet will be utilized per evidence for a total of 9 GAA Evidence Annotation sheets per student.
  - f. Once a piece of evidence is placed in the portfolio, it is considered to be secure.
4. A summary statement of progress will be required for each completed portfolio.
    - a. There will be a total of three summary statements of progress per student: One in Reading, one in English Language Arts, and one in Mathematics.
    - b. Summary statements will be made using the GAA Mini Summary of Progress form. (attached and via web).
    - c. Caseload teacher signature on the GAA Mini Summary of Progress form will constitute the teacher's pledge that the information submitted was the work of the student based on the teaching of the goals by the special education teacher. The signature will indicate that test security was maintained and testing procedures were followed.
    - d. Caseload teachers will be responsible for acquiring building administrators and school testing coordinators signatures on the check list page by the final submission date.
    - e. The final submission date for the GAA Mini will be by close of work day, **April 13.**
  5. Caseload teachers will be responsible for gathering GAA Mini evidence, compiling the portfolio and submitting the portfolio to the system testing coordinator. .
  6. IEPs will be marked to show the participation in the GAA Mini.
    - a. An IEP committee may choose the goals upon which to gather evidence.
    - b. Evidence gathered will be discussed in the next annual review of the student.
    - c. Changes in instruction and/or IEP goals may occur due to the results of the GAA Mini.
    - d. Caseload teacher will place the completed portfolio in the student's working folder for review at the next annual review.
    - e. Once the GAA Mini has been reviewed by the system level personnel AND the IEP committee, it may be sent home with the student.