

February 1, 2018

To the Parents/Guardians of
Private and Parochial School Students:

Residents of the Island Park School District with children that will be attending a private or parochial school during the 2018-2019 school year, must submit a transportation application to the Transportation Department on or before April 1, 2018. Island Park residents must use our application as we will not accept any private/parochial school's applications. An application is enclosed with this letter. It is also posted on the District's website, www.ips.k12.ny.us and copies may be picked up at the Transportation Office. The top of the form must be completely filled out by a parent/guardian. The application must then be completed and verified by the school the student is attending. Please do not delay in submitting this form, a delay in response from the school will not change a missed deadline.

FAILURE TO SUBMIT THE TRANSPORTATION REQUEST FORM ON OR BEFORE THE DEADLINE OF APRIL 1, 2018 WILL RESULT IN THE STUDENT BEING INELIGIBLE FOR DISTRICT TRANSPORTATION THE 2018-2019 SCHOOL YEAR. IN THOSE CASES, THE COST AND THE ARRANGMENT FOR TRANSPORTATION WILL REST WITH THE PARENT OR GUARDIAN.

Please be advised that enrolling a student in a school after the April 1st deadline does not constitute a reasonable excuse for the failure to submit a timely transportation request to our office. If you are awaiting acceptance from a school(s), you should complete an application prior to the April 1st deadline for each school that your child might attend. Transportation authorization is not automatic or continuous from one school year to the next. Request must be filled out each individual child each school year. (Example: If 4 children in the household are attending, then you must submit 4 applications each year). All new residents and students who move within the Island Park School District must prove residency. Mrs. Paula DiLorenzo can be reached at (516) 434-2618 if you have any questions concerning the registration procedures.

Transportation is not provided for schools over 15 miles from the student's home. It is understood that transportation will not be provided on the following days: Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day, the day after Christmas, New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, and Labor Day. In addition, each general election day and any day appointed by the President of the United States or by the Governor of New York may be declared public holidays. There will be no bus service for orientation days that are prior to the Island Park School District's opening date. If the Island Park School District is closed for inclement weather, there will be no transportation provided for any school and that will include any private/parochial schools. If the District is operating on a delayed opening schedule all schools will be on this delay. School closing information can be found on the District website, Facebook page and Channel 12 News. Please refer to the District calendar for further information.

If you have any questions, please contact this office at (516) 434-2607/2608.

Sincerely,

Marion Toby
Director of Transportation

Kelly Angelo
Dispatcher

APPLICATION FOR SCHOOL TRANSPORTATION

Island Park Union Free School District

99 Radcliffe Road, Island Park, New York 11558

**BOTH TOP AND BOTTOM OF FORM MUST BE COMPLETED AND MAILED WITH
POSTMARK NO LATER THAN MARCH 31, 2018 FOR APRIL 1, 2018 STATE DEADLINE**

Applications Received After April 1st Will Not Be Considered

I hereby make application for out-of-district transportation during the 2018/19 school year, to and from
Island Park and the _____ School, in the City and Town of _____.

I will be in the _____ grade in September 2018.

NAME _____ Date of Birth ____/____/____
Last First

ADDRESS _____, Island Park, NY 11558

HOME PHONE # _____ EMERGENCY # _____

MOTHER'S NAME _____ FATHER'S NAME _____

MOM CELL #: _____ FATHER'S CELL#: _____

I hereby certify that the above-named student is my child (or ward) and that the foregoing statements are correct.

SIGNATURE PARENT/GUARDIAN

I hereby certify that _____ is enrolled as a student in _____
and it is expected that he/she will be in attendance at said school during the period for which
transportation is desired.

Opening date _____ Closing date _____

Signature of Principal or other
Authorized person

School Address _____ Telephone No. _____

School Hours A.M. _____ P.M. _____ Web Address _____

PLEASE SEND US YOUR SCHOOL CALENDAR AS SOON AS POSSIBLE

IMPORTANT NOTICE

**When Island Park Schools are closed, due to inclement weather or differences
between district and other school calendars, there will be no transportation offered
to Private or Parochial school students. Please be sure to check the District
calendars and web site (www.ips.k12.ny.us) to ascertain if there is a conflict with
your child's school.**