

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, * are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

* Please see reverse side for information regarding Executive Session

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone # (516)434-2600

FAX# (516)431-7550

WebSite:www.ips.k12.ny.us

AGENDA

**Regular Business Meeting of the Board of Education, Monday, November 28, 2016 at 7:30 P.M.,
In the Steven L. Foster Auditorium at the Lincoln Orens Middle School**

Board of Education Members

**JACK VOBIS, PRESIDENT
DIANA CARACCILO, VICE PRESIDENT
TARA BYRNE, TRUSTEE
KATHLEEN McDONOUGH, TRUSTEE
MATTHEW F. PACCIONE, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

**Recommended Motion #186 - 2016-2017 - Minutes of Regular Business Meeting dated
October 24, 2016:** (Enclosure 1)

**Recommended Motion #187 - 2016-2017 – Minutes of Special Business Meeting dated
November 7, 2016:** (Enclosure 2)

IV. A) PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

- *Student of the Month Recognition
- *Bond Proposal Presentation
- *Cold War Veterans Tax Reduction Presentation

V. REPORTS FROM ADMINISTRATION:

1. Superintendent

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Recommended Motion #167 - 2016-2017 – Revision of Policy #1303.2 (J) – Duties of Appointees (Second Reading/Adoption):

That the Board of Education approve the second reading/adoption of the revision of Policy #1303.2 (J – Internal Claims Auditor) – Duties of Appointees to the Policies of the Island Park Schools Board of Education. (Enclosure 3)

New Business:

Recommended Motion #188 – 2016-2017 - Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated November 28, 2016. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 4)

Recommended Motion #189 - 2016-2017 – Summer Instructional Contract with Malverne UFSD:

Resolved, that the Board of Education approve a contract with Malverne UFSD and the Island Park School District for the period July 5, 2016 through August 12, 2016 for one student at the estimated tuition rate of \$4,866.49. (Enclosure 5)

Recommended Motion #190 - 2016-2017 – School Year Instructional Contract with Malverne UFSD:

Resolved, that the Board of Education approve a contract with Malverne UFSD and the Island Park School District for the 2016-2017 school year for one student at the estimated tuition rate of \$54,715.39. (Enclosure 6)

Recommended Motion #191 - 2016-2017 – Personnel – Family Medical Leave:

That the Board of Education approve a 12-week paid family medical leave for Catherine Gerbino, Physical Education Teacher, beginning on or about January 9, 2017 through April 19, 2017.

Recommended Motion #192 – 2016-2017 – Personnel – Extended Sick Leave:

That the Board of Education, at the Superintendent’s recommendation, approve an Extended Sick Leave for Kristin Bauer as per the Agreement between Island Park Board of Education and Island Park Faculty Association (Article XII, “Leave of Absence,” H 4.) for the period December 12 through December 23, 2016. (This follows a Family Medical Leave for the period September 19, 2016 through December 12, 2016 approved in Resolution #144 on September 26, 2016).

Recommended Motion #193 - 2016-2017 – Personnel – Substitute Teacher Appointment:

That the Board of Education appoint the following individuals as daily substitute:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Loretta Teran-Soto	Substitute Teacher	\$95.00 1 st 19 days	11/29/2016
	\$100.00 20 th day on		

Certification: Spanish 7-12, permanent

*Duration is contingent upon satisfactory performance and staffing needs of the District.

Recommended Motion #194 - 2016-2017 - Personnel - Teaching Salary Placement Change:

That the Board of Education approve the following salary changes in accordance with the provisions in the agreement with the Island Park Faculty Association:

<u>Name</u>	<u>Position</u>	<u>New Salary Placement</u>	<u>Effective Date</u>
Ryan Walter	Music Teacher	MA, Step 1	June 2, 2016
Cheryl Trumpy	Elementary Teacher	MA+50, Step 14	June 29, 2016
Jannine Sarrocco	Special Ed Teacher	MA+20, Step 4	July 13, 2016
Beth Rotella	Spanish Teacher	MA+40, Step 4	Aug 23, 2016
Jennifer Wilkinson	Special Ed Teacher	MA+30, Step 5	Aug 31, 2016
Donna Berg	Elementary Teacher	MA+60, Step 14	Sept 9, 2016
Matthew Thode	English Teacher	MA+20, Step 4	Sept 9, 2016
Dominick Barone	Phys Ed Teacher	BA+10, Step 1	Sept 13, 2016
Kristiana Sefchek	Science Teacher	MA+10, Step 1	Sept 22, 2016
Rachel Wilhelm	Elementary Teacher	BA+20, Step 1	Oct 17, 2016

Recommended Motion #195 – 2016-2017 – Extracurricular – Bylaws/Charters of Clubs and Extra-Curricular Activities:

That the Board of Education approve the following Bylaws/Charter of Clubs and Extra-Curricular Activities during the 2016-2017 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, “Safeguarding, Accounting and Auditing of Extra-Curricular Activity Funds:”

Student Council Grades 7 & 8

(Enclosure 7)

Recommended Motion #196 - 2016-2017 - New York State Environmental Quality Review Act (SEQRA) Report for Proposed 2017 Bond Referendum Projects at Francis X. Hegarty Elementary School and Lincoln Oren Middle School:

That the Board of Education of the Island Park Union Free School District accepts the Environmental Conservation Law report prepared by Envirosience Consultants, Inc. determining that the proposed Bond project is a Type II action under SEQRA regulations. These actions represent routine activities of educational institutions that do not have significant adverse effects on the environment in accordance with 6NYCRR 617.5(c)(8).

Recommended Motion #197 - 2016-2017 –New Recreation Vendor:

That the Board of Education approve the following vendor to provide a Hula Hoop Class to the Island Park School Recreation Program for the 2016-2017 school year as follows:

Samantha Metzger d/b/a Sammi Hoops
PO Box 44, Long Beach, NY 11561

\$60 per class for up to 14 adults; \$75 per class for 15+ adults

Recommended Motion #198 - 2016-2017 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated November 28, 2016. (Enclosure 8)

Recommended Motion #199 - 2016-2017 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: General Fund Monthly Cash Flow, Trial Balance 7/1/16-10/31/16; Revenue Budget Status 7/1/16-10/31/16, Appropriate Status Report 7/1/16-10/31/16 and:

Warrant 18 – General Fund – October 28, 2016
Warrant 7 – Cafeteria Fund – October 28, 2016
Warrant 7 – Capital Fund – October 28, 2016
Warrant 7 – Federal Fund – October 28, 2018
Warrant 8 – Federal Fund – October 28, 2018
Warrant 6 – Payroll T&A Fund – October 29, 2016
Warrant 20 – General Fund – November 9, 2016
Warrant 8 – T&A Fund – November 9, 2016
Warrant 8 – Cafeteria Fund – November 9, 2016
Warrant 8 – Capital Fund – November 9, 2016
Warrant 9 – Federal Fund – November 9, 2016
Warrant 7 – Payroll R&A Reiss – November 9, 2016

(Enclosure 9)

Recommended Motion #200 - 2016-2017 – Approve the Calling of a Special District Meeting and Adoption of Bond Proposition:

That the Board of Education of the Island Park Union Free School District, New York, at its Regular Business Meeting on November 28, 2016, direct submission of bond propositions at a Special District Meeting and Election of the qualified voters of said school district, to be held January 24, 2017 from 7:00 A.M. to 9:00 P.M (Prevailing Time) at the Lincoln Orens Middle School Auditorium Foyer, 150 Trafalgar Boulevard, Island Park, NY, for the purpose of voting upon the following Bond Proposition:

BOND PROPOSITION #1

- (a) That the Board of Education (the “Board”) of the Island Park Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to partially reconstruct and construct improvements to school buildings (the “Project”), substantially as referred to and described in a Plan, prepared for the District by BBS Architects, Landscape Architects, & Engineers, P.C., (the “Plan”), which Report is on file and available for public inspection in the office of the District Clerk, including roof replacements; improvements to the heating, ventilation, drainage, electrical, public address and fire safety systems; floor, door, cabinetry and ceiling replacements; and interior classroom reconstruction and space reconfiguration; the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith, and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not exceeding the aggregate estimated maximum cost of \$15,362,569 (including Capital Reserve Fund monies); provided that the estimated costs of the components of the Project as set forth in detail in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;
- (b) that the amount of not to exceed \$2,862,569 currently on-hand or expected to be available in the District’s “Capital Reserve Fund” established by the voters on May 19, 2015 is hereby authorized to be expended for the Project;
- (c) that a tax in the amount of not to exceed \$12,500,000 is hereby authorized to pay the balance of the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and
- (d) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$12,500,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

BOND PROPOSITION #2

- (a) **THAT IN THE EVENT BOND PROPOSITION # 1 IS APPROVED**, the Board of Education (the “Board”) of the Island Park Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to construct air conditioning improvements to District school buildings (the “Project”), substantially as referred to and described in a Plan, prepared for the District by BBS Architects, Landscape Architects, & Engineers, P.C., (the “Plan”), which Report is on file and available for public inspection in the office of the District Clerk, including the installation of air conditioning systems and related electrical improvements; the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith, and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not exceeding the aggregate estimated maximum cost of \$4,615,000; provided that the estimated costs of the components of the Project as set forth in detail in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;
- (b) that a tax in the amount of not to exceed \$4,615,000 is hereby authorized to pay the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education;
- (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$4,615,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and
- (d) **that if this Bond Proposition #2 is approved, it shall become effective only in the event that Bond Proposition #1 is also approved.**

Such Bond Propositions shall appear on the ballots used for voting at said Special District Meeting in substantially the following condensed form:

BOND PROPOSITION #1

(a) That the Board of Education (the “Board”) of the Island Park Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to partially reconstruct and construct improvements to school buildings, and to expend therefor an amount not to exceed \$15,362,569; (b) that the amount of not to exceed \$2,862,569 currently on-hand or expected to be available in the District’s “Capital Reserve Fund” established by the voters on May 19, 2015 is hereby authorized to be expended for the Project; (c) that a tax in the amount of not to exceed \$12,500,000 is hereby authorized to pay the balance of the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and (d) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$12,500,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

BOND PROPOSITION #2

(a) **THAT IN THE EVENT BOND PROPOSITION # 1 IS APPROVED**, the Board of Education (the “Board) of the Island Park Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to construct air conditioning improvements to school buildings, (the “Project”), and to expend therefor an amount not to exceed \$4,615,000; (b) that a tax in the amount of not to exceed \$4,615,000 is hereby authorized to pay the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$4,615,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and (d) **that if this Bond Proposition #2 is approved, it shall become effective only in the event that Bond Proposition #1 is also approved.**

IX. DATES TO REMEMBER:

- November 24-25 - Schools Closed – Thanksgiving Recess
- November 28 - FXH & LOMS Site-Based Meetings
- Board of Education Meeting, Conference Center, 7:30 pm
- November 30 - PTA Picture Day – Both Schools
- December 1 - FXH Early Dismissal, Parent/Teacher Conferences
- December 2 - PTA Vendor’s Night, Greek Orthodox Church Panaghia
- December 5 - Student Council Toy Drive Begins
- December 6 & 7 - PTA Holiday Boutique, LOMS
- December 7 & 8 - PTA Holiday Boutique, FXH
- December 8 - LOMS Winter Concert, Steven L. Foster Aud, 7 pm
- December 9 - Senior Citizen Brunch, LOMS, 9:30-11 am
- Teen Center #4 – “Basketball Tournament”
- December 13 - PTA Meeting, LOMS, 7 pm
- December 14 - IP Public Library Board Mtg, IP Library, 7 pm
- December 15 - FXH Winter Concert, John P. Gould Gymnasium, 10 am
- IPFA Holiday Party (Venue TBD)
- December 16 - Student Council Toy Drive Ends
- Teen Center #5 – “Holiday Party w/DJ”
- December 19 - LOMS Spirit Week
- FXH & LOMS Site-Based Meetings
- Next Regular Business Mtg of the Bd of Ed, Conf Ctr, 7:30 pm
- December 23 - Ho-Ho-Ho Hegarty Caroling
- No After School Activities, No Late Buses
- December 24 - Christmas Eve
- First Night of Chanukah
- December 26- Jan 2 - Schools Closed – Holiday Recess
- December 27 - Rec Dept, Holiday Ice Skating in LB, 11 am

Rosmarie T. Bovino, Ed.D.

mdc

enclosure(s)

(For special events during the months of November/December at West Hempstead and Long Beach High Schools, please go to www.whufsd.com or www.lbeach.org)

**ISLAND PARK UFSD
Island Park, NY**

ADDENDUM TO THE November 28, 2016 BOARD OF EDUCATION AGENDA

RECOMMENDED MOTIONS: (Continued)

Recommended Motion #201 - 2016-2017 – Minutes of Special Business Meeting dated November 9, 2016: (Enclosure 10)

Recommended Motion #202 – 2016 – 2017 – Personnel – Resignation of ½ time Long-term Per Diem Substitute Teacher:

That the Board of Education accept the resignation of Elizabeth Peckham as the ½ time Long-term Per Diem Substitute Teacher effective November 30, 2016 for personal reasons.

Recommended Motion #203 - 2016-2017 - Personnel - Approval of Annual Long-term Per Diem Substitute Teacher:

That the Board of Education approve the following annual prorated appointment:

<u>Name</u>	<u>Area</u>	<u>Salary Placement</u>	<u>Duration*</u>
Jill Lowenfels	Substitute Teacher (LOMS Primary Assignment)	\$120/per day	12/1/16-6/23/17

Certification: Childhood Education (Gr 1-6) Initial and Early Childhood Education (Bir-Gr 2) Initial

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #204 – 2016-2017 – Financial – Extension of Transportation Contracts:

That the Board of Education approve the extension of the transportation contracts for the 2016-2017 school year at the CPI or whatever measure of index is in place and recognized by the New York State Education Department for annual contract increases for each year as follows:

<u>Vendor Name</u>	<u>School/Program</u>	<u>Duration</u>
First Student	Little Village, Martin DePorres-Elmont and Woodward Parkway	2016-2017 School Year

RB:mdc