

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone # (516) 434-2600

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WebSite:www.ips.k12.ny.us

AGENDA

Regular Business Meeting of the Board of Education, Monday, December 16, 2013
7:30 P.M., Conference Center

MEMBERS OF THE ISLAND PARK SCHOOLS BOARD OF EDUCATION:

MATTHEW F. PACCIONE, President
NINA HARGROVE, Vice President
TARA BYRNE, Trustee
DIANA CARACCILO, Trustee
RICHIE HAYES, Trustee

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

**Recommended Motion #224 -2013-2014 - Minutes of Regular Business Meeting dated
November 16, 2013: (Enclosure 1)**

IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

✓FXH and LOMS Student of the Month Recognition

V. REPORTS FROM ADMINISTRATION:

1. Superintendent
2. Treasurer

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Resolution #206 - 2013-2014 – Personnel – Teacher – FMLA/Child Care Leave:

That the Board of Education amend Resolution #206 approved by the Board of Education on November 16, 2013 with the original dates of a paid family medical leave on December 12, 2013 through January 6, 2014, unpaid family medical leave January 7 through February 26 and then an unpaid child care leave from February 27 through June 26, 2014 changed to the following:

"That the Board of Education approve an unpaid family medical leave for Shannon Teng, Special Education Teacher, beginning December 4, 2013 through February 26, 2014. At the conclusion of the unpaid family medical leave, an unpaid child care leave will begin on February 27, 2014 through June 26, 2014.

New Business:

Recommended Motion #225 – 2013-2014 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated December 16, 2013. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 2)

Recommended Motion #226 – 2013-2014 – Extracurricular – Bylaws/Charters of Clubs and Extracurricular Activities:

That the Board of Education approve the following Bylaws/Charters of Clubs and Extra-curricular Activities during the 2013-2014 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, "Safeguarding, Accounting and Auditing of Extra-Classroom Activity Funds:"

Marching Band, Guitar Club and Photography

(Enclosure 3)

Recommended Motion #227 – 2013-2014 – Personnel – Teaching Tenure Appointments:

The Superintendent of Schools recommends the approval of the appointment to tenure for the following staff member:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective Date</u>
Andrea Cutler Porzelt	School Guidance Counselor	January 1, 2014

Recommended Motion #228 - 2013-2014 – Personnel – Homebound Instruction Teachers:

That the Board of Education approve the following individuals as Homebound Instruction Teachers (on an as needed basis) for December 1, 2013 through August 31, 2014: Keith Manginelli and Beth Kimmelman. Stipend for said service is \$65.00 per hour as per the Agreement between the Island Park Schools Board of Education and the Island Park Schools Faculty Association.

Recommended Motion #229 - 2013-2014 - Personnel - Salary Stipend:

That the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above the 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Jayne Blistein	November 21, 2013	Elementary Ed Teacher	\$2,000

Recommended Motion #230 - 2013-2014 - Personnel - Art Teacher Leave Replacement Extension:

That the Board of Education extend the following substitute Art Teacher Leave Replacement as follows:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Duration*</u>
Elizabeth Connelly	Art Teacher	MA Step 1 (prorated)	Nov. 23 - Jan. 10, 2014
Certification Status: Visual Arts K-12 (Initial)			Oct. 29 - Nov. 22

*On or about.

Recommended Motion #231 - 2013-2014 - Extra-Curricular Activities - Assistant Theater Arts Director:

That the Board of Education approve the appointment of Michael Verre as the Assistant Theater Arts Director for coordination of choreography, rehearsals and supervision of students in the Lincoln Orens Middle School Theater Production. Stipend for duties of said position is \$1,000 for the 2013-2014 school year.

Recommended Motion #232 - 2013-2014 - Personnel – Agreement Between Island Park Custodial Unit and Island Park Board of Education:

That the Board of Education (1) authorize the Superintendent of Schools to execute a new three-year Agreement, for the years 2013-14, 2014-15, and 2015-16 between the Island Park Custodial Unit and the Island Park Board of Education, and (2) approve funding as needed to carry out the terms of the Agreement. Said Agreement regulates terms and conditions of employment for employees in the specified unit.

Recommended Motion #233 - 2013-2014 - Personnel - Agreement between the Data Analyst and the IPS Board of Education:

That the Board of Education (1) authorize the Superintendent of Schools to execute a new two-year Agreement, for the years 2013-2014 and 2014-2015 between the Data Analyst and the Island Park Board of Education, and (2) approve the funding needed to carry out the terms of the Agreement.

Recommended Motion #234 - 2013-2014 - Personnel - Security Aide - Extension of FMLA:

That the Board of Education approve an extension of the paid family medical leave for Lynne Closs, Security Aide, beginning November 14, 2013 through December 2, 2013 extending to January 5, 2014.

Recommended Motion #235 - 2013-2014 - Personnel - Civil Service - School Monitor (PT/Sub) Appointment:

That the Board of Education approve the following part-time substitute non-competitive Civil Service appointments:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Cecilia Farley	School Monitor (PT/Sub)	\$10.36/per hour	December 17, 2013
Frank Mazza	Cleaner (PT/Sub)	\$15.09/per hour	Pending C.S. Approval

*These positions are made in accordance with Civil Service Rules and Regulations.

Recommended Motion #236 - 2013 - 2014 – Financial – Increase Budget for Utility Vehicle:

That the Board of Education authorize an increase to the 2013-2014 budget in the amount of \$22,558.42 for the purchase of a new John Deere utility vehicle from Chief Equipment funded from insurance proceeds. Increase to appropriation line A1620.200-10-0000 and revenue line A2680 for \$22,558.42.

Recommended Motion #237 - 2013 - 2014 – Financial – Approval of Conference Center Change Order - Irwin Contracting, Inc:

That the Board of Education authorize the approval of Change Order #6 for Irwin Contracting Inc., in the amount of \$600.00 for additional blinds needed for the District Conference Center.

Recommended Motion #238 – 2013-2014 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for October 2013 submitted by Stan Packman, Internal Claims Auditor for the District. (Enclosure 4)

Recommended Motion #239 - 2013-2014 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated December 16, 2013. (Enclosure 5)

Recommended Motion #240 - 2013-2014 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for October 2013, Cash Flow Summary, Profit and Loss Statement 11/30/13, Trial Balance 11/1/13 through 11/30/14, Trial Balance 7/1/13 through 11/30/14, Trial Balance 7/1/13 through 6/30/14, Revenue Budget Status 7/1/13 through 11/30/13, Revenue Budget Status 11/1/13 through 11/30/13, Revenue Budget Status 7/1/13 through 6/30/14, Appropriation Status Report 7/1/13 through 11/30/13, Appropriation Status Report 7/1/13 through 6/30/14 and 11/1/13 through 11/30/13:

- Warrant #25 - General Fund - December 3, 2013
- Warrant #11 - Trust & Agency - December 3, 2013
- Warrant #10 - Capital Fund - December 3, 2013
- Warrant #2 - Federal Fund - December 3, 2013
- Warrant #12 - Payroll T&A - December 3, 2013
- Warrant #23 - Medicare Reimbursements - December 3, 2013

(Enclosure 6)

Recommended Motion #241 - 2013-2014 - Acceptance of Donations:

Whereas the following people/corporations wish to donate money to the Island Park Schools to be used for food, school trips, instructional supplies, library books, students in need or musical instruments for the students of the Island Park Schools due to the devastation of super-storm Sandy. Be it hereby resolved, the Island Park Schools continue to accept the following generous donation:

Thomas Briody - \$60 (Morgan Stanley ongoing quarterly payroll deduction)

Recommended Motion #242 - 2013-2014 -Senior Citizen Tax Exemption:

I, Rosmarie T. Bovino, Superintendent of Schools of Island Park Union Free School District of the County of Nassau, do hereby recommend that the following resolution be adopted:

RESOLVED, that pursuant to the recommendation of the Superintendent of Schools the Board of Education hereby adopt the following Resolution. The Board of Education determines that an exemption from property taxation for persons sixty-five years of age or over shall be granted pursuant to the

requirements set forth in New York Real Property Tax Law Section 467(1). Upon application by a qualifying taxpayer, the exemptions are to be applied as follows:

<u>Annual Income</u>	<u>Percentage Assessed Valuation Exempt from Taxation</u>
Less than \$29,000	50%
At least \$29,001 but less than \$29,999	45%
At least \$30,000 but less than \$30,999	40%
At least \$31,000 but less than \$31,999	35%
At least \$32,000 but less than \$32,899	30%
At least \$32,900 but less than \$33,799	25%
At least \$33,800 but less than \$34,699	20%
At least \$34,700 but less than \$35,599	15%
At least \$35,600 but less than \$36,499	10%
At least \$36,500 but less than \$37,399	5%

This exemption will take effect for assessment rolls with taxable status dates occurring on or after January 2, 2014, and will apply to the 2014-2015 school tax bills. The filing period for senior citizen exemption is September 1 through January 2.

Recommended Motion #243 - 2013-2014 - Exemption for Persons with Disabilities and Limited Income:

I, Rosmarie T. Bovino, Superintendent of Schools of Island Park Union Free School District of the County of Nassau, do hereby recommend that the following resolution be adopted:

RESOLVED, that pursuant to the recommendation of the Superintendent of Schools the Board of Education hereby adopts the following Resolution. The Board of Education determines that an exemption from property taxation for persons with disabilities and limited incomes shall be granted pursuant to the requirements set forth in New York Real Property Tax Law Section 459-c(1). Upon application by a qualifying taxpayer, the exemptions are to be applied as follows:

<u>Annual Income</u>	<u>Percentage Assessed Valuation Exempt from Taxation</u>
Less than \$29,000	50%
At least \$29,001 but less than \$29,999	45%
At least \$30,000 but less than \$30,999	40%
At least \$31,000 but less than \$31,999	35%
At least \$32,000 but less than \$32,899	30%
At least \$32,900 but less than \$33,799	25%
At least \$33,800 but less than \$34,699	20%
At least \$34,700 but less than \$35,599	15%
At least \$35,600 but less than \$36,499	10%
At least \$36,500 but less than \$37,399	5%

This exemption will take effect for assessment rolls with taxable status dates occurring on or after January 2, 2013, and will apply to the 2014 – 2015 school tax bills. The filing period for persons with disabilities and limited income is September 1 through January 2.

IX. DATES TO REMEMBER:

- Dec 19 - FXH Winter Concert, 10 am
- Dec 23-Jan 3 - Holiday Recess (Christmas/New Year) - Schools Closed
- Jan 6 - FXH/LOMS Site Base Mtgs
- Jan 8 - Gr 8 HS Selection Forms Due
- Jan 9 - Mentoring Mtg, 3:45 pm Conf Ctr
- Jan 10 - Recreation Teen Center
- Jan 13 - Gr 6 Physical Education Demo
- Jan 20 - Martin Luther King Jr. Day - Schools Closed
- Jan 22 - PTA Mtg 10 am Conf Ctr
- Jan 23 - IPS Blood Drive, 2-8 pm Conf Ctr
- Jan 27 - Next Regular Business Mtg of the Bd of Ed 7:30 pm, Conf Ctr

Rosmarie T. Bovino, Ed.D.

(Please check the following websites for special events during the month of January at West Hempstead and Long Beach High Schools.)

mdc
enclosure(s)