

2018 – 2019 RULES and AGREEMENT GOVERNING the ISLAND PARK SCHOOL DISTRICT
*** * * DEPARTMENT of RECREATION MIDDLE SCHOOL TEEN CENTER PROGRAM * * ***

- ✓ Participants **must** be full-time residents of the Island Park School District.
- ✓ Participants will attend the program in their assigned grade group.
- ✓ There is **zero tolerance for bullying, fighting, name calling, or teasing**. If such behavior is observed or reported, the recreation staff is obligated to remove the student from the program. The family will be called immediately to pick up their child. The length of suspension will be determined by the Recreation Coordinator.
- ✓ Any **student suspended** from school **may not attend Teen Center** until the suspension is lifted. If a student is suspended on a Friday, or does **not attend school for any reason the day of Teen Center**, he/she **will not be permitted into Teen Center that night**.
- ✓ The purpose of Teen Center is to have the participants involved in active play and socialization, not on their cell phones! Due to this rule, the use of cell phones is limited to calling family at the conclusion of the program. If a student is using their cell phone, a warning will be given. If the usage continues, the phone will be taken away and held at the front desk until the end of their session.
- ✓ The school code of conduct and the school dress code applies to Teen Center. No hats, do-rags, tank tops, pajama bottoms or slippers are permitted. **If worn, parent/guardian will be called to bring the participant home.**
- ✓ If a participant must **leave his/her session early, a note must be submitted at the start of his/her session**. If not, the student will not be allowed to leave the program until their parent comes in the building and writes a note. **Under no condition is a student allowed to walk home alone.**
- ✓ If a participant plans to **leave Teen Center with another participant's parent/guardian, a note must be submitted.**
- ✓ If **several participants** are **leaving with one adult**, the recreation staff must receive **notes from each participant** stating that permission has been given to leave with said adult.
- ✓ **Payments:** there are **two options** for paying for Teen Center. You may pay it **in full** or you may **choose the 2-payment plan** in which you pay the first half initially and then you will receive a reminder for the second half.

The Visitor Policy is always enforced.

Parents/guardians, please be assured that the rules above are for the safety and welfare of the children.

PLEASE CUT ALONG THE LINE AND RETURN THE BOTTOM PORTION **WITH PAYMENT**

2018-2019 TEEN CENTER PERMISSION SLIP

Mail signed permission slip and payment to the Recreation Office or drop off to the security aide at LOMS main entrance before October 13th. Registrations must be received at least one week prior to the start of the program. Checks payable to the Island Park Recreation Department. If paying cash, please have the exact amount. The office cannot provide change. Credit cards also accepted by phone or in person by appointment only. (VISA/MASTERCARD only). Once program begins, there are no refunds. Any questions, call the Rec office at 434-2605.

Teen Center Participant's Name: (please print) _____ Grade: _____

I have read the above rules with my parent/guardian and agree to abide by them.

My child and I have gone over the rules and he/she fully understands what is expected of him/her at Teen Center. I give my child permission to attend Teen Center.

Signature of parent/guardian: _____ Cell Number: _____

Address/Town/Zip: _____

Payment Option: **Please circle one -** ONE PAYMENT PLAN TWO PAYMENT PLAN

Amount paid: _____ Cash: ___ Credit Card Payment: ___ Check Number: _____ Receipt Number: _____

If 2 payment plan:

Balance Due: _____ Paid on: _____ Form of Payment: _____ Receipt Number: _____

Your completed form confirms your registration and appointments to attend. The district's visitor policy is always enforced. Please read it on the district's web site, www.ips.k12.ny.us (see Quick Links). All visitors must have official photo identification to enter the building.