

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions,\* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

\* Please see reverse side for information regarding Executive Session

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

Telephone # (516)434-2600

FAX# (516)431-7550

WebSite:www.ips.k12.ny.us

**AGENDA**

**Regular Business Meeting of the Board of Education, Monday, November 18, 2013 at 7:30 P.M.,  
In the Conference Center**

**Board of Education Members**

**MATTHEW F. PACCIONE, PRESIDENT  
NINA HARGROVE, VICE PRESIDENT  
TARA BYRNE, TRUSTEE  
DIANA CARACCILO, TRUSTEE  
RICHIE HAYES, TRUSTEE**

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. APPROVAL OF MINUTES:**

**Recommended Motion #199 -2013-2014 - Minutes of Regular Business Meeting dated  
October 28, 2013:** (Enclosure 1)

**IV. A) PRESENTATIONS TO/BY THE BOARD OF EDUCATION:**

**\*Charles (Chuck) Scheid from R.S. Abrams - Audit Report**

**V. REPORTS FROM ADMINISTRATION:**

- 1. Superintendent**
- 2. Treasurer**

**VI. CORRESPONDENCE:**

**VII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

## VIII. RECOMMENDED MOTIONS:

### **Recommended Motion #200 – 2013-2014 - Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated November 18, 2013. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 2)

### **Recommended Motion #201 - 2013-2014 - Race To The Top (RTTT) Participation Withdrawal:**

That the Board of Education accept the Superintendent's recommendation to withdraw its participation in Race To The Top (RTTT) for the 2013-2014 school year and henceforth as a result of NYSED's mandate to comply with a number of requirements, most notably participation in an electronic data portal known as InBloom; this is a data dashboard that would link directly with the District's Student Management System and has the potential to collect over 400 data elements including but not limited to academic programs, immunization records, disciplinary records, and attendance. If need be, the District will return RTTT grant funds in favor of protecting student privacy.

### **Recommended Motion #202 – 2013-2014 – Extracurricular – Bylaws/Charters of Clubs and Extracurricular Activities:**

That the Board of Education approve the following Bylaws/Charters of Clubs and Extra-curricular Activities during the 2013-2014 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, "Safeguarding, Accounting and Auditing of Extra-Classroom Activity Funds:"

Computer Club, Math Olympiad Club, Mural Club, National Jr. Honor Society, Student Council and Builder's Club

(Enclosure 3)

### **Recommended Motion #203 - 2013-2014 - Personnel - Teaching Salary Placement Change:**

That the Board of Education approve the following salary changes in accordance with the provisions in the agreement with the Island Park Faculty Association effective September 1, 2013:

<u>Name</u>	<u>Position</u>	<u>New Salary Placement</u>
Donna Berg	Elementary Teacher	MA+50, Step 13
Andrea Porzelt	Guidance	MA+10, Step 4
Karen Davis	Elementary Teacher	MA+30, Step 14
Robert Ferrante	Elementary Teacher	MA+60, Step 7
Shannon Reda	ESL Teacher	MA+40, Step 5
Beth Rotella	Spanish Teacher	MA+20, Step 3
Jannine Sarrocco	Special Education Teacher	MA+10, Step 3

**Recommended Motion #204 - 2013-2014 - Personnel - Teaching Salary Stipend:**

That the Board of Education approve the following salary stipend in accordance with the provisions of the Agreement with the Island Park Faculty Association or teachers who have reached above the 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Robert Patch	October 17, 2013	Physical Education Teacher	\$2,000

**Recommended Motion #205 - 2013-2014 – Personnel – Teacher – FMLA:**

That the Board of Education approve a paid family medical leave for Lori Strelau, Special Education Teacher, beginning on or about December 16, 2013 through February 24, 2014.

**Recommended Motion #206 - 2013-2014 – Personnel – Teacher – FMLA/Child Care Leave:**

That the Board of Education approve a paid family medical leave for Shannon Teng, Special Education Teacher, beginning on or about December 12, 2013 through January 6, 2014. At the conclusion of the paid family medical leave, an unpaid family medical leave will begin January 7, 2014 through January 20, 2014. At the conclusion of the unpaid family medical leave, an unpaid child care leave will begin on January 21, 2014 through September 1, 2014.

**Recommended Motion #207 - 2013-2014 - Personnel - Teaching Assistant Leave of Absence:**

That the Board of Education approve a leave of absence for Lynne Intintoli, tenured Teaching Assistant, effective December 4, 2013 through June 26, 2014 for the purpose of accepting a Special Education Teacher leave replacement position.

**Recommended Motion #208 - 2013-2014 - Personnel - Special Education Leave Replacement**

**Appointment:**

That the Board of Education approve the following Special Education Leave Replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Duration*</u>
Lynne Intintoli	Sp Ed Teacher	MA Step 1 (prorated)	12/4/13-6/26/14
Certification Status: Social Studies, Initial; Students w/Disabilities Grs 7-12 - Social Studies, Initial			
*On or about.			

**Recommended Motion #209 – 2013-2014 – Personnel – Per Diem Substitute Teacher Appointments:**

That the Board of Education appoint the following individuals as a daily substitutes:

<u>Name</u>	<u>Area</u>	<u>Salary Effective</u>	<u>Date*</u>
Jennifer Famularo	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days; \$95.00 20 <sup>th</sup> day on	November 19, 2013
Certification Status: Students w/Disabilities Gr 1-6 Initial, Childhood Education Gr 1-6 Initial			
Melissa Canner	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days; \$95.00 20 <sup>th</sup> day on	November 19, 2013
Certification Status: Students w/Disabilities Gr 1-6 Initial, Childhood Education Gr 1-6 Initial			
Nana Nyarko	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days; \$95.00 20 <sup>th</sup> day on	November 19, 2013
Certification Status: Students w/Disabilities Gr 1-6 Initial, Childhood Education Gr 1-6 Initial			

\*Duration is contingent upon satisfactory performance and staffing needs of the District.

**Recommended Motion #210 - 2013-2014 - Personnel – Civil Service - Information Technology Specialist III Appointment:**

That the Board of Education approve the competitive Civil Service appointment of William McCrann as the Information Technology Specialist III as per the contractual agreement between the Island Park UFSD and the Technology Specialist III effective December 2, 2013 - June 30, 2016. This position is made in accordance with Civil Service Rules and Regulations and a 26-week probationary period is set.

**Recommended Motion #211 - 2013-2014 - Personnel - Civil Service - PT Recreation Assistant Appointments:**

That the Board of Education approve the following part-time non-competitive Civil Service appointments:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Michael Magnuson	Recreation Asst (PT)	\$25/per hour	Pending C.S. Approval
Andrew Rinaldi	Recreation Asst (PT)	\$25/per hour	Pending C.S. Approval

\*These positions are made in accordance with Civil Service Rules and Regulations.

**Recommended Motion #212 - 2013-2014 - Personnel - Change in Status - Civil Service Appointment:**

That the Board of Education approve a status change from part-time to full-time for the following Civil Service position:

<u>Name</u>	<u>Position**</u>	<u>Salary</u>	<u>Effective Date*</u>
Chrisoula Spirou	School Monitor	\$13.80/per hr.	November 19, 2013

\*This position is made in accordance with Civil Service Rules and Regulations and a 26-week probationary period is set.

\*\*The status of this position is being changed due to the needs of the Special Education Department.

**Recommended Motion #213 - 2013-2014 - Financial - LED Sign Repair Bid:**

That the Board of Education award Signs Plus to repair the outdoor electronic signs at Francis X. Hegarty Elementary School and Lincoln Orens Middle School as per the bidding process at a cost of \$12,400 each. The bids were opened on October 11, 2013.

Other bidders were as follows: Signs Ink-\$34,900; Mr. Sign-\$35,492.64 and J.M. Stewart Corporation-\$15,000 per sign.

**Recommended Motion #214 - 2013-2014 - Financial - RAN & BAN Financing - Hawkins, Delafield & Wood:**

That the Board of Education approve the payment of \$14,727.81 to Bond Counsel, Hawkins, Delafield & Wood, for services provided to obtain the August 1, 2013 RAN financing of \$3,500,000 and BAN financing of \$2,855,000 in order for the District to pay for the restoration of the damage to its buildings incurred in Superstorm Sandy.

**Recommended Motion #215 - 2013-2014 - Financial - Disposal of School Vehicles:**

That the Board of Education approve the disposal of two District School Buses and one lunch vehicle as follows:

Bus #29	VIN #1GBJG31UX31233101	Make: Chevy	Year: 2004
Bus #28	VIN #1GBJG31R211192567	Make: Chevy	Year: 2001
Van #27	VIN #1GBJG31R9Y1184752	Make: Chevy	Year: 2000

All vehicles to be sold for salvage.

**Recommended Motion #216 – 2013-2014 – Financial – Internal Claims Audit Report:**

That the Board of Education accept the Internal Claims Audit Report for October 2013. (Enclosure 4)

**Recommended Motion #217 - 2013-2014 – Financial – Budget Transfers:**

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated November 18, 2013. (Enclosure 5)

**Recommended Motion #218 - 2013-2014 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: Cafeteria Profit and Loss, General Fund Cash Flow, Trial Balance 10/1/13-10/31/13; Trial Balance 7/1/13-10/31/13; Trial Balance 7/1/13-6/30/14; Revenue Budget Status 10/1/13-10/31/13; Revenue Budget Status 7/1/13-10/31/13; Revenue Budget Status 7/1/13-6/30/14, Appropriate Status Report 10/1/13-10/31/13; Appropriate Status Report 7/1/13-10/31/13; Appropriate Status Report 7/1/13-6/30/14 and:

- Warrant #19 - General Fund - October 22, 2013
- Warrant #5 - Cafeteria Fund - October 22, 2013
- Warrant #8 - Capital Fund - October 22, 2013
- Warrant #9 - Payroll T&A Fund - October 18, 2013
- Warrant #21 - General Fund - November 5, 2013
- Warrant #6 - Cafeteria Fund - November 5, 2013
- Warrant #9 - Capital Fund - November 5, 2013
- Warrant #10 - T&A Fund - November 5, 2013

(Enclosure 6)

**Recommended Motion #219 - 2013-2014 - Financial - FXH Ground Survey Test Borings & Geographical Investigation Service Bid:**

That the Board of Education award the bid to conduct FXH group survey test borings & geographical investigation in order to determine the integrity of the ground for constructing a staff parking lot and correcting a drainage problem behind the Francis X. Hegarty School to J.C. Broderick & Associates, Inc. at a cost of \$2,895.

Other bidders were as follows: Soil Mechanics Drilling Corp. - \$4,975 and Aquifer Drilling & Testing, who declined to bid.

**Recommended Motion #220 - 2013-2014 - Financial - Con-Kel Landscaping Proposal:**

That the Board of Education award landscaping services for the District’s three buildings as per the RFP process to Con-Kel Landscaping for the amount of \$9,670. Other proposals received: Dennis Silvio Landscaping & Gardening-\$9,700; Catalano Landscape Design-\$31,500; and EDG Environmental Design Group-\$24,770. (Enclosure 7)

**Recommended Motion #221 - 2013-2014 - Financial - Assessment Relief:**

Whereas, as a result of Superstorm Sandy, Chapter 424 of the Laws of 2013, titled Superstorm Sandy Assessment Relief Act, was enacted on October 22, 2013; and

Whereas, the Board of Education seeks to provide for the assessment relief set forth in said legislation;

Now, therefore, be it resolved that the Board of Education hereby elects to adopt the provisions set forth in Chapter 424 of the Laws of 2013 so as to provide said assessment relief, including the provisions of Section 4(a)(i) through (iv) of said legislation, subject to and contingent upon the County of Nassau's adoption of a similar resolution electing to provide said relief in accordance with said legislation; and

Be it further resolved that the Board of Education hereby encourages the County of Nassau to take timely action concerning the provisions of Chapter 424.

**IX. DATES TO REMEMBER:**

- Nov 21-22 - FXH Book Fair
- Nov 21 - FXH Parent/Teacher Conferences 6:30 pm
- Nov 22 - FXH Parent/Teacher Conferences (11 am dismissal)
- Nov 25 - Gr 6 Health Ed Mtg, 7:30 pm
- Nov 27 - FXH PARP Ends
- Nov 28 - Chanukah Begins
- Nov 28-29 - Thanksgiving Recess - Schools Closed
- Dec 2 - FXH/LOMS Site Base Mtgs
- Dec 3-4 - LOMS PTA Holiday Boutique
- Dec 5 - FXH PTA Holiday Boutique
- Dec 9-13 - FXH/LOMS Student Council Toy Drive
- Dec 11 - LOMS Winter Concert 7:30 pm
- Dec 12 - IPFA Holiday Party
- Dec 13 - Sr. Citizen Breakfast @ LOMS, 9:30 am
- Recreation Teen Center
- Dec 16 - Next Regular Business Mtg of the Bd of Ed, Conf Ctr at 7:30 pm
- Dec 19 - FXH Winter Concert, 10 am
- Dec 23-Jan 3 - Holiday Recess (Christmas/New Year) - Schools Closed
- Jan 6 - FXH/LOMS Site Base Mtgs
- Jan 8 - Gr 8 HS Selection Forms Due
- Jan 9 - Mentoring Mtg, 3:45 pm Conf Ctr
- Jan 10 - Recreation Teen Center
- Jan 13 - Gr 6 Physical Education Demo
- Jan 20 - Martin Luther King Jr. Day - Schools Closed
- Jan 22 - PTA Mtg 10 am Conf Ctr
- Jan 23 - IPS Blood Drive, 2-8 pm Conf Ctr
- Jan 27 - Next Regular Business Mtg of the Bd of Ed 7:30 pm, Conf Ctr

Rosmarie T. Bovino, Ed.D.

mdc  
enclosure(s)

(For special events during the month of December at West Hempstead and Long Beach High Schools, please go to [www.whufsd.com](http://www.whufsd.com) or [www.lbeach.org](http://www.lbeach.org))



**ISLAND PARK UFSD  
Regular Business Meeting of the Board of Education  
Island Park, New York**

**ADDENDUM TO THE November 18, 2013 AGENDA:**

**VIII. RECOMMENDED MOTIONS: (Continued)**

**Recommended Motion #222 - 2013-2014 - Personnel - Security Aide - FMLA:**

That the Board of Education approve a paid family medical leave for Lynne Closs, Security Aide, beginning on or about November 14, 2013 through December 1, 2014.

**Recommended Motion #223 - 2013-2014 - Personnel - Civil Service - Termination:**

That the Board of Education terminate the employment of employee #98 effective November 19, 2013, due to the employee's not reporting to work and/or being absent without leave since September 3, 2013.