

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558

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## AGENDA

Regular Business Meeting of the Board of Education, Monday, March 24, 2014 at 7:30 P.M.,  
In the Conference Center

*Island Park Board of Education:*

MATTHEW F. PACCIONE, PRESIDENT  
NINA HARGROVE, VICE PRESIDENT  
TARA BYRNE, TRUSTEE  
DIANA CARACCILO, TRUSTEE  
RICHIE HAYES, TRUSTEE

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #298 - 2013-2014 – Minutes of Regular Meeting dated February 24, 2014: (Enclosure 1)

Recommended Motion #299 - 2013-2014 – Minutes of Special Meeting dated March 10, 2014:  
(Enclosure 2)

IV. PRESENTATIONS TO/FROM THE BOARD OF EDUCATION:

V. REPORTS FROM ADMINISTRATION:

1. Superintendent  
    ◀Motions and Schedules
2. Treasurer

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

**Recommended Motion #300 - 2013-2014 – Program – Approval of Middle School Trip:**

That the Board of Education approve a school field trip for students via the LIRR to the Nederlander Theatre in New York City on April 23 to the production of *Newsies* for the annual National Junior Honor Society Trip led by Mrs. Cheryl Pal.

**Recommended Motion #301 - 2013-2014 – 2014-2015 Board of Education Calendar Dates:**

That the Board of Education approve the following 2014-2015 calendar dates during July and August:

- Reorganizational Meeting - July 1, 2014 at 7 pm in the Conference Center,
- Regular Business Meeting - August 25, 2014 at 7 pm in the Conference Center.
- Summer Recreation Program Orientation – July 1, 2014
- Summer Recreation and Summer School Programs - July 7, 2014 through August 8, 2014
- Special Education Program - July 7, 2014 through August 15, 2014
- Summer Basketball Program – August 11 through August 15, 2014

**Recommended Motion #302 - 2013-2014 – Personnel - Summer Transportation:**

That the Board of Education approve an additional 1.5 hours extra each day for the Island Park Schools Bus Drivers who transport students to/from LOMS to/from local sites such as Masone Beach, Shell Creek Park, and the Island Park Public Library during the 2014 Summer Recreation Program.

**Recommended Motion #303- 2013-2014 – Personnel - Workers for Annual Registration/Voting:**

Resolved that the Board of Education approve the appointment of the following individuals to serve in the positions indicated at the Annual School District Registration and Annual Voting:

**Annual Registration: (Hours 10 am to 2 pm and 6 pm to 9 pm, LOMS, Pupil Personnel Services Office)**

<u>Name</u>	<u>Position</u>	<u>Fee</u>	<u>Date</u>
Anna Silvio	Board of Registration**	\$75	May 13, 2014
Blanche Bua	Board of Registration**	\$75	May 13, 2014
Norma Mayes	Board of Registration**	\$75	May 13, 2014

\*\*Previously appointed to the Board of Registration within 30 days of the 2013 Annual Voting Date.

**Annual Voting: (Workers report 6:30 am to 9:30 pm) (Voting Hours 7 am to 9 pm), LOMS**

<u>Name</u>	<u>Position</u>	<u>Fee</u>	<u>Date</u>
Robert Cohen	District Counsel		
Marianne DeCicco	Clerk of Election		May 20, 2014
Anna Silvio	Permanent Chairperson	\$206	May 20, 2014
Frank Bua	Chief Inspector of Election	\$178	May 20, 2014
Geraldine Steiner	Inspector of Election	\$162	May 20, 2014
Suzanne Snipp	Inspector of Election	\$162	May 20, 2014
Norma Mayes	Inspector of Election	\$162	May 20, 2014
Ethel Frey	Assistant Clerk	\$162	May 20, 2014

Alternates: To serve in the absence of one or more of the above: Ann Ronzo, Richard Steiner, Victoria Fechtig, and/or Andrea Ragusa.

**Recommended Motion #304 – 2013-2014 – Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special

Education, dated March 24, 2014. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 3)

**Recommended Motion #305 - 2013-2014 - Personnel - Teacher Resignation:**

That the Board of Education accept the resignation from Cheryl Pal, Music Teacher, effective June 30, 2014 for retirement purposes. (Enclosure 4)

**Recommended Motion #306 - 2013-2014 - Personnel - Special Education Request for Childcare Leave:**

That the Board of Education approve an unpaid family medical leave for Shannon Tengi, Special Education Teacher, beginning September 2, 2014 through June 24, 2015. (Enclosure 5)

**Recommended Motion #307 - 2013-2014 – Personnel – Resignation of Homework Club Teacher**

That the Board of Education accept the resignation of Keith Manginelli as Homework Club Teacher for personal reasons.

**Recommended Motion #308 - 2013-2014 - Personnel – Club Advisor Appointment:**

That the Board of Education approve the appointment of Gina Hodge as Homework Club Teacher for the remainder of the school year.

**Recommended Motion #309 - 2013-2014 - Personnel – Civil Service School Monitor (p/t) Appointment:**

That the Board of Education approve the following Civil Service appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Liane Gorton	School Monitor (p/t - substitute - Transportation)	\$10.36/per hr	March 25, 2014
Elizabeth Hoff	School Monitor (p/t - substitute - Recreation)	\$10.36/per hr	Pending Civil Service Approval

\*This position is made in accordance with Civil Service Rules and Regulations.

**Recommended Motion #310 - 2013-2014 – Personnel – Per Diem Substitute Teacher Appointments:**

That the Board of Education appoint the following individuals as daily substitutes:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Tiffany Cammock	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days	April 1, 2014
Certification: Childhood Ed (Gr. 1-6) Initial		\$95.00 20 <sup>th</sup> day on	
	Students with Disabilities (Gr. 1-6) Initial		
Christina Gardruits	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days	April 1, 2014
Certification: Elementary Ed. (Gr. 1-6) Initial		\$95.00 20 <sup>th</sup> day on	
Angela Keddy	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days	April 1, 2014
Certification: Early Childhood Ed (Br.-Gr.2) Prof.		\$95.00 20 <sup>th</sup> day on	
	Childhood Ed (Gr. 1-6) Prof.		
Kris Macklin Nordt	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days	April 1, 2014
Certification: Mathematics (Gr. 7-12) Prof.		\$95.00 20 <sup>th</sup> day on	

Molly Zarba	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days	April 1, 2014
Certification:	Physical Education Perm.	\$95.00 20 <sup>th</sup> day on	
	Health Education Perm.		

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #311 - 2013-2014 – Personnel – Appointment of School Nurse:**

That the Board of Education approve the following full-time probationary Civil Service appointment consistent with all Nassau County Civil Service Commission Regulations and the Agreement between the Island Park UFSD and the Island park Faculty Association:

<u>Name</u>	<u>Position</u>	<u>License</u>	<u>Salary</u>	<u>Effective Date*</u>
Kathleen Lista	School Nurse	Registered Nurse	\$43,800	April 28, 2014

\*This position is made in accordance with Civil Service Rules and Regulations and a 26-week probationary period is set.

**Recommended Motion #312 - 2013-2014 - Personnel - Civil Service Resignation:**

That the Board of Education accept the resignation of Jillian Denis, Recreation Assistant (p/t) effective April 1, 2014 for personal reasons.

**Recommended Motion #313 - 2013-2014 - Personnel - Civil Service Resignation:**

That the Board of Education accept the resignation of Timothy Wirtz, Monitor (p/t) effective April 1, 2014 for personal reasons.

**Recommended Motion #314 - 2013-2014 - Recreation – Summer Program Fees:**

That the Board of Education approve registration fees as follows:

- Summer Recreation Program: Students in Pre-K through Grade 8 @ \$349 ea
- Summer Recreation Program: Siblings in Pre-K through Grade 8 @ \$299 ea
- Summer Recreation Program: Free and Reduced Price Lunch Students in Pre-K through Grade 8 @ \$299 ea
- Summer Recreation Program: Out of District Students in Pre-K through Grade 8 @ \$449 ea
- Counselor-In-Training (CIT) Program: Students in Grades 8, 9, and 10 @ \$249 ea
- Summer Basketball Clinic Program: Students in Grades 1-5 @ \$60 ea if registered for Summer Recreation Program; \$75 ea otherwise

**Recommended Motion #315 - 2013-2014 - Recreation - Court Jesters Game Contract:**

That the Board of Education approve a contract between the Island Park Recreation Department and the Court Jester's on Wednesday, July 16, 2014 @ 10 am, subject to the approval of the Attorney for the District. (Enclosure 6)

**Recommended Motion #316 - 2013-2014 - Recreation - Classic Coach Contract:**

That the Board of Education approve the contract and authorize the Board President to sign the contract on behalf of Island Park Schools Department of Recreation with Classic Coach to and from Atlantic City at a total cost of \$1,320 round-trip on June 14, 2014. (Enclosure 7)

**Recommended Motion #317 - 2013-2014 - Financial - R.S. Abrams & Co., LLP, Single Audit:**

That the Board of Education approve the Single Audit Report for the Fiscal Year ended June 30, 2013 (requiring no Corrective Action Plan). (Enclosure 8)

**Recommended Motion #318 - 2013-2014 – Financial – Internal Claims Audit Report:**

That the Board of Education accept the Internal Claims Audit Report from Mr. Stanley Packman, Internal Claims Auditor for the District for March 2014. (Enclosure 9)

**Recommended Motion #319 - 2013-2014 – Financial – Budget Transfers:**

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated March 24, 2014. (Enclosure 10)

**Recommended Motion #320 - 2013-2014 – Financial – FSG – Facility Solutions Group – Motion Sensors for School Buildings:**

That the Board of Education (pending attorney approval) approve authorization to enter into an agreement with FSG – Facility Solutions Group (FSG), to install motion sensors in all the main public spaces, gyms, and cafeterias in order to control energy usage more efficiently in the Lincoln Orens Middle School and the Francis X Hegarty Elementary School. The cost of the project will be \$20,027.50 for the Lincoln Orens Middle School after a PSEG rebate of \$11,650.00. The cost for the Francis X Hegarty Elementary school is \$17,811.00 after a PSEG rebate of \$5,130.00. The total cost of this upgrade will be \$37,838.50 initially, but is projected to save the District \$13,088.69/year or \$130,886.90 over 10 years.

**Recommended Motion #321 - 2013 - 2014 – Financial – Approval of Conference Center Change Order – Irwin Contracting Inc.:**

The Board of Education authorize the approval of Change Order #7 for Irwin Contracting Inc., in the amount of a \$520.00 credit for bathroom accent tile never installed in the Conference Center bathrooms.

**Recommended Motion #322 - 2013 - 2014 – Financial – Increase Budget for Utility Vehicle:**

The Board of Education authorize an increase to the 2013-2014 budget in the amount of \$15,997.02 for the purchase of a new John Deere utility vehicle from Chief Equipment funded from insurance proceeds. This vehicle replaces the two golf cart utility vehicles that were destroyed in Super-storm Sandy; as a result, there will be an increase to appropriation line A1620.200-10-0000 and revenue line A2680 for \$15,997.02.

**Recommended Motion #323 - 2013-2014 - Financial - Services of Burton Behrendt Smith (BBS):**

Whereas, the Agreement between the Island Park UFSD and Burton Behrendt Smith (BBS) allows for a 5% annual increase in hourly rates, however, BBS would like to hold its 2013 rates for the 2014 year. These rates are as follows:

Principal	\$331.83 per hour
Associate Architect	\$299.93 per hour
Associate Engineer	\$299.92 per hour
Director of Architecture	\$261.64 per hour
Project Manager	\$223.23 per hour
Project Architect/Landscape Architect	\$191.45 per hour
Project Engineer	\$191.45 per hour
Interior Designer	\$185.05 per hour
Construction Administrator	\$210.59 per hour
Architect	\$185.05 per hour
Engineer	\$185.05 per hour
Draftsperson	\$140.40 per hour
Administrative Staff	\$ 95.73 per hour
Business Administrator	\$178.68 per hour
Computer Network Consultant	\$268.03 per hour

**Recommended Motion #324 – 2013 - 2014 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for January 2013, General Fund Balance Projection 6/30/14, Projection of Expenses 6/30/14,

Projection of Revenues 6/30/14, Cafeteria Fund Profit and Loss 2/28/14, Budget Status, Trial Balance Fund 7/1/13-6/30/14, Trial Balance from 2/1/14-2/28/14, Revenue Budget Status 7/1/13-6/30/14, Revenue Budget Status 7/1/13-2/28/14, Revenue Budget Status 2/1/14-2/28/14, Appropriation Status Report 7/1/13-6/30/14, Appropriation Status Report 7/1/13-2/28/14, Appropriation Status Report 2/1/14-2/28/14 and:

- Warrant 19 – Payroll T&A Fund – February 21, 2014
- Warrant 40 – General Fund – February 25, 2014
- Warrant 43 – Gen'l/Manual Fund – February 25, 2014
- Warrant 18 – T&A Fund – February 25, 2014
- Warrant 3 – Federal Fund – February 25, 2014
- Warrant 14 – Capital Fund – February 25, 2014
- Warrant 10 – Cafeteria Fund – February 27, 2014
- Warrant 44 – Gen'l/Manual Fund – March 3, 2014
- Warrant 45 – Gen'l/Manual Fund – March 4, 2014
- Warrant 46 – General Fund – March 11, 2014
- Warrant 11 – Cafeteria Fund – March 11, 2014
- Warrant 20 – T&A Fund – March 11, 2014
- Warrant 15 – Capital Fund – March 11, 2014
- Warrant 4 – Federal Fund – March 11, 2014

(Enclosure 11)

**Recommended Motion #325 – 2013-2014 – Financial – Acceptance of Donations:**

Whereas the following people/corporations wish to donate money to the Island Park Schools to be used for food, school trips, instructional supplies, library books, students in need or musical instruments for the students of the Island Park Schools due to the devastation of Super-storm Sandy. Be it hereby resolved, the Island Park Schools continue to accept the following generous donation:

Thomas Briody - \$60 (Morgan Stanley ongoing quarterly payroll deduction)

**IX. DATES TO REMEMBER:**

- March 26 - FLES Open House
- April 1 - Transportation Forms Due
- April 3 - District Art Show
- April 5 - Recreation Egg Hunt, LOMS, 11 am
- April 7 - FXH/LOMS Site Base Meetings
- April 9-11 - Kindergarten Screening
- April 10 - LOMS Gr 7 & 8 Sports Night, 7 pm
- April 14-21 - Easter/Passover Recess - Schools Closed



- April 22 - Districtwide Faculty Meeting
- April 23 - Gr 7 Parent Meeting Re: Philadelphia Trip
- April 24 - Next Regular Bd of Ed Meeting and BOCES Budget Vote, 7:30 pm Conf Ctr
- April 28 - Gr 7 students visit LBHS (am)
- April 29 - PTA Meeting 7:30 pm FXH Cafeteria

**Rosmarie T. Bovino**

**mdc**  
**enclosures**