

BOARD OF EDUCATION

ISLAND PARK UNION FREE SCHOOL DISTRICT

ISLAND PARK, NEW YORK 11558

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AGENDA

Reorganizational Meeting of the Board of Education, Wednesday, July 11, 2018
7:00 P.M., Conference Center

THE ISLAND PARK BOARD OF EDUCATION:

JACK VOBIS, Trustee
DIANA CARACCILOLO, Trustee
TARA BYRNE, Trustee
KATHLEEN McDONOUGH, Trustee
RAY MILEY, Trustee

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. OATH OF OFFICE: District Clerk and Newly Elected Board Member

IV. ELECTION OF OFFICERS:

A nomination is made for the following:

President of the Board of Education
Vice President of the Board of Education

V. OATH OF OFFICE:

Superintendent of Schools
District Treasurer
Newly Elected President of the Board of Education
Newly Elected Vice President of the Board of Education

VI. APPROVAL OF MINUTES:

None

VII. REPORTS FROM ADMINISTRATION:

VIII. CORRESPONDENCE:

IX. RECOMMENDED MOTIONS:

Recommended Motion #1 – 2018-2019 – Reapproval of District’s Policies:

That the Board of Education reapprove the following policies:

Policy #5102 – Purchasing, Policy #5106 – Investments, and Policy #1500 - Code of Ethics, School Board Members Creed and School Code of Conduct

and further, that the Board of Education re-adopts all By-laws, Rules and Regulations, and Policies of the Board of Education in effect on June 30, 2018. (Enclosure 1)

Recommended Motion #2 – 2018-2019 – Appointment of District Treasurer:

That the Board of Education appoint Brian Cleary as District Treasurer for the 2018-2019 school year and further, that his salary for services be established at \$16,545.

Recommended Motion#3 – 2018-2019 – Appointment of District Clerk:

That the Board of Education appoint Marianne DeCicco as District Clerk for the 2018-2019 school year and further, that her salary for services be established at \$11,540.

Recommended Motion #4 – 2018-2019 - District Appointments:

That the Board of Education approves the following appointments:

ESSA Title I & Grants Compliance Coordinator:	Vincent Randazzo
Records Access Officer:	Marianne DeCicco
Records Management Officer:	Marianne DeCicco
Residency Hearing Officer:	Dr. Rosmarie T. Bovino
Purchasing Agent:	Albert Chase
Purchasing Agent – Alternate:	Dr. Rosmarie T. Bovino
District Treasurer:	Brian K. Cleary
Assistant District Treasurer:	Vincent Randazzo
Central Treasurer for Extra Classroom Activity Funds:	Albert Chase
Section 504 Compliance Officer:	Dr. Laurie Scimeca
Medicaid Compliance Officer:	Dr. Laurie Scimeca
Title IX Compliance Officer/Coordinator:	Vincent Randazzo
AHERA Compliance Officer:	Enviroscience
Title X/Homeless Children Liaison:	Dr. Laurie Scimeca
Dignity Act Coordinators:	MaryAnn Scanlon and New Psychologist
Attendance Officers:	Dr. Bruce Hoffman and Jacob Russum
Chemical Hygiene Officer:	Philip DeSantis
Counsel:	
a. General and Labor: Lamb & Barnosky	
b. Bond: Hawkins Delafield & Wood	
Fiscal Advisor:	Capital Markets Advisors, LLC
Internal Auditor:	Pappas and Company
Claims Auditor:	Stanley Packman
External Auditor:	R.S. Abrams & Co., LLP
District Architect:	BBS Architects & Engineers
Public Information Consultant:	Watermoor Group Ltd d/b/a Syntax
School District Physician:	Dr. Eric Schoenfeld
IRS Section 403(b) Compliance & Admin:	Omni Group
Employee Assistance Program:	Labor Education and Community Service Agency

Recommended Motion #5 - 2018-2019 – Personnel – Civil Service – Maintainer-in-Charge:

That the Board of Education approve the appointment of Steve Polidoro as the Maintainer-in-Charge for the 2018-2019 school year and further, that his stipend for services be established at \$20,037 as per the Agreement between the IPS Board of Education and the IPFA Custodial Unit for the period covering July 1, 2016 – June 30, 2019.

Recommended Motion #6 – 2018-2019 – Personnel – District Substitute Teacher Caller:

That the Board of Education approve Sherry Dubler as the District’s Substitute Teacher Caller for the 2018-2019 school year at the annual rate of \$7,614.

Recommended Motion #7 - 2018-2019 – Personnel – Night Person in Charge Appointments:

That the Board of Education approve the appointment of John Weber as night person in charge of the Lincoln Orens Middle School and Ainsley Bennett as the night person in charge of the Francis X. Hegarty Elementary School for the 2018-2019 school year and further, that the stipend for services be established at \$1,254 as per the Agreement between the IPS Board of Education and the IPFA Custodial Unit for the period covering July 1, 2016 – June 30, 2019.

Recommended Motion #8 - 2018-2019 – Special Education – Authorization to Initiate Referrals:

That in accordance with state law and regulations, the following individuals are authorized to initiate referrals to the Committee on Special Education during the 2018-2019 School Year:

Dr. Laurie Scimeca, Pupil Personnel Director
Mr. Jacob Russum, Principal, Francis X. Hegarty School
Dr. Bruce Hoffman, Principal, Lincoln Orens Middle School

Recommended Motion #9 – 2018-2019 – Designation of Official Newspapers of the District:

That the Board of Education designate Newsday, the Herald and the Island Park Tribune as the official newspapers of the Island Park UFSD for the 2018-2019 school year.

Recommended Motion #10 - 2018-2019 – Authorization to Prepare Payroll:

That the Board of Education authorize the Account Clerk for payroll to prepare the payroll with certification by the Superintendent of Schools or School Business Official.

Recommended Motion #11 – 2018-2019 - Financial –Authorized Signature for Nassau County Civil Service Commission:

That the Board of Education, in accordance with Sections 95, 100, and 101 of the New York State Civil Service Law, authorizes the President of the Board of Education to accept responsibility for signing payroll certifications. This responsibility cannot be designated.

Recommended Motion #12 - 2018-2019 - Committees on Preschool Special Education and Special Education Membership:

That the Board of Education approve the appointments of members on the Sub-Committee, Committees on Preschool Special Education and Special Education for the 2018-2019 School Year as follows:

Committee on Special Education Membership 2018-2019 School Year

Dr. Laurie Scimeca, Chairperson
Mrs. Maryann Scanlon
Mrs. Laurie Goldschlag
Mrs. Allison Janofsky
Mrs. Maryann Scanlon, Psychologist
Physician
Student's Related Service Provider and/or
Student's Special Education Teacher
Student's Regular Education Teacher
Student, when/where appropriate and Student's Parent

Committee on Preschool Special Education Membership 2018-2019 School Year

Mrs. Laurie Scimeca, Chairperson
Mrs. Maryann Scanlon
Mrs. Allison Janofsky
Mrs. Laurie Goldschlag
Mrs. Allison Lynch
Mrs. Maryann Scanlon, Psychologist
Physician
Nassau County Representative
Representative from 2 to 2-11 program, if application
Representative from Preschool Agency or Evaluator
Related Service Provider and/or Regular Education Teacher

Recommended Motion #13– 2018-2019 – Approval of IDEA Contracts:

That the Board of Education approve contracts for distribution of 2018-2019 funds provided by IDEA Part B Sections 611 and 619 to private schools serving Island Park residents. This distribution is in accordance with regulations of the State Education Department.

<u>School/Number of Students</u>	<u>611 Amount</u>	<u>619 Amount</u>
Bilinguals Inc – 1 CPSE	\$1,443	\$269
Hagedorn Little Village – 2 CPSE, 1 CSE	\$4,329	\$538
Variety Child Learning Center – 1 CSE, 1 CPSE	\$2,886	\$269
Kidz Therapy – 6 RS, 1 CPSE	\$4,329	\$809
HASC – 2 CPSE	\$2,886	\$538
Center for Developmental Disability – 1 CSE	\$1,443	\$0
Brookville Center – 1 CPSE	\$1,443	\$269
	<u>\$18,759</u>	<u>\$2,692</u>

Grand Total: \$21,451

Recommended Motion #14 – 2018-2019– Authorization to Make Required Transfers in the Budget:

That the Board of Education authorize the Superintendent of Schools and School Business Administrator to make the required transfers in the 2018-2019 budget as recommended by the district’s auditors.

Recommended Motion #15 – 2018-2019 – Designation of Alternate to Sign Checks:

That the President of the Board of Education be designated to sign checks in the absence of the Treasurer and Assistant Treasurer.

Recommended Motion #16 – 2018-2019 – Annual Designation of Banks as Depositories for District Funds:

That the Board of Education designate the following banks as Depositories of School District funds for the 2017-2018 school year:

Bank of America, Chase, TD (Toronto Dominion), HSBC,
State Bank of Long Island, Capital One and Flushing Commercial Bank,
First National Bank of LI and Capital One

Each institution is allowed to have accounts for the following funds: A, C, D, F, H, HB, J, K, T, TE & V.

Recommended Motion #17 – 2018-2019 – Authorization to Invest Monies as per the School District Investment Policy:

That the Board of Education authorize the District Treasurer to invest monies as provided for in the Investment Policy #5106 of the District dated January 24, 2000, as readopted July 10, 2017 and again this evening.

Recommended Motion #18 – 2018-2019 – Approval of Petty Cash Appropriations:

That the Board of Education does, hereby, appoint the following as treasurers for a petty cash fund in the amount of \$100 for the 2018-2019 school year:

Jacob Russum, Principal - Francis X. Hegarty School
Dr. Bruce Hoffman, Principal - Lincoln Orens Middle School
Albert Chase, Interim School Business Administrator - Island Park UFSD
Keith Manginelli, Recreation Supervisor - Island Park Recreation Department
Marion Toby, Bus Dispatcher - Transportation Department (7/1/18-8/17/18)
Kelly Angelo, Bus Dispatcher - Transportation Department (8/20/18-6/30/19)
George Schneider, School Lunch Manager - Food Service Department
Steve Polidoro, Maintainer-in-Charge - Maintenance Department

Recommended Motion #19 – 2018-2019 – Authorization of Convention Attendance and Necessary Travel:

That the Board of Education authorize convention attendance and necessary travel at District expense as listed:

Board of Education Members:	SCOPE Nassau/Suffolk School Boards Association New York School Boards Association National School Boards Association
School Business Administrator:	Conferences approved by the Superintendent
Assistant Superintendent:	Conferences approved by the Superintendent

Recommended Motion #20 – 2018-2019 - Financial – Designation of Employees Authorized to Open Bids:

That the School Business Administrator and/or his/her designee in the Business Office are designated to perform this function.

Recommended Motion #21 – 2018-2019 – Approval of the District’s Participation in Cooperative Bids for the 2018-2019 School Year:

That the Board of Education accept the recommendation of the Superintendent to participate in all cooperative bid opportunities that are available to the District in accordance with state law, including but not limited to:

NAEIR – National Association for the Exchange of Industrial Resources
LISNDA – Long Island School Nutrition Directors Association
LIFSDA – Long Island School Food Service Directors Association
Nassau County Directors of School Facilities Purchasing Consortium
TCPN – The Cooperative Purchasing Network
New York State Contracts
County Contracts (New York State)
Nassau BOCES Cooperative Bidding Service (Various Commodities and/or Services)
Educational Data Services, Inc. (RFP & Bid Processes as well as Trade Services)

Recommended Motion #22 – 2018-2019 – Renewal of the District’s Participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2018-2019 School Year:

That the Board of Education accept the recommendation of the Superintendent and approve the renewal of the District’s participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2018-2019 school year. The District will agree to comply with applicable Federal and State Laws and Policies regarding the operation of the program during its participation.

Recommended Motion #23 – 2018-2019 - Financial – Determination of Residency:

That the Board of Education, in accordance with §100.2(y) of the Regulations of the Commissioner of Education of the State of New York, appoint the Superintendent of Schools as the Residency Hearing Officer, or the Superintendent’s designee, to conduct hearings and to determine whether a child is entitled to attend the schools of the District for the balance of the school year.

Recommended Motion #24 – 2018-2019 – Financial - Approval to Publish Annual Financial Report as Per Section 1721 Education Law:

That the Board of Education authorize the Superintendent of Schools and/or the School Business Official to publish, in the official district newspapers and on its website, once in either August or when the necessary information is completed and available, a full and detailed account of all monies received by the Board of Education or the Treasurer for its accounts per Section 1721 Education Law.

Recommended Motion #25 - 2018-2019 – Financial – Certification of Assessed Valuation on Property in the Island Park UFSD for the Purpose of Setting the 2018-2019 School Tax Rates:

That for the purpose of setting the 2018-2019 School Tax Rates, the Board of Education adopt the following resolution prepared by the Nassau County Department of Assessment certifying the assessed valuation on property in the Island Park UFSD Assessment Roll of the Town of Hempstead.

That the following budget \$41,294,425 of the necessary claims and expenditures in the Island Park UFSD (#31) in the Town of Hempstead school year 2018-2019 amounting to:

	\$39,887,986	School Purpose
	\$ 1,406,439	Library Purpose
Total	\$41,294,425	be and the same is hereby accepted.

That, that the sum of

	\$31,982,290	School Purpose
	\$ 1,335,495	Library Purpose
Total	\$33,317,785	be the remainder

of budget adopted as above and the amount which must be raised by taxation \$33,317,785 for Island Park UFSD (#31) of the Town of Hempstead, Nassau County, New York for the year 2018-2019 be levied upon the taxable property of the said school district as said property has been certified to by the Assessor for the school year 2018-2019.

That the District Clerk of the School District is hereby authorized and directed, pursuant to Section 6-20.0 and amendments thereto of the Nassau County Administrative Code to file a certified copy of these resolutions with the Nassau County Legislature and the Department of Assessment, Mineola, New York, on or before August 15, 2018.

Recommended Motion #26 – 2018-2019 - Financial – Health Services Agreements with Local School Districts:

That the Board of Education, as per Education Law §3602-C approve Agreements and authorize the Board president to sign the Agreements, subject to the approval of the Attorney for the District, with each of the following school districts to provide health services to private/parochial school students who reside in the Island Park School District for the 2018-2019 school year:

Bellmore UFSD, Briarwood UFSD, East Rockaway UFSD, East Meadow UFSD, Freeport UFSD, Garden City UFSD, Great Neck UFSD, Hempstead UFSD, Hicksville UFSD, Levittown UFSD, Long Beach City School District, Lynbrook UFSD, Manhasset UFSD, Mineola UFSD, New Hyde Park-Garden City UFSD, North Bellmore UFSD, North Merrick UFSD, Old Westbury UFSD, Rockville Centre UFSD, Syosset UFSD, Uniondale UFSD and Wantagh UFSD.

Recommended Motion #27 - 2018-2019 - Financial – Authorization of Facsimile Signature:

That the District Treasurer is authorized to either sign checks manually or by use of facsimile signature; and shall maintain control of his own facsimile signature.

Recommended Motion #28 – 2018-2019 - Financial – Federal and State Aid Funds:

That the Board authorizes the Superintendent of Schools to act as the school district representative in the application for the administration of federal and state funds.

Recommended Motion #29 – 2018-2019- Financial – Collection and Review of Prevailing Wage Data:

That the School Business Official be designated as the individual responsible for the collection and review of prevailing wage data paid to contractors in conformance with New York State Labor Law.

Recommended Motion #30 – 2018-2019- Financial –Approval of District Representative for Nassau County Schools Cooperative for Workers Compensation Self-Insured Trust:

That the Board of Education approve the appointments of Dr. Rosmarie T. Bovino and the School Business Official as the managerial employees serving as representatives of Island Park UFSD on the Board of Trustees of the Nassau County Schools Cooperative for Workers Compensation Self-Insured Trust for the 2018-2019 school year.

Recommended Motion #31 - 2018-2019 - Insurance Consulting Services:

That the Board of Education approve the appointment of Hastava Insurance Agency to provide insurance consulting services at a rate of \$9,200 (to be paid in twelve equal installments of \$766.66).

Rosmarie T. Bovino, Ed.D.