

Island Park Lincoln Orens Middle School

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ISLAND PARK, NEW YORK 11558



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PRINCIPAL

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SUPERINTENDENT OF SCHOOLS

July 27, 2020

Dear Parent(s)/Guardian(s):

We are pleased to inform you that Lincoln Orens Middle School will hold a formal graduation ceremony for our Grade 8 students on **August 6, 2020** (due to unforeseen circumstances, please note the date change). The ceremony will be held at **Shell Creek Park**, 1 Vanderbilt Ave, Island Park, NY 11558. In case of inclement weather, a rain date has been scheduled for August 7, 2020.

As of June 7, 2020, in-person gatherings for the purposes of graduation ceremonies are restricted to a maximum of 150 individuals (including students, guests, teachers, administrators, and staff). Therefore, this year, we will conduct two ceremonies. The first ceremony will begin promptly at 9:30 a.m. Families are encouraged to arrive between 9:00 a.m. and 9:15 a.m.

The second ceremony will begin promptly at 12:00 p.m. Please do not arrive any earlier than 11:30 a.m. as our custodians need time to sanitize the area.

The Center for Disease Control (CDC) protocols will be followed and all participants will be required to wear a mask. Social distancing will be in practice.

- ✓ Please see the attached sheet for your child's ceremony time.
- ✓ Each graduate will be **permitted to bring only two family members** to the graduation.
- ✓ Due to limited parking, only **one** car per family. Each family will receive a parking pass for your vehicle. Parking passes will be distributed with the graduation gown.
- ✓ Upon arrival, students will be escorted to their seats and will sit together with their two family members in their assigned seats. (Please see attached.)
- ✓ All 8th grade students should dress in light-weight clothing (under their gown.)
- ✓ Graduation gowns will be available by way of curbside pick-up at the front entrance of Lincoln Orens Middle School on **Wednesday, August 5, 2020, from 8:30 a.m. – 10:00 a.m. and 2:30 p.m. – 3:45 p.m.**
- ✓ All attendees at the gathering are required to remain six feet apart from other attendees at all times, excluding immediate family members.
- ✓ All attendees at the gathering must wear a mask or face covering at all times. Note that students may temporarily remove their masks or face coverings while having their individual photo taken.
- ✓ There must be no person-to-person contact during the ceremony. Individuals may not shake hands.
- ✓ Diplomas will **not** be presented at the ceremony, but will be mailed home on August 7, 2020.
- ✓ Due to the need for social distancing, families must immediately vacate the area and not remain in the park nor congregate after the ceremony.

Your children have worked hard in Middle School and this ceremony celebrates the completion of their studies. Please support our efforts in maintaining a respectful and dignified tone by holding all applause until the conclusion of the program and refraining from other vocal gestures of enthusiasm. Your cooperation will assist us in moving the ceremony along and will also set an example for our students with regard to celebrating such an event properly.

If you have any questions or concerns, do not hesitate to call us at (434-2630).

I am confident that our efforts will result in a memorable event and a wonderful conclusion to your child's Middle School years. Thank you for your cooperation, support and assistance during these unprecedented times.

Sincerely,

*Bruce Hoffman, Ed.D.
Principal*

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