

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

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## **AGENDA**

**Regular Business Meeting of the Board of Education, Monday, March 20, 2017 at 7:30 P.M.,  
In the Conference Center**

**Island Park Board of Education:**

**JACK VOBIS, PRESIDENT  
DIANA CARACCILO, VICE PRESIDENT  
TARA BYRNE, TRUSTEE  
KATHLEEN McDONOUGH, TRUSTEE  
MATTHEW F. PACCIONE, TRUSTEE**

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. APPROVAL OF MINUTES:**

**Recommended Motion #293 - 2016-2017 – Minutes of Regular Business Meeting dated  
February 27, 2017:** (Enclosure 1)

**IV. PRESENTATIONS TO/FROM THE BOARD OF EDUCATION:**

- ◆ Student of the Month
- ◆ Anticipated Budget Expenses & Revenues
- ◆ School Report Card

**V. REPORTS FROM ADMINISTRATION:**

1. Superintendent  
    ◀ Motions and Schedules

**VI. CORRESPONDENCE:**

**VII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

## VIII. RECOMMENDED MOTIONS:

### **Recommended Motion #294 - 2016-2017 – Resolution to Governor Andrew M. Cuomo to proclaim March as School Social Workers Month in the State of New York:**

Whereas, school social workers serve as vital members of a school’s education team, playing a central role in creating partnerships between the home, school and community to ensure student academic success; and

Whereas, school social workers are especially skilled in providing services to students who face serious challenges to school success, including disability, poverty, discrimination, abuse, neglect, mental illness, homelessness, bullying, familial stressors, and other barriers to learning; and

Whereas, one in five school age children in New York State has a diagnosable mental disorder and one in 10 has a mental health problem severe enough to impair home, school, and/or community functioning; and

Whereas, seventy-five to eighty percent of children and youth in need of mental health services do not receive them, the discrepancy being greater for minority children and children of poverty; and

Whereas, those who wish to access community mental health services often find them unavailable, inaccessible, or inadequate and

Whereas, school mental health programs are critical to early identification of and early intervention for mental health problems; and

Whereas, school social workers, being licensed mental health professionals in our schools, provide necessary assessment, interventions, counseling, family outreach, and community referrals; and

Whereas, school social workers are part of the New York State Safe Schools Task Force because their knowledge of school culture and school climate are necessary for responsible school safety planning; and

Whereas, in 2014, the high school graduation rate in New York State was seventy-six percent, and approximately 60,000 high school students drop out annually; and

Whereas, research indicates that school mental health programs improve educational outcomes by decreasing absences, dropout rates and discipline referrals, while improving academic achievement; and

Whereas, the celebration of school social worker’s week highlights the vital role school social workers play in the lives of students in New York State; now, therefore, be it

Resolved, that this legislative body pause in its deliberations to memorialize Governor Andrew M. Cuomo to proclaim the month of March, as School Social Workers Week in the State of New York, and to honor and recognize the contributions of school social workers to the success of students in schools across the State, as well as encourage the people of New York State to observe School Social Workers Week with appropriate activities that promote awareness of the vital role of school social workers, in schools and in the community helping students prepare for their futures as productive, engaged citizens.

### **Recommended Motion #295 - 2016-2017 – Revision of Regulation to Policy #3114.1,2 Establishment of Awards and Selection Procedures: Evening Awards Program (First Reading):**

That the Board of Education approve the first reading of the revision of Policy #3114.1,2 Establishment of Awards and Selection Procedures: Evening Awards Program to the Policies of the Island Park Schools Board of Education. (Enclosure 2)

**Recommended Motion #296 - 2016-2017 – Board of Education Summer Meeting Dates for 2017:**

That the Board of Education schedule the following Summer Meeting Dates:

- Reorganizational Meeting - July 10, 2017 at 7 pm in the Conference Center,
- Regular Business Meeting - August 28, 2017 at 7 pm in the Conference Center.

**Recommended Motion #297 - 2016-2017 – Labor – Standard Work Day and Reporting:**

That the Board of Education, hereby establishes the following as standard work days for elected and appointed officials and will report the following days to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

<u>Title</u>	<u>Name</u>	<u>Standard Work Day (Hrs/Day)</u>	<u>Term Begins/Ends</u>	<u>Participates in Employer’s Timekeeping System</u>	<u>Days/Month (based on Record of Activities)</u>
District Treasurer	Brian Cleary	6	7/1/16-6/30/17	N	3

**Recommended Motion #298 – 2016-2017– Labor - Standard Work Day and Reporting:**

That the Board of Education, set the standard work day for retirement reporting purposes for the following positions not covered under collective bargaining agreements or individual contract:

<u>Title</u>	<u>Standard Work Day (Hours per day)</u>
Bus Drivers	7
Monitor	7
Food Service Workers	7
Audio Visual Aide	7
Security Aides	7

**Recommended Motion #299 – 2016-2017 – Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated March 20, 2017. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 3)

**Recommended Motion #300 - 2016-2017 – Salary Stipend:**

That the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Christine Chu	November 28, 2016	Computer Teacher	\$2,000

**Recommended Motion #301 - 2016-2017 – Personnel – Teaching Assistant Leave of Absence Request:**

That the Board of Education approve a leave of absence for Lynne Intintoli from her teaching assistant position from April 3, 2017 (on or about) through June 23, 2017 so she may accept the district's offer of a Leave Replacement Elementary Teacher position.

**Recommended Motion #302 – 2016-2017 - Personnel - Approval of Elementary Education Teacher Leave Replacement Appointment:**

That the Board of Education approve the following leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Lynne Intintoli	Elementary Teacher (Gr 2)	MA Step 2 (prorated)	4/3/17-6/23/17
Certification Status: Students w/Disabilities (Birth-Gr 2), Initial; Students w/Disabilities (Grs 1-6), Professional, Students w/Disabilities (Grs 7-12), Professional; Early Childhood Education (Birth-Gr 2), Professional; Early Childhood Education (Grs 1-6), Professional; Social Studies (Grs 7-12), Professional			
*On or about.			

**Recommended Motion #303 - 2016-2017 - Personnel – Teacher Mentor Appointment:**

That the Board of Education approve the recommendation of the Superintendent to appoint the following Teacher Mentors for the 2016-2017 school year: Barbara Ried to replace Allison Janofsky. Stipend for said duties is \$2,000 (pro-rated) as per the Agreement between the Island Park Faculty Association and the Island Park Schools Board of Education.

**Recommended Motion #304 - 2016-2017 – Personnel – Family Medical Leave:**

That the Board of Education approve a paid family medical leave for Shannon Reda, ESL Teacher, beginning on or about May 4, 2017 through May 25, 2017. At the conclusion of the paid family medical leave, an unpaid leave will begin May 26, 2017 through October 5, 2017.

**Recommended Motion #305 - 2016-2017 – Personnel – Special Education Teacher Resignation:**

That the Board of Education accept the resignation of Special Education Teacher, Shannon Tengi, effective September 1, 2017 for personal reasons.

**Recommended Motion #306 - 2016-2017 – Personnel – Probationary Civil Service Appointment:**

In accordance with applicable laws and regulations of Nassau County Civil Service, that the Board of Education approve the appointment of Susan Sandberg as a full-time probationary School Monitor appointment:

<b>Position:</b>	School Monitor (Susan Sandberg)
<b>Type of Appointment:</b>	Full time Probationary (26-week probationary period)
<b>Effective Date:</b>	Pending Civil Service Approval
<b>Salary Placement:</b>	\$10.54/per hour

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #307 - 2016-2017 – Personnel – Probationary Civil Service Appointment:**

In accordance with applicable laws and regulations of Nassau County Civil Service, that the Board of Education approve the appointment of Pamela Werner as a full-time probationary School Monitor appointment:

<b>Position:</b>	School Monitor (Pamela Werner)
<b>Type of Appointment:</b>	Full time Probationary (26-week probationary period)
<b>Effective Date:</b>	Pending Civil Service Approval

**Salary Placement:** \$10.54/per hour

\*Duration is contingent on satisfactory service and staffing needs of the District.

**Recommended Motion #308 - 2016 – 2017 – Personnel – Civil Service Appointment (Part-time):**

That the Board of Education approve the following Civil Service Appointment:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective Date*</u>
Nicole Cleaves	School Monitor (part-time)	\$10.54	Pending CS Approval

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #309 - 2016-2017 – Personnel – Recreation Coaches:**

That the Board of Education approve the appointment of the following individuals as Recreation Coaches\*: Keith Manginelli, Carmen Skrine, Dominick Barone and Peggy Leone. Stipend for said duties as coach is \$32.71 per hour.

\*All coaches possess NYS Teaching and/or Coaching Certifications, AED, CPR and First Aid certifications.

**Recommended Motion #310 - 2016-2017 – Recreation 2017 Egg Hunt:**

That the Board of Education approve the personnel and employment hours for the Annual Recreation Egg Hunt that will take place on Saturday, April 1<sup>st</sup> from 10:30 am to 12:45 pm:

Lynne Closs, Lisa Nappi, Lori Grillo, Victoria Rodriguez, Nicholas Saverese, Ricky Holodar, Alyssa Giovanelli, Samantha Reichert, John Hornung, Kayla Kilduff, and Katie Cleary.

**Recommended Motion #311 - 2016-2017 – Personnel – Recreation April Basketball Clinic:**

That the Board of Education approve the following recreation staff to work the April Basketball Clinic on April 10<sup>th</sup> through April 13<sup>th</sup> from 8:30 am to 12:00 pm:

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>
Jay Lynch	Recreation Assistant (PT)	\$26.80/per hour
Dom Barone	Coach	\$32.71/per hour
Michael Mangino	Recreation Monitor	\$13.40/per hour
Nick Giovanelli	Recreation Monitor	\$13.40/per hour
Lisa Nappi	Recreation Monitor	\$13.40/per hour
John Hornung	Student Worker	\$8.90/per hour

**Recommended Motion #312 - 2016-2017 – Personnel - Summer Transportation:**

That the Board of Education approve an additional 1.5 hours extra each day for the Island Park Schools Bus Drivers who transport students to/from LOMS to/from local sites such as Masone Beach, Shell Creek Park, and the Island Park Public Library during the 2017 Summer Recreation Program.

**Recommended Motion #313 - 2016-2017 –Summer Recreation CIT Program:**

That the Board of Education approve the following summer program dates and registration fee:

**Dates:**

Wed, July 5 to Tues, August 8 (5 weeks) – Counselor-In-Training (CIT) Program: Students in Grs 8, 9 and 10 @ \$299 each

**Recommended Motion #314 - 2016-2017 – Summer Recreation Program (Trips/Calendar of Events):**

That the Board of Education approve the schedule of trips listed below and calendar of events for the 2017 Summer Recreation Program:

PreK & K-Readiness: IP Library, July 10, 13 and Shell Creak Park, July 18 and July 21

Grades 1-3: RVC Bowling, July 14, Laser Bounce, July 27 and Queens Zoo, July 20

Grades 4-8: Hot Skates, July 12, Country Fair Amusement Park, July 17 and Empire Kayaking, July 24

**Recommended Motion #315 - 2016-2017 – Summer Recreation Programs:**

That the Board of Education approve the following Summer Recreation Programs:

Recreation Summer Personnel Orientation – June 27<sup>th</sup> at LOMS

Recreation Summer Personnel Set-Up – June 28<sup>th</sup> and 29<sup>th</sup> at LOMS

Recreation Summer Basketball Clinic – August 9<sup>th</sup> through August 11<sup>th</sup>

**Recommended Motion #316 - 2016 - 2017 – Personnel – Recreation Programs (Afternoons/Evenings and Saturdays):**

That the Board of Education approve the following Recreation staff to work the 2016-2017 Recreation Programs:

<u>Name</u>	<u>Recreation Program</u>	<u>Hourly Rate</u>
Peggy Leone	Swimming (Chaperone)	\$25/per hour
Barbara DeLucia	Computer Explorer Program (Chaperone)	\$25/per hour
Linda Rusnak	Computer Explorer Program (Chaperone)	\$25/per hour
Nick Savarese	Recreation Aide	\$10.72/per hour
Nicholas Giovanelli	Recreation Aide	\$13.40/per hour
Joe Klein	Recreation Monitor	\$10.91/per hour
Ricky Holodar	Recreation Aide	\$10.72/per hour
Emily Wirtz	Recreation Aide	\$10.72/per hour
Alyssa Giovanelli	Recreation Aide	\$10.72/per hour
Alexa Alongi	Recreation Monitor	\$13.63/per hour
Michael Mangino	Recreation Monitor	\$13.40/per hour
Kelley McDonald	Recreation Monitor	\$13.40/per hour
Katie Cleary	Student Worker	\$8.90/per hour
Kayla Kilduff	Student Worker	\$8.90/per hour
John Hornung	Student Worker	\$8.90/per hour

**Recommended Motion #317 – 2016-2017 – Financial – R.S. Abrams & Co., LLP, Single Audit:**

Resolved, that the Board of Education approve the Single Audit Report for the Fiscal Year ended June 30, 2016 (requiring no Corrective Action Plan). (Enclosure 4)

**Recommended Motion #318 - 2016-2017 – Financial – Textbook Central Agreement:**

That the Board of Education approve authorization to enter into an Agreement with Textbook Central, a division of Tel/Logic Inc. (d/b/a CentralEd), for the procurement and/or distribution of textbooks for non-public school students during the 2017-2018 school year not to exceed the amount of \$30,000. (Enclosure 5)

**Recommended Motion #319 – 2016-2017 – Financial – Internal Claims Audit Report:**



That the Board of Education accept the Internal Claims Audit Report from Mr. Stanley Packman, Internal Claims Auditor for the District for February 2017. (Enclosure 6)

**Recommended Motion #320 - 2016-2017 – Financial – Budget Transfers:**

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated March 20, 2017. (Enclosure 7)

**Recommended Motion #321 – 2016-2017 – Financial – Contract for Services – Pupil Transportation Consultant:**

Resolved, that the Board of Education approve the contract for services for Nancy Nunziata (d/b/a JN Business Services) as consultant for bids prepared and implemented by the South West Quadrant Transportation Consortium. (Enclosure 8)

**Recommended Motion #322 -2016-2017 – Financial – Transportation Contract:**

That the Board of Education approve a special contract for Transportation as follows:

<b><u>Vendor</u></b>	<b><u>School/ # Students</u></b>	<b><u>Duration/ Cost</u></b>
Guardian Bus Co.	Yeshiva South Shore 1 Student	March 6 through June 30, 2017 \$4,400 for four months

**Recommended Motion #323 – 2016- 2017 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for February 2017, Revenue Budget Status 7/1/16-2/28/17; Trial Balance Fund 7/1/16-2/28/17; Appropriation Status Report 7/1/16-2/28/17 and:

- Warrant #16 – Payroll T&A Fund – January 27, 2017
- Warrant #36 – General Fund – February 2, 2017
- Warrant #37 – General Fund – February 14, 2017
- Warrant #17 – T&A Fund – February 14, 2017
- Warrant #15 – Federal Fund – February 14, 2017
- Warrant #18 – Payroll T&A Fund – February 25, 2017
- Warrant #41 – General Fund – February 28, 2017
- Warrant #14 – Cafeteria Fund – February 28, 2017
- Warrant #13 – Capital Fund – February 28, 2017
- Warrant #42 – General Fund – March 3, 2017
- Warrant #15 – Cafeteria Fund – March 3, 2017
- Warrant #16 – Federal Fund – March 3, 2017

(Enclosure 9)

## **IX. DATES TO REMEMBER:**

- March 21 - National Jr Honor Society Induction, LOMS, 7 pm
- March 23 - PTA Meeting, FXH, 7 pm
- March 27 - FXH & LOMS Site-Base Meetings
  - Gr 5 Parent Health Meeting, 7 pm
- Mar 28-30 - Grs 3-8 NYS ELA Tests
- April 1 - Pvt/Parochial Transportation Requests Due
  - Recreation Egg Hunt, LOMS, 11 am
- April 5 - IP Public Library Board Mtg, IP Library, 7 pm
- April 6 - PTA Meeting, LOMS, 7 pm
- April 7 - No After School Activities, No Late Buses
- Apr 10-18 - Spring Recess – Schools Closed
- April 20 - Next Regular Business Meeting of the Bd of Ed & BOCES Budget Vote, Adoption of School Budget and Property Tax Report Card, Conference Center, 7:30 pm
- April 22 - Recreation Dept Defensive Driving Course, LOMS, 9 am – 3 pm
- April 24 - FXH & LOMS Site-Based Meetings
- Apr 25-27 - Kindergarten Screening by Appt for New Enrollees, 9 am – 3 pm (Call 434-2670/71 for Appt)
- April 27 - Grs 7 & 8 Sports Night, 7 pm
- May 1 - Gr 8 Parents Meeting, LOMS, 7 pm
- May 1 – 5 - Transportation Appreciation Week
- May 2 – 4 - Grs 3-8 NYS Math Tests
- May 3 - Public Hearing – Line-by-line District Budget, Budget Hearing, Library Budget
- May 4 - PTA Meet the Bd of Ed Candidates Night, LOMS, 7 pm
- May 5 - Senior Citizen Breakfast, Conf Ctr, 9:30 am – 11 am
- May 8 - District-wide Art Show, FXH, 6-8 pm
- May 9 - District Voter Registration, 10 am – 2 pm & 6-9 pm
  - District-wide Faculty Meeting
- May 10 - IP Public Library Board Meeting, IP Library, 7 pm
- May 11 - PTA Plant Sale, FXH & LOMS
  - Grs 7 & 8 Spring Concert, 7 pm
- May 12 - PTA Plant Sale, FXH & LOMS
  - Transportation Appreciation Day Celebration
- May 14 - Happy Mother’s Day
- May 15 - LOMS College Awareness Week
- May 16 - Annual District Budget Vote, LOMS Aud Foyer, 7 am – 9 pm
  - Rec Summer Camp Registration, 4:30 – 9 pm
  - FXH Spring Concert, LOMS Aud, 7 pm
  - Special Meeting of the Bd of Ed, 9:15 pm
- May 18 - PTA End of the Year Dinner
- May 19 - Gr 7 Trip to NYC
  - LI Music Festival, CW Post
- May 22 - Next Regular Business Meeting of the Bd of Ed, Conf Ctr, 7:30 pm.

**Rosmarie T. Bovino, Ed.D.**

### **enclosure(s)**

(For all special events during the month of April at West Hempstead and Long Beach High Schools, please go to [www.whufsd.com](http://www.whufsd.com) or [www.lbeach.org](http://www.lbeach.org)).