

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone #(516)434-2600

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WebSite:www.ips.k12.ny.us

AGENDA

**Regular Business Meeting of the Board of Education
Monday, May 19, 2014 at 7:30 pm
In the Conference Center**

ISLAND PARK BOARD OF EDUCATION:

**MATTHEW F. PACCIONE, PRESIDENT
NINA HARGROVE, VICE PRESIDENT
TARA BYRNE, TRUSTEE
DIANA CARACCILO, TRUSTEE
RICHIE HAYES, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #350 - 2013-2014 – Minutes of Regular Meeting dated April 24, 2014:
(Enclosure 1)

Recommended Motion #351 - 2013-2014 - Minutes of Special Meeting dated May 12, 2014:
(Enclosure 2)

IV. A) PRESENTATIONS BY THE BOARD OF EDUCATION:

*✓Student of the Month Presentation
✓Tenure Recognition*

V. REPORTS FROM ADMINISTRATION:

1. Superintendent
2. Treasurer

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Recommended Motion #333 - 2013-2014 -Revisions to Policy #3308 – Student Wellness (Second Reading/Adoption):

That the Board of Education approve the second reading and adoption of revised Policy #3308 - Student Wellness to the Policies of the Board of Education. (Enclosure 3)

New Business:

Recommended Motion #352 – 2013-2014 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated May 19, 2014. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 4)

Recommended Motion #353 - 2013-2014 - Special Services Provider Agency Services Contract:

That the Board of Education approve the contract with Metro Therapy and the Island Park UFSD for professional services for the 2014-2015 school year. (Enclosure 5)

Recommended Motion #354 - 2013-2014 - Special Services Provider Agency Services Contract:

That the Board of Education approve the contract with Gayle E. Kligman Therapeutic Resources d/b/a Kidz Therapy and the Island Park UFSD for professional services for the 2014-2015 school year. (Enclosure 6)

Recommended Motion #355 - 2013-2014 - Special Services Provider Agency Services Contract:

That the Board of Education approve the contract with Zycron Industries, LLC and the Island Park UFSD for professional services for the 2014-2015 school year. (Enclosure 7)

Recommended Motion #356 - 2013-2014 - Professional Services Agreement to Malverne UFSD:

That the Board of Education approve our Agreement with Malverne UFSD to provide special education and related services to students with disabilities for the 2014-2015 school year, subject to the approval from the Attorney for the District. (Enclosure 8)

Recommended Motion #357 - 2013-2014 – Personnel – Board of Registration for the 2014-2015 School Year:

That, in accordance with the provisions of Section 2014(1) of Education Law, the Board of Education approve the appointment of a Board of Registration consisting of the following voters. These individuals will serve until thirty (30) days after the Annual Voting that will take place during the 2014-2015 school year: Anna Silvio, Blanche Bua and Norma Mayes. Alternates: Frank Bua and Suzanne Snipp.

Recommended Motion #358 - 2013-2014 - Personnel - Probationary Elementary Teacher Appointment:

That the Board of Education approve the following probationary appointment:

| <u>Name</u> | <u>Tenure Area</u> | <u>Step Placement</u> | <u>Duration*</u> |
|------------------|----------------------|-----------------------|------------------|
| CarolAnn Pinella | Elementary Education | MA, Step 3 | 9/1/14-9/1/15 |

Certification Status: Pre-K, Kindergarten & Grs 1-6, Permanent

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #359 - 2013-2014 - Personnel – Permanent Civil Service Status:

That the Board of Education approve the recommendation of the Superintendent of Schools that William McCrann, Information Technology Specialist III for the Island Park Schools, be granted permanent civil service status effective June 6, 2014.

Recommended Motion #360 - 2013-2014 - Personnel - Civil Service Appointment:

That the Board of Education approve the following Civil Service Appointment:

| <u>Name</u> | <u>Title</u> | <u>Salary</u> | <u>Effective Date*</u> |
|-------------------|------------------|----------------|------------------------|
| Salvatore Sinnona | Cleaner (PT/Sub) | \$15.09/per hr | Pending C.S. Approval |

*Duration is contingent upon satisfactory performance and staffing needs of the District.

Recommended Motion #361- 2013-2014 – Personnel - Worker for Annual Registration/Voting:

Resolved that the Board of Education approve the appointment Ann Genduso as an alternate Inspector of the Election for the Annual Voting on May 20 from 6:30 am to 9:30 pm. Stipend for said duties is \$162 for the 2014 Election.

Recommended Motion #362 - 2013-2014 - School District Facilities Committee:

That the Board of Education appoint Steven L. Foster as a member of the School District Facilities Committee.

Recommended Motion #363 - 2013-2014 – Financial –Textbook Central Agreement:

That the Board of Education (pending attorney approval) approve authorization to enter into an agreement with Textbook Central, a division of Tel/Logic Inc. d.b.a. CentralEd, for the procurement and/or distribution of textbooks for non-public school students during the 2014-2015 school year not to exceed the amount of \$30,000. (Enclosure 9)

Recommended Motion #364 - 2013-2014 – Financial – NY Party Works:

That the Board of Education approve the contract and authorize the Board President to sign the contract on behalf of the Francis X. Hegarty School at a cost of \$2,135 to NY Party Works, for a popcorn machine, tropical obstacle course and generator for the annual FXH Field Day to be held on June 6, 2014 subject to the approval of the Attorney for the District. (Enclosure 10)

Recommended Motion #365 - 2013-2014 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for April 2013 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 11)

Recommended Motion # 366 - 2013 -2014 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated May 19, 2014. (Enclosure 12)

Recommended Motion #367 - 2013-2014 - Financial - Approval of Lincoln Orens Crawlspace Lighting Replacement Change Order - Palace Electrical Contractor:

That the Board of Education authorize the following change order for Palace Electrical Contractors for Lincoln Orens Middle School crawlspace lighting replacement renovation project due to the October 29, 2012 Superstorm Sandy damage incurred:

- Change Order #1 - In the amount of \$1,633.35 credit, due to not having to pay night differential for the days Palace Electric was able to complete work during the day over the December holiday break.

Recommended Motion #368 – 2013-2014 – Financial – BOCES Cooperative Transportation

Agreement:

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services (“BOCES”) for pupil transportation services for the 2014-2015 school year and Summer 2014 (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and BOCES have agreed to form a Cooperative (the “Cooperative”) for this purpose;

WHEREAS, the Island Park School District, is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto; and,

NOW THEREFORE BE IT RESOLVED that the Board of Education authorize the School District to participate in the Cooperative.

BE IT FURTHER RESOLVED that the Board of Education hereby approve the Inter-Municipal Cooperative Transportation Agreement attached hereto and authorizes the Board President to execute the Agreement on behalf of the Board of Education. (Enclosure 13)

Recommended Motion #369 - 2013-2014 – Financial – Tax Anticipation Note Resolution Authorizing the Issuance of Not To Exceed \$15,000,000 Tax Anticipations Notes in Anticipation of the Receipt of Taxes to be Levied for the fiscal year ending June 30, 2015:

Resolved by the Board of Education of the Island Park Union Free School District, in the County of Nassau, New York as follows:

RESOLVED BY THE BOARD OF EDUCATION OF ISLAND PARK UNION FREE SCHOOL DISTRICT, IN THE COUNTY OF NASSAU, NEW YORK, AS FOLLOWS:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Island Park Union Free School District, in the County of Nassau, New York (herein called “District”), in the principal amount of not to exceed \$15,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2014 and ending June 30, 2015, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes

are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Recommended Motion #370 - 2013-2014 - Financial - Conference Center ADA Access Ramp Bid - ACL Construction Corp.:

That the Board of Education award the bid to construct and install the handicap ADA compliant ramp at the front entrance to the Conference Center, at a cost of \$50,000 to the lowest bidder ACL Construction Corp. The bid date was April 25, 2014. Other bidders were:

| | | |
|---------------------------|---|-----------|
| Pella General Contracting | - | \$ 69,500 |
| Paza Contracting Corp. | - | \$125,000 |

Recommended Motion #371 - 2013-2014 - Financial - End of Year Accountancy Services:

That the Board of Education agree to a contract with BookSmart Accounting (A Division of Corporate Accounting Solutions, Inc.), as the accountants to perform year-end services (closing adjustments and schedule completions with respect to GASB 34 and GASB 54, financial statements, MD&A, Federal Funds, Extra-classroom Activity Funds and ST-3 preparation) beginning June 2014 through November 30, 2014, as per the option to renew outlined in the RFP resolution #355-June 2011, at a cost not to exceed \$31, 638.

Recommended Motion #372 - 2013-2014 - Financial Annual Accounting Services:

That the Board of Education agree to a contract with BookSmart Accounting (A Division of Corporate Accounting Solutions, Inc.), as the account to perform monthly accounting services (general, cafeteria and capital fund journal entries and adjustments, special aid journal entries and grant spending reconciliations, cash flow and fund balance assistance and FEMA project worksheets and documentation as needed, beginning July 1, 2014 through June 30, 2015, as per the option to renew services outlined in the RFP resolution #335, at a cost not to exceed \$40,000.

Recommended Motion #373 - 2013-2014 - Financial - Actuarial Services:

That the Board of Education approve the appointment of Aquarius Capital Solution Group, LLC, to complete and update the District's GASB 45 Actuarial Report needed to compute its Other Post Employment Benefits (OPEB) liability, in a manner consistent with the standards set by the Governmental Accounting Standards Board (GASB) for state and local governments, as per the RFP #2290, conducted by Nassau BOCES on May 6, 2012 at a cost of \$1,500 for the period July 1, 2013 - June 30, 2014 and the full valuation for the period of July 1, 2014 - June 30, 2015 at a cost of \$4,000.

Recommended Motion #374 – 2013-2014 – Financial - Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for March 31, 2014, Fund Balance Projection - June 30, 2014, Monthly Cash Flow 2013-2014, Revenue Status, Appropriate Status Report 7/1/13-6/30/14, Appropriate Status Report 7/1/13-4/30/14, Revenue Budget Status 7/1/13 - 6/30/14, Revenue Budget Status 7/1/13-4/30/14, Trial Balance 7/1/13-6/30/14, Trial Fund 7/1/13-4/30/14 and:

- Warrant 51 - General Fund - April 11, 2014
- Warrant 23 - T&A Fund - April 11, 2014
- Warrant 12 - Cafeteria Fund - April 11, 2014
- Warrant 6 - Federal Fund - April 11, 2014
- Warrant 53 - Medicare Reimbursement Fund - April 11, 2014
- Warrant 24 - Payroll T&A Fund - April 18, 2014
- Warrant 55 - General Fund - April 29, 2014
- Warrant 25 - T&A Fund - April 29, 2014
- Warrant 16 - Capital Fund - April 29, 2014

(Enclosure 14)

IX. DATES TO REMEMBER:

- May 20 - Budget Vote, 7 am to 9 pm, LOMS Aud Foyer,
- FXH Spring Concert, 7 pm, LOMS Auditorium
- Sp Mtg of BOE, immediately following election results
- May 26 - Memorial Day - Schools Closed
- May 28 & 29 - Discovery Showcase
- May 29 - Gr 5 & 6 Spring Concert, LOMS 7:30 pm
- May 30 - Music in the Parks - MS Field Trip
- June 2 - FXH/LOMS Site-Base Meetings
- June 5-6 - Gr 8 - Washington DC Trip
- June 6 - FXH Carnival Day
- June 7 - IP Community Day & IPFA Alumni Vs Faculty Scholarship Fundraiser
- June 12 - PTA End of the Year Dinner
- June 18 - 20 - Early Dismissal for LOMS students
- June 23 - Gr 8 Dinner/Dance
- Bd of Ed Mtg, 7:30 pm, Conf Ctr
- June 24 - Early Dismissal for FXH students 11:30 am
- Gr 8 Graduation LOMS
- June 25 - Early Dismissal for FXH students 11:30 am
- LOMS Field Day
- LBHS Prom
- June 26 - Last Day of School for Students, Early Dismissal for students 10 am
- WHHS Prom
- June 29 - LBHS Graduation, 10 am
- WHHS Graduation, 5 pm

Rosmarie T. Bovino, Ed.D.

**mdc
enclosure(s)**