

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone #(516)431-8100

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WebSite:www.ips.k12.ny.us

AGENDA

**Regular Business Meeting of the Board of Education, Monday, February 25, 2013 at 7:30 P.M.,
In the LOMS Cafeteria**

Island Park Board of Education:

**RICHIE HAYES, PRESIDENT
DIANA CARACCILO, VICE PRESIDENT
NINA HARGROVE, TRUSTEE
MICHAEL HASTAVA, TRUSTEE
MATTHEW F. PACCIONE, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #280 – 2012-2013 – Approval of Minutes of the Regular Business Meeting dated January 28, 2013:

That the Board of Education approve the Minutes of the Regular Business Meeting dated January 28, 2013. (Enclosure 1)

Recommended Motion #281 – 2012-2013 – Approval of Minutes of the Special Meeting dated February 4, 2013:

That the Board of Education approve the Minutes of the Special Meeting dated February 4, 2013. (Enclosure 2)

IV. PRESENTATIONS TO/FROM THE BOARD OF EDUCATION:

V. REPORTS FROM ADMINISTRATION:

- 1. Superintendent**
 ◀Motions and Schedules
- 2. Treasurer**

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Recommended Motion #282 - 2012-2013 - Financial - R.S. Abrams & Co., LLP, Single Audit:

That the Board of Education approve the Single Audit Report for the Fiscal Year ended June 30, 2012 (requiring no Corrective Action Plan). (Enclosure 3)

Recommended Motion #283 - 2012-2013 – Adoption of the 2013 Annual Voting Date and Other Statutory Dates and Requirements:

Resolved that the Annual District Voting be held on Tuesday, May 21, 2013 and, further resolved, that the Board of Education accept and approve the attached schedule entitled “2013 Annual Voting Date and Other Statutory Dates and Requirements.” Subject to the approval from the Attorney for the District. (Enclosure 4)

Recommended Motion #284 - 2012-2013 - Absentee Voting at Nursing Homes:

Resolved that the Permanent Chairman and/or the District Clerk (Clerk of the Election) are hereby authorized to appoint the necessary bi-partisan Board of Inspectors pursuant to Section 8-407 of the Election Law, as amended, and Section 1501(c) of the Education Law, as amended, in order to conduct the absentee voting of applicable nursing homes in the Island Park School District if necessary.

Recommended Motion #285 – 2012-2013 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated February 25, 2013. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 5)

Recommended Motion #286 – 2012-2013 – Instructional – Professional Services Agreement with Seaford UFSD:

That the Board of Education approve the Agreement and authorize the Board president to sign the Agreement, subject to the approval of the Attorney for the District, with Seaford UFSD to provide professional services to the Island Park UFSD for the 2011-2012 school year for one high school student attending a self-contained program. (Enclosure 6)

Recommended Motion #287 - 2012-2013 - Extension of Appointment of Guidance Consultant:

That the Board of Education approve the appointment of Carolyn Cuttler, Guidance Consultant, (doing business as Carolyn Cuttler College Consulting, Inc.) from January 31, 2013 through March 15, 2013 for the weeks that were lost due to super-storm Sandy; compensation will continue at a rate of \$750 per day no more than 12 days (10 were used).

Recommended Motion #288 - 2012-2013 -Personnel – Substitute Teacher Resignations:

That the Board of Education accept the following substitute teacher resignations:

<u>Name</u>	<u>Reason</u>	<u>Effective Date</u>
Jacquelyn Aksoy	Took a f/t position in another district	February 7, 2013
Gloria Pelaez	Took a f/t position in another district	February 19, 2013

Recommended Motion #289 - 2012-2013 - Personnel - Salary Stipend:

That the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above the 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Diane Horn	November 28, 2012	Art Teacher	\$2,000

Recommended Motion #290 – 2012-2013 – Extracurricular – Bylaws/Charters of Clubs and Extracurricular Activities:

That the Board of Education approve the following Bylaws/Charters of Clubs and Extra-curricular Activities during the 2012-2013 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, “Safeguarding, Accounting and Auditing of Extra-Classroom Activity Funds:”

Guitar Club, Homework Club, Math Olympiads and Student Council

(Enclosure 7)

Recommended Motion #291 - 2012-2013 - Personnel - School Monitor Resignation:

That the Board of Education accept the resignation of April Carr, school monitor, for personal reasons effective February 1, 2013.

Recommended Motion #292 – 2012-2013 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for January 2013. (Enclosure 8)

Recommended Motion #293 - 2012-2013 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated February 25, 2013. (Enclosure 9)

Recommended Motion #294 - 2012-2013 - Financial - The Facilities Management Group:

That the Board of Education approve the Facilities Management Group payment of \$1,650, consisting of the 2012-13 Fire Inspection fee, (\$420 approved in RFP done in 2010) and a fee of \$1,230 to complete all final cost reports for the piping projects completed during the 2008-2011 time period and due to the State Education Department so the District can receive state aid on the projects.

Recommended Motion #295 - 2012-2013 - Financial - Interfund Transfer to Close Phase Three Piping Project and Increase to the General Fund:

That the Board of Education approve the transfer of \$43,767.45 from the Capital (H) Fund to the General Fund (A) to closeout Phase 3 of the Lincoln Orens Piping project. In addition, the Board of Education approve the correlating increase of \$43,767.45 to the General Fund (A) budget.

Recommended Motion #296 - 2012-2013 - Financial - L.K. McLean Associates, P.C.:

That the Board of Education approve the engagement of L.K. McLean Association, P.C. at a cost of \$1,300 to complete a Certified Elevation Certificate needed in order for the District to receive the lowest possible pricing when obtaining additional flood insurance on the Conference Center.

Recommended Motion #297 – 2012 - 2013 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for December 2012, Trial Balance Fund 7/1/12-6/30/13, Trial Balance from 7/1/12-1/31/13, Trial Balance from 1/1/13-1/31/13, Revenue Budget Status 7/1/12-6/30/13, Revenue Budget Status 7/1/12-1/31/13, Revenue Budget Status 1/1/13-1/31/13, Budget Status; General Fund Balance Projection 6/30/12, Projection of Expenses 6/1/13, Projection of Revenues 6/30/13, Cafeteria Fund Profit and Loss 2012-13, Appropriation Status Report 7/1/12-1/31/13, Appropriation Status Report 7/1/12-6/30/13, Appropriation Status Report 1/1/13-1/31/13 and:

- Warrant 37 - General Fund - January 23, 2013
- Warrant 18 - Trust & Agency Payroll - January 23, 2013
- Warrant 12 - Cafeteria - January 23, 2013
- Warrant 17 - Trust & Agency - January 23, 2013
- Warrant 19 - Trust & Agency Manuel Check - January 25, 2013
- Warrant 39 - General Fund - February 5, 2013
- Warrant 13 - Cafeteria - February 5, 2013
- Warrant 20 - Trust & Agency - February 5, 2013

(Enclosure 10)

Recommended Motion #298 - 2012-2013 - Acceptance of Donations:

Whereas the following people/corporations wish to donate money to the Island Park Schools to be used for food, school trips, instructional supplies, library books, students in need and musical instruments for the students of the Island Park Schools due to the devastation of super-storm Sandy. Be it hereby resolved, the Island Park Schools accept the following generous donations:

- Cantiague PTA (Jericho, NY) - \$5,702
- Barrington Public Schools (RI) c/o Anthony Borgueta - \$2,075
- M's Family Restaurant - \$1,846
- Kiwanis Club of Island Park - \$1,000
- United Teachers of Harborfields & Harborfields HS Tri-fit Club (c/o M. Zenyuh) - \$500
- Greenhope High School (N.C.) - \$550
- Sixes Elementary School (GA) - \$505
- Jeffrey's Grove ES PTA - \$466.50
- Hewlett Elementary School (Student Activities) - \$300
- Mr. & Mrs. Richard Schurin - \$200
- Nicole Bevilacqua - \$200
- Island Park Secretarial Association - \$180
- Jean Lucatorto-Leo - \$200
- Jill Ditchik - \$300
- Nigel Burgess Inc. - \$250
- The Jimi Gubelli Foundation, Inc. - \$250
- Veronica Brennan - \$200
- Randi Bernstein c/o Carol Naglieri - \$150
- Linda McElroy, Searingtown School - \$163
- Mr. & Mrs. Matthew Emerson - \$125
- Dockside - \$125
- Columbia Ciccimarro - \$100
- Joanne Ditchik-Stutz - \$100
- Carol Realson - \$100
- Mr. & Mrs. Steven Mandel - \$100
- Mr. & Mrs. Charles Ditchik - \$100

Deer Park Thrift & Antique LLC - \$100
Mr. & Mrs. Steven Sacks - \$100
Felicia Feldman - \$100
Cara Spoto - \$100
Joan Wall - \$50
Mr. & Mrs. Thomas Murphy - \$50
Mr. & Mrs. K. Hartman - \$25
Dawn Foley - \$50
Mr. & Mrs. Robert Rojahn - \$25
Mr. & Mrs. Joel Spielfogel - \$25
Mr. & Mrs. Christopher Tine - \$25
Lisa Gersman - \$25
Mr. & Mrs. James Mathias - \$25
Diane Marlowe - \$25
Michelle Leo - \$25
Mr. & Mrs. Jerome Leo - \$20
Patricia Bellobuono - \$50
Glenn Reiner - \$50
Jill Ventre - \$50
Mr. & Mrs. Michael Perinelli - \$40
West Hampton Beach H.S. Student Council - \$94
Mr. & Mrs. James Hausler - \$25
Enid Brezil - \$20
Barbara Novorro - \$50
Mr. & Mrs. Jose Coelho - \$25
Mr. & Mrs. Alan Laudin - \$50
Mr. & Mrs. Joseph Raniolo - \$50
Mr. & Mrs. Louis Zollo - \$15
Mr. & Mrs. Scott Perez - \$25
Kathy Fanelli - \$50
Mr. & Mrs. Salvador Dominguez - \$50
Kelly Vanore - \$5
Point Break Bar - \$123

Recommended Motion #299 - 2012-2013 - Acceptance of Donation:

Whereas Michael McGinty through an anonymous donor wishes to donate 11 new ski jackets to the Island Park Schools to be used for the students of the Island Park Schools due to the devastation of super-storm Sandy. Be it hereby resolved, that the Island Park Schools accepts this donation.

Recommended Motion #300 - 2012-2013 - Acceptance of Donation:

Whereas the Pocono School District Employees wish to donate clothing, bottled water and cleaning supplies to be used for the students of the Island Park Schools due to the devastation of super-storm Sandy. Be it hereby resolved, that the Island Park Schools accepts this donation.

Recommended Motion #301 - 2012-2013 - Acceptance of Donations:

Whereas Island Harvest and Friends Academy donated food, clothing and miscellaneous supplies to be used for the students of the Island Park Schools due to the devastation of super-storm Sandy. Be it hereby resolved, that the Island park Schools accepts these donations.

IX. DATES TO REMEMBER:

- Mar 4 - FXH Site Base Meeting, 3:45 pm
- LOMS Site Base Meeting, 3:45 pm
- Budget Meeting Bd of Ed, 7:30 pm, LOMS Cafe - Budget Expenses
- Mar 6 - Gr 5 Health Meeting, LOMS, 7 pm
- Mar 8 - LOMS Parent/Teacher Conference, 11 am dismissal
- Mar 10 - Daylight Savings Starts - Set clocks ahead 1 hour
- Mar 12-13 - FLES K-6 Open House
- Mar 16 - Recreation Egg Hunt LOMS, 2 pm
- Mar 17 - All County Art Exhibit
- Mar 18 - Next Regular Business Mtg of Bd of Ed, LOMS, 7:30 pm, Budget Topic:
Budget Revenues
- Mar 19 - PTA Mtg, LOMS, 10 am
- LOMS Parent/Teacher Conference, 6:30 pm
- Mar 20 - FXH Parent/Teacher Conferences, 6:30 pm
- Mar 21 - FXH Parent/Teacher Conference, 11 am Dismissal
- LOMS Parent/Teacher Conference, 11 am Dismissal
- Mar 25-29 - Spring Recess - Schools Closed (if no snow day used)
- Mar 29 - Transportation Requests Due & High School Transfers Due

Rosmarie T. Bovino

(Due to super-storm Sandy please check the following websites for special events during the month of February -West Hempstead: www.whufsd.com and Long Beach High School: www.lbeach.org)

mdc
enclosure(s)