

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone # (516) 434-2600

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WebSite:www.ips.k12.ny.us

AGENDA

Regular Business Meeting of the Board of Education, Monday, January 29, 2018
7:00 P.M., Conference Center

MEMBERS OF THE ISLAND PARK SCHOOLS BOARD OF EDUCATION:

JACK VOBIS, President
DIANA CARACCILO, Vice President
TARA BYRNE, Trustee
KATHLEEN McDONOUGH, Trustee
RAYMOND MILEY, Trustee

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #245 – 2017-2018 – Minutes of the Regular Business Meeting dated December 18, 2017: (Enclosure 1)

Recommended Motion #246 – 2017-2018 – Minutes of the Special Business Meeting dated December 22, 2017: (Enclosure 2)

IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

♦Student of the Month Recognition

V. REPORTS FROM ADMINISTRATION:

1. Superintendent

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Recommended Motion #247 - 2017-2018 – Adoption of the 2018 Annual Voting Date and Other Statutory Dates and Requirements:

Resolved that the Annual District Voting be held on Tuesday, May 15, 2018 and, further resolved, that the Board of Education accept and approve the attached schedule entitled “2018 Annual Voting Date and Other Statutory Dates and Requirements.” (Enclosure 3)

Recommended Motion #248 - 2017-2018 - Absentee Voting at Nursing Homes:

That the Permanent Chairman and/or the District Clerk (Clerk of the Election) are hereby authorized to appoint the necessary bi-partisan Board of Inspectors pursuant to Section 8-407 of the Election Law, as amended, and Section 1501(c) of the Education Law, as amended, in order to conduct the absentee voting of applicable nursing homes in the Island Park School District if necessary.

Recommended Motion #249 – 2017-2018– Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated January 29, 2018. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 4)

Recommended Motion #250 - 2017-2018 - Elementary Special Education Contract with West Hempstead UFSD:

That the Board of Education approve the contract with West Hempstead UFSD and the Island Park UFSD in accordance with the tuition rate established by the New York State Education Department for the 2017-2018 school year, currently estimated at \$50,625. (Enclosure 5)

Recommended Motion #251 - 2017 - 2108 - Instructional Contract with Malverne UFSD for Instructional Services:

That the Board of Education approve a contract with Malverne UFSD and the Island Park UFSD for the 2017-2018 school year for one student at the estimated tuition rate of \$51,426. (Enclosure 6)

Recommended Motion #252 - 2017-2018 - Instructional Contract with Malverne UFSD for Instructional Services:

That the Board of Education approve a contract with Malverne UFSD and the Island Park UFSD for the Summer 2017 Life Skills Program for one student at the estimated tuition rate of \$4,402. (Enclosure 7)

Recommended Motion #253 - 2017 - 2018 - Instructional Contract with East Williston UFSD for Instructional Services:

That the Board of Education approve a contract with East Williston UFSD and the Island Park UFSD for the Summer 2017 Life Skills Program for one student at the estimated tuition rate of \$3,926.

Recommended Motion #254 – 2017- 2018 – Personnel – Teaching – Review of Probationary Teacher's File:

That the Board of Education directs the Superintendent of Schools to make available for review by the Board, in Executive Session, on **February 26th at 6:30 p.m.**, prior to the regular Board meeting, the personnel record and file of the teacher who will be recommended for tenure by September, 2018.

Recommended Motion #255 - 2017-2018 - Personnel - Teacher - Sick Leave:

That the Board of Education approve an extended paid sick leave for Employee #64 beginning on January 16 through March 26, 2018.

Recommended Motion #256 – 2017-2018 – Personnel – Teacher – Family Medical Leave:

That the Board of Education approve a paid sick leave for Employee #109 beginning January 25 through February 14, 2018. Paid leave is through the Agreement between the Island Park UFSD and the Island Park Faculty Association 2014-2017 Article XII.H.4.c. 2 & 3.

Recommended Motion #257 - 2017–2018 – Personnel – Teacher – Family Medical Leave:

That the Board of Education approve a paid family medical leave for Employee #694 beginning on or about March 5 through April 23, 2018, then an unpaid family medical leave from April 24 through June 4, 2018; an unpaid child care leave will follow from June 5 through September 1, 2018.

Recommended Motion #258 - 2017-2018 - Personnel - Teacher - Family Medical Leave:

That the Board of Education approve a paid family medical leave for Employee #390 beginning on or about March 26 through June 22, 2018.

Recommended Motion #259 - 2017-2018 - Personnel - Teacher - Family Medical Leave:

That the Board of Education approve a paid family medical leave for Employee #235 beginning on or about April 30 through May 18, then an unpaid family medical leave from May 21 through June 15, 2018.

Recommended Motion #260 - 2017-2018 - Personnel - Teaching Assistant Leave of Absence:

That the Board of Education approve a leave of absence for Allison Amico, Teaching Assistant, from December 22, 2017 through June 22, 2018 thus allowing her to accept a leave replacement teacher position at the Francis X. Hegarty Elementary School.

Recommended Motion #261 – 2017-2018 – Teaching – Extension of Elementary Education Leave Replacement:

That the Board of Education approve the following extension Elementary Education Teacher leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Jacqueline Nyman	Elem Ed Teacher	MA, Step 1	1/29-3/28/18(extension) 9/26/17-1/26/18(original)

Certification: Early Childhood Ed (Bir-Gr 2), Initial; Childhood Ed (Grs 1-6) Initial

*On or about.

Recommended Motion #262 – 2017-2018 - Personnel - Science Teacher Leave Replacement

Appointment:

That the Board of Education approve the following leave replacement as follows:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Jennifer Sheehan	Science Teacher	BS, Step 1 (prorated)	Jan 30 - June 22, 2018

Certification Status: Biology 7-12, Initial

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #263 - 2017-2018 - Mentor Appointments:

That the Board of Education approve the appointments of Mary McDonald, Patricia Collins and Philip DeSantis as Mentors for the 2017-2018 school year. Stipend for said duties as Mentor is paid on a pro-rata basis according to the IPUFSD - IPFA Agreement.

Recommended Motion #264 - 2017-2018 - Personnel - Club Advisor:

That the Board of Education approve the appointment of Katelyn Bonito as Grs 3-4 Newspaper Club Advisor for the 2017-2018 school year. Stipend for said duties as Advisor is \$908 per issue.

Recommended Motion #265 - 2017-2018 - Personnel - Club Advisor Resignation:

That the Board of Education accept the resignation of Kristiana Sefchek as Grs 6-8 Science Club Advisor for the 2017-2018 school year effective January 31, 2018.

Recommended Motion #266 - 2017-2018 - Personnel - Club Advisor:

That the Board of Education approve the appointment of Jennifer Sheehan as the Grs 6-8 Science Club Advisor for the 2017-2018 school year effective February 1, 2018. Stipend for said duties as Advisor as per IPUFSD - IPFA Agreement.

Recommended Motion #267 – 2017-2018 – Personnel – Civil Service Recreation Supervisor

Permanent Status:

That the Board of Education grant permanent Civil Service status to Keith Manginelli as the Recreation Supervisor effective February 5, 2018.

Recommended Motion #268 - 2017-2018 - Personnel - Civil Service Monitor - Family Medical

Leave:

That the Board of Education approve an unpaid family medical leave for Employee #491 beginning on December 18, 2017 through March 23, 2018.

Recommended Motion #269 - 2017-2018 - Personnel - Civil Service Monitor - Resignation:

Resolved that the Board of Education accept the resignation of Nicole Cleaves Guercio, part-time Monitor, effective February 2, 2018.

Recommended Motion #270 - 2017-2018 - Personnel - Civil Service Monitor - Resignation:

Resolved that the Board of Education accept the resignation of Dana Delgado, Monitor, effective January 10, 2018.

Recommended Motion #271 - 2017 -2018 - Personnel - Civil Service Monitor - Termination:

Resolved that the employment of Employee #807 is terminated effective September 1, 2017.

Recommended Motion #272 - 2017 -2018 - Personnel - Civil Service Monitor - Termination:

Resolved that the employment of Employee #814 is terminated effective September 1, 2017.

Recommended Motion #273- 2017-2018 - Personnel - Civil Service Monitor - Termination:

Resolved, that pursuant to Civil Service Law §71, the Board hereby terminates Employee #181 from District employment, effective January 30, 2018.

Recommended Motion #274 - 2017-2018 – Recreation Personnel – Appointments:

That the Board of Education approve the following recreation appointments:

<u>Name</u>	<u>Title</u>	<u>Salary Sessions/Program Dates</u>
Alexa Alongi	Recreation Lego Teacher	\$40/per hour 20 sessions/Jan 29 thru June 30
Michael Medrano	Recreation Coach	\$33.28/per hour Sports Clinics/Jan29 thru June 30
James Cundari	Recreation Coach	\$33.28/per hour Sports Clinics/Jan 29 thru June 30

Recommended Motion #275 - 2017-2018 – Proposed Summer Programs and Fees (Special Education and Recreation):

That the Board of Education approve the following summer programs dates and registration fees:

Dates:

Mon. July 2 to Friday, August 10 - Special Education Program (6 weeks)

Mon. July 2 to Friday, August 3 – Summer Experience Program (5 weeks)

Summer Experience Recreation Program Fees:

\$349 per child; Free & Reduced Price Lunch Students in Pre-K through Grade 8

\$369 per child; \$339 per sibling (Early Bird Special March 1-13, 2018)

\$449 per child; nonresident fee (Early Bird Special March 1-13, 2018)

\$499 per child; (nonresident Gen'l Registration March 14-June 12, 2018)

\$499 per child + \$50; nonresident late fee per family (June 13-23, 2018)

\$399 per child; \$349 for sibling(s) (Gen'l Registration March 14-June 12, 2018)

\$399 per child + \$50 late fee per family (June 13-23, 2018)

\$299.00 per child, grades 8-10 for Summer Recreation CIT Program

Recommended Motion #276 - 2017-2018 – Summer Recreation Program Trips:

That the Board of Education approve the trips listed below for the 2018 Summer Recreation Program:

PreK & K-Readiness: IP Library and Shell Creak Park,
Grades 1-3: RVC Bowling, Bounce U, and New York Aquarium
Grades 4-8: Hot Skates, Adventure Land and Empire Kayaking

Recommended Motion #277 - 2017-2018 – Broadhollow Theater Contract:

That the Board of Education approve the contract and authorize the Board President to sign the contract on behalf of Island Park School Department of Recreation with Broadhollow Theater for show tickets to see *A Funny Thing Happened on the way to the Forum* on March 21, 2018 at 2:00 pm.

Recommended Motion #278 - 2017-2018 – Teen Center (Snow Make-up Date):

That the Board of Education approve March 9, 2018 as a Teen Center snow make-up date at LOMS.

Recommended Motion #279 - 2015 – 2016 - Personnel – Recreation Sports Programs:

That the Board of Education approve the appointment of the following coaches* for the Recreation Sports Programs: James Cundari and Michael Medrano at an hourly stipend of \$33.28.

*All coaches possess a valid NYS Teaching and Coaching Certificate, AED, CPR and First Aid.

Recommended Motion #280- 2017-2018 - Financial - C-Biz Valuation Group, LLC - Fixed Asset Year End Valuation & Inventory Update Service:

That the Board of Education authorizes and approves C-Biz Valuation Group, LLC, to conduct the year end Fixed Asset Valuation and Inventory update needed to complete the closing of the school district's financial books and complete the financial statement for the year-end audit of the school year July 1, 2017-June 30, 2018 at a cost of \$1,350. (Enclosure 8)

Recommended Motion #281 - 2017-2018 – Financial – Internal Claims Audit Reports:

That the Board of Education accept the Internal Claims Audit Reports for December 2017 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 9)

Recommended Motion #282 - 2017-2018 - Financial - Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated January 29, 2018. (Enclosure 10)

Recommended Motion #283 – 2017-2018 – Financial – Award of Bid (rebid) to Specialty Construction System, Inc.:

Resolved, that the Board of Education award the bid (rebid) for structural slab reinforcements (Base Bids GC-1 and GC-2) at Francis X. Hegarty Elementary School to Specialty Construction System, Inc., (100 Pearl Street, Mount Vernon, NY 10550) as per the bid process conducted by BBS Architects on behalf of Island Park UFSD in the amount of \$2,380,000.

Other bids were as follows:

Total Construction \$1,684,000 (bid withdrawn by vendor)
Elit Green Builders \$2,164,000 (bid withdrawn by vendor)
Chesterfield Associates \$1,708,000 (bid submitted for Base Bid GC-1 only)
Five Twelve Restoration \$2,481,024
Stalco Construction Inc \$2,979,261
BJB Construction Corp \$2,976,800

Recommended Motion #284 - 2017-2018– Financial – Acceptance of Financial Reports:

Resolved that the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for November 2017 Cash Flow Summary, Trial Balance 7/1/17 through 12/31/17, Revenue Budget Status 7/1/17 through 12/31/17, Appropriation Status Report 7/1/17 through 12/31/17 and:

Warrant #26 - General Fund - December 15, 2017
Warrant #27 - General Fund (Medicare) - December 30, 2017
Warrant #30 - General Fund - December 22, 2017
Warrant #6 - Cafeteria Fund - December 15, 2017
Warrant #7 - Cafeteria Fund - December 22, 2017
Warrant #10 - Federal Fund - December 15, 2017
Warrant #8 - T&A Fund - December 31, 2017
Warrant #9 - T&A Fund - December 15, 2017

(Enclosure 11)

Recommended Motion #285 - 2017-2018 – 2017-2020 Agreement between IPFA and IP Bd of Ed:

Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby ratifies and approves the terms of the Memorandum of Agreement by and between the Island Park U.F.S.D. and the Island Park Faculty Association setting forth the terms and conditions of the 2017-2020 Collective Bargaining Agreement.

Recommended Motion #286 - 2017-2018 - 2017-2020 Employment Agreement between Recreation Supervisor and the IP Bd of Ed:

Resolved, upon the recommendation of the Superintendent of Schools, that the Board of Education approve the three-year Agreement between the Island Park Board of Education and the Island Park Recreation Supervisor effective July 1, 2017 through June 30, 2020.

IX. DATES TO REMEMBER:

- Feb 1 - LOMS Science Fair Breakfast, 9:30 AM
- Feb 2 - Teen Center #8 - "Super Bowl"
- Feb 7 - IP Public Library Mtg, 7 PM
- Feb 8 - PTA Meeting, LOMS, 7 PM
- Feb 9 - Teen Center #9 - "Valentine's Day Dance"
- Feb 12 - PTA Grs 5-8 National Circus Project Week
- Feb 13 - FXH Phys Ed Open House, 9 AM-3 PM
- Feb 14 - FXH Phys Ed Open House, 9 AM-3 PM
- Feb 13-15 - UPK Registration by Appointment Only, call 434-2670/71
- Feb 16 - PTA Gr 5 Circus Performance, 1:30 PM
- Feb 19-23 - Schools Closed - Winter Recess
- Feb 26 - FXH & LOMS Site-Based Mtgs
- Board of Education Regular Business Meeting, Conf Ctr, 7 PM
- Tax Levy Calculation Presentation

Rosmarie T. Bovino, Ed.D.

(Please check the following websites for special events during the month of February for West Hempstead High School: www.whufsd.com and Long Beach High School: www.lbeach.org.)

**Island Park UFSD
Island Park, NY**

ADDENDUM TO THE JANUARY 29, 2018 AGENDA:

VIII. RECOMMENDED MOTIONS:

Recommended Motion #287 - 2017-2018 - Personnel - Teacher - Family Medical Leave:

That the Board of Education approve a paid family medical leave for Employee #621 beginning on or about February 5 through February 9, 2018.

Recommended Motion #288 - 2017-2018 - Personnel - Substitute Teacher Appointment:

That the Board of Education appoint the following individuals as daily substitutes:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Samantha Murphy	Substitute Teacher	\$95.00 1 st 19 days \$100.00 20 th day on	1/30/2018
Certification Status:	Early Childhood Education (Bir-Gr 2) Initial		