

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

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AGENDA

**Regular Business Meeting of the Board of Education
Wednesday, June 30, 2010 at 7:30 P.M.,
In the Conference Center located on Radcliffe Road**

ISLAND PARK BOARD OF EDUCATION:

**MICHAEL HASTAVA, PRESIDENT
JO-ELLEN SARNELLI, VICE PRESIDENT
DIANA CARACCILO, TRUSTEE
STEVEN L. FOSTER, TRUSTEE
BARBARA SPEIGHT, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #355 - 2009-2010 – Minutes of Regular Business Meeting dated April 20, 2010 (See Enclosure 1)

Recommended Motion #356 – 2009-2010 - Minutes of Special Meeting dated May 10, 2010
(See Enclosure 2)

Recommended Motion #357 - 2009-2010 - Minutes of Regular Business Meeting dated May 24, 2010 (Enclosure 3)

IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

V. REPORTS FROM ADMINISTRATION:

- 1. Superintendent**
- 2. Counsel**
- 3. Treasurer**

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Recommended Motion #358 – 2009-2010 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Education, dated June 28, 2010. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (See Enclosure 4)

Recommended Motion #359 – 2009-2010 – Approval of 2010-2011 School Board Meeting Dates:

That the Board of Education designate the fourth Monday of each month, except the fifth Monday in November, the third Monday in December and the fourth Wednesday in April as the regular monthly meeting dates of the Board of Education for the 2010-2011 school year. Meetings will commence at 7:30 p.m. unless noted.

July 12, 2010 Reorg. & Bus. Mtg (7 pm)	January 24, 2011
August 23, 2010 (7 pm)	February 28, 2011
September 27, 2010	March 28, 2011
October 25, 2010	April 27, 2011 (Wednesday)
November 29, 2010	May 23, 2011
December 20, 2010	June 27, 2011

Recommended Motion #360 – 2009-2010 – Approval of E-Rate Technology Plan:

That the Board of Education approve the District's three-year E-Rate Technology Plan outlining related programs, professional development, and services for computers, telecommunications and phones for July 1, 2010 through June 30, 2013. (See Enclosure 5)

Recommended Motion #361 – 2009-2010 – Personnel – Payment of Unused Vacation Days:

That the Board of Education authorize payment of the Superintendent's 16.5 unused vacation days during the period of July 1, 2009 through June 30, 2010 as per the Agreement between the Island Park Board of Education and the Superintendent of Schools.

Recommended Motion #362 – 2009-2010 – Personnel – Payment of Unused Vacation Days:

That the Board of Education authorize payment of the Director of Business's 14.5 unused vacation days during the period of July 1, 2009 through June 30, 2010 as per the amended Agreement between the Island Park Board of Education and the Director of Business.

Recommended Motion #363 – 2009-2010 – Personnel – Payment of Unused Vacation Days:

That the Board of Education authorize payment of the Director of Curriculum, Assessment & Technology's 17 unused vacation days during the period of July 1, 2009 through June 30, 2010 as per the amended Agreement between the Island Park Board of Education and the Director of Curriculum, Assessment & Technology.

Recommended Motion #364 – 2009-2010 – Personnel – Teaching Resignations for Retirement Purposes:

That the Board of Education accept the following resignations for retirement purposes:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective Date</u>
Janis Amer	Elementary Education	June 30, 2010

Recommended Motion #365 – 2009-2010 – Personnel – Abolish Administrative and Teaching Positions:

Whereas, due to financial and budgetary reasons, the Board of Education had determined that it is necessary to reduce the number of employees in the District; and

Whereas, as a result of this determination, two (2) positions will have to be abolished;

Now therefore, be it resolved, that the following positions are abolished effective July 1, 2010:

Positions:

Administrative Dean/Dean in Island Park Schools and Special Education Teacher

Be it further resolved, that due to this abolition of positions, the employment of the following persons will be terminated effective July 1, 2010:

Jacques Blain and Jennifer Wilkinson

Be it further resolved, that these persons shall be placed on an appropriate preferred eligible list as required by law and/or the applicable collective bargaining agreements:

<u>Name</u>	<u>Position</u>
Jacques Blain	Administrative Dean/Dean in the Island Park Schools
Jennifer Wilkinson	Special Education Teacher

Recommended Motion #366 – 2009-2010 – Personnel – End of the Year Assistance for FXH School:

That the Board of Education approve the appointment of Barbara Ried as the End of the Year Assistant at the Hegarty School for the 2010 school year. Stipend for said duties is \$45.25/per hour as per the Agreement between the Island Park Faculty Association – and the Island Park Schools Board of Education.

Recommended Motion #367 – 2009-2010 – Curriculum – Integrated Algebra Regents Test Prep

Teachers:

That the Board of Education approve the appointments Patricia Fernando as an Integrated Algebra Test Prep Teacher for a maximum of six hours (3:30 pm to 5:30 pm) on June 2, June 7 and June 17, 2010, and Keith Manginelli for a maximum of two hours (3:30 pm to 5:30 pm) on June 2, 2010 due to increased enrollment. Stipend for said teaching position is \$65.00 per hour.

Recommended Motion #368 – 2009-2010 – Personnel – Teachers for the Summer Experience Program:

That the Board of Education approve the following appointments for the 2010 Summer Experience Program:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Allison Riccio	Teacher – Grade 1	\$50.00 per hour
Pam Field	Teacher – Grade 6	\$50.00 per hour
Naomi Seifert	Teacher – Grade 7 (4 wks/4 days)	\$50.00 per hour
Lynn Gogel	Teacher – Grade 7 (1 wk/1 day)	\$50.00 per hour
Lisa Vides	Teaching Asst. – Kindergarten	\$25.00 per hour
Theresa Snow	Teaching Asst. – Kindergarten	\$25.00 per hour

Recommended Motion #369 – 2009-2010 – Personnel and Salaries for the 2010 Summer Experience Program:

That the Board of Education approve the appointments and salaries of personnel needed for the 2010 Summer Experience Program which will begin on July 7, 2010. (See Enclosure 6)

Recommended Motion #370 – 2009-2010 – Personnel – Civil Service Appointments:

That the Board of Education accept the recommendation of the Superintendent to approve the following hourly Civil Service Appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
John Oliviero	Cleaner PT/Sub	\$14.68/per hr.	July 1, 2010
Lawrence Heitefuss	Cleaner PT/Sub	\$14.68/per hr.	July 1, 2010

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #371 – 2009-2010 – Financial – Omni Financial Group, Inc.:

That the Board of Education approve the service agreement with Omni Financial Group, Inc. (that was bid through Nassau BOCES) as administrator of the Island Park UFSD 403(b) (tax shelter) Plan and in full compliance with U.S. Treasury Department Regulations and Codes at an annual maintenance fee of \$3,350 (a cost of \$31 per employee for 100 employees and a non-elective base fee of \$250).

(See Enclosure 7)

Recommended Motion #372 – 2009-2010 – Financial – Generator Contract:

That the Board of Education approve the contract with Kinsley Power Systems, at the recommendation of NYSIR (Michael Coffey), for an emergency back-up generator system at a monthly rental rate of \$2,800 plus one-round trip transportation charge of \$800 with said costs as well as related electrical costs completed by Murdy Electric, Co. to be forwarded to and paid directly by NYSIR.

(See Enclosure 8)

Recommended Motion #373 – 2009-2010 - Financial – Authorization of Reserve Accounts and Funding:

That the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law and/or Education Law: Workers' Compensation Reserve Fund, Unemployment Insurance Payment Reserve Fund, Retirement Contribution Reserve Fund, Liability Reserve Fund, Repair Reserve Fund, and Employee Benefit Accrued Liability Reserve Fund.

Be it further resolved that the Board of Education authorizes the funding of these reserves for the fiscal year ended June 30, 2010 to a maximum of \$1,000,000.

Recommended Motion #374 – 2009-2010 – Financial – ERS Contribution for 2009-2010:

That the Board of Education approve payment of the district's annual Employer Retirement System contribution of \$230,507 from the Retirement Contribution Reserve Fund to the General Fund.

Recommended Motion #375 – 2009-2010 – Financial – Payment of Retirees Compensated Absences for 2009-2010:

That the Board of Education at the recommendation of Nawrocki Smith, LLP, authorize the appropriation of \$115,000 from the Employee Benefit Accrued Liability Reserve Fund to the General Fund for the purpose of paying the compensated absences of retiring employees.

Recommended Motion #376 – 2009-2010 – Financial – Approval of Annual Maintenance Contract of Fire/Theft Monitoring Alarm System:

That the Board of Education approve the annual maintenance contract for equipment with Simplex/Grinnel for the Fire & Theft Alarm & Detection Monitoring System at the Francis X. Hegarty School and Lincoln Orens Middle School for the 2010-2011 school year at a total cot of \$1,065. (See Enclosure 9)

Recommended Motion #377 – 2009-2010 – Financial – Approval of Transportation Bus Radio’s & Transmitters Contract:

That the Board of Education approve the extension of the current transportation bus radios and transmitters contract as follows:

<u>Vendor</u>	<u>Duration</u>	<u>Cost</u>
Suffolk County Communications, Inc. (State Contract PT62491) (See Enclosure 10)	7/1/10 to 6/30/11	\$190 per month

Recommended Motion #378 – 2009-2010 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated June 22, 2009. (See Enclosure 11)

Recommended Motion #379 – 2009-2010 – Financial – Health & Welfare Services to Other Districts:

That the Board of Education approve the health and welfare services for Island Park students to other districts as follows:

<u>School/District</u>	<u># of Students</u>	<u>Total Cost</u>	<u>School Year</u>
Long Beach School District Long Beach Catholic	27 students @ \$656.67	\$17,433.09	2006-2007
Long Beach School District Long Beach Catholic	27 students @ \$747.14	\$17,931.36	2007-2008
Long Beach School District Long Beach Catholic	26 students @ \$632.50	\$16,445.00	2008-2009

Recommended Motion #380 – 2009-2010 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for June 2010 as prepared by the Internal Claims Auditor, Stanley Packman. (See Enclosure 12)

Recommended Motion #381 – 2009 – 2010 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements, the Monthly Revenue and Expenditure Reports for June 2010 and the following reports:

- Warrant #46 – General Fund – May 12-31, 2010
- Warrant #19 – Cafeteria Fund – May 12-31, 2010
- Warrant #16 – Capital Fund – May 12-31, 2010
- Warrant #11 – Trust & Agency – May 1-31, 2010

- Warrant #48 – General Fund – June 1-10, 2010
- Warrant #20 – Cafeteria Fund – June 1-10, 2010
- Warrant #17 – Capital Fund – June 1-10, 2010
- Warrant #5 – Federal Fund – June 1-10, 2010

(See Enclosure 13)

Recommended Motion #382 – 2009-2010 – Financial – Summer Transportation Special Education:

That the Board of Education approve the following bids that appeared on the South West Quadrant bid of June 4, 2010:

<u>School</u>	<u># of Students</u>	<u>Rate/Fees</u>
Harmony Heights	1	\$66.00 per day
Rosemary Kennedy	1	\$74.00 per day plus \$103 per day for attendant

Recommended Motion #383 – 2009-2010 – Financial – 2010-2011 TAN Short-term Borrowing:

Resolved by the Board of Education of the Island Park Union Free School District, in the County of Nassau, New York, as follows:

- Section 1. Tax Anticipation Notes (herein called “Notes”) of Island Park Union Free School District, in the County of Nassau, New York (herein called “District”), in the principal amount of not to exceed \$10,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).
- Section 2. The following additional matters are hereby determined and declared:
- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2010 and ending June 30, 2011, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
 - (b) The Notes shall mature within the period of one year from the date of their issuance.
 - (c) The Notes are not issued in renewal of other notes.
 - (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.
- Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid of payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.
- Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.
- Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal

officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Recommended Motion #384 – 2009-2010 – Financial – Summer Transportation for the Summer Experience Program:

That the Board of Education approve an additional 1.5 hours extra each day for the Island Park School Bus Drivers who transport students to/from FX Hegarty to Island Park Beach during the 2010 Summer Experience Program.

IX. DATES TO REMEMBER:

- June 27 - LB High School Graduation @ 1 pm
- WH High School Graduation @ 5 pm, Tilles Center
- June 28 - Next Regular Business Meeting of the Board of Education, 7:30 pm Conference Center
- July 4 - Independence Day
- July 2 and 5 - School Offices Closed – Observance of Independence Day
- July 7 - Summer Experience Program Begins
- July 12 - Reorganizational Meeting & Regular Business Meeting, 7 pm

Rosmarie T. Bovino, Ed.D.

**mdc
enclosure(s)**

**ISLAND PARK UFSD
Regular Business Meeting of the Board of Education
Island Park, New York**

ADDENDUM TO THE June 30, 2010 AGENDA:

VIII. RECOMMENDED MOTIONS: (Continued)

Recommended Motion #385 – 2009-2010 – Personnel - Approval of Probationary Elementary (FLES)

Teacher:

That the Board of Education approve the following probationary appointment:

<u>Name</u>	<u>Tenure Area</u>	<u>Step Placement</u>	<u>Duration*</u>
Irlanda Feil	Elementary Education	BA Entry Level	9/1/10-9/1/13
Certification Status: Spanish Grades 1-6 & Spanish Grades 7-12, Initial			

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #386 – 2009-2010 – Personnel - Approval of Probationary Guidance Counselor:

That the Board of Education approve the following probationary appointment:

<u>Name</u>	<u>Tenure Area</u>	<u>Step Placement</u>	<u>Duration*</u>
Andrea Cutler	Guidance Counselor	MA Step 1	9/1/10-9/1/13
Certification Status: School Counselor (Provisional)			

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #387 - 2009-2010 – Personnel – Per Diem Substitute Nurse and Nurse for Summer Experience Program Appointment:

That the Board of Education appoint the following individual as a daily substitute nurse and nurse for the Summer Experience Program:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Carla Hayes	Substitute Nurse	\$90.00 1 st 19 days	July 1, 2010
License: NYS Registered Professional Nurse		\$95.00 20 th day on	

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #388 – 2009-2010 – Financial – Security Monitor Work Week:

That the Board of Education approve an additional 5 hours extra each week for the Island Park security monitors, extending their weekly work week from 35 hours to 40 hours at the same rate of pay.

Recommended Motion # 389 – 2009-2010 - Financial – Emergency Declaration:

That the Board of Education declare an emergency resulting from the discovery and confirmation of lead paint chips in the LOMS second floor storage room, requiring assessment by Enviroscience, Inc and timely repair (scraping and painting) to ensure the health and safety of all district employees.

Recommended Motion # 390 – 2009-2010 - Financial – Financial Declaration:

That the Board of Education approve the Completed Beach Use Form and Hold Harmless Agreement with the Incorporated Village of Island Park regarding use of Masone Beach facilities for the Summer Experience Program from July 6, 2010 through August 6, 2010. (See Enclosure 14)

Recommended Motion #391 – 2009-2010 – Personnel – Accounting Professional Services:

That the Board of Education approve additional costs of \$3,680 to Don Angelo & Associates, CPAs, PC above the original estimate of \$12,000 for additional hours of work related to the payroll accounts in the district's new Finance Manager system.

Recommended Motion #392 – 2009-2010- Physical Education Uniform:

That the Board of Education approve the recommendation of the Lincoln Orens Middle School Site-Based Team, Physical Education Department, and Island Park PTA for a physical education uniform consisting of navy color mesh shorts and grey short-sleeved cotton tee shirt to be worn by all students in grades six through eight; in the absence of NYS Education Law pertaining to school uniforms, the Board recognizes that said uniform cannot be required but will strongly be encouraged for matters of health, safety, and sportsmanship. (See Enclosure 15)

Recommended Motion #393 – 2009-2010 – Personnel – July 4th Weekend:

That the Board of Education approve Friday (July 2, 2010) as an additional vacation day for maintenance department employees in recognition and appreciation of their extended service to the district and additional hours of work throughout the several emergency events experienced this year.

RB:mdc