

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions,* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

* Please see reverse side for information regarding Executive Session

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone # (516)434-2600

FAX# (516)431-7550

WebSite:www.ips.k12.ny.us

AGENDA

**Regular Business Meeting of the Board of Education, Monday, November 24, 2014 at 7:30 P.M.,
In the Conference Center**

Board of Education Members

**RICHIE HAYES, PRESIDENT
NINA HARGROVE, VICE PRESIDENT
TARA BYRNE, TRUSTEE
DIANA CARACCILO, TRUSTEE
MATTHEW F. PACCIONE, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #171 - 2014-2015 - Minutes of Regular Business Meeting dated October 20, 2014: (Enclosure 1)

Recommended Motion #172 - 2014-2015 – Minutes of Special Meeting dated October 23, 2014:
(Enclosure 2)

IV. A) PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

***Student of the Month Recognition**

V. REPORTS FROM ADMINISTRATION:

- 1. Superintendent**
- 2. Treasurer**

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Amendment of the following resolution:

Resolution #429 - 2013-2014 - Financial - Southwest Quadrant Cooperative:

Whereas the Board of Education approved the following motion on June 23, 2014 without the monitor fee. It is recommended that the motion be changed to add the fee of the needed monitor as follows:

<u>School</u>	<u>Contractor</u>	<u>Cost</u>	<u>Duration</u>
Woodward Parkway	Independent	\$2,459 per pupil per mo. \$2,400 per monitor	9/1/14-6/30/15

New Business:

Recommended Motion #173 – 2014-2015 - Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated November 24, 2014. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 3)

Recommended Motion #174 – 2014-2015 – Extracurricular – Bylaws/Charters of Clubs and Extra-curricular Activities:

That the Board of Education approve the following Bylaws/Charters of Clubs and Extra-curricular Activities during the 2014-2015 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, “Safeguarding, Accounting and Auditing of Extra-Classroom Activity Funds:”

Computer Club, Math Olympiad Club, Mural Club, National Jr. Honor Society, Student Council, Marching Band, Guitar Club, String Orchestra and Builder's Club

Recommended Motion #175 - 2014-2015 – 7th Grade Trip to New York City:

That the Board of Education approve the proposal from Maximum Tours for Grade 7 students to visit New York City, Statue of Liberty, Ellis Island and 9-11 Memorial on May 29, 2015 at a cost of \$109 per student based on 40 students. (Enclosure 4)

Recommended Motion #176 - 2014-2015 – Mentor Appointment:

That the Board of Education approve the appointment of Mary O’Neill as a Mentor in the 2014-2015 Mentor/Protégé Program. Stipend for said duties as Mentor is \$1,941 for the school year.

Recommended Motion #177 - 2014-2015 – Extracurricular – Chess Club Advisor:

That the Board of Education approve the appointment of Barbara Clareen as Chess Club Advisor for the 2014-2015 school year at a stipend of \$55.80/per hour. Such appointments are made annually upon the recommendation of the Superintendent and the approval of the Board of Education. Stipend for said activity is based on the Agreement between the Island Park UFSD Board of Education and the Island Park Faculty Association.

Recommended Motion #178 - 2014-2015 - Personnel - Teaching Salary Placement Change:

That the Board of Education approve the following salary changes in accordance with the provisions in the agreement with the Island Park Faculty Association effective September 1, 2014:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>New Salary Placement</u>
Gina Hodge	7/10/14	Elementary Teacher	MA+40, Step 11
Toni Ann Hodge	8/15/14	Elementary Teacher	MA+30, Step 10
Michael Seitz	7/10/14	Elementary Teacher	MA+40, Step 12
Jennifer Wilkinson	9/9/14	Special Ed Teacher	MA+20, Step 5

Recommended Motion #179 - 2014-2015 - Personnel - Teaching Salary Stipend:

That the Board of Education approve the following salary stipend in accordance with the provisions of the Agreement with the Island Park Faculty Association for teachers who have reached above the 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Dorothy Pace	8/7/14	Math Teacher	\$2,000

Recommended Motion #180 - 2014-2015 – Personnel – Teacher – FMLA/Child Care Leave:

That the Board of Education approve a paid family medical leave for Naomi Seifert, Art Teacher, beginning on or about December 9, 2014 through February 25, 2015. At the conclusion of the paid family medical leave, an unpaid family medical leave will begin February 26, 2015 through March 23, 2015.

Recommended Motion #181 - 2014-2015 – Personnel – Teacher – FMLA/Child Care Leave:

That the Board of Education approve a paid family medical leave for Susan Krukus, Math Teacher, beginning on or about March 6, 2015 through May 28, 2015. At the conclusion of the paid family medical leave, an unpaid family medical leave will begin May 29, 2015 through June 1, 2015. At the conclusion of the unpaid family medical leave, an unpaid child care leave will begin on June 1, 2015 through September 1, 2015.

Recommended Motion #182 - 2014-2015 - Personnel - Art Leave Replacement Appointment:

That the Board of Education approve the following Art Leave Replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Duration*</u>
Esta Lupo	Art Teacher	MA+30, Step 2	Nov 17 – Mar 23

Certification Status: Teacher of Fine Arts

*On or about.

Recommended Motion #183 – 2014-2015 – Personnel – Per Diem Substitute Teacher Appointment:

That the Board of Education appoint the following individuals as a daily substitute:

<u>Name</u>	<u>Area</u>	<u>Salary Effective</u>	<u>Date*</u>
Brittany Cohen	Substitute Teacher	\$90.00 1 st 19 days; \$95.00 20 th day on	November 25, 2014

Certification Status: Physical Education, Initial (9/25/14)

*Duration is contingent upon satisfactory performance and staffing needs of the District.

Recommended Motion #184 - 2014-2015 - Extra-Curricular Activities - Theater Arts Director:

That the Board of Education approve the appointment of Deidre Cutler as the Theater Arts Director for coordination of choreography, rehearsals and supervision of students in the Lincoln Orens Middle School Theater Production. Stipend for duties of said position is \$2,712 for the 2014-2015 school year.

Recommended Motion #185 - 2014-2015 - Personnel - Civil Service – Clerk/Typist (PT/Sub)

Appointment:

That the Board of Education approve the following part-time non-competitive Civil Service appointments:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Carolyne Farrell	Clerk/Typist (PT, Sub)	\$15.09/per hour	Nov 25, 2014

*These positions are made in accordance with Civil Service Rules and Regulations.

Recommended Motion #186 - 2014 - 2015 - Acceptance of Donation:

Whereas the following Kiwanis International (c/o David Rothman) wishes to donate money to the Island Park Schools to be used for a new playground at the Francis X. Hegarty School. Be it hereby resolved, the Island Park Schools accept the following generous donations:

Kiwanis International (c/o David Rothman) - \$25,000

Recommended Motion #187 – 2014-2015 – Financial - Appointment of Internal Auditor:

That the Board of Education approve the renewable option established as per the RFP process on July 31, 2014 with Pappas & Co as the District’s Internal Auditor for the 2014-2015 school year at the fee of \$25,000. (Enclosure 5)

Recommended Motion #188 – 2014-2015 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for October 2014. (Enclosure 6)

Recommended Motion #189 - 2014-2015 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated November 5, 14, 18 and November 25, 2014. (Enclosure 7)

Recommended Motion #190 - 2014-2015 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: Cafeteria Profit and Loss, General Fund Monthly Cash Flow, Trial Balance 7/1/14-10/31/14; Revenue Budget Status 7/1/14-10/31/14, Appropriate Status Report 7/1/14-10/31/14 and:

- Warrant #21 – General Manual Fund – October 20, 2014
- Warrant #19 – General Fund – October 24, 2014
- Warrant #5 – T&A Fund – October 24, 2014
- Warrant #4 – Cafeteria Fund – October 24, 2014
- Warrant #7 – Capital Fund – October 24, 2014
- Warrant #2 – Federal Fund – October 24, 2014
- Warrant #22 – Medicare Reimbursement Fund – October 24, 2014
- Warrant #25 – General Fund – November 5, 2014
- Warrant #5 – Cafeteria Fund – November 5, 2014
- Warrant #8 – Capital Fund – November 5, 2014
- Warrant #3 – Federal Fund – November 5, 2014

(Enclosure 8)

Recommended Motion #191 – 2014-2015 – Financial – Emergency Declaration:

That the Board of Education declare an emergency on Wednesday, October 19, 2014 due to a boiler system malfunction at the Lincoln Orens Middle School and authorize Ultimate Power, Inc to order and replace all necessary parts.

IX. DATES TO REMEMBER:

- Nov 26 - FXH PARP Ends
- No after-school activities, no late buses
- Nov 27-28 - Thanksgiving Recess – *Schools Closed*
- Dec 1 - FXH/LOMS Site-Based Meetings
- Dec 3 - PTA Picture Retakes – Both Schools
- Dec 4 - FXH/LOMS SC Holiday Toy Drive Begins
- FXH Parent/Teacher Conferences (Early Dismissal)
- Dec 5 - Teen Center #4 – Basketball Tournament
- Dec 9-10 - LOMS PTA Holiday Boutique
- Dec 10 - LOMS Winter Concert, 7:30 pm
- Dec 11 - FXH/LOMS SC Holiday Toy Drive Ends
- Dec 11 - IPFA Holiday Party
- Dec 11-12 - FXH PTA Holiday Boutique
- Dec 12 - Sr. Citizen Breakfast, Conf Ctr, 9:30 am
- Teen Center #5 – Obstacle Course
- Dec 17 - Hanukkah Begins
- Dec 17 - 23 - LOMS Spirit Days
- Dec 18 - FXH Winter Concert, Gym, 10 am
- Dec 22 - Next Regular Business Meeting of the Bd of Ed, 7:30 pm
- Dec 24-Jan 2 - Christmas Recess – Schools Closed

Rosmarie T. Bovino, Ed.D.

mdc
enclosure(s)

(For special events during the month of December at West Hempstead and Long Beach High Schools, please go to www.whufsd.com or www.lbeach.org)