

**Board of Education
Island Park Union Free School District
Island Park, New York**

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, * are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

* Please see reverse side for information regarding Executive Session

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone #(516)434-2600

FAX#(516)431-7550

WebSite:www.ips.k12.ny.us

AGENDA

Regular Business Meeting of the Board of Education, Monday, September 26, 2016
7:30 P.M., Conference Center

THE ISLAND PARK BOARD OF EDUCATION:

JACK VOBIS, President
DIANA CARACCILOLO, Vice President
TARA BYRNE, Trustee
KATHLEEN McDONOUGH, Trustee
MATTHEW F. PACCIONE, Trustee

I. CALL TO ORDER:

II. PLEDGE OF ALLEGIANCE:

III. NOTIFICATION OF MEETING:

IV. APPROVAL OF MINUTES:

Recommended Motion #130 - 2016-2017 - Minutes of the Reorganization Meeting dated July 11, 2016: (Enclosure 1)

Recommended Motion #131 – 2016-2017 – Minutes of the Regular Business Meeting dated July 11, 2016: (Enclosure 2)

Recommended Motion #132 – 2016-2017 – Minutes of the Special Business Meeting dated August 16, 2016: (Enclosure 3)

Recommended Motion #133 – 2016-2017 – Minutes of the Regular Business Meeting dated August 29, 2016: (Enclosure 4)

Recommended Motion #134 – 2016-2017 – Minutes of the Special Business Meeting dated September 7, 2016: (Enclosure 5)

V. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

1) SOAR Awards

- 2) **Ivan Carasquillo, The Facilities Management Group (TFMG) – Update on the 5-year Building Plan required by the State Education Department**

VI. REPORTS FROM ADMINISTRATION:

VII. CORRESPONDENCE:

VIII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

IX. RECOMMENDED MOTIONS:

Old Business:

Recommended Motion #94 - 2016-2017 – Revision of Policy #3116 and Regulation #3116 Visitor Procedures and Enrollment Protocol: Pre-K, Kindergarten and Grades 1-8 (Second Reading/Adoption):

That the Board of Education approve the second reading/adoption of the Revision of Policy #3116 and Regulation #3116 Visitor Procedures and Enrollment Protocol: Pre-K, Kindergarten and Grades 1-8 to the Policies of the Island Park Schools Board of Education. (Enclosure 6)

Recommended Motion #125 - 2016-2017 – Revision of Regulation #3101.0 Pre-Kindergarten (Second Reading/Adoption):

That the Board of Education approve the second reading/adoption of the Revision of Policy #3101.0 Pre-Kindergarten to the Policies of the Island Park Schools Board of Education. (Enclosure 7)

Recommended Motion #126 – 2016-2017 – New Policy #4101.1a Teacher Recruitment and Retention (Second Reading/Adoption):

That the Board of Education approve the second reading/adoption of the new Policy #4101.1a Teacher Recruitment and Retention to the Policies of the Island Park Schools Board of Education. (Enclosure 8)

New Business:

Recommended Motion #135 - 2016-2017 – Francis X. Hegarty Elementary School and Lincoln Orens Middle School Safety Plans:

That the Board of Education approve the Confidential Francis X. Hegarty Elementary School and the Lincoln Orens Middle School Safety Plans for the 2016-2017 school year.

Recommended Motion #136 – 2016-2017 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated September 26, 2016. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation will be sent to the Committee that the case be reconsidered. (Enclosure 9)

Recommended Motion #137 - 2016-2017 – Instructional Contract with Rockville Centre UFSD:

That the Board of Education approve the contract with Rockville Centre UFSD and the Island Park School District for students who are parentally placed in a private school in Rockville Centre UFSD for special services during the 2016-2017 school year. (Enclosure 10)

Recommended Motion #138 - 2016-2017 – Instructional Contract with East Williston UFSD:

That the Board of Education approve a contract with East Williston UFSD and the Island Park School District for the 2016-2017 school year for one student at the estimated tuition rate of \$77,307. (Enclosure 11)

Recommended Motion #139 - 2016-2017 – Personnel – Resignation Per Diem Substitute:

That the Board of Education accept the resignation of Christina Campanile, Per Diem Substitute Teacher at the Francis X. Hegarty, effective after school on September 26, 2016 thus allowing Ms. Campanile to accept a long-term substitute teaching assistant position at the Francis X. Hegarty School.

Recommended Motion #140 - 2016-2017 – Personnel – Teaching Assistant (Probationary):

That the Board of Education approve the following Teaching Assistant probationary appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration</u>
Christina Campanile	Teaching Assistant (Prob)	Step 1	9/1/16-9/1/2020
Certification: Childhood Ed (Grs1-6) Initial, Students w/Disabilities (Grs 1-6) Initial, Early Childhood Ed (Bir-Gr2) Initial, Students w/Disabilities (Bir-Gr 2) Initial, Literacy (Grs 5-12) Initial, Literacy (Bir-Gr 6) Initial			

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #141 - 2016-2017 – Personnel – Resignation Per Diem Substitute (.63):

That the Board of Education accept the resignation of Lydia Landro, Per Diem Substitute Teacher (.63) at the Lincoln Orens Middle School effective after school on September 26, 2016 thus allowing Ms. Landro to accept a long-term substitute teaching assistant position at the Lincoln Orens Middle School.

Recommended Motion #142 - 2016-2017 – Personnel – Teaching Assistant (Leave Replacement):

That the Board of Education approve the following leave replacement Teaching Assistant appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration</u>
Lydia Landro	Teaching Assistant	Step 1	2016-2017 School Year
Certification Status: Reading, 9/1/98			

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #143 - 2016-2017 – Personnel – Homebound Instruction Teachers:

That the Board of Education approve the following individuals as a Homebound Instruction Teacher (as needed) for September 26, 2016 through August 31, 2017: Brittany Cohen, Dorothy Pace, Beth Kimmelman, Lisa Roberts, Alissa DeLucia and Jennifer Spitz. Stipend for said service is \$66.97 per hour as per the Agreement between the Island Park Schools Board of Education and the Island Park Schools Faculty Association.

Recommended Motion #144 - 2016-2017 – Personnel – Family Medical Leave:

That the Board of Education approve a paid family medical leave for Kristen Bauer, Elementary Teacher, beginning on or about September 19, 2016 through December 12, 2016.

Recommended Motion #145 - 2016-2017 – Personnel – Family Medical Leave:

That the Board of Education approve a paid family medical leave for Kimberly Keane, Teaching Assistant, beginning on or about December 5, 2016 through March 13, 2017. At the conclusion of the paid family medical leave, an unpaid leave will begin March 13 through June 23, 2017.

Recommended Motion #146 - 2016-2017 – Personnel – Family Medical Leave:

That the Board of Education approve a paid family medical leave for Allison Janofsky, School Social Worker, beginning on or about March 1, 2017 through May 29, 2017.

Recommended Motion #147 - 2016-2017 – Personnel – Annual Per Diem LTS Teacher:

That the Board of Education approve the following Annual Per Diem LTS Teacher:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration</u>
Allison Amico	Per Diem LTS Teach (FXH	\$120/per day	9/27/16-6/23/17
Certification Status: Childhood Ed (Bir-Gr 6) Prof; Literacy (Bir-Gr 6) Prof			
*Duration is contingent upon satisfactory service and staffing needs of the District.			

Recommended Motion #148 - 2016-2017 – Personnel – Resignation Homework Club Advisor:

That the Board of Education accept the resignation of Jennifer Wilkinson as Homework Club Advisor for the 2016-2017 school year for personal reasons.

Recommended Motion #149 - 2016 – 2017 – Personnel – Salary Stipend:

That the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above the 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Margaret Costello	August 23, 2016	Librarian/Teacher	\$2,000
Patricia Fernando	September 9, 2016	Math Teacher	\$2,000
Robert Ferrante	September 9, 2016	Discovery Teacher	\$2,000

Recommended Motion #150 - 2016-2017 – Personnel – Extra-Curricular & Co-Curricular Advisors/Coaching/Supervisor Positions:

That the Board of Education approve the following Extra-Curricular & Co-Curricular Advisors/Coaching/Supervisor Positions for the 2016-2017 school year:

<u>Name</u>	<u>Club/Sport</u>	<u>Stipend</u>
Patricia Collins	Gr 8 Trip (if overnight)	\$2,069
Paige Collman	Grs 5-6 Art Club	\$57.49/per hour
Chris Jahn	Grs 3-4 Computer Club (Lego Robotics)	\$57.49/per hour
Robert Ferrante	Grs 5-6 Computer Club Beg. (Lego Robotics)	\$57.49/per hour
Christine Chu	Grs 7-8 Computer Club Adv. (Lego Robotics)	\$57.49/per hour
Irlanda Feil	Grs 7-8 Sports Night Advisor	\$57.49/per hour
Jennifer Wilkinson	Grs 5-8 Healthy Living Club	\$57.49/per hour
Ashleigh Fechtig	Grs 5-8 Homework Club	\$57.49/per hour
Matthew Bobko	Grs 5-8 Homework Club Substitute	\$57.49/per hour
Beth Kimmelman	Grs 3-4 Homework Club Substitute	\$57.49/per hour
Marissa Torregrosa	Grs 5-8 Literature Club	\$57.49/per hour
Ryan Walter	Grs 5-8 Marching Band	\$57.49/per hour
Ryan Walter	Grs 5-8 Sr. String Orchestra	\$57.49/per hour
Chris Jahn	Grs 5-8 Model Club	\$57.49/per hour

Kristiana Sefcheck	Grs 6-8 Science Olympiad/Science Club	\$57.49/per hour
Kevin Denis	Grs 5-8 Scrabble Club	\$57.49/per hour
Christina Campanile	Grs 3-4 Spanish Club	\$57.49/per hour
Dominick Barone	Grs 7-8 Softball (Girls)	\$4,447
Keith Manginelli	Grs 7-8 Track (Head Coach)	\$3,735
Paul Mastroianni	Grs 7-8 Baseball (Boys) Supv.	\$60.24 per game
Kevin Denis	Grs 7-8 Lacrosse (Boys) Supv.	\$60.24 per game

Recommended Motion #151 - 2016-2017 – Personnel – Civil Service Provisional Appointment of Food Service Consultant:

Whereas the Board of Education approved the provisional appointment of George Schneider as the Food Service Consultant at the August 16th Regular Business Meeting, the Superintendent of Schools is hereby requesting that the Memorandum of Agreement with regard to the terms and conditions of employment be approved for the period covering August 17, 2016 until the date the Nassau County Civil Service School Lunch Manager list of eligible candidates is published.

Recommended Motion #152 - 2016-2017 – Personnel – Civil Service (Teacher Aide) – Resignations:

That the Board of Education accept the following Civil Service resignations thus allowing these individuals to become Teaching Assistants (Level I) effective 9/1/2016:

<u>Name</u>	<u>Title</u>	<u>Effective Date</u>
Ginna-Lee Tamburello	Teacher Aide	August 31, 2016
Erin Manning	Teacher Aide	August 31, 2016
Stephanie Andosca	Teacher Aide	August 31, 2016
Colleen Hughes	Teacher Aide	August 31, 2016

Recommended Motion #153 - 2016-2017 – Personnel – Civil Service School Monitor Resignation:

That the Board of Education accept the resignation from Melissa Hartman as School Monitor (pt) effective September 1, 2016 to take a full time position in another district.

Recommended Motion #154 - 2016-2017 – Personnel – Recreation Staff for Teen Center:

That the Board of Education approve the following personnel for the Teen Center Program as follows:

<u>Name</u>	<u>Title</u>	<u>Hourly Rate</u>
Peggy Leone	Coach	\$32.71
Dominick Barone	Coach	\$32.71
Brittany Cohen	Coach	\$32.71
Lynne Closs	Security Aide	\$24.32
Linda Rusnak	Audio/Visual Helper	\$23.65
Herminio Marrero	Chaperone	\$25.00
Victoria Fechtig	Chaperone	\$25.00
Alexa Alongi	Recreation Monitor	\$13.63
Nicholas Giovanelli	Recreation Monitor	\$13.40
Joseph Klein	Recreation Monitor	\$10.91
Renee Martinelli	Recreation Monitor	\$13.63
Ricky Holodar	Recreation Aide	\$10.72
Alyssa Giovanelli	Recreation Aide	\$10.72

Teen Center is held on Friday's at 5:30 to 10 pm on the following dates: October 21, October 28, November 18, December 9, December 16, January 6, January 27, February 3, February 10 and March 3.

Recommended Motion #155 – 2016-2017 – Personnel – Family Fall Festival Recreation Staff:

That the Board of Education approve the following Recreation staff to work the Family Fall Festival on October 22, 2016:

<u>Name</u>	<u>Title</u>	<u>Hourly Rate</u>
Peggy Leone	Chaperone	\$25.00
Lynne Closs	Recreation Assistant	\$27.27
Lori Grillo	Recreation Monitor	\$16.31
Renee Martinelli	Recreation Monitor	\$13.63
Joseph Klein	Recreation Monitor	\$10.91
Stephanie Ruscio	Recreation Monitor	\$10.91
Ricky Holodar	Recreation Aide	\$10.72
Emily Wirtz	Recreation Aide	\$10.72
Alyssa Giovanelli	Recreation Aide	\$10.72
John Hornung	Student Worker	\$ 8.90
Samantha Reichert	Student Worker	\$ 8.90
Katie Cleary	Student Worker	\$ 8.90

Recommended Motion #156 - 2016-2017 – Personnel – Recreation Programs (Afternoons/Evenings and Saturdays):

That the Board of Education approve the following Recreation staff to work the 2016-2017 Recreation Programs:

<u>Name</u>	<u>Recreation Program</u>	<u>Hourly Rate</u>
Keith Manginelli	Basketball Coach/Clinics (Youth)	\$32.71
Peggy Leone	Swimming (Chaperone)	\$25.00
Barbara DeLucia	Computer Explorer Program (Chaperone)	\$25.00
Linda Rusnak	Computer Explorer Program (Audio/Visual)	\$23.65
Stephanie Bonheur	Security Aide	\$23.68
Sherry Dubler	Security Aide	\$24.32
Lynne Closs	Security Aide	\$24.32
Alexa Alongi	Recreation Monitor (Saturday Programs)	\$13.63
Nicholas Giovanelli	Recreation Monitor	\$13.40
Joseph Klein	Recreation Monitor	\$10.91
Ricky Holodar	Recreation Aide	\$10.72
Alyssa Giovanelli	Recreation Aide	\$10.72
Nicholas Savarese	Recreation Aide	\$10.72
Emily Wirtz	Recreation Aide	\$10.72
John Hornung	Student Worker	\$ 8.90
Samantha Reichert	Student Worker	\$ 8.90
Katie Cleary	Student Worker	\$ 8.90

Recommended Motion #157 - 2016-2017 – Personnel – Recreation Coaches:

That the Board of Education approve the appointment of the following individuals as Recreation Coaches*: Dominick Barone, Keith Manginelli, Carmen Skrine and Peggy Leone. Stipend for said duties as coach is \$32.71 per hour.

*All coaches possess NYS Teaching and Coaching Certifications, AED, CPR and First Aid certifications.

Recommended Motion #158 – 2016-2017 – Financial – Declaration of Obsolete Equipment:

Resolved, that the Board of Education approves the removal of the following items from the District's fixed asset inventory for items that are not recoverable from students they were loaned to during the 2015/2016 school year. Upon the Board's approval, insurance claims will be filed with NYSIR for reimbursement of the missing items:

- (1) iPad Air Serial #DMPLQD8EFK13 (Tag #20160149)
- (1) iPad Air Serial #DMPLQDAWFK13 (Tag #20160150)
- (1) Microsoft Surface Tablet Serial #68787631452 (Tag #20140549)

Recommended Motion #159 - 2016-2017 – Financial – Internal Claims Audit Reports:

That the Board of Education accept the Internal Claims Audit Reports for September 2016 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 12)

Recommended Motion #160 - 2016-2017 - Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated September 26, 2016. (Enclosure 13)

Recommended Motion #161 - 2016-2017 -- Financial - Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer's monthly financial report and collateral statements for July 31, 2016, General Fund Cash Flow, Trial Balance 7/1/16-8/31/16; Appropriation Status Report 7/1/16-8/31/16; Revenue Budget Status 7/1/16-8/31/16; and:

- Warrant #9 – General Fund – August 26, 2016
- Warrant #5 – Cafeteria Fund – August 26, 2016
- Warrant #4 – Federal Fund – August 26, 2016
- Warrant #3 – Payroll T&A Fund – August 27, 2016
- Warrant #11 – General Fund – September 16, 2016
- Warrant #5 – Capital Fund – September 16, 2016
- Warrant #5 – Federal Fund – September 16, 2016
- Warrant #13 – Medicare Reimb. General Fund – September 30, 2016

(Enclosure 14)

Recommended Motion #162 - 2016-2017 – Financial – US Employee Benefits Services Group – Affordable Care Act Consulting Services:

Resolved, that the Board of Education approve the enclosed proposal received from US Employee Benefits Services Group, for the purpose of providing services relating to compliance with the Affordable Care Act, for the period covering October 1, 2016 through September 30, 2017. (Enclosure 15)

Recommended Motion #163 – 2016-2017 – Addition to Policy #5402 Use of School Property (First Reading):

That the Board of Education approve the first reading of the addition to Policy #5402 Use of School Property to the Policies of the Island Park Schools Board of Education. (Enclosure 16)

X. DATES TO REMEMBER:

- Sept 30 - No After School Activities, No Late Buses
- Oct 3 & 4 - Rosh Hashanah – Schools Closed
- Oct 5 - IP Public Library Board Mtg, IP Library, 7 pm
- Oct 6 - Title I Parent Meeting, 7 pm
- Oct 7 - LBHS Homecoming
- Oct 8 - WHHS Homecoming
- Oct 10 - Columbus Day – Schools Closed
- Oct 11 - No After School Activities – No Late Buses
- Oct 12 - Yom Kippur – Schools Closed
- Oct 13 - PTA Mtg, LOMS, 7 pm
- Oct 15 - Rec Dept, Defensive Driving Course, LOMS, 9 am-3 pm
- Oct 17 - UPK & LOMS PTA Picture Day
- Oct 18 - Gr 8 Parent Mtg, Sr Events/HS Selection, LOMS, 7 pm
- Oct 20 - Title III Parent Mtg, 7 pm
- Oct 21 - Rec Dept’s Teen Center #1 – Scavenger Hunt
- Oct 22 - PTA & Recreation Fall Family Fun Festival & Halloween Parade
- Oct 24 - FXH PTA Picture Day
- Next Reg Bus Mtg of the Bd of Ed, Conf Ctr, 7:30 pm
- Oct 26 - IPFA Memorial/Book Dedication, IP Public Library, 3:45 pm
- Oct 27 - Gr 6 Health Ed Parent Mtg, LOMS, 7 pm
- Oct 28 - FXH Winner’s Walk
- Rec Dept’s Teen Center #2 – Halloween Extravaganza
- Oct 31 - Happy Halloween, PTA PARP Begins, FXH Halloween Character Day

Rosmarie T. Bovino, Ed.D.

**RB:mdc
enclosure(s)**

(For special events during the month of September at West Hempstead and Long Beach High Schools, please go to www.whufsd.com or www.lbeach.org).

**ISLAND PARK UFSD
Island Park, NY**

ADDENDUM TO THE September 26, 2016 BOARD OF EDUCATION AGENDA

RECOMMENDED MOTIONS: (Continued)

Recommended Motion #164 - 2016-2017 - Financial - New York State Environmental Quality Review Act (SEQRA) Report for Proposed 2016 Bond Project:

Resolved that the Board of Education of the Island Park Union Free School District accepts the Environmental Conservation Law report prepared by Enviroscience Consultant, Inc. determining that the proposed Bond project is a Type II action under SEQRA regulations. These actions represent routine activities of educational institutions that do not have significant adverse effects on the environment in accordance with 6NYCRR 617.5(c)(8).