

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, * are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

* Please see reverse side for information regarding Executive Session

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558

Telephone # (516)434-2600

FAX# (516)431-7550

WebSite:www.ips.k12.ny.us

AGENDA

Executive Session of the Board of Education, Monday, October 22, 2018 at 6:15 P.M.

In the Francis X. Hegarty Library

Regular Business Meeting of the Board of Education, Monday, October 22, 2018 at 7:00 P.M.,

In the Conference Center located on Radcliffe Road

NEW YORK STATE SCHOOL BOARD RECOGNITION WEEK:

*Congratulations and thank you to the outstanding and dedicated members
of the Island Park Board of Education:*

JACK VOBIS, PRESIDENT
DIANA CARACCILO, VICE PRESIDENT
TARA BYRNE, TRUSTEE
KATHLEEN McDONOUGH, TRUSTEE
RAY MILEY, TRUSTEE

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #178 – 2018-2019 - Minutes of Regular Business Meeting dated August 20, 2018: (Enclosure 1)

Recommended Motion #179 – 2018-2019 - Minutes of Regular Business Meeting dated September 24, 2018: (Enclosure 2)

IV. A) PRESENTATIONS TO THE BOARD OF EDUCATION:

- ✓ *UPK Lottery*
- ✓ *FXH and LOMS Student of the Month Recognition*
- ✓ *Science Programs*
- ✓ *External Audit Report from RS Abrams & Co., LLP*
- ✓ *Governor Cuomo's designation of "School Board Recognition Week"*
- ✓ *District Safety Plan*
- ✓ *LIPA Update*

V. REPORTS FROM ADMINISTRATION:

Superintendent of Schools

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Resolution #140 – 2018-2019 – Proposed New Policy #5504 – Prohibition Against Meal Shaming (Second Reading/Adoption):

That the Board of Education approve the second reading/adoption of the proposed new Policy #5504 – Prohibition Against Meal Shaming to the Policies of the Island Park Schools Board of Education.
(Enclosure 3)

Resolution #174 – 2018-2019 – Proposed New Policy Against Workplace Sexual Harassment Policy #1605.2 (Second Reading/Adoption):

That the Board of Education approve the second reading/adoption of the proposed new Policy #1605.2 – Policy Against Workplace Sexual Harassment to the Policies of the Island Park Schools Board of Education.
(Enclosure 4)

Resolution #257 - 2017–2018 – Personnel – Teacher – Family Medical Leave/Child Care Leave:

Whereas, on January 29, 2018 the Board of Education approved the following paid family medical leave for Employee #694 beginning on or about March 5 through April 23, 2018, then an unpaid family medical leave from April 24 through June 4, 2018; an unpaid child care leave will follow from June 5 through September 1, 2018. Now therefore, be it resolved that the Board of Education amend the family medical leave/child care leave to read as follows:

“That the Board of Education approve a paid family medical leave for Employee #694 beginning on February 26 through April 24; an unpaid family medical leave from April 25 through May 25 and then an unpaid child care leave from May 28 through June 22.”

New Business:

Recommended Motion #180 - 2018-2019 - Proclamation for School Board Recognition Week:

Whereas, the Superintendent of Schools and the Island Park school community recognize the importance of public education in our community; and

Whereas, the Superintendent of Schools and the Island Park school community appreciate the vital role played by those individuals who, as local school board members, establish policies to ensure an efficient, effective school system; and

Whereas, school board members serve as a voice that enables our community to preserve local management and control of our public schools; and

Whereas, school board members selflessly devote their knowledge, time and talents as advocates for our school children; and

Whereas, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district;

Now therefore, be it resolved, that the Superintendent of Schools and the Island Park school community recognize and salute the members of the Island Park School Board by acknowledging and observing Governor Cuomo's proclamation that October 22 – October 26 be School Board Recognition Week.

Recommended Motion #181 - 2018-2019 – Financial – R.S. Abrams & Co., LLP Audit:

That the Board of Education, in accordance with the requirements of Section 170.2(r) of the Regulations of the Commissioner of Education, accept the recommendation of the Superintendent and approve the independent audit for the year ending June 30, 2018, as prepared by R. S. Abrams and Company, LLP and the School District's Response (Corrective Action Plan).

Recommended Motion #182 - 2018-2019 – New Policy #1605.1 Policy Against Workplace Discrimination or Harassment (First Reading):

That the Board of Education approve the first reading of new Policy #1605.1 Policy Against Workplace Discrimination or Harassment. (Enclosure 5)

Recommended Motion #183 - 2018-2019 – Facilities Management Plan:

That the Board of Education accept the updated Facilities Management Plan for the Island Park School District for the 2018-2019 school year. (Enclosure 6)

Recommended Motion #184 - 2018-2019 – Comprehensive Districtwide Safety Plan:

That the Board of Education accept the updated Comprehensive Districtwide Safety Plan (for public posting) and Building Safety Plans (confidential) for the 2018-2019 school year. (Enclosure 7)

Recommended Motion #185 - 2018-2019 – CSE Chairperson Appointment:

That the Board of Education approve the appointment of Jacob Russum to Chairperson for Committee on Special Education and Sub Committee on Special Education for the period September 1, 2018 through June 30, 2019 in the absence of the Director of Pupil Personnel Services.

Recommended Motion #186 – 2018-2019 - Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated October 22, 2018. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 8)

Recommended Motion #187 - 2018-2019 – Special Education Professional Services:

That the Board of Education approve the contract for professional services with Province Therapeutics and the Island Park School District for the period July 1, 2018 through June 30, 2019. (Enclosure 9)

Recommended Motion #188 - 2018-2019 – Agreement for the Education of a Handicapped Child in Accordance with the Education Law:

That the Board of Education approve an Agreement with Maryhaven Center of Hope for a residential placement for one student for the 2018-2019 school year. (Enclosure 10)

Recommended Motion #189 – 2018-2019 – Personnel – FMLA:

That the Board of Education approve a paid family medical to Employee #787 beginning October 9, 2018 up to October 23, 2018 (on or about).

Recommended Motion #190 - 2018-2019 – Personnel – Teaching Assistant Probationary Appointment:

That the Board of Education approve the following Teaching Assistant Probationary Appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Duration*</u>
Jill Lowenfels	Teaching Assistant	Step 2	8//29/2018-8/29/2021**
Certification: Early Childhood Ed (Bir-Gr 2) Initial Childhood Education (Gr 1-6) Initial			

*On or about. Duration is contingent upon satisfactory performance and staffing needs of the District.

**One year credit

Recommended Motion #191 - 2018-2019 - Personnel Approval of Annual Long-term Per Diem Substitute Teacher:

That the Board of Education approve the following annual appointment:

<u>Name</u>	<u>Area</u>	<u>Salary Placement</u>	<u>Duration*</u>
Siobain McGuire	Per Diem Sub Teacher	\$120/per day	10/23/18-6/21/19
Certification: Elementary Education, Early Childhood			

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #192 - 2018-2019 – Personnel –UPK Level III Teaching Assistant Salary Change:

Resolved that Kaitlin M. Whitman, UPK Teaching Assistant, has completed the requirements to obtain a Level Three certification. Therefore, her new salary rate is \$22.00 per hour effective September 30, 2018.

Recommended Motion #193 - 2018-2019 – Personnel – Coaching Resignation:

That the Board of Education accept the coaching resignation from Keith Manginelli as Gr 7 Basketball, Assistant Track Coach and Recreation Basketball Coach for personal reasons.

Recommended Motion #194 - 2018-2019 – Personnel – Club Advisor/Coaching Positions:

That the Board of Education approve the following appointments effective immediately:

Dominick Barone, Boys Basketball Gr 7
Beth Kimmelman, Green Club Gr 4
Emilie Bligh, Sports Night Advisor Grs 7-8
Ashleigh Fectig, Sports Night Advisor Grs 7-8
Alissa DeLucia, Homework Club Advisor (FXH)
Beth Kimmelman, Homework Club Advisor Substitute
Jillian Betancourt, Homework Club Advisor Substitute

Stipend for said coaching duties is \$4,581 per season.

Stipend for said duties as Club Advisor is \$59.23 per hour for the 2018-2019 school year.

Recommended Motion #195 - 2018-2019 - Personnel – Permanent Civil Service Status:

The Superintendent of Schools recommends that Laura Colicchio, Account Clerk for the Island Park Schools, be granted permanent civil service status effective October 26, 2018.

Recommended Motion #196 - 2018-2019 - Personnel - Civil Service – Appointments:

That the Board of Education approve the following Civil Service appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Linda Treadway	School Monitor (PT/Sub)*	\$11.00	October 23, 2018
Daniella Salsone	School Monitor (PT)	\$11.00	Pending CS Approval

*On a will call as needed basis.

Recommended Motion #197 - 2018-2019 – Personnel – Civil Service Resignation:

That the Board of Education accept the resignation of Ana Casco De Canas, Cleaner, PT/sub effective September 30, 2018. Her current employer offered her a full time position.

Recommended Motion #198 - 2018-2019 – Personnel – Civil Service Resignation:

That the Board of Education accept the resignation of Pamela Werner, School Monitor PT, effective October 26, 2018. She is pursuing a new career.

Recommended Motion #199 - 2018-2019 – Personnel – Civil Service Resignation:

That the Board of Education accept the resignation of Cathy Dempsey, School Monitor, effective October 9, 2018 for personal reasons.

Recommended Motion #200 - 2018-2019 – Appointment of Vendor for Laboratory Testing – Rabu Diagnostics:

That the Board of Education approve the appointment of Rabu Diagnostics as one of the vendors to be utilized for random drug and alcohol screenings as needed for the 2018-2019 school year, in an amount not to exceed \$500.

Recommended Motion #201 - 2018-2019 – Financial – Recreation Vendor Agreement:

That the Board of Education approve the enclosed contract and contract rider with All in One Entertainment/AIO Events for services to be rendered at the Recreation Department’s Fall Family Festival on October 27, 2018. (Enclosure 11)

Recommended Motion #202 – 2018-2019 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for September 2018 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 12)

Recommended Motion #203 - 2018-2019 – Budget Transfers:

That the Board of Education of Island Park UFSD approve the budget transfers from July 24, 2018 and August 16, 2018. (Enclosure 13)

Recommended Motion #204 - 2018-2019 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: Cafeteria Profit and Loss, General Fund Cash Flow, Trial Balance 7/1/18-9/30/19; Revenue Budget Status 7/1/18-9/30/18; Appropriate Status Report 7/1/18-9/30/18; and:

Warrant 6 – General Fund – September 13, 2018
Warrant 5 – Cafeteria Fund – September 13, 2018
Warrant 5 – Federal Fund – September 13, 2018
Warrant 5 – Capital Fund – September 13, 2018
Warrant 4 – Capital B Fund – September 13, 2018

Warrant 8 – General Fund – September 27, 2018
Warrant 9 – Medicare – General Fund – September 27, 2018
Warrant 6 – Cafeteria Fund – September 27, 2018
Warrant 6 – Federal Fund – September 27, 2018
Warrant 6 – Capital Fund – September 27, 2018
Warrant 4 – T & A Fund (Payroll) – September 2018

(Enclosure 14)

IX. DATES TO REMEMBER:

- Oct 25 - Gr 6 Health Ed Parent Mtg, LOMS, 7 PM
- Oct 26 - FXH Winner's Walk
- Teen Center #2 – "Halloween" Extravaganza
- Oct 27 - PTA & Recreation Fall Family Fun Festival & Halloween Parade
- Oct 31 - Happy Halloween
- FXH Character Day
- Nov 2 - Emergency Plan Safety Drill with West Hempstead UFSD
- No After School Activities, No Late Buses
- IP Theater Group Production
- Nov 3 - IP Theater Group Production
- Nov 4 - IP Theater Group Production
- Daylight Savings Time (Ends) turn Clocks Back 1 hour
- Nov 5 - FXH & LOMS Student Councils' Food Drive Begins
- Nov 6 - Election Day
- Nov 8 - Gr 8 Students Visit LBHS (AM) Parents Visit LBHS (PM)
- Nov 9 - No After School Activities, No Late Buses
- Nov 12 - Veterans Day – Schools Closed
- Nov 13 - FXH & LOMS Anti-Bullying Week
- Nov 13 & 14 - FXH Book Fair
- Nov 14 - IP Public Library Meeting, 7 PM
- Nov 14 & 15 - LOMS Book Fair
- Nov 15 - UPK & LOMS Parent/Teacher Conferences, 6 PM
- Nov 16 - FXH & LOMS Student Councils' Food Drive Ends
- UPK & LOMS Parent/Teacher Conferences, 1 PM
- Nov 17 - LI PEAK Festival, Molloy College, 8:30 AM – 12:30 PM
- Nov 21 - Emergency Plan Safety Drill with Long Beach High School
- No After School Activities, No Late Buses
- Nov 22 & 23 - Thanksgiving Recess – Schools Closed
- Nov 26 - FXH & LOMS Site-Based Meetings
- Next Regular Business Meeting of the Board of Education, Conf Ctr, 7 PM
- Nov 27 & 28 - LOMS PTA Holiday Boutique
- Nov 29 & 30 - FXH PTA Holiday Boutique
- Nov 29 - FXH Parent/Teacher Conferences, 1:30-3:30 PM & 6-8:30 PM
- Nov 30 - Teen Center #3 – "Obstacle Course"
- PTA Vendors Night Fundraiser

Rosmarie T. Bovino, Ed.D.

RB:mdc
enclosure(s)

(For special events during the month of November at West Hempstead and Long Beach High Schools, please go to www.whufsd.com or www.lbeach.org.)

**ADDENDUM TO THE
OCTOBER 22ND BOARD OF EDUCATION AGENDA**

VIII. RECOMMENDED MOTIONS:

Recommended Motion #205 – 2018-2019 – 2018-2019 Bids for Transportation Contracts:

That the Board of Education award bids for transportation received through the public bid process held on the dates indicated below for the 2018-2019 school year as follows:

Vendor	School/Year	Cost	Date of Bid
Baumann	Mary Louis Academy/ 9/4/18 – 6/24/19	\$1,402.45 – per mo \$14,024.50 – 10 mos	SW Quad 5/25/16 Extension
First Student	Wheatley School/ 9/4/18 – 6/24/19	\$4,371.41 - per mo \$43,714.10 – 10 mos	Dist Bid 2/1/18 Extension
First Student	Little Village School/ 9/4/18 – 6/24/19	\$4,617.90 – per mo \$46,179.00 – 10 mos	SW Quad 8/20/15 Extension
First Student	Center for Developmental Disabilities/ 9/4/18 – 6/24/19	\$4,467.46 – per mo \$44,674.60 – 10 mo	SW Quad 8/16/16 Extension
First Student	Island Park/ 9/4/18 – 6/24/19	\$1,257,301.72 – 10 mo	Dist Bid 5/18/16 Extension
Guardian	Yeshiva of South Shore/ 9/4/18 – 6/24/19	\$1,144.44 – per mo \$11,444.40 – 10 mos	Dist Bid 2/1/18 Extension

Recommended Motion #206 – 2018-2019 – Bids for 2018 Summer Transportation Contracts:

That the Board of Education award bids for transportation received through the public bid process held on the dates indicated below for Summer 2018 as follows:

Vendor	School/Year	Cost	Date of Bid
First Student	Center for Developmental Disabilities/ 7/9/18 – 8/17/18	\$3,932.76	SW Quad Summer 6/6/16 – Ext
First Student	Rosemary Kennedy/ 7/9/18 – 8/17/18	\$4,445.70	SW Quad Summer 5/17/17 – New
First Student	Island Park WH/LB Summer School/ 7/9/18 – 8/17/18	\$403.38 per day/per bus \$24,202.80 (2 buses)	Dist Bid 5/18/16 Extension
Acme Bus	Variety School/ 7/9/18 – 8/17/18	\$4824.86	SW Quad Summer 6/16/16 – Ext
Veterans	Little Village School/ 7/9/18 – 8/17/18	\$6397.72	SW Quad Summer 6/6/16 – Ext

*All Extension contracts were awarded with the increase of 2.2% as per NYSED

Recommended Motion #207 - 2018-2019 – Financial – Approval of Petty Cash Appropriation:

That the Board of Education does, hereby appoint the following as treasurer for a petty cash fund in the amount of \$100 for the 2018-2019 school year:

Frank Santillo, Supervisor of Facilities and Operations

RB/mdc