

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone #(516)431-8100

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WebSite:www.ips.k12.ny.us

AGENDA

**Regular Business Meeting of the Board of Education
Monday, May 21, 2012 at 7:30 P.M.,
In the Conference Center located on Radcliffe Road**

ISLAND PARK BOARD OF EDUCATION:

**DIANA CARACCILO, PRESIDENT
RICHIE HAYES, VICE PRESIDENT
STEVEN L. FOSTER, TRUSTEE
NINA HARGROVE, TRUSTEE
MICHAEL HASTAVA, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #365 - 2011-2012 – Minutes of Regular Business Meeting dated April 17, 2012: (See Enclosure 1)

Recommended Motion #366 – 2011-2012 Minutes of Special Meeting dated April 20, 2012:
(See Enclosure 2)

Recommended Motion #367 - 2011-2012 Minutes of Special Meeting dated May 1, 2012:
(See Enclosure 3)

Recommended Motion #368 – 2011-2012 – Minutes of Special Meeting dated May 15, 2012:
(See Enclosure 4)

IV. A) PRESENTATIONS BY THE BOARD OF EDUCATION:

✓Tenure Recognition

V. REPORTS FROM ADMINISTRATION:

1. Superintendent
2. Treasurer

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Recommended Motion #369 - 2011 – 2012 – New Policy #3201.2 – Instructional Materials Recovery Policy (First Reading):

That the Board of Education approve the first reading of new Policy #3201.2 – Instructional Materials Recovery to the Policies of the Board of Education. (See Enclosure 5)

Recommended Motion #370 - 2011 – 2012 – New Policy #3201.3 – Care of Instructional Materials (First Reading):

That the Board of Education approve the first reading of new Policy #3201.3 – Care of Instructional Materials to the Policies of the Board of Education. (See Enclosure 6)

Recommended Motion #371 - 2011 – 2012 – Proposed Revisions to Policy #3112 – Reporting Student Progress and Proposed Revisions to Regulation #3112 – Reporting Student Progress (First Reading):

That the Board of Education approve the first reading of proposed revisions to Policy #3112 Reporting Student Progress and proposed revisions to Regulation #3112 Reporting Student Progress to the Policies and Regulations of the Board of Education. (See Enclosure 7)

Recommended Motion #372 - 2011 – 2012 – Proposed Revisions to Regulation #3112.1 – Student Promotion and Retention (First Reading):

That the Board of Education approve the first reading of proposed revisions to Regulation #3112.1 Student Promotion and Retention to the Policies and Regulations of the Board of Education. (See Enclosure 8)

Recommended Motion #373 - 2011 – 2012 – Proposed Revisions to Policy #5400 – Use and Maintenance of District Property (First Reading):

That the Board of Education approve the first reading of proposed revisions to Policy #5400 Use and Maintenance of District Property to the Policies of the Board of Education. (See Enclosure 9)

Recommended Motion #374 – 2011-2012 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Education, dated May 21, 2012. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (See Enclosure 10)

Recommended Motion #375 - 2011-2012 – Curriculum – Living Environment Regents Test Prep Teacher:

That the Board of Education approve the establishment of a part-time Living Environment Test Prep Teacher for a maximum of six hours (3:30 pm to 5:30 pm) on June 5, June 7 and June 15, 2012. Stipend for said teaching position is \$65.00 per hour plus mileage at the current IRS reimbursable rate.

Recommended Motion #376 – 2011-2012 – Curriculum – Integrated Algebra Regents Test Prep

Teacher:

That the Board of Education approve the appointment of Dorothy Pace as the Integrated Algebra Test Prep Teacher for a maximum of six hours (3:30 pm to 5:30 pm) on May 22, June 6 and June 13, 2012. Stipend for said teaching position is \$65.00 per hour.

Recommended Motion #377 - 2011 - 2012 – Summer Experience Program:

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Summer Experience Program including the Counselor-in-Training Camper Program, from July 2, 2012 through August 3, 2012, from 9 am to 1:30 pm, and transportation for that program, is hereby approved. Participation rates are as follows:

\$249 per child
\$199 for siblings
\$349 out of district children
\$199 free and reduced lunch

Recommended Motion #378 – 2011-2012 – 2012 Summer Experience Program:

Be it resolved, upon the recommendation of the Superintendent of Schools, that the Summer Experience Program, from July 2, 2012 through August 3, 2012, from 9 am to 1:30 pm, and transportation of students to and from Masone Beach for that program, as well as field trips listed below is hereby approved.

Empire Kayak, Island Park, NY
Shell Creek Park, Island Park, NY
Island Park Public Library, Island Park, NY
Citifield, Flushing, NY
Vanderbilt Planetarium, Centerport, NY
Rockville Centre Lanes (Bowling), Rockville Centre, NY
Atlantis Marine World, Riverhead, NY
Hot Skates, Lynbrook, NY
Long Island Bounce, Levittown, NY
West Marina, Lido Beach, NY

Recommended Motion #379 – 2011-2012 - Financial – Financial Declaration:

That the Board of Education approve the Completed Beach Use Form and Hold Harmless Agreement with the Incorporated Village of Island Park regarding use of Masone Beach facilities for the Summer Experience Program from July 2, 2012 through August 3, 2012. (See Enclosure 11)

Recommended Motion #380 – 2011-2012 – Financial – 2012 Summer Transportation for the Summer Experience Program:

That the Board of Education approve an additional 1.5 hours extra each day for the Island Park School Bus Drivers who transport students to/from FX Hegarty to Island Park Beach during the 2012 Summer Experience Program.

Recommended Motion #381 - 2011-2012 – Personnel – Board of Registration for the 2012-2013 School Year:

That, in accordance with the provisions of Section 2014(1) of Education Law, the Board of Education approve the appointment of a Board of Registration consisting of the following voters. These individuals will serve until thirty (30) days after the Annual Voting that will take place during the 2012-2013 school year: Anna Silvio, Blanche Bua and Norma Mayes. Alternate: Geraldine Steiner.

Recommended Motion #382 – 2011- 2012 – Financial – Appointment of C-Biz Valuation Group, LLC to conduct Year-end Fixed Asset Review:

That the Board of Education approve **C-Biz Valuation Group, LLC**, to conduct the year-end fixed asset appraisal of the Island Park School District at a cost \$1,175., which is needed in order to complete the year-end financial report and audit.

Recommended Motion #383- 2011-2012 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for April 2012 as prepared by the Internal Claims Auditor, Stanley Packman. (See Enclosure 12)

Recommended Motion #384 - 2011 -2012 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated May 21, 2012. (See Enclosure 13)

Recommended Motion #385 – 2011-2012 – Financial - Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for January 2012, Trial Balance Fund 7/1/11-6/30/12, Trial Balance from 4/1/12-4/30/12, Trial Balance from 7/1/11-4/30/12, Revenue Budget Status 7/1/11-6/30/12, Revenue Budget Status 4/1/12-4/30/12, Revenue Budget Status 7/1/11 to 4/30/12, Appropriation Status Report 7/1/11-6/30/12, Appropriation Status Report 7/1/11-4/30/12, Appropriation Status Report 7/1/11-4/30/12, Appropriation Status Report 4/1/12-4/30/12 General Fund Cash Flow, Cafeteria Fund Profit and Loss 2011-12 and:

- Warrant #46 – General Fund – April 16, 2012
- Warrant #17 – Cafeteria Fund – April 30, 2012
- Warrant #5 – Special Aid Fund – April 30, 2012
- Warrant #19 – Trust & Agency – April 16, 2012
- Warrant #20 – Trust & Agency Manual Checks – April 30, 2012
- Warrant #49 – General Fund – April 30, 2012
- Warrant #18 – Cafeteria Fund – April 30, 2012
- Warrant #21 – Trust & Agency – April 30, 2012
- Warrant #22 – Trust & Agency Manual Checks – April 30, 2012
- Warrant #23 – Trust & Agency P/R 22 & 23 – April 30, 2012

(See Enclosure 14)

Recommended Motion #386 - 2011-2012 – Financial – Tax Anticipation Note Resolution Authorizing the Issuance of Not To Exceed \$15,000,000 Tax Anticipations Notes in Anticipation of the Receipt of Taxes to be Levied for the fiscal year ending June 30, 2013:

Resolved by the Board of Education of the Island Park Union Free School District, in the County of Nassau, New York as follows:

Section 1. Tax Anticipation Notes (herein called “Notes”) of Island Park Union Free School District, in the County of Nassau, New York (herein called “District”), in the principal amount of not to exceed \$15,000,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 24.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called “Law”).

Section 2. The following additional matters are hereby determined and declared:

- (a) The Notes shall be issued in anticipation of the collection of real estate taxes to be levied for school purposes for the fiscal year commencing July 1, 2012 and ending June 30, 2013, and the proceeds of the Notes shall be used only for the purposes for which said taxes are levied.
- (b) The Notes shall mature within the period of one year from the date of their issuance.
- (c) The Notes are not issued in renewal of other notes.
- (d) The total amount of such taxes remains uncollected at the date of adoption of this resolution.

Section 3. The Notes hereby authorized shall contain the recital of validity prescribed by Section 52.00 of the Law and shall be general obligations of the District, and the faith and credit of the District are hereby pledged to the punctual payment of the principal of and interest on the Notes and unless the Notes are otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget of the District and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 4. Subject to the provisions of this resolution and the Law, and pursuant to Sections 50.00, 56.00, 60.00 and 61.00 of the Law, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board of Education, the chief fiscal officer of the District.

Section 5. The Notes shall be executed in the name of the District by the manual signature of the President of the Board of Education, the Vice President of the Board of Education, the District Treasurer, the District Clerk, or such other officer of the District as shall be designated by the chief fiscal officer of the District, and shall have the corporate seal of the District impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk.

Section 6. This resolution shall take effect immediately.

Recommended Motion #387 – 2011-2012 – Financial – Emergency Declaration – Cafeteria Plumbing:

That the Board of Education approve, for health and safety reasons, the emergency repair of the grease trap tank located in the LOMS cafeteria kitchen floor as a result of a flood in the area; the cost of said repair will not exceed \$35,000.

Recommended Motion #388 – 2011-2012 – Financial – Interfund Transfer to Cafeteria Fund:

That the Board of Education approve an interfund transfer of \$35,000 from the General Fund (A) to the Cafeteria Fund (C) and increase the cafeteria budget by the same amount in order to pay John Herbert Plumbing and Heating, Inc. for the emergency repair of the grease trap in the LOMS cafeteria kitchen.

Recommended Motion #389 – 2011-2012 – Financial – Interfund Transfer to Cafeteria Fund:

That the Board of Education approve an interfund transfer of \$10,000 from the General Fund (A) to the Cafeteria Fund (C) and increase the cafeteria budget by the same amount in order to pay BBS Architects, PC for unanticipated costs associated with health and safety design requirements set by the Nassau County Department of Health to upgrade Suite B Cafeteria in time for the start of school.

IX. DATES TO REMEMBER:

- May 23 - Gr 5 & 6 Spring Concert, 7:30 pm, LOMS Auditorium
- May 25-29 - Schools Closed – Memorial Day (no snow days used)
- May 31-June 1 - Gr 8 Washington Trip
- June 5 - Gr 4 Parent Meeting, 7:30 pm, LOMS
- June 6 - Gr 7 Class Trip
- June 7 - Gr 8 Awards Ceremony, 7:00 pm, LOMS
- June 8 - Gr 4 to visit LOMS
- June 12 - IP/WH Joint Board Meeting, 7:00 pm, Chestnut Street School
- June 12 - PTA Meeting, 7:30 pm, LOMS
- June 14 - LOMS Site Base Committee Meeting
- June 14 - IPFA End of the Year Dinner
- June 18 - FXH Field Day
- June 18 - Gr 8 Dinner Dance
- June 20 - Gr 8 Graduation, 8 pm, LOMS Auditorium
- June 21 - LBHS & WHHS Senior Proms
- June 22 - Last Day of School
- June 25 - Next Regular Business Mtg of the Bd of Ed, 7:30 pm, Conference Center

Rosmarie T. Bovino, Ed.D.

**mdc
enclosure(s)**

**ISLAND PARK UFSD
Regular Business Meeting of the Board of Education
Island Park, New York**

ADDENDUM TO THE May 21, 2012 AGENDA:

VIII. RECOMMENDED MOTIONS: (Continued)

Recommended Motion #390 – 2011-2012 – Personnel – Administrative Tenure Appointments:

The Superintendent of Schools recommends the approval of the appointment to tenure for the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective Date</u>
Stephen Valente	Director of Business	July 1, 2012
Jacob Russum	Principal	July 1, 2012

Recommended Motion #391 – 2011-2012 – Personnel – Teaching Tenure Appointments:

The Superintendent of Schools recommends the approval of the appointment to tenure for the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective Date</u>
Shannon Reda	ESL Teacher	September 1, 2012
Kristen Bauer	Elementary Education	September 1, 2012

RB:mdc