

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

AGENDA

**Reorganizational Meeting of the Board of Education, Monday, July 2, 2012
7:00 P.M., LOMS Board of Education Conference Room**

THE ISLAND PARK BOARD OF EDUCATION:

DIANA CARACCILO, Trustee
NINA HARGROVE, Trustee
MICHAEL HASTAVA, Trustee
RICHIE HAYES, Trustee
MATTHEW PACCIONE, Trustee

I. CALL TO ORDER:

II. OATH OF OFFICE: District Clerk and New School Board Trustee administered by the Counsel for the District

III. NOTIFICATION OF MEETING:

IV. ELECTION OF OFFICERS:
President of the Board of Education
Vice President of the Board of Education

V. OATH OF OFFICE:
President of the Board of Education
Vice President of the Board of Education
Superintendent of Schools
District Treasurer

VI. APPROVAL OF MINUTES:

None

VII. REPORTS FROM ADMINISTRATION:

VIII. CORRESPONDENCE:

IX. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the clerk of the Board of Education at the beginning of the meeting.

X. RECOMMENDED ACTIONS:

Recommended Motion #1 – 2012-2013 – Reapproval of District’s Policies:

That the Board of Education reapprove the following policies:

Policy #5102 – Purchasing, Policy #5106 – Investments, and Policy #1500 - Code of Ethics
(See Enclosure 1)

Recommended Motion #2 – 2012-2013 – Annual Appointment of District General Counsel:

That the Board of Education approve the renewable option (established as per the RFP process noted in Resolution #48 of 2010-2011) with the firm of Lamb & Barnosky, LLP District General Counsel for the 2012-2013 school year and further, that the fee for services be established at \$30,000 for the year and \$225 per hour.

Recommended Motion #3 – 2012-2013 – Appointment of District Treasurer:

That the Board of Education appoint Brian Cleary as District Treasurer for the 2012-2013 school year effective July 1, 2010 and further, that his fee for services be established at \$14,946 for the year.

Recommended Motion #4 – 2012-2013 – Annual Appointment of District Clerk:

That the Board of Education appoint Marianne DeCicco as District Clerk for the 2012-2013 school year and further, that her salary for services be established at \$10,298 for the year.

Recommended Motion #5 – 2012-2013 – Annual Appointment of Public Information Consultant:

That the Board of Education appoint Eric Ricioppo as Public Information Consultant for the 2011-2012 school year and further, that the fee for services be established at \$36,000 plus expenses for the year.

Recommended Motion #6 – 2012-2013 – Appointment of Internal Claims Auditor:

That the Board of Education appoint Stanley Packman as Internal Claims Auditor for the 2012-2013 school year effective July 1, 2012 and further, that his fee for services be established at \$13,000 for the year.

Recommended Motion #7 – 2012-2013 – Approval to Retain Insurance Consultant:

That the Board of Education approve the appointment of Henry M. Hastava as Insurance Consultant to review student accident and flood insurance and forms/claims for the 2012-2013 school year at a fee of \$9,200.

Recommended Motion #8 – 2012-2013 – Financial – Appointment of Eric Shoenfeld, M.D.:

That the Board of Education approve the renewable option (established as per the RFP process noted in Resolution #84 of 2009-2010) with Eric Shoenfeld, M.D. as School District Physician for the 2012-2013 school year at a cost of \$9,600 per year, including the cost of physical exams for bus drivers.

Recommended Motion #9 – 2012-2013 – Financial - Appointment of External Auditor:

That the Board of Education approve the renewable option (established as per the RFP process noted in Resolution #85 of 2009-2010) with R S Abrams & Co, LLP as the District’s External Auditor for the 2012-2013 school year at the fee not to exceed \$49,200.

Recommended Motion #10 – 2012-2013 – Financial - Appointment of Internal Auditor:

That the Board of Education approve the renewable option (established as per the RFP process noted in Resolution #86 of 2010-2011) with Pappas & Co as the District's Internal Auditor for the 2012-2013 school year at the fee of \$22,472.

Recommended Motion #11 - 2012 – 2013 – Environmental Asbestos Compliance Coordinator:

That the Board of Education approve the renewable option (established as per the RFP process noted in Resolution #83 of 2009-2010) with Envirosience Consultants, Inc. as the Environmental Asbestos Compliance Coordinator and AHERA Tri-Annual Inspection provider to the District at a cost of \$8,500 (including 3 free training classes) for the 2012-2013 school year.

Recommended Motion #12 – 2012-2013– Personnel – Civil Service – Maintainer-in-Charge:

That the Board of Education approve the appointment of Steve Polidoro as the Maintainer-in-Charge for the Island Park Schools with a stipend of \$18,189 for the 2012-2013 school year as per the Agreement between the Island Park School District and the Custodial Unit.

Recommended Motion #13 - 2012-2013 – Personnel – Night Person in Charge Appointments:

That the Board of Education approve the appointment of John Weber as night person in charge of the Francis X. Hegarty School and Craig Jackson as the night person in charge of the Lincoln Orens Middle School with a stipend of \$1,138 each for the 2012-2013 school year.

Recommended Motion #14 - 2012-2013 – Personnel – District Substitute Teacher Caller:

That the Board of Education approve Sherry Dubler as the District's Substitute Teacher Caller for the 2011-2012 school year with a stipend of \$6,982.

Recommended Motion #15 – 2012-2013 – Appointment of Attendance Officers:

That the Board of Education appoint the Principals as Attendance Officers for the 2012-2013 school year.

Recommended Motion #16 – 2012-2013 – Authorization to Make Required Transfers in the Budget:

That the Board of Education authorize the Superintendent of Schools to make the required transfers in the 2012-2013 budget as recommended by the district's auditors.

Recommended Motion #17 – 2012-2013 – Annual Designation of Banks as Depositories for District Funds:

That the Board of Education designate the following banks as Depositories of School District funds for the 2012-2013 school year:

Bank of America, Chase, TD (Toronto Dominion), HSBC,
State Bank of Long Island, Capital One and Flushing Commercial Bank,
First National Bank of LI and Capital One

Recommended Motion #18 – 2012-2013 – Designation of Official School Newspapers:

That the Board of Education designate the following as the official school newspapers of the Island Park Union Free School District for the 2012-2013 school year:

Oceanside/Island Park Herald and Island Park Tribune

Recommended Motion #19 – 2012-2013 – Authorization to Prepare Payroll:

That the Board of Education authorize the Payroll Clerk to prepare the payroll with certification by the Superintendent of Schools or Director of Business.

Recommended Motion #20 – 2012-2013 – Authorization to Invest Monies as per the School District Investment Policy:

That the Board of Education authorize the District Treasurer to invest monies as provided for in the Investment Policy of the District dated January 24, 2000.

Recommended Motion #21 – 2012-2013 – Approval of Petty Cash Appropriations:

That for the 2012-2013 school year, the Board of Education approve the following monthly Petty Cash appropriations:

\$100 Principal, Francis X. Hegarty School
\$100 Principal, IP Lincoln Orens Middle School
\$100 Director of Business, Island Park UFSD
\$100 Director, Island Park Recreation Department
\$100 Director, Transportation Department
\$100 Coordinator, Food Service Department
\$100 Maintainer, Maintenance Department

Recommended Motion #22 – 2012-2013 – Authorization of Convention Attendance and Necessary Travel:

That the Board of Education authorize convention attendance and necessary travel at District expense as listed:

Board of Education Members:	SCOPE Nassau/Suffolk School Boards Association New York School Boards Association National School Boards Association
Attorney:	New York School Boards Association Other conferences approved by the Superintendent
Treasurer:	Conferences approved by the Superintendent

Recommended Motion #23 – 2012-2013 – Approval of the Title IX Coordinator:

That the Board of Education approve the appointment of Mr. Stephen Valente as the Title IX Coordinator for the 2012-2013 school year.

Recommended Motion #24 - 2012-2013 – Approval of the Title X Liaison:

That the Board of Education approve the appointment of Mr. John Barnes as the Title X (McKinney-Vento Homeless/Temporary Housing) Liaison for the 2012-2013 school year.

Recommended Motion #25 – 2012-2013 – Approval of the 504 Coordinator:

That the Board of Education approve the appointment of Dr. Laurie Scimeca as the 504 Compliance Officer for the 2012-2013 school year.

Recommended Motion #26 - 2012-2013 – Special Education – Authorization to Initiate Referrals:

That in accordance with state law and regulations, the following individuals are authorized to initiate referrals to the Committee on Special Education during the 2012-2013 School Year:

Dr. Laurie Scimeca, Pupil Personnel Director
Mr. Jacob Russum, Principal of the Hegarty School
Mr. John Barnes, Principal of the Middle School

Recommended Motion #27 - 2012-2013 – Response to Intervention Plan:

That the Board of Education approve the “Response to Intervention Plan” dated July 2, 2012. The New York State Education Department (NYSED) has established a regulatory policy framework for RtI programs, parent notification and use of RtI in the identification of students with learning disabilities. (See Enclosure 2)

Recommended Motion #28 – 2012 -2013 – Appointment of Purchasing Agents:

That the Board of Education approve the appointment of the Director of Business as the Purchasing Agent for the Island Park School District for the 2012-2013 fiscal year. In the absence of the Director of Business, the Superintendent will be authorized to approve purchasing.

Recommended Motion #29 – 2012-2013 – Approval of the District’s Participation in Cooperative Bids for the 2012-2013 School Year:

That the Board of Education accept the recommendation of the Superintendent to participate in the following cooperative bids:

NAEIR – National Association for the Exchange of Industrial Resources
New York State and Nassau County Contracts
BOCES Cooperative Bidding Service (Various Commodities and/or Services)
Custodial and Facility Supplies (Rockville Centre)
Inter-municipal Cooperative Food Services Agreement (OC, Baldwin, ER & IP)
Transportation (S.W. Nassau Transportation Cooperative)
Cafeteria Food and Supplies (Long Beach, East Rockaway, Island Trees, Manhasset
and North Bellmore)
Custodial/Mechanics/Driver’s Uniforms (Long Beach)
Educational Data Services, Inc. (RFP & Bid Processes as well as Trade Services)
Malverne UFSD Bid – Custodial Supplies

Recommended Motion #30 - 2012-2013 –Renewal of the District’s Participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2012-2013 School Year:

That the Board of Education accept the recommendation of the Superintendent and approve the renewal of the District’s participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2012-2013 school year. The District will agree to comply with applicable Federal and State Laws and Policies regarding the operation of the program during its participation.
(See Enclosure 3)

Recommended Motion #31 - 2012-2013 – Financial – Certification of Assessed Valuation on Property in the Island Park UFSD for the Purpose of Setting the 2012-2013 School Tax Rates:

That, for the purpose of setting the 2012-2013 School Tax Rates, the Board of Education adopt the attached resolution prepared by the Nassau County Department of Assessment certifying the assessed valuation on property in the Island Park UFSD Assessment Roll of the Town of Hempstead.
(See Enclosure 4)

Recommended Motion #32 – 2012-2013 – Financial - Approval to Publish Annual Financial Report as Per Section 1721 Education Law:

That the Board of Education authorize the Superintendent of Schools and/or the District Treasurer to publish, in the official district newspapers, once in either August or when the necessary information is completed and available, a full and detailed account of all monies received by the Board of Education or the Treasurer for its accounts per Section 1721 Education Law.

Recommended Motion #33 - 2012-2013 – Financial – Flexible Benefits Administrator:

That the Board of Education approve renewal of Fitzharris & Company for the 2012-2013 school year as the Flexible Benefits Administrator at a cost of \$3.95 per person.

Rosmarie T. Bovino, Ed.D.

**mdc
enclosure(s)**