

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone # (516) 431-8100

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WebSite:www.ips.k12.ny.us

AGENDA

Regular Business Meeting of the Board of Education, Monday, January 30, 2012
7:30 P.M., Conference Center

MEMBERS OF THE ISLAND PARK SCHOOLS BOARD OF EDUCATION:

DIANA CARACCILO, President
RICHIE HAYES, Vice President
STEVEN L. FOSTER, Trustee
NINA HARGROVE, Trustee
MICHAEL HASTAVA, Trustee

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #254 – 2011-2012 – Minutes of the Regular Business Meeting dated December 19, 2011 (See Enclosure 1)

Recommended Motion #255 – 2011-2012 – Minutes of the Special Business Meeting dated January 23, 2012 (See Enclosure 2)

IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

V. REPORTS FROM ADMINISTRATION:

1. Superintendent
2. Treasurer

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Recommended Motion #250 – 2011-2012 – Policies – Policy #4600.1 Complaints of Harassment or Discrimination (Second Reading/Adoption):

That the Board of Education adopt Policy #4600.1 Complaints of Harassment or Discrimination to the Policies of the Island Park Schools Board of Education. (See Enclosure 3)

New Business:

Recommended Motion #256 - 2011-2012 – Policies – Proposed New Policy and Regulation #3107.9 - Bullying Prevention and Intervention Policy (First Reading):

That the Board of Education approve the first reading of Proposed New Policy and Regulation #3107.9 Bullying Prevention and Intervention Policy and Regulation to the Policies of the Island Park Schools Board of Education. (See Enclosure 4)

Recommended Motion #257 - 2011–2012 – Adoption of 2012-2013 School Calendar:

That the Board of Education accept the recommendation of the Superintendent of Schools and approve and adopt the 2012-2013 School Calendar. (See Enclosure 5)

Recommended Motion #258 - 2011-2012 – Appointment of School Medical Inspector:

Upon recommendation of the Superintendent of Schools, be it resolved that, a school district employee is hereby directed, pursuant to Education Law § 913, to submit to an examination before a physician or psychiatrist to determine her mental and/or physical capacity to perform her duties. The Board hereby authorizes the Superintendent of Schools to enter into a contract on behalf of the Board with a physician or psychiatrist to be designated as a School Physician to conduct the examination. The Superintendent is further designated to select the time, location and cost of the examination.

Recommended Motion #259 – 2011-2012 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated January 30, 2012. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (See Enclosure 6)

Recommended Motion #260 – 2011-2012 – Instructional – Professional Services Agreement with Bellmore UFSD:

That the Board of Education approve the Agreement and authorize the Board president to sign the Agreement, subject to the approval of the Attorney for the District, with Bellmore UFSD to provide professional services to the Island Park UFSD for the 2011-2012 school year for students who reside in the Island Park School District and require out-of-district services established by the Island Park UFSD Committee on Special Education. (Enclosure 7)

Recommended Motion #261 – 2011-2012 – Instructional – Professional Services Agreement with East Rockaway UFSD:

That the Board of Education approve the Agreement and authorize the Board president to sign the Agreement, subject to the approval of the Attorney for the District, with East Rockaway UFSD to provide professional services to the Island Park UFSD for the 2011-2012 school year for students receiving special education services who are parentally placed in non-public schools. (Enclosure 8)

Recommended Motion #262 – 2011-2012 – Instructional – Professional Services Agreement with Great Neck UFSD:

That the Board of Education approve the Agreement and authorize the Board president to sign the Agreement, subject to the approval of the Attorney for the District, with Great Neck UFSD to provide professional services to the Island Park UFSD for the 2011-2012 school year for students who reside in the Island Park School District and require out-of-district services established by the Island Park UFSD Committee on Special Education. (Enclosure 9)

Recommended Motion #263 – 2011-2012 – Instructional – Special Education Services Agreement for Malverne UFSD:

That the Board of Education approve the Agreement and authorize the Board president to sign the Agreement, subject to the approval of the Attorney for the District, between the Island Park UFSD and the Malverne UFSD for the 2011-2012 school year wherein the Island Park UFSD will provide professional services for a student who resides in the Malverne UFSD on a tuition basis. (See Enclosure 10)

Recommended Motion #264 - 2011-2012 - Personnel – Review of Probationary Administrator’s File:

That the Board of Education directs the Superintendent of Schools to make available for review by the Board, in executive session, on **February 27th at 7:00 pm**, prior to the regular Board meeting, the personnel records and files of Administrators who will be recommended for tenure by June, 2012.

Recommended Motion #265 – 2011- 2012 – Personnel – Teaching – Review of Probationary Teacher and Teaching Assistant Files:

That the Board of Education directs the Superintendent of Schools to make available for review by the Board, in Executive Session, on **February 27th at 7:00 p.m.**, prior to the regular Board meeting, the personnel records and files of teachers and teaching assistants who will be recommended for tenure by September, 2012. Also, the records and files of teachers and teaching assistants who are to continue on probation are to be made available for review.

Recommended Motion #266 - 2011-2012 – Personnel – Teaching – Extension of Leave Replacement Appointment:

That the Board of Education approve the following extension of the leave replacement position:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Debra Kraut	Special Education Teacher	MA, Step 1	1/30/12-2/17/12 (ext.)
	Certification: Special Education, Reading, Elementary Education		1/3/11-1/29/12 (org.)

*On or about.

Recommended Motion #267 - 2011-2012 – Personnel – Extension of Teaching Assistant Leave of Absence:

That the Board of Education amend the period of family medical leave for Teaching Assistant, Lisa Vides, from December 2, 2011 through January 23, 2012 to December 2, 2011 through March 9, 2012. Paid family medical leave was approved in Motion #228 for the period December 2, 2011 through on or about January 29, 2012; unpaid leave commences January 30 and will end March 9, 2012.

Recommended Motion #268 - 2011-2012 – Personnel – Teaching – Leave Replacement

Appointment:

That the Board of Education approve the following leave replacement position:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration</u>
Danielle Adams	Teaching Assistant	Step 1	11/30/11-3/9/13 Extension 10/3/11-11/29/11 Original

Certification: NYS Initial Childhood Education 1-6; NYS Initial English 7-12; NYS Initial Early Childhood Education Birth-2 (Pending)

Recommended Motion #269 - 2011-2012 - Personnel – Civil Service Resignation for Personal

Reasons:

That the Board of Education accept the resignation of Veronica Welna, substitute monitor, for personal reasons effective December 15, 2011.

Recommended Motion #270 - 2011-2012 - Personnel – Civil Service Resignation for Personal

Reasons:

That the Board of Education accept the resignation of Gary Lerner, substitute cleaner, for personal reasons effective January 1, 2012.

Recommended Motion #271 - 2011-2012 - Personnel – Civil Service Resignation for Personal

Reasons:

That the Board of Education accept the resignation of Allende Jacques, substitute cleaner, for personal reasons effective January 24, 2012.

Recommended Motion #272 - 2011-2012 – Personnel – Emergency Transportation Contract:

That the Board of Education approve the following emergency transportation contract:

<u>Vendor</u>	<u>School/Student(s)</u>	<u>Duration</u>
We Transport	Jerusalem Ave/1 student (w/matron)	30 days*/\$4,200 per month

*This is the second 30-day emergency contract. There were no bidder for the bid opened on January 3, 2012, therefore we need a second 30-day emergency contract.

Recommended Motion #273 - 2011-2012 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated January 30, 2012. (See Enclosure 11)

Recommended Motion #274 – 2011-2012 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for December 2011. (See Enclosure 12)

Recommended Motion #275 - 2011-2012 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for November 2011, Cash Flow Summary, Profit and Loss Cafeteria Fund, Trial Balance 7/1/11 through 12/31/11, Trial Balance 12/1/11 to 12/31/11, Trial Balance 7/1/11 through 6/30/12, Revenue Budget Status 12/1/11 through 12/31/11, Revenue Budget Status 7/1/11 through 12/31/11, Revenue Budget Status 7/1/11 through 6/30/12, Appropriation Status Report 7/1/11 through 12/31/11, Appropriation Status Report 12/1/11 through 12/31/11 and Appropriation Status Report 7/1/11 through 6/30/12:

- Warrant #24 – General Fund – December 12, 2011
- Warrant #12 – Cafeteria Fund – December 12, 2011
- Warrant #5 – Capital Fund – December 12, 2011
- Warrant #27 – General Fund – December 30, 2011
- Warrant #28 – Gen. Fund – Medicare Reimbursements – December 31, 2011
- Warrant #11 – Trust & Agency Fund – December 31, 2011
- Warrant #30 – General Fund – January 9, 2012
- Warrant #13 – Cafeteria Fund – January 9, 2012
- Warrant #6 – Capital Fund – January 9, 2012

(See Enclosure 13)

IX. DATES TO REMEMBER:

- Feb 1, 2 - FXH Kindergarten Registration (by appt only)
- Feb 9 - FXH Career Day
- Feb 10 - Recreation Valentine’s Day Dance
- Feb 13 – 17 - LOMS National Circus Project
- Feb 16 - PTA Meeting 7:30 pm LOMS
- Feb 20 – 24 - Winter Recess – Schools Closed
- Feb 27 - LOMS Site Base Mgmt Committee Meeting
- Next Reg Bus Mtg of the Bd of Ed, 7:30 pm, Conference Center

Rosmarie T. Bovino, Ed.D.

(For special events during the month of January at West Hempstead and Long Beach High Schools, please see attached calendars.)

mdc
enclosure(s)