

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions,\* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

**\* Please see reverse side for information regarding Executive Session**

**Island Park Schools  
Board of Education**

School Law 33<sup>rd</sup> Edition NYS School Boards Association // NYS Bar Association

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

Telephone #(516)434-2600

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WebSite:www.ips.k12.ny.us

## **AGENDA**

**Regular Business Meeting of the Board of Education  
Wednesday, July 11, 2018 immediately following Reorganizational Meeting,  
In the Conference Center**

**ISLAND PARK BOARD OF EDUCATION:**

TARA BYRNE, Trustee  
DIANA CARACCILOLO, Trustee  
KATHLEEN McDONOUGH, Trustee  
RAY MILEY, Trustee  
JACK VOBIS, Trustee

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. APPROVAL OF MINUTES:**

None

**IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:**

**V. REPORTS FROM ADMINISTRATION:**

**1. Superintendent**

**VI. CORRESPONDENCE:**

**VII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

**VIII. RECOMMENDED MOTIONS:**

**Old Business:**

**Resolution #386 - Amendment to Non-Contractual Salary Adjustments for Recreation Personnel:**

That the Board of Education amend Resolution #386 with reference to salary adjustments effective July 1, 2018 for Recreation Department workers to be effective on the Recreation Department Orientation Dates of June 26 and June 27, 2018.

**New Business:**

**Recommended Motion #32 - 2018-2019 - Standard Work Day and Reporting:**

That the Board of Education hereby establishes the following as standard work days for elected and appointed officials and will report the following days to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

<u>Title</u>	<u>Name</u>	<u>Standard Work Day (hrs/day)</u>	<u>Term Begins/Ends</u>	<u>Employer's Timekeeping System</u>	<u>Days/Months (Based on Record of Activities)</u>
Treasurer	Brian Cleary	6	7/1/18-6/30/19	N	3

**Recommended Motion #33 - 2018-2019– Renewal of Agreement of After School Program between Friedberg JCC and the Island Park Union Free School District:**

That the Board of Education renew the Agreement between Friedberg JCC for an After School Program to benefit the elementary and middle school students in the District for the 2018-2019 school year. The JCC has provided the district with a certificate of insurance naming the District as an additional insured. (Enclosure 1)

**Recommended Motion #34 - 2018-2019 – Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Education, dated July 11, 2018. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 2)

**Recommended Motion #35 - 2018-2019 – Special Education 2018 Summer Services Contract:**

That the Board of Education approve the contract with Rockville Centre UFSD and the Island Park UFSD for special education services for the period of July 2, 2018 through August 21, 2018 with the estimated tuition cost of \$4,065 for one student. (Enclosure 3)

**Recommended Motion #36 - 2018-2019 – Special Education Services Contract 2018-2019:**

That the Board of Education approve the contract with Rockville Centre UFSD and the Island Park UFSD for special education services for the period of September 5, 2018 through June 28, 2019 with the estimated tuition cost of \$65,000 for one student. (Enclosure 4)

**Recommended Motion #37 - 2018-2019 – Special Education Services Contract 2018-2019:**

That the Board of Education approve the contract with The Hagedorn Little Village and the Island Park UFSD for tuition in the amount of \$76,221.70 for the period July 1, 2018 through June 30, 2019. (Enclosure 5)

**Recommended Motion #38 - 2018-2019 – Special Education Services Contract 2018-2019:**

That the Board of Education approve the contract with The Center for Children's Services and the Island Park UFSD for tuition and 1:1 aide in the approximated amount of \$55,000 for the period July 1, 2018 through June 30, 2019. (Enclosure 6)

**Recommended Motion #39 - 2018-2019 – Personnel – Payment of Unused Sick and Vacation Days:**

That the Board of Education authorize payment of the Superintendent's 16 unused vacation days and 2.25 unused sick days during the period of July 1, 2017 through June 30, 2018, as per the Agreement between the Island Park Board of Education and the Superintendent of Schools.

**Recommended Motion #40 - 2018-2019 - Personnel - Payment of Unused Vacation Days:**

That the Board of Education authorize payment of the Assistant Superintendent's 13 unused vacation days during the period of July 1, 2017 through June 30, 2018, as per the Agreement between the Island Park Board of Education and the Assistant Superintendent of Schools.

**Recommended Motion #41 - 2018-2019 – Personnel – Payment of Unused Vacation Days:**

That the Board of Education authorize payment of the School Business Official's 9.5 unused vacation days during the period of July 1, 2017 through June 30, 2018, as per the Agreement between the Island Park Board of Education and the School Business Official.

**Recommended Motion #42 - 2018-2019 – Personnel – Payment of Unused Sick and Vacation Days:**

That the Board of Education authorize payment of unused vacation days (maximum 10) to the Island Park Administrator's for the period of July 1, 2017 through June 30, 2018, as per the Agreement between the Island Park Board of Education and the Island Park Administrators Association as follows:

Dr. Scimeca – 10 unused vacation days; Mr. Russum - 10 unused vacation days and  
Dr. Hoffman - 10 unused vacation days.

**Recommended Motion #43 – 2018-2019– Personnel – Payment of Unused Vacation and Sick Days:**

That the Board of Education authorize payment of the following unused vacation and sick days during the period of July 1, 2017 through June 30, 2018 as per the Agreement between the Island Park Board of Education and the Secretarial Association Members, Director of Transportation, Secretary to the Superintendent, Recreation Supervisor, Custodial Members and Information Technology Specialist III as follows:

Kelly Angelo 1.5 days; Marianne DeCicco 12 days; Victoria Fechtig 5 days; Michael Martin 7 days;  
Joanne Moustakos 10 days; Cindy Pastore 10 days; Linda Quigley 5 days; Pamela Sansone 10 days;  
Marion Toby 12 days; Jamie Varrichio 10 days; Karen Wilson 10 days; Stephan Hollis 3.5 days.

**Recommended Motion #44 - 2018-2019 – Personnel – Custodial Sick Day Payments:**

That the Board of Education pay the following employees who did not use any sick during the 2017-2018 school year and is entitled to receive payment of \$1,000 as per the Agreement between the Custodial Unit and the Board of Education:

Ainsley Bennett, Stephan Hollis and Herminio Marrero

That the Board of Education pay the following employee who used one sick days during the 2017-2018 school year and is entitled to receive payment of \$800 as per the Agreement between the Custodial Unit and the Board of Education:

Thomas Strommer

That the Board of Education pay the following employee who used two sick day during the 2017-2018 school year and is entitled to receive payment of \$600 as per the Agreement between the Custodial Unit and the Board of Education:

Salvatore Sinnona

**Recommended Motion #45 - 2018-2019 - Personnel Approval of Annual Long-term Per Diem**

**Substitute Teacher:**

That the Board of Education approve the following annual half-time appointment:

<u>Name</u>	<u>Area</u>	<u>Salary Placement</u>	<u>Duration*</u>
Jennifer Sheehan	Per Diem Sub Teacher	\$120/per day	8/29/18-6/21/19

Certification: Biology 7-12, Initial

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #46 - 2018-2019 - Personnel – Civil Service Bus Dispatcher Appointment:**

That the Board of Education approve the following probationary Civil Service Bus Dispatcher appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Kelly Angelo	Bus Dispatcher	\$50,000	Pending CS Approval

\*This position is made in accordance with Civil Service Rules and Regulations and a 26-week probationary period is set.

**Recommended Motion #47 - 2018-2019 - Personnel – Civil Service Assistant Bus Dispatcher Appointment:**

That the Board of Education approve the following probationary Civil Service Assistant Bus Dispatcher appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
James Harvey	Asst. Bus Dispatcher	\$45,000	Pending CS Approval

\*This position is made in accordance with Civil Service Rules and Regulations and a 26-week probationary period is set.

**Recommended Motion #48 - 2018-2019 - Personnel - Civil Service Monitor Appointment:**

That the Board of Education approve the following Civil Service full time Monitor appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date*</u>
Domenica DeBellis	Monitor FT	\$11.19/hourly	Pending CS Approval

\*Duration is contingent upon satisfactory performance and staffing needs of the District.

**Recommended Motion #49 - 2018-2019 – Financial – Substitute Professional Nursing Services Bid for the 2018-2019 School Year:**

That the Board of Education of the Island Park UFSD through the public bid process held on June 26, 2018 at 11 AM, appoint the following list of vendors to provide substitute professional nursing services to the District. The bidders are: Horizon Healthcare Staffing, Clinical Staffing Resources, Serene Nurse, ATC Healthcare Services Inc., and Nurses on Hand Registry, Inc. (Enclosure 7)

**Recommended Motion #50 - 2018-2019 - End of Year Accountancy Services:**

That the Board of Education agree to a contract with BookSmart Accounting (A Division of Corporate Accounting Solutions, Inc.), as the accountants to perform year-end services (closing adjustments and schedule completions with respect to GASB 34 and GASB54, financial statements, MD&A, Federal Funds, Extra-classroom Activity Funds and ST-3 preparation) beginning June 2018 through November 30, 2018, at a cost not to exceed \$35,000.

**Recommended Motion #51 - 2018-2019 - Annual Accounting Services:**

That the Board of Education agree to a contract with BookSmart Accounting (A Division of Corporate Accounting Solutions, Inc.), as the accounts to perform monthly accounting services (general, cafeteria and capital fund journal entries and adjustments, special aid journal entries and grant spending reconciliations, cash flow and fund balance assistance as needed), beginning July 1, 2018 through June 30, 2019, at a cost not to exceed \$60,000.

**Recommended Motion #52 - 2018-2019 - Capital Markets Advisors, LLC Agreement:**

That the Board of Education authorize the attached agreement with Capital Markets Advisors, LLC, for financial advisory services and continuing disclosure requirement reporting for the 2018-2019 school year. (Enclosure 8)

**Recommended Motion #53 - 2018-2019 - KLH Fire Safety Consultants LLC - Fire Inspection Services:**

That the Board of Education approve KLH Fire Safety Consultants LLC to perform the annual fire inspection at the district's three buildings at a cost of \$870.00 (\$290 per building).

**Recommended Motion #54 - 2018-2019 – FEMA Consulting Services:**

That the Board of Education approve the appointment of Dr. Joan M. Colvin to provide consulting services relating to the management and coordination of reimbursement and mitigation projects with FEMA, HUD, GOSR or any other federal or state agency for damages caused by Super Storm Sandy at a rate of \$135/per hour.

**Recommended Motion #55 - 2018-20189 – Financial – UPK Grant:**

That the Board of Education approve UPK program administration stipends for Dr. Laurie Scimeca (at an hourly rate of \$110 not to exceed \$5,000 as student assessment/data administrator) paid directly from the UPK Grant as approved by the State Education Department for the 2018-2019 school year.

**Recommended Motion #56 - 2018-2019 - Financial - Printing Bid for 2018-2019 School Year:**

That the Board of Education of Island Park UFSD through the public bid process held on June 25, 2018 at 2:00 PM, award the printing services contracts to the following vendors for all items listed in the attached. Please see attached spreadsheet for items & pricing. The low bidders were: F&B Photo Offset Co. Inc., Long Beach Printing Company, Phoenix Business Products, Inc., Tobay Printing Company, LMN Printing, V&J Engraving. (Enclosure 9)

**Recommended Motion #57- 2018-2019 - Financial - School Lunch Price for 2018-2019 School Year:**

That the Board of Education of the Island Park UFSD approve the student price for lunch sold in the District's cafeterias for the 2018-2019 school year to increase from \$2.50 to \$2.75.

**Recommended Motion #58 - 2018-2019 – Financial – Pizza Bid for 2018-2019 School Year:**

That the Board of Education appoint through the public bid process held on June 25, 2018 at 11:00 AM, Villa Formia (136 Mott Street, Oceanside, NY 11572) as the District's provider of pizza for the 2018-2019 school year, at a cost of \$10/pie (no increase in pricing from prior year). No other bids were received.

**Recommended Motion #59 - 2018-2019 – Financial – Approval of Contract with Eventertainment, Inc.:**

That the Board of Education approve the enclosed contract with Eventertainment, Inc. for services to be rendered at the Recreation Department's Summer Experience Program and Teen Center on the following dates at \$400 per event:

August 3 - End of Summer Experience Program  
October 26 - Teen Center - Halloween Party  
October 27 - Family Fall Festival  
December 14 - Teen Center - Holiday Party  
February 8 - Teen Center - Valentine's Day Party

(Enclosure 10)

**Recommended Motion #60 - 2018-2019 - Financial - Elevator Maintenance Agreement with LCD Elevator, Inc:**

That the Board of Education approve the elevator maintenance agreement with LCD Elevator, Inc., and authorize the Board president to sign the same. (Enclosure 11)

**Recommended Motion #61 – 2018-2019 – Financial – Budget Transfers:**

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated June 30, 2018. (Enclosure 12)

**Recommended Motion #62 - 2018-2019 – Financial – Internal Claims Audit Report:**

That the Board of Education accept the Internal Claims Audit Report for June 2018 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 13)

**Recommended Motion #63 – 2018-2019 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer's Report for May 2018, Trial Balance 7/1/17-6/30/18, Revenue Budget Status 7/1/17-6/30/18; Appropriation Status Report 7/1/17-6/30/18, and

Warrant #17 - Cafeteria Fund - June 19, 2018  
Warrant #20 - Federal Fund - June 19, 2018  
Warrant #51 - General Fund - June 19, 2018  
Warrant #52 - General Fund - June 19, 2018

(Enclosure 14)



**IX. DATES TO REMEMBER:**

- August 1 - Parents Night -End of Recreation Summer Experience Program, SLF Auditorium, 7 pm
- August 20 - Next Regular Business Meeting of the Bd of Ed, Conference Center, 7 PM
- August 23 - New Teacher/Staff Member Orientation, Conference Center, 10 AM
- August 29 & 30 - Superintendent's Conference Days (Teacher's Report)

**Rosmarie T. Bovino, Ed.D.**

\*To see all the summer recreation program events, please go to the district's website ([www.ips.k12.ny.us](http://www.ips.k12.ny.us))

**mdc**  
**enclosure(s)**