

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

**AGENDA**

**Reorganizational Meeting of the Board of Education, Tuesday, July 9, 2013**  
**7:00 P.M., LOMS Cafeteria**

**THE ISLAND PARK BOARD OF EDUCATION:**

RICHIE HAYES, Trustee  
DIANA CARACCILO, Trustee  
TARA BYRNE, Trustee  
NINA HARGROVE, Trustee  
MATTHEW F. PACCIONE, Trustee

**I. CALL TO ORDER:**

**II. OATH OF OFFICE: District Clerk**

**III. NOTIFICATION OF MEETING:**

**IV. ELECTION OF OFFICERS:**  
President of the Board of Education  
Vice President of the Board of Education

**V. OATH OF OFFICE:**  
President of the Board of Education  
Vice President of the Board of Education  
Superintendent of Schools  
District Treasurer

**VI. APPROVAL OF MINUTES:**

None

**VII. REPORTS FROM ADMINISTRATION:**

**VIII. CORRESPONDENCE:**

**IX. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the clerk of the Board of Education at the beginning of the meeting.

**X. RECOMMENDED MOTIONS:**

***Reorganizational Meeting:***

**Recommended Motion #1 – 2013-2014 – Reapproval of District’s Policies:**

That the Board of Education reapprove the following policies:

*Policy #5102 – Purchasing, Policy #5106 – Investments, and Policy #1500 - Code of Ethics*  
(Enclosure 1)

**Recommended Motion #2– 2013-2014 – Appointment of District Treasurer:**

That the Board of Education appoint Brian Cleary as District Treasurer for the 2013-2013 school year and further, that his salary for services be established at not less than the 2012-2013 annual rate of \$14,946, with the understanding that when the Board decides rates of pay for the 2013-2014, the District Treasurer's rate for 2013-2014 will be reviewed.

**Recommended Motion #3 – 2013-2014 – Annual Appointment of District Clerk:**

That the Board of Education appoint Marianne DeCicco as District Clerk for the 2013-2014 school year and further, that her salary for services be established at no less than the 2012-2013 annual rate of \$10,298, with the understanding that when the Board decides stipend rates for 2013-2014, the District Clerk’s rate for 2013-2014 will be reviewed.

**Recommended Motion #4– 2013-2014– Appointment of Internal Claims Auditor:**

That the Board of Education appoint Stanley Packman as Internal Claims Auditor for the 2013-2014 school year and further, that his salary for services be established at not less than the 2012-2013 annual rate of \$13,000, with the understanding that when the Board decides stipend rates for 2013-2014, the Internal Claims Auditor's rate for 2013-2014 will be reviewed.

**Recommended Motion #5 – 2013-2014 – Financial - Appointment of External Auditor:**

That the Board of Education approve the renewable option (established as per the RFP process noted in Resolution #85 of August 2010) with R S Abrams & Co, LLP as the District’s External Auditor for the 2013-2014 school year at the fee not to exceed \$50,000.

**Recommended Motion #6 - 2013 – 2014 – Environmental Asbestos Compliance Coordinator:**

That the Board of Education approve the renewable option (established as per the RFP process noted in Resolution #83 of August 2010) with Enviroscience Consultants, Inc. as the Environmental Asbestos Compliance Coordinator and AHERA Tri-Annual Inspection provider to the District at a cost of \$8,500 (including 3 free training classes) for the 2013-2014 school year.

**Recommended Motion #7 – 2013-2014– Personnel – Civil Service – Maintainer-in-Charge:**

That the Board of Education approve the appointment of Steve Polidoro as the Maintainer-in-Charge for the Island Park Schools with a stipend of no less than the 2012-2013 annual rate of \$18,189, with the understanding that when the Board negotiates the Agreement between the Island Park School District and the Custodial Unit, the Maintainer in Charge’s rate for 2013-2014 will be reviewed.

**Recommended Motion #8 - 2013-2014 – Personnel – Night Person in Charge Appointments:**

That the Board of Education approve the appointment of John Weber as night person in charge of the Lincoln Orens Middle School and Ainsley Bennett as the night person in charge of the Francis X. Hegarty Elementary School with a stipend of no less than the 2012-2013 annual rate of \$1,138 each,

with the understanding that when the Board negotiates the Agreement between the Island Park School District and the Custodial Unit, the Night Person in Charge's rate for 2013-2014 will be reviewed.

**Recommended Motion #9 - 2013-2014 – Personnel – District Substitute Teacher Caller:**

That the Board of Education approve Sherry Dubler as the District's Substitute Teacher Caller for the 2013-2014 school year with a stipend of no less than the 2012-2013 annual rate of \$6,982, with the understanding that when the Board decides stipend rates for 2013-2014, the rate for 2013-2014 will be reviewed.

**Recommended Motion #10 – 2013-2014 – Appointment of Attendance Officers:**

That the Board of Education appoint the Principals as Attendance Officers for the students in each of their respective buildings for the 2013-2014 school year.

**Recommended Motion #11 – 2013-2014 – Authorization to Make Required Transfers in the Budget:**

That the Board of Education authorize the Superintendent of Schools to make the required transfers in the 2013-2014 budget as recommended by the district's auditors.

**Recommended Motion #12– 2013-2014 – Annual Designation of Banks as Depositories for District Funds:**

That the Board of Education designate the following banks as Depositories of School District funds for the 2013-2014 school year:

Bank of America, Chase, TD (Toronto Dominion), HSBC,  
State Bank of Long Island, Capital One and Flushing Commercial Bank,  
First National Bank of LI and Capital One

**Recommended Motion #13 – 2013-2014 – Designation of Official School Newspapers:**

That the Board of Education designate the following as the official school newspapers of the Island Park Union Free School District for the 2013-2014 school year:

Oceanside/Island Park Herald and Island Park Tribune

**Recommended Motion #14 – 2013-2014 – Authorization to Prepare Payroll:**

That the Board of Education authorize the Account Clerk for payroll to prepare the payroll with certification by the Superintendent of Schools or School Business Official.

**Recommended Motion #15 – 2013-2014 – Authorization to Invest Monies as per the School District Investment Policy:**

That the Board of Education authorize the District Treasurer to invest monies as provided for in the Investment Policy of the District dated January 24, 2000.

**Recommended Motion #16 – 2013-2014 – Approval of Petty Cash Appropriations:**

That for the 2013-2014 school year, the Board of Education approve the following monthly Petty Cash appropriations:

\$100 Principal, Francis X. Hegarty School  
\$100 Principal, IP Lincoln Orens Middle School  
\$100 School Business Official, Island Park UFSD  
\$100 Recreation Supervisor, Island Park Recreation Department

\$100 Bus Dispatcher, Transportation Department  
\$100 Coordinator, Food Service Department  
\$100 Maintainer, Maintenance Department

**Recommended Motion #17 – 2013-2014 – Authorization of Convention Attendance and Necessary Travel:**

That the Board of Education authorize convention attendance and necessary travel at District expense as listed:

Board of Education Members: SCOPE  
Nassau/Suffolk School Boards Association  
New York School Boards Association  
National School Boards Association

Treasurer: Conferences approved by the Superintendent

**Recommended Motion #18 – 2013-2014 – Approval of the Title IX Coordinator:**

That the Board of Education approve the appointment of Mr. Stephen Valente as the Title IX Coordinator for the 2013-2014 school year.

**Recommended Motion #19 - 2013-2014 – Approval of the Title X Liaison:**

That the Board of Education approve the appointment of Dr. Laurie Scimeca as the Title X (McKinney-Vento Homeless/Temporary Housing) Liaison for the 2013-2014 school year.

**Recommended Motion #20 – 2013-2014 – Approval of the 504 Coordinator:**

That the Board of Education approve the appointment of Dr. Laurie Scimeca as the 504 Compliance Officer for the 2013-2014 school year.

**Recommended Motion #21 - 2013-2014 – Special Education – Authorization to Initiate Referrals:**

That in accordance with state law and regulations, the following individuals are authorized to initiate referrals to the Committee on Special Education during the 2013-2014 School Year:

Dr. Laurie Scimeca, Pupil Personnel Director  
Mr. Jacob Russum, Principal of the Hegarty School  
To Be Determined, Principal of the Middle School

**Recommended Motion #22 – 2013 -2014 – Appointment of Purchasing Agents:**

That the Board of Education approve the appointment of the School Business Official as the Purchasing Agent for the Island Park School District for the 2013-2014fiscal year. In the absence of the School Business Official, the Superintendent will be authorized to approve purchasing.

**Recommended Motion #23 – 2013-2014 – Approval of the District’s Participation in Cooperative Bids for the 2013-2014 School Year:**

That the Board of Education accept the recommendation of the Superintendent to participate in the following cooperative bids:

NAEIR – National Association for the Exchange of Industrial Resources  
New York State and Nassau County Contracts

BOCES Cooperative Bidding Service (Various Commodities and/or Services)  
Custodial and Facility Supplies (Rockville Centre)  
Inter-municipal Cooperative Food Services Agreement (OC, Baldwin, ER & IP)  
Transportation (S.W. Nassau Transportation Cooperative)  
Cafeteria Food and Supplies (Long Beach, East Rockaway, Island Trees, Manhasset  
and North Bellmore)  
Custodial/Mechanics/Driver's Uniforms (Long Beach)  
Educational Data Services, Inc. (RFP & Bid Processes as well as Trade Services)  
Malverne UFSD Bid – Custodial Supplies

**Recommended Motion #24 - 2013-2014 –Renewal of the District's Participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2013-2014 School Year:**

That the Board of Education accept the recommendation of the Superintendent and approve the renewal of the District's participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2013-2014 school year. The District will agree to comply with applicable Federal and State Laws and Policies regarding the operation of the program during its participation.

(Enclosure 2)

**Recommended Motion #25- 2013-2014 – Financial – Certification of Assessed Valuation on Property in the Island Park UFSD for the Purpose of Setting the 2013-2014 School Tax Rates:**

That, for the purpose of setting the 2013-2014 School Tax Rates, the Board of Education adopt the attached resolution prepared by the Nassau County Department of Assessment certifying the assessed valuation on property in the Island Park UFSD Assessment Roll of the Town of Hempstead.

(Enclosure 3)

**Recommended Motion #26 – 2013-2014 – Financial - Approval to Publish Annual Financial Report as Per Section 1721 Education Law:**

That the Board of Education authorize the Superintendent of Schools and/or the District Treasurer to publish, in the official district newspapers, once in either August or when the necessary information is completed and available, a full and detailed account of all monies received by the Board of Education or the Treasurer for its accounts per Section 1721 Education Law.

**Recommended Motion #27 - 2013-2014 – Renewal of Service Agreement with Labor Education & Community Service Agency (LECSA) – Employee Assistance Program:**

That the Board of Education approve the renewal of the service agreement between the LECSA-EAP and the Island Park School District for the period July 1, 2013 through June 30, 2014 at \$2800 per year subject to the approval of the Attorney for the District. (Enclosure 4)

**Recommended Motion #28 – Financial – Health Services Agreements with Local School Districts:**

That the Board of Education, as per Education Law §3602-C approve Agreements and authorize the Board president to sign the Agreements, subject to the approval of the Attorney for the District, with each of the following school districts to provide health services to private/parochial school students who reside in the Island Park School District for the 2013-2014 school year:

Long Beach City School District  
East Rockaway UFSD  
Garden City UFSD  
Hempstead UFSD  
Hicksville UFSD

Manhasset UFSD  
North Merrick UFSD  
Rockville Centre UFSD  
Uniondale UFSD  
New Hyde Park-Garden City UFSD

**Recommended Motion #29 — Approval of NYMAC as the Fiscal Advisors:**

That the Board of Education appoint New York Municipal Advisors Corporation (NYMAC) of Hicksville as the Island Park Union Free School District's fiscal advisors for bonds and tax anticipation notes for the 2013-2014 school year.

Rosmarie Bovino

mdc  
enclosure(s)