

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions,\* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

\* Please see reverse side for information regarding Executive Session.

**School Law 33<sup>rd</sup> Edition NYS School Boards Association // NYS Bar Association**

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
Island Park, New York 11558**

Telephone # (516) 431-8100

FAX# (516) 431-7550

WebSite: [www.ips.k12.ny.us](http://www.ips.k12.ny.us)

## **AGENDA**

**Special Business Meeting of the Board of Education, Monday, January 23, 2012  
6:00 P.M., Bd of Ed Conference Room LOMS**

**MEMBERS OF THE ISLAND PARK SCHOOLS BOARD OF EDUCATION:**

DIANA CARACCILO, President  
RICHIE HAYES, Vice President  
STEVEN L. FOSTER, Trustee  
NINA HARGROVE, Trustee  
MICHAEL HASTAVA, Trustee

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. APPROVAL OF MINUTES:**

None

**IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:**

**V. REPORTS FROM ADMINISTRATION:**

**1. Superintendent**

**VI. CORRESPONDENCE:**

**VII. RECOMMENDED MOTIONS:**

**Recommended Motion #252 – 2011-2012 – Extra-Curricular Activities –Theater Arts Director:**

That the Board of Education approve the appointment of Lynde Rosario as the Theater Arts Director for coordination of rehearsals and supervision of students in the Lincoln Orens Middle School Theater Production. Stipend for duties of said position is \$2,712 for the 2011-2012 school year.

**Recommended Motion #253 – 2011-2012 – Appointment of Guidance Consultant:**

That the Board of Education approve the appointment of Carolyn Cuttler as Guidance Consultant to the Middle School Principal and Guidance Counselor (doing business as Carolyn Cuttler College

Consulting, Inc.) at a rate of \$750 per day effective January 3 through June 22, 2012 for no more than fifteen days.

**VIII. DATES TO REMEMBER:**

- Jan 26 - PTA Meeting, 10 a.m., LOMS Bd of Ed Conference Room
- Gr 6 Physical Education Demonstration, LOMS, 7 pm
- Jan 25, 26, 27 - FXH Kindergarten Registration (by appt only)
- Jan 30 - LOMS Site Base Mgmt Committee Meeting
- Next Reg Bus Mtg of the Bd of Ed, 7:30 pm, Conference Center
- Feb 1, 2 - FXH Kindergarten Registration (by appt only)
- Feb 9 - FXH Career Day
- Feb 10 - Recreation Valentine's Day Dance
- Feb 13 – 17 - LOMS National Circus Project
- Feb 16 - PTA Meeting 7:30 pm LOMS
- Feb 20 – 24 - Winter Recess – Schools Closed
- Feb 27 - LOMS Site Base Mgmt Committee Meeting
- Next Reg Bus Mtg of the Bd of Ed, 7:30 pm, Conference Center

**Rosmarie T. Bovino, Ed.D.**

**mdc**