

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

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WebSite:www.ips.k12.ny.us

AGENDA

**Regular Business Meeting of the Board of Education, Monday, February 27, 2012 at 7:30 P.M.,
In the Conference Center on Radcliffe Road**

Island Park Board of Education:

**DIANA CARACCILO, PRESIDENT
RICHIE HAYES, VICE PRESIDENT
STEVEN L. FOSTER, TRUSTEE
NINA HARGROVE, TRUSTEE
MICHAEL HASTAVA, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #280 – 2011-2012 – Approval of Minutes of the Regular Business Meeting dated January 30, 2012:

That the Board of Education approve the Minutes of the Regular Business Meeting dated January 30, 2012. (See Enclosure 1)

Recommended Motion #281 – 2011-2012 – Approval of Minutes of the Special Meeting dated February 6, 2012:

That the Board of Education approve the Minutes of the Special Meeting dated February 6, 2012. (See Enclosure 2)

Recommended Motion #282 – 2011-2012 – Approval of Minutes of the Special Meeting dated February 13, 2012:

That the Board of Education approve the Minutes of the Special Meeting dated February 13, 2012. (See Enclosure 3)

IV. PRESENTATIONS TO/FROM THE BOARD OF EDUCATION:

V. REPORTS FROM ADMINISTRATION:

- 1. Superintendent**
 ◀Motions and Schedules
- 2. Treasurer**

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Recommended Motion #256 - 2011-2012 – Policies – Proposed New Policy and Regulation #3107.9 - Bullying Prevention and Intervention Policy (Second Reading/Adoption):

That the Board of Education approve the first reading of Proposed New Policy and Regulation #3107.9 Bullying Prevention and Intervention Policy and Regulation to the Policies of the Island Park Schools Board of Education. (See Enclosure 4)

New Business:

Recommended Motion #283 - 2011 -2012 – Designation of a Receiving School District (See Recommended Motion #284):

That the Board of Education adopt the following resolution with reference to “Designation of a Receiving School District”, to wit:

Whereas, the Island Park UFSD “Sending School District”, and the West Hempstead UFSD, “Receiving School District”, both located in the Town of Hempstead, County of Nassau, State of New York did on April 16, 2008, enter into an Agreement to educate some of the Island Park District’s pupils in grades 9 through 12 in the West Hempstead UFSD system; and

Whereas, the voters of the Island Park UFSD did in March 2008 approve a contract for a term of five years to commence on July 1, 2008, for the education, on a tuition basis, for some of the Island Park School District’s secondary students;

Now, therefore, be it resolved that, pursuant to Section 174.4 of the Regulations of the Commissioner of Education, the Board of Education of the Island Park UFSD does hereby designate the West Hempstead UFSD as one of the “Receiving School District” for the school year 2012-2013 for the purpose of educating the pupils in Grades 9 through 12 residing in the Island Park UFSD (“Sending School District”).

The resolution shall take effect immediately and the Island Park UFSD shall notify the West Hempstead UFSD, in writing, of the designation within five days of said designation and the Island Park UFSD shall also notify the West Hempstead UFSD of the estimated number of pupils, by grade level, and the need for individualized education programs, as applicable.

Recommended Motion #284 - 2011 -2012 – Designation of a Receiving School District (See Recommended Motion #283):

That the Board of Education adopt the following resolution with reference to “Designation of a Receiving School District”, to wit:

Whereas, the Island Park UFSD “Sending School District”, and the Long Beach School District, “Receiving School District”, both located in the Town of Hempstead, County of Nassau, State of New York did on April 16, 2008, enter into an Agreement to educate some of the Island Park District’s pupils in grades 9 through 12 in the Long Beach School District system; and

Whereas, the voters of the Island Park UFSD did in March 2008 approve a contract for a term of five years to commence on July 1, 2008, for the education, on a tuition basis, for some of the Island Park School District's secondary students;

Now, therefore, be it resolved that, pursuant to Section 174.4 of the Regulations of the Commissioner of Education, the Board of Education of the Island Park UFSD does hereby designate the Long Beach School District as one of the "Receiving School District" for the school year 2012-2013 for the purpose of educating the pupils in Grades 9 through 12 residing in the Island Park UFSD ("Sending School District").

The resolution shall take effect immediately and the Island Park UFSD shall notify the Long Beach School District, in writing, of the designation within five days of said designation and the Island Park UFSD shall also notify the Long Beach School District of the estimated number of pupils, by grade level, and the need for individualized education programs, as applicable.

Recommended Motion #285 - 2011-2012 – Adoption of the 2012 Annual Voting Date and Other Statutory Dates and Requirements:

Resolved that the Annual District Voting be held on Tuesday, May 15, 2012 and, further resolved, that the Board of Education accept and approve the attached schedule entitled "2012 Annual Voting Date and Other Statutory Dates and Requirements." Subject to the approval from the Attorney for the District. (See Enclosure 5)

Recommended Motion #286 - 2011-2012 - Absentee Voting at Nursing Homes:

Resolved that the Permanent Chairman and/or the District Clerk (Clerk of the Election) are hereby authorized to appoint the necessary bi-partisan Board of Inspectors pursuant to Section 8-407 of the Election Law, as amended, and Section 1501(c) of the Education Law, as amended, in order to conduct the absentee voting of applicable nursing homes in the Island Park School District if necessary.

Recommended Motion #287 – 2011-2012 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated February 27, 2012. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (See Enclosure 6)

Recommended Motion #288 - 2011-2012 – Personnel – Approval of Annual Long-term Per Diem Substitute Teacher:

That the Board of Education approve the following annual long term Per Diem Substitute Teacher appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Duration*</u>
Veronica Landa	Substitute Teacher	\$120/per day	2/27/12-6/22/12

Certification Status: Spanish Gr 7-12 Initial

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #289 - 2011-2012 – Personnel – Teaching – Extension of Leave Replacement

Appointment:

That the Board of Education approve the following extension of the leave replacement position:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Debra Kraut	Special Education Teacher	MA, Step 1	2/17/12-2/27/12 (ext.)
Certification: Special Education, Reading, Elementary Education			1/3/11-2/17/12 (org.)

*On or about.

Recommended Motion #290 – 2011-2012 – Personnel – Per Diem Substitute Teacher Appointment:

That the Board of Education appoint the following individual as a daily substitute:

<u>Name</u>	<u>Area</u>	<u>Salary Effective</u>	<u>Date*</u>
Barbara Siniscalchi	Substitute Teacher	\$90.00 1 st 19 days;	February 28, 2012
Certification: Biology 7-12 Initial		\$95.00 20 th day on	

*Duration is contingent upon satisfactory performance and staffing needs of the District.

Recommended Motion #291 - 2011-2012 -Personnel – Substitute Teacher Resignations:

That the Board of Education accept the resignations of Andrew Sheltz and Trevor Licausi, substitute teachers, for personal reasons effective January 30, 2012.

Recommended Motion #292 – 2011-2012 – Personnel – Civil Service Appointment:

That the Board of Education approve the following full-time probationary 10-month Civil Service appointment consistent with all Nassau County Civil Service Commission Regulations:

<u>Name</u>	<u>Position/Appointment</u>	<u>Salary</u>	<u>Effective Date*</u>
Matthew Bobko	School Monitor (LOMS)	\$13.33 p/hr.	Pending Civil Service Approval

*This position is made in accordance with Civil Service Rules and Regulations and a 26-week probationary period is set.

Recommended Motion #293 - 2011-2012 – Personnel – Emergency Transportation Contract:

That the Board of Education approve the following emergency transportation contract:

<u>Vendor</u>	<u>School/Student(s)</u>	<u>Duration</u>
Acme	Jerusalem Ave/1 student	Feb 6 – June 30, 2012 \$3,401 per pupil/per month (w/matron)

Recommended Motion #294 - 2011-2012 – Resolution to Adopt the Island Park Schools 403(b)

Retirement Plan:

WHEREAS, the Island Park Schools (“District”) maintains the Island Park Schools 403(b) Retirement Plan (“Plan”); and

WHEREAS, the Plan was duly adopted on the 24 day of March, 1980 by the District’s Board of Education (“Board”); and

WHEREAS, the Board desires to amend the Plan to include section 6.6 Roth 403(b) Contributions;

NOW, THEREFORE, BE IT RESOLVED that section 6.6 of the Plan is hereby added to read as follows:

6.6 Roth 403(b) Contributions

ROTH contributions shall be allowed under the Plan. The rules of §1.401(k)–1(f)(1) and for designated Roth contributions under a qualified cash or deferred arrangement shall apply to designated Roth contributions under the Plan. Thus, a designated Roth contribution under the Plan is a section 403(b) elective deferral that is designated irrevocably by the Employee at the time of the cash or deferred election as a designated Roth contribution being made in lieu of all or a portion of the section 403(b) elective deferrals the Employee is otherwise eligible to make under the Plan. A designated Roth contribution shall be treated by the Employer as includible in the Employee's gross income at the time the Employee would have received the amount in cash if the Employee had not made the cash or deferred election (such as by treating the contributions as wages subject to applicable withholding requirements); The Plan will allocate Roth contributions to a separate Account which shall be maintained in accordance with Treasury Regulation §1.401(k)–1(f)(2). Gains, losses, and other credits and charges shall be separately allocated on a reasonable and consistent basis to each Participant's Roth contribution Account and the Participant's other Accounts under the Plan.

A designated Roth contribution under the Plan must satisfy the requirements applicable to section 403(b) elective deferrals under the Plan and the requirements of §1.403(b)–6(d). Similarly, a designated Roth account under the Plan is subject to the rules of Code sections 401(a)(9)(A) and (B) and §1.403(b)–6(e). Notwithstanding section 6.1 [the eligible rollover provision], a direct rollover of a distribution from a Roth Account under the Plan will only be made to another qualified Roth contribution program described in Code section 402A or a Roth IRA described in Code section 408A, the Plan will only accept a rollover contribution to a Roth Account if it is a direct rollover from another qualified contribution program described in Code section 402A, and the Plan will only make or accept a rollover if the rollover is permitted under the rules of Code section 402(c).

BE IT FURTHER RESOLVED that the Plan, is hereby approved and adopted to include Section 6.6 Roth 403(b) Contributions.

Recommended Motion #295 - 2011-2012 – Financial Interfund Transfers:

That the Board of Education approve the transfer of \$584,348.80 from the General Fund (A) to the capital Fund (H) for the purpose of closing out the Boiler Replacement/Repair Project initiated in 2008-2009.

Recommended Motion #296 - 2011-2012 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated February 27, 2012. (See Enclosure 7)

Recommended Motion #297 – 2011 - 2012 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer's monthly financial report and collateral statements for December 2011, Trial Balance Fund 7/1/11-6/30/12, Trial Balance from 1/1/12-1/31/12, Trial Balance from 7/1/11-1/31/12, Revenue Budget Status 7/1/11-6/30/12, Revenue Budget Status 7/1/11-1/31/12, Appropriation Status Report 7/1/11-6/30/12, Appropriation Status Report 7/1/11-1/31/12, Appropriation Status Report 1/1/12-1/31/12, General Fund Cash Flow, Cafeteria Fund Profit and Loss 2011-12 and 2010-11 and:

Warrant #32 – Fund A – General
Warrant #4 – Fund F – Special Aid
Warrant #12 – Trust & Agency
Warrant #13 – Fund T – Trust & Agency Disbursements – Payroll 16 & 17

(See Enclosure 8)

IX. DATES TO REMEMBER:

- Feb 20 – 24 - Winter Recess – Schools Closed
- Feb 27 - LOMS Site Base Mgmt Committee Meeting
- Next Reg Bus Mtg of the Bd of Ed, 7:30 pm, Conference Center
- Mar 1 - Gr 7 & 8 Sports Night, 7 pm, LOMS
- Mar 4 - LI String Festival Elem & MS Levels
- Mar 8 - FXH Parent/Teacher Conference – 11 am dismissal – FXH Only
- Mar 13-14 - FXH Phys Ed Open House – All Day
- Mar 15 - PTA Mtg 10 am LOMS Bd of Ed Conf Rm
- Gr 5 Health Ed Parent Mtg, LOMS, 7 pm
- Mar 20 - NJHS Induction, 7:30 pm, LOMS
- Mar 22 - LOMS Parent/Teacher Conferences, 6:30 pm
- Mar 23 - LOMS Parent/Teacher Conferences, 11 am dismissal – LOMS Only
- Mar 24 - Recreation Egg Hunt, LOMS, 2 pm
- Mar 26 - LOMS Site Base Mgmt Committee Meeting
- Next Reg Bus Mtg of Bd of Ed, 7:30 pm Conf Center

Rosmarie T. Bovino

(For special events during the month of March at West Hempstead and Long Beach High Schools, please see attached calendars.)

mdc
enclosure(s)