

Agenda
Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, New York 11558**

Telephone #(516)434-2600

FAX#(516)431-7550

WebSite:www.ips.k12.ny.us

AGENDA

Regular Business Meeting of the Board of Education, Monday, February 22, 2016
Executive Session 7 PM Regular Business Meeting 7:30 P.M.,
In the Conference Center

Island Park Board of Education:

**TARA BYRNE, PRESIDENT
DIANA CARACCILO, VICE PRESIDENT
NINA HARGROVE, TRUSTEE
MATTHEW F. PACCIONE, TRUSTEE
JACK VOBIS, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #269 – 2015-2016 – Approval of Minutes of the Regular Business Meeting dated January 25, 2016:

That the Board of Education approve the Minutes of the Regular Business Meeting dated January 25, 2016. (Enclosure 1)

IV. PRESENTATIONS TO/FROM THE BOARD OF EDUCATION:

- ✓ Student of the Month Presentation
- ✓ C.S. Employee Permanent Status Recognition
- ✓ Tax Levy Calculation Presentation

V. REPORTS FROM ADMINISTRATION:

- 1. Superintendent**
 - ◀ Motions and Schedules

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

New Business:

Recommended Motion #270 – 2015- 2016 – Removal of Policy #4107 Retirement:

Resolved, Policy 4107 “Retirement” is hereby rescinded in its entirety from the Policies of the Island Park Schools Board of Education and a second reading of this change in Policy is waived.

Recommended Motion #271 - 2015-2016 – Personnel – Memorandum of Agreement between Island Park UFSD and the Superintendent of Schools:

That the Board of Education ratifies the Memorandum of Agreement (MOA) dated February 22, 2016 by and between Island Park Union Free School District and the Superintendent of Schools.

Recommended Motion #272 - 2015-2016 – Summer Programs:

That the Board of Education approve the following summer programs:

Special Education Summer Program – July 5, 2016 through August 12, 2016

Summer School – July 5, 2016 through August 5, 2016

Summer Recreation Program* – July 5, 2016 through August 5, 2016

*Recreation Personnel Orientation –June 28th at LOMS

Recreation Personnel Set-Up – June 29th and 30th at LOMS

Basketball Clinic – August 8th through August 12th

Recommended Motion #273 - 2015-2016 - Recreation - Program Fees (same as Summer 2015):

That the Board of Education approve registration fees as follows:

Summer Recreation Program: Students in Pre-K through Grade 8 @ \$399 each

Summer Recreation Program: Siblings in Pre-K through Grade 8 @ \$349 each

Summer Recreation Program: Free & Reduced Price Lunch Students in Pre-K through Grade 8 @ \$349 each

Summer Recreation Program: Out of District Students in Pre-K through Grade 8 @ \$499 each

Counselor-In-Training (CIT) Program: Students in Grades 8, 9, and 10 @ \$299 each

Summer Basketball Clinic Program: Students in Grades 1 through 5 @ \$60 each if registered for Summer Recreation Program; \$75 each if not.

Recommended Motion #274 - 2015-2016 – Teen Center (Snow Make-up Date):

That the Board of Education approve March 11th as a Teen Center snow make-up date at LOMS.

Recommended Motion #275 – 2015-2016 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated February 22, 2016. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 2)

Recommended Motion #276 - 2015-2016 – Personnel – Teaching Assistant Leave Replacement

Appointment:

That the Board of Education approve the following Teaching Assistant Leave Replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration</u>
Kathleen Clark	Teaching Assistant	Step 1	3/1/16 – 6/24/16
Certification: Childhood Education (Grs 1-6) Initial, Students with Disabilities (Grs 1-6) Initial			

Recommended Motion #277 - 2015-2016 – Mentor Appointment:

That the Board of Education appoint Mary O'Neill as Mentor for the second half of the 2015-2016 school year. Stipend for duties as Mentor are \$1,970 (prorated ½ year).

Recommended Motion #278 – 2015-2016 – Personnel – Civil Service Appointment:

That the Board of Education accept the recommendation of the Superintendent to approve the following hourly Civil Service Appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Joseph Ferrante	Cleaner PT/Sub	\$15.09/per hr.	Pending CS Approval

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #279 - 2015-2016 – Civil Service Resignation – Monitor:

That the Board of Education accept the resignation of School Monitor, Anthony Bruno, effective February 5, 2016. He received full time position elsewhere.

Recommended Motion #280 - 2015-2016 – Civil Service Permanent Status:

That the Board of Education grant permanent Civil Service status to Salvatore Sinnona as a Maintenance Helper effective February 12, 2016.

Recommended Motion #281 - 2015-2016 – Recreation 2016 Egg Hunt:

That the Board of Education approve the personnel and employment hours for the Annual Recreation Egg Hunt that will take place on Saturday, March 19 from 10:30 am to 12:45 pm:

Lynne Closs, Peggy Leone, Linda Rusnak, Lori Grillo, Victoria Rodriguez, Nicholas Saverese, Ricky Holodar, Nick Giovanelli, Renee Martinelli, Alyssa Giovanelli, Joe Savarese, Meaghan Cleary.

Recommended Motion #282 - 2015-2016 – Designation of a Receiving School District (See Recommended Motion #283):

That the Board of Education adopt the following resolution with reference to “Designation of a Receiving School District”, to wit:

Whereas, the Island Park UFSD “Sending School District”, and the West Hempstead UFSD, “Receiving School District”, both located in the Town of Hempstead, County of Nassau, State of New York did on May 21, 2013, enter into an Agreement to educate some of the Island Park District’s pupils in grades 9 through 12 in the West Hempstead UFSD system; and

Whereas, the voters of the Island Park UFSD did in May 2013 approve a contract for a term of five years to commence on July 1, 2013, for the education, on a tuition basis, for some of the Island Park School District’s secondary students;

Now, therefore, be it resolved that, pursuant to Section 174.4 of the Regulations of the Commissioner of Education, the Board of Education of the Island Park UFSD does hereby designate the West Hempstead UFSD as one of the “Receiving School District” for the school year 2016-2017 for the purpose of educating the pupils in Grades 9 through 12 residing in the Island Park UFSD (“Sending School District”).

The resolution shall take effect immediately and the Island Park UFSD shall notify the West Hempstead UFSD, in writing, of the designation within five days of said designation and the Island Park UFSD shall also notify the West Hempstead UFSD of the estimated number of pupils, by grade level, and the need for individualized education programs, as applicable.

Recommended Motion #283 - 2015 -2016– Designation of a Receiving School District (See Recommended Motion #282):

That the Board of Education adopt the following resolution with reference to “Designation of a Receiving School District”, to wit:

Whereas, the Island Park UFSD “Sending School District”, and the Long Beach School District, “Receiving School District”, both located in the Town of Hempstead, County of Nassau, State of New York did on May 21, 2013, enter into an Agreement to educate some of the Island Park District’s pupils in grades 9 through 12 in the Long Beach School District system; and

Whereas, the voters of the Island Park UFSD did in May 2013 approve a contract for a term of five years to commence on July 1, 2013, for the education, on a tuition basis, for some of the Island Park School District’s secondary students;

Now, therefore, be it resolved that, pursuant to Section 174.4 of the Regulations of the Commissioner of Education, the Board of Education of the Island Park UFSD does hereby designate the Long Beach School District as one of the “Receiving School District” for the school year 2016-2017 for the purpose of educating the pupils in Grades 9 through 12 residing in the Island Park UFSD (“Sending School District”).

The resolution shall take effect immediately and the Island Park UFSD shall notify the Long Beach School District, in writing, of the designation within five days of said designation and the Island Park UFSD shall also notify the Long Beach School District of the estimated number of pupils, by grade level, and the need for individualized education programs, as applicable.

Recommended Motion #284 – 2015 -2016 – Financial – C-Biz Valuation Group, LLC – Fixed Asset Year End Valuation & Inventory Update Service:

Resolved, that the Board of Education authorizes and approves C-Biz Valuation Group, LLC, to conduct the year end Fixed Asset Valuation and Inventory update needed to complete the closing of the school district’s financial books and complete the financial statement for the year-end audit of the school year July 1, 2015 – June 30, 2016, at a cost of \$1,290.00.

Recommended Motion #285 – 2015-2016 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for January 2016. (Enclosure 3)

Recommended Motion #286 - 2015-2016 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated February 22, 2016. (Enclosure 4)

Recommended Motion #287 – 2015 - 2016 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer's monthly financial report and collateral statements for December 2015, Appropriation Status Report 7/1/15-1/31/16, Revenue Budget Status 7/1/15-6/30/16, Trial Balance 7/1/15-6/30/16.

Warrant #10 – Payroll T&A Fund – January 22, 2016

Warrant #40 – General Fund – January 22, 2016

Warrant #10 – Federal Fund – January 27, 2016

(Enclosure 5)

IX. DATES TO REMEMBER:

February 15-19	-	Winter Recess – Schools Closed
February 22	-	Bd of Ed Mtg, Conf Ctr, 7:30 pm (Executive Session 7 pm)
Feb 23-25	-	UPK Registration at FXH
Feb 25	-	PTA LOMS – Science Fair Breakfast
Feb 25	-	FXH Prime Time, 6:30 pm
Feb 26	-	Grs 5 & 6 LI String Festival
Feb 26	-	Teen Center
Feb 27	-	Grs 5 & 6 LI String Festival
Feb 28	-	Grs 5 & 6 LI String Festival
Feb 29	-	Audit Committee Budget Work Session, Conf Ctr, 7:30 pm
March 1	-	PTA Mtg, FXH, 7:30 pm
March 3	-	FXH Parent/Teacher Conferences (FXH Early Dismissal)
March 4-5	-	NYSSMA Piano NCC
March 7	-	FXH/LOMS Site-Based Meetings
March 9	-	IP Public Library Board Mtg, IP Library, 7 pm
March 10	-	UPK & LOMS Parent/Teacher Conferences, 6:30 pm
March 11	-	UPK & LOMS Parent/Teacher Conferences (Early Dismissal)
March 13	-	Daylight Savings Time Starts – Turn Clocks Ahead 1 hour
March 15-16	-	FLES Open House
March 17	-	Happy St. Patrick's Day
March 18	-	LOMS Theater Production Dress Rehearsal
March 19	-	Recreation Egg Hunt, LOMS, 11 am
	-	Theater Production, 7 pm
March 20	-	LOMS Theater Production, LOMS Auditorium, 2 pm
March 21	-	Next Regular Business Meeting of Bd of Ed, Conf Ctr, 7:30 pm
March 21	-	Anticipated Expenses (Budget)
March 22	-	Gr 5 Parent Health Meeting, LOMS, 7 PM
March 23	-	No After School Activities, No Late Buses
March 24-28	-	Easter Recess – Schools Closed
March 31	-	LOMS Nat'l Jr Honor Society Induction Ceremony, 7 pm

Rosmarie T. Bovino

(Please check the following websites for special events during the month of February for West Hempstead High School: www.whufsd.com and Long Beach High School: www.lbeach.org)

mdc
enclosure(s)

ISLAND PARK UFSD
Island Park, NY

ADDENDUM TO THE February 22, 2016 BOARD OF EDUCATION AGENDA

RECOMMENDED MOTIONS: (Continued)

Recommended Motion #288 – 2015 - 2016 – LOMS Theater Production Pianist Appointment:

That the Board of Education approve Marie Sambolin, Pianist, to provide piano accompaniment for musical rehearsals and performances, assist in organizing and managing try-outs, providing musical direction to individuals and groups for the Lincoln Orens Middle School for the 2015-2016 school year. Stipend for said duties is \$65 per hour.

Recommended Motion #289 - 2015-2016 – Personnel – Family Medical Leave:

That the Board of Education approve a 12-week paid family medical leave for Lori Strejla beginning on or about March 17, 2016 through June 20, 2016.

Recommended Motion #290 - 2015-2016 – Personnel – AIS Teacher Leave Replacement Appointment:

That the Board of Education approve the following AIS leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Jennifer Hohmann	AIS Teacher	MA, Step 2	3/17/16- 6/20/16
Certification Status: Mathematics 7-12, Initial 1/17/2014			
*On or about			

Recommended Motion #291 – Personnel – Per Diem Substitute Teacher Appointment:

That the Board of Education appoint the following individuals as daily substitute:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Molly Zarba	Substitute Teacher	\$90.00 1 st 19 days	February 23, 2016
Certification: Physical Education Perm.		\$95.00 20 th day on	
Health Education Perm.			

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #292 - 2015-2016 – Personnel – Civil Service Rec Assistant Resignation:

That the Board of Education accept a resignation from Christine Viola-Weiss, Recreation Assistant part-time, effective January 4, 2016 for personal reasons.

Recommended Motion #293 - 2015-2016 – Personnel Civil Service Part-time Sub Resignation:

That the Board of Education accept a resignation from Cynthia Rosenberg, as substitute part-time Clerk/Typist effective February 22, 2016 so she may accept a part-time Clerk/Typist position.

Recommended Motion #294 - 2015-2016 - Personnel – Civil Service Part-time Appointment:

That the Board of Education approve the following Clerk/Typist (p/t) Civil Service appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement*</u>	<u>Effective Date</u>
Cynthia Rosenberg	Typist/Clerk I	\$40,598 (halved prorated)	February 23, 2016
This position is made in accordance with Civil Service Rules and Regulations.			

*With additional hourly rates for the Recreation Program during the summer months.-

Recommended Motion #295 - 2015-2016 – Financial – Air Quality Testing Appointment:

Whereas, on December 21, 2015, the Board of Education authorized the Superintendent to seek proposals from other companies as per the district's purchasing policy to perform appropriate air quality testing in the occupied areas of both schools, the Superintendent selected Insight Environmental, Inc with the total cost not to exceed \$20,000.

Recommended Motion #296 – 2015 – 2016 – Financial - Special Education Transportation Contract:

That the Board of Education approves the contract for special education transportation as follows:

<u>Vendor</u>	<u>School/ # Students</u>	<u>Duration/ Cost</u>
Guardian	Variety Gallows School	30 Day Emergency Contract/\$6,203.50
		Charges per month (February –June 2016)
		\$4,329.30 per pupil per month
		Monitor per month \$2,000.
		Total: \$6,329.30 per month

RB:mdc