

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

**AGENDA**

**Reorganizational Meeting of the Board of Education, Monday, July 12, 2010**  
**7:00 P.M., Conference Center**

**THE ISLAND PARK BOARD OF EDUCATION:**

DIANA CARACCILO, Trustee  
STEVEN L. FOSTER, Trustee  
MICHAEL HASTAVA, Trustee  
RICHIE HAYES, Trustee  
JO-ELLEN SARNELLI, Trustee

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. ELECTION OF OFFICERS:**

**President of the Board of Education**  
**Vice President of the Board of Education**

**IV. OATH OF OFFICE:**

**President of the Board of Education**  
**Vice President of the Board of Education**  
**Trustee, Richie Hayes**  
**Superintendent of Schools**  
**Interim District Clerk**  
**District Treasurer**  
**District Counsel**

**V. APPROVAL OF MINUTES:**

None

**VI. REPORTS FROM ADMINISTRATION:**

**VII. CORRESPONDENCE:**

**VIII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the clerk of the Board of Education at the beginning of the meeting.

## **IX. RECOMMENDED ACTIONS:**

### ***Reorganizational Meeting:***

#### **Recommended Motion #1 – 2010-2011 – Reapproval of District’s Policies:**

That the Board of Education reapprove the following policies:

*Policy #5102 – Purchasing, Policy #5106 – Investments, and Policy #1500 - Code of Ethics*  
(See Enclosure 1)

#### **Recommended Motion #2 – 2010-2011 – Appointment of District Treasurer:**

That the Board of Education appoint Brian Cleary as District Treasurer for the 2010-2011 school year effective July 1, 2010 and further, that his fee for services be established at \$14,688 for the year.

#### **Recommended Motion #3 – 2010-2011 – Annual Appointment of Interim District Clerk:**

That the Board of Education appoint Marianne DeCicco as Interim District Clerk for the 2010-2011 school year and further, that her salary for services be established at \$9,924 for the year.

#### **Recommended Motion #4 – 2010-2011 – Annual Appointment of Public Information Consultant:**

That the Board of Education appoint Eric Ricioppo as Public Information Consultant for the 2010-2011 school year and further, that the fee for services be established at \$36,000 plus expenses for the year.

#### **Recommended Motion #5 – 2010-2011 – Appointment of Internal Claims Auditor:**

That the Board of Education appoint Stanley Packman as Internal Claims Auditor for the 2010-2011 school year effective July 1, 2010 and further, that his fee for services be established at \$13,000 for the year.

#### **Recommended Motion #6 – 2010-2011 – Approval to Retain Insurance Consultant:**

That the Board of Education approve the appointment of Henry M. Hastava as Insurance Consultant to review student accident and flood insurance and forms/claims for the 2010-2011 school year at a fee of \$9,200.

#### **Recommended Motion #7 – 2010-2011– Personnel – Civil Service – Maintainer-in-Charge:**

That the Board of Education approve the appointment of Steve Polidoro as the Maintainer-in-Charge for the Island Park Schools with a stipend of \$17,483 for the 2010-2011 school year as per the Agreement between the Island Park School District and the Custodial Unit.

#### **Recommended Motion #8 - 2010-2011 – Personnel – District Substitute Teacher Caller:**

That the Board of Education approve Sherry Dubler as the District’s Substitute Teacher Caller for the 2010-2011 school year with a stipend of \$6,862.

#### **Recommended Motion #9 – 2010-2011 – Appointment of Attendance Officers:**

That the Board of Education appoint the Principals as Attendance Officers for the 2010-2011 school year.

#### **Recommended Motion #10 – 2010-2011 – Authorization to Make Required Transfers in the Budget:**

That the Board of Education authorize the Superintendent of Schools to make the required transfers in the 2010-2011 budget as recommended by the district’s auditors.

**Recommended Motion #11 – 2010-2011 – Annual Designation of Banks as Depositories for District Funds:**

That the Board of Education designate the following banks as Depositories of School District funds for the 2010-2011 school year:

Bank of America, Chase, TD (Toronto Dominion) (formerly Commerce Bank), HSBC,  
State Bank of Long Island, Capital One and Flushing Commercial Bank

**Recommended Motion #12 – 2010-2011 – Designation of Official School Newspapers:**

That the Board of Education designate the following as the official school newspapers of the Island Park Union Free School District for the 2010-2011 school year:

Oceanside/Island Park Herald and Island Park Tribune

**Recommended Motion #13 – 2010-2011 – Authorization to Prepare Payroll:**

That the Board of Education authorize the Payroll Clerk to prepare the payroll with certification by the Superintendent of Schools or Director of Business.

**Recommended Motion #14 – 2010-2011 – Authorization to Invest Monies as per the School District Investment Policy:**

That the Board of Education authorize the District Treasurer to invest monies as provided for in the Investment Policy of the District dated January 24, 2000.

**Recommended Motion #15 – 2010-2011 – Approval of Petty Cash Appropriations:**

That for the 2010-2011 school year, the Board of Education approve the following monthly Petty Cash appropriations:

\$100 Principal, Francis X. Hegarty School  
\$100 Principal, IP Lincoln Orens Middle School  
\$100 Director of Business, Island Park UFSD  
\$100 Director, Island Park Recreation Department  
\$100 Director, Transportation Department  
\$100 Coordinator, Food Service Department

**Recommended Motion #16 – 2010-2011 – Authorization of Convention Attendance and Necessary Travel:**

That the Board of Education authorize convention attendance and necessary travel at District expense as listed:

Board of Education Members:	SCOPE Nassau/Suffolk School Boards Association New York School Boards Association National School Boards Association
Attorney:	New York School Boards Association Other conferences approved by the Superintendent
Treasurer:	Conferences approved by the Superintendent

**Recommended Motion #17 – 2010-2011 – Approval of the Title IX Coordinator:**

That the Board of Education approve the appointment of Dr. Adele Pecora as the Title IX Coordinator for the 2010-2011 school year.

**Recommended Motion #18 - 2010-2011 – Approval of the Title X Liaison:**

That the Board of Education approve the appointment of Dr. Adele Pecora as the Title X (McKinney-Vento Homeless/Temporary Housing) Liaison for the 2010-2011 school year.

**Recommended Motion #19 – 2010-2011 – Approval of the 504 Coordinator:**

That the Board of Education approve the appointment of Dr. Laurie Scimeca as the 504 Compliance Officer for the 2010-2011 school year.

**Recommended Motion #20 - 2010-2011 – Special Education – Authorization to Initiate Referrals:**

That in accordance with state law and regulations, the following individuals are authorized to initiate referrals to the Committee on Special Education during the 2010-2011 School Year:

Dr. Laurie Scimeca, Pupil Personnel Director  
Mr. Jacob Russum, Principal of the Hegarty School  
Dr. Thalia Venditti, Principal of the Middle School

**Recommended Motion #21 – 2010 -2011 – Appointment of Purchasing Agents:**

That the Board of Education approve the appointment of the Director of Business as the Purchasing Agent for the Island Park School District for the 2010-2011 fiscal year. In the absence of the Director of Business, the Superintendent will be authorized to approve purchasing.

**Recommended Motion #22 – 2010-2011 – Approval of the District’s Participation in Cooperative Bids for the 2010-2011 School Year:**

That the Board of Education accept the recommendation of the Superintendent to participate in the following cooperative bids:

New York State and Nassau County Contracts  
BOCES Cooperative Bidding Service (Various Commodities and/or Services)  
Custodial and Facility Supplies (Rockville Centre)  
Transportation (S.W. Nassau Transportation Cooperative)  
Cafeteria Food and Supplies (Long Beach, East Rockaway, Island Trees, Manhasset and North Bellmore)  
Custodial/Mechanics/Driver’s Uniforms (Long Beach)  
Educational Data Services, Inc. (RFP & Bid Processes as well as Trade Services)

**Recommended Motion #23 - 2010-2011 – Approval of Food Service Consulting Services:**

That the Board of Education award the Request for Proposal for Food Service Consulting Services to Kevin J. Hannon for the 2010-2011 school year at a cost not to exceed \$2,300 subject to the approval of the Attorney for the District.

**Recommended Motion #24 - 2010-2011 – Financial – Extension of Contract for Plumbing Services:**

That the Board of Education extend the contract for plumbing services to John Herbert at a cost of \$125/hour mechanic, \$60/hour helper weekdays and \$187.50/hour mechanic, \$90/hour helper for services after 10 pm, Sundays and holidays for the 2010-2011 school year.

**Recommended Motion #25 - 2010-2011 –Renewal of the District’s Participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2010-2011 School Year:**

That the Board of Education accept the recommendation of the Superintendent and approve the renewal of the District’s participation in the Free and Reduced Lunch Program and the Child Nutrition Program for the 2010-2011 school year. The District will agree to comply with applicable Federal and State Laws and Policies regarding the operation of the program during its participation.  
(See Enclosure 2)

**Recommended Motion #26 - 2010-2011 – Financial – Certification of Assessed Valuation on Property in the Island Park UFSD for the Purpose of Setting the 2010-2011 School Tax Rates:**

That, for the purpose of setting the 2010-2011 School Tax Rates, the Board of Education adopt the attached resolution prepared by the Nassau County Department of Assessment certifying the assessed valuation on property in the Island Park UFSD Assessment Roll of the Town of Hempstead.  
(See Enclosure 3)

**Recommended Motion #27 – 2010-2011 – Financial - Approval to Publish Annual Financial Report as Per Section 1721 Education Law:**

That the Board of Education authorize the Superintendent of Schools and/or the District Treasurer to publish, in the official district newspapers, once in either August or when the necessary information is completed and available, a full and detailed account of all monies received by the Board of Education or the Treasurer for its accounts per Section 1721 Education Law.

***Regular Business Meeting:***

**Recommended Motion #28– 2010-2011 – Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Education, dated July 12, 2010. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (See Enclosure 4)

**Recommended Motion #29 – 2010-2011 – Personnel - Approval of Annual Half-time Health Teacher:**

That the Board of Education approve the following annual half-time appointment:

<u>Name</u>	<u>Area</u>	<u>Step Placement</u>	<u>Duration*</u>
Theresa Augello	Health	MA+30, Step 8 (Halved) +2 <sup>nd</sup> Masters	9/1/10-6/30/11

Certification Status: Health and Physical Education

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #30 – 2010-2011 – Personnel - Approval of Annual Half-time Speech/Language Pathologist:**

That the Board of Education approve the following annual half-time appointment:

<u>Name</u>	<u>Area</u>	<u>Step Placement</u>	<u>Duration*</u>
Allison Lynch	Speech/Language	MA+20, Step 7 (Halved)	9/1/10-6/30/11

Certification Status: Speech/Language Pathology and Speech & Hearing Handicapped, Permanent

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #31 – 2010-2011 – Personnel - Approval of Annual Half-time Family and Consumer Science Teacher:**

That the Board of Education approve the following annual half-time appointment:

<u>Name</u>	<u>Area</u>	<u>Step Placement</u>	<u>Duration*</u>
Elizabeth Peckham	Family & Consumer Sci.	MA+10, Step 11 (Halved)	9/1/10-6/30/11

Certification Status: NYS Home Economics & NYS Nursery, K & Gds. 1-6

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #32 - 2010-2011 – Personnel – Approval of Annual Half-time Long-term Per Diem Substitute Teacher:**

That the Board of Education approve the following annual half-time long term Per Diem Substitute Teacher appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Duration*</u>
Elizabeth Peckham	Substitute Teacher	\$120/per day (Halved)	9/1/10-6/30/11

Certification Status: NYS Nursery, K & Gds. 1-6 & NYS Home Economics

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #33 - 2010-2011 – Personnel – Approval of Annual Long-term Per Diem Substitute Teacher:**

That the Board of Education approve the following annual long term Per Diem Substitute Teacher appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Duration*</u>
Jennifer Wilkinson	Substitute Teacher	\$120/per day	9/1/10-6/30/11

Certification Status: Special Education & Elementary Education

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #34 - 2010-2011 - Personnel - Approval of Leave Replacement – Secondary Math Teaching Appointment:**

Resolved that the Board of Education approve the following secondary Math leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Agnes Iaquinta	Math	MA, Step 2	9/1//10 – 10/12/10**

Certification Status: Math and Physical Education

\*Duration is contingent upon satisfactory service and staffing needs of the District.

\*\*On or about

**Recommended Motion #35 - 2010-2011 – Personnel – Per Diem Substitute Teacher Appointment:**

That the Board of Education appoint the following individual as a daily substitute and a summer experience substitute:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Sandy Rothstein	Substitute Teacher	\$90.00 1 <sup>st</sup> 19 days	7/12/10
		\$95.00 20 <sup>th</sup> day on	

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #36 - 2010-2011 – Personnel – Athletic Director Appointment:**

That the Board of Education approve the appointment of Catherine Gerbino as the Physical Education and Athletic Director for the 2010-2011 school year. Such appointment is made annually upon the recommendation of the Superintendent and the approval of the Board of Education. Stipend for said position is \$6,765.

**Recommended Motion #37 - 2010-2011 – Personnel – Grade Leaders, Team Leaders and Special Subject Leaders:**

That the Board of Education approve the appointment of Grade Leaders, Team Leaders and Special Subject Leaders for the 2010-2011 school year. Such appointments are made annually upon the recommendation of the Superintendent and the approval of the Board of Education. Stipend for said appointment is \$2,291 and is based on the Agreement between the Island Park UFSD Board of Education and the Island Park Faculty Association.

Kindergarten – Lorraine Drago  
First Grade – Toni Ann Hodge  
Second Grade – TBA  
Third Grade – Donna Duffy  
Fourth Grade – Lisa Roberts  
Fifth Grade – Linda Johnson  
Sixth Grade – Lori Adler  
Seventh Grade – Diane Tully  
Eighth Grade – Lori Cohen  
Special Subjects (FXH) – Jayne Blistein  
Music Coordinator (4-8) – Cheryl Pal

**Recommended Motion #38 - 2010-2011 - Personnel – Teacher Mentor Appointments:**

That the Board of Education approve the appointment of Lori Cohen, Laurie Gold and Lori Strejlau as Teacher Mentors for the 2010-2011 school year. Such appointments are made annually upon the recommendation of the Superintendent and approval of the Board of Education. Stipend for said appointment is \$1,941 and is based on the Agreement between the Island Park UFSD Board of Education and the Island Park Faculty Association.

**Recommended Motion #39 - 2010-2011 – Financial – School Lunch Prices:**

That the Board of Education approve an increase of fifty cents (\$.50) for school lunches, raising the base cost from \$2.00 to \$2.50 for students' lunches from \$2.75 to \$3.25 for adults' small size lunches and \$3.75 to \$4.25 for adults' large lunches; a la carte items will also increase fifty cents (\$.50). All breakfast will increase from \$1.00 to \$1.50.

**Recommended Motion #40 - 2010-2011 – Financial – Internal Claims Audit Report:**

That the Board of Education accept the Internal Claims Audit Report for June 2010 as prepared by the Internal Claims Auditor, Stanley Packman. (See Enclosure 5)

**Recommended Motion #41 - 2010-2011 – Financial – Budget Transfers:**

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated July 12, 2010. (See Enclosure 6)

**Recommended Motion #42 – 2010-2011 – Financial - Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for May, 2010, Appropriation Status Report and Revenue Status Report for June 2010 and the following reports:

Warrant #51 – General Fund – June 11-30, 2010

Warrant #53 – General Fund Medicare Reimbursements for April 1 – June 30, 2010

Warrant #21 – Cafeteria Fund – June 11-30, 2010

Warrant #6 – Federal Fund – June 11-30, 2010

Warrant #12 – Trust and Agency – Payrolls 25-27 – June 1 – 30, 2010

(See Enclosure 7)

**X. DATES TO REMEMBER:**

**August 30, 2010 - Next Regular Business Meeting of the Board of Education,  
7 pm, Conference Center**

Rosmarie Bovino

mdc  
enclosure(s)