

**Board of Education
Island Park Union Free School District
Island Park, New York**

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions,* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as “Public Be Heard.” Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors’ comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors’ questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

* Please see reverse side for information regarding Executive Session

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

AGENDA

**Regular Business Meeting of the Board of Education, Monday, August 25, 2014
7:00 P.M., LOMS Cafeteria**

THE ISLAND PARK BOARD OF EDUCATION:

RICHIE HAYES, President
NINA HARGROVE, Vice President
TARA BYRNE, Trustee
DIANA CARACCILO, Trustee
MATTHEW F. PACCIONE, Trustee

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #64 - 2014-2015 – Minutes of Regular Meeting dated June 23, 2014:
(Enclosure 1)

Recommended Motion #65 - 2014-2015 – Reorganizational Meeting dated July 1, 2014:
(Enclosure 2)

Recommended Motion #66 - 2014-2015 – Regular Business Meeting dated July 1, 2014:
(Enclosure 3)

Recommended Motion #67 - 2014-2015 – Regular Business Meeting dated July 21, 2014:
(Enclosure 4)

Recommended Motion #68 - 2014-2015 – Regular Business Meeting dated July 28, 2014:
(Enclosure 5)

IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

V. REPORTS FROM ADMINISTRATION:

1. Superintendent
2. Treasurer

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Amendment of Resolution #14 – 2014-2015 – Authorization to Prepare Payroll:

Whereas the Board of Education approved Resolution #14 at the Reorganization Meeting on July 1, 2014. It is now recommended that the Board of Education amend this resolution to read, “That the Board of Education authorize the Account Clerk for payroll to prepare the payroll with certification by the Superintendent of Schools or **Interim** School Business Official.

Amendment of Resolution #24 – 2014-2015 – Appointment of Purchasing Agents:

Whereas the Board of Education approve Resolution #24 at the Reorganization Meeting on July 1, 2014. It is now recommended that the Board of Education amend this resolution to read, “That the Board of Education approve the appointment of the **Interim** School Business Official as the Purchasing Agent for the Island Park School District for the 2014-2015 fiscal year. In the absence of the **Interim** School Business Official, the Superintendent will be authorized to approve purchasing.

New Business:

Recommended Motion #69 – 2014-2015 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Education, dated August 25, 2014. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 6)

Recommended Motion #70 - 2014-2015 - Instructional - Professional Services:

That the Board of Education approve the contract with St. James Tutoring, Inc., and Island Park UFSD for tutoring services at the rate of \$47.00 per hour for the 2014-2015 school year. (Enclosure 7)

Recommended Motion #71 - 2014-2015 – Instructional Contract with Levittown Public Schools:

That the Board of Education approve the contract with Levittown Public Schools and Island Park UFSD for the estimated tuition rate of \$54,495 for the 2014-2015 school year. (Enclosure 8)

Recommended Motion #72 - 2014-2015 – Agreement of After-School Program between Friedberg JCC and the Island Park UFSD:

That the Board of Education enter into an Agreement between Friedberg JCC for an After School Program to benefit the Elementary and Middle School students in the district for the 2014-2015 school year. The JCC will provide the district with a certificate of insurance naming the district as an additional insured. (Enclosure 9)

Recommended Motion #73 - 2014-2015 - Designating Time Periods to Implement the Affordable Care Act's Look-Back Measurement Method and Determining Affordability:

RESOLVED, that for the purpose of implementing the Affordable Care Act's look-back measurement method, the Board of Education designates the following: a standard measurement period covering the period of October 15 through October 14; an administrative period covering the period of October 15 through December 31 and a stability period covering the period of January 1 through December 31.

RESOLVED, that for the purpose of determining the full-time status of new variable hour and seasonal employees, the Board of Education designates the following: an eleven-month initial measurement period commencing on the first day of the first month following the employee's date of hire; a one-month administrative period; and a twelve-month stability period.

RESOLVED, that for the purpose of determining whether, pursuant to the Affordable Care Act, the District offered affordable health insurance coverage, the District elects to determine affordability based upon the employee's W-2 income form.

Recommendation #74- 2014-2015 – Personnel – Salary Stipend for Inservice Credits:

That the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Deborah Cazzetto-Speciner	August 7, 2014	Sp Ed Teacher	\$2,000
Kathleen Garfield	July 28, 2014	Sp Ed Teacher	\$2,000
Beth Kimmelman	July 10, 2014	Sp Ed Teacher	\$2,000

Recommended Motion #75 - 2014-2015 - Personnel - Teaching - Probationary Special Education Teacher Appointment:

That the Board of Education approve the following probationary Special Education Teacher appointment:

<u>Name</u>	<u>Tenure Area</u>	<u>Step Placement</u>	<u>Duration*</u>
Jennifer Spitz	Special Education	MA, Step 1	9/1/14-9/1/17

Certification Status: Students w/Disabilities (Grs 1-6), Prof. 2/14; BCBA Certificate 2/28/14
*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #76 - 2014-2015 – Personnel – Approval of Annual Long-term Per Diem Substitute Teacher:

That the Board of Education approve the following annual long term Per Diem Substitute Teacher appointment:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Duration*</u>
Amee Feldman	Per Diem LTS Teacher	\$120/per day	2014-2015

Certification Status: Students w/Disabilities (Grs 1-6), Childhood Ed (Grs 1-6), Students w/Disabilities (Birth – Gr 2), Early Childhood Ed (Birth-Gr 2) Initial

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #77 - 2014-2015 - Personnel – Teacher Mentor Appointments:

That the Board of Education approve the recommendation of the Superintendent to appoint the following Teacher Mentors for the 2014-2015 school year: Marie Sambolin, Gabriel D’Auria, Allison Lynch, Shannon Reda, Patricia Pozin and Joan McCreight. Stipend for said duties is \$1,941 as per the Agreement between the Island Park Faculty Association and the Island Park Board of Education.

Recommended Motion #78 - 2014-2015 – Personnel – Teacher In Charge Appointment:

That the Board of Education approve the appointment of Catherine Gerbino as the Teacher in Charge for After School Athletic Activities for the 2014-2015 school year. Such appointment is made annually upon the recommendation of the Superintendent and the approval of the Board of Education. Stipend for said position is \$6,765 as per the Agreement between the Island Park Faculty Association and the Island Park Schools Board of Education.

Recommended Motion #79 - 2014-2015 – Personnel –After School Assistance for FXH School:

That the Board of Education approve the appointment of Barbara Ried as the After-School Assistant at the Hegarty School for the 2014-2015 school year. Stipend for said duties is \$45.25/per hour as per the Agreement between the Island Park Faculty Association and the Island Park Schools Board of Education.

Recommended Motion #80 - 2014-2015 – Personnel –After School Assistance for LOMS School:

That the Board of Education approve the appointment of Gabriel D’Auria as the After-School Assistant at the LO Middle School for the 2014-2015 school year. Stipend for said duties is \$45.25/per hour as per the Agreement between the Island Park Faculty Association and the Island Park Schools Board of Education.

Recommended Motion #81 - 2014-2015 – Personnel – Grade 6 Greenkill Trip Advisor:

That the Board of Education approve the appointment of Emilie Bligh as the Grade 6 Greenkill Trip Advisor (Sept. 17, 18 & 19) for the 2014 school year. Stipend for said duties as Advisor is \$1,045 as per the agreement between the Island Park Faculty Association and the Island Park Schools Board of Education.

Recommended Motion #82 - 2014-2015 – Personnel – Grade Leaders, Team Leaders and Special Subject Leaders:

That the Board of Education approve the appointment of Grade Leaders, Team Leaders and Special Subject Leaders for the 2014-2015 school year. Such appointments are made annually upon the recommendation of the Superintendent and the approval of the Board of Education. Stipend for said appointment is \$2,291 and is based on the agreement between the Island Park Faculty Association and the Island Park Board of Education.

- Kindergarten – ToniAnn Hodge
- First Grade – Kristen Bauer
- Second Grade – Gina Hodge
- Third Grade – Patricia Pozin
- Fourth Grade – Lisa Roberts
- Fifth Grade – Jennifer Weiss
- Sixth Grade – Karen Davis
- Seventh Grade – Peter Gillen
- Eighth Grade – Gabriel D’Auria
- Special Subjects (FXH) – Jayne Blistein
- Music Coordinator (4-8) – Marie Sambolin

Recommended Motion #83- 2014-2015 – Personnel – Civil Service – Change in Status:

That the Board of Education approve the following Civil Service change in status:

<u>Name</u>	<u>Current Title</u>	<u>New Title</u>	<u>Effective Date</u>
Nicole Rosenberg	School Monitor PT/Sub	School Monitor PT*	September 1, 2014
KerryAnn Brown	School Monitor PT	School Monitor PT/Sub	August 22, 2014

*Duration is contingent upon satisfactory service and staffing needs of the district.

Recommended Motion #84 - 2014-2015 – Personnel – Civil Service – Change in Status:

That the Board of Education approve the following Civil Service change in status:

<u>Name</u>	<u>Current Title</u>	<u>New Title</u>	<u>Effective Date</u>
Donna Hegmann	Bus Driver PT	Bus Driver FT*	August 26, 2014

*This position is made in accordance with Civil Service Rules and Regulations and a 26-week probationary period is set.

Recommended Motion #85 - 2014-2015 – Personnel – Civil Service Resignation:

That the Board of Education accept the resignation from Stephanie Germanakos, School Monitor, effective July 1, 2014 for personal reasons.

Recommended Motion #86 - 2014-2015 – Recreation – Classic Coach Contract:

That the Board of Education approve the contract and authorize the Board President to sign the contract on behalf of Island Park Schools Department of Recreation with Classic Coach to and from Atlantic City at a total cost of \$1,320 (round-trip) on November 15, 2014 pending approval of District Counsel. (Enclosure 10)

Recommended Motion #87 - 2014-2015 – Financial – Recreation Vendors:

That the Board of Education approve the following vendors to provide programs to the Island Park Schools Recreation Program for the 2014-2015 school year at the same costs as the 2012-2013 Agreements:

Superior Sound Entertainment (Disc Jockey)
Computer Explorers (Robotics Program)
FAST Athletics (Sports Programs)
JCC of Oceanside (Swimming Program)
Darlene Glasser (Zumba Instruction)

Recommended Motion #88 - 2014-2015 – Financial – New Recreation Vendors:

That the Board of Education approve the following vendors to provide programs to the Island Park Schools Recreation Program for the 2014-2015 school year at the rates indicated:

Kenrick McPhoy d/b/a Empire Safety Council Inc (Defensive Driving) \$10 per student/per class
KOXO Kickboxing Inc \$50 per hour
Crossfit King of Island Park \$70 per child for 8 sessions

Recommended Motion #89 - 2014 - 2015 – Financial – School District Public Information Consultant - Request For Proposal:

That the Board of Education of Island Park UFSD appoint through the public Request For Proposal process held on July 30, 2014 at 11:00 a.m., Mr. Eric Ricioppo as school district public information consultant for the 2014-15 school year, at an annual cost of \$36,000.

Recommended Motion #90 - 2014 - 2015 – Financial – Insurance Consultant - Request For Proposal:

That the Board of Education of Island Park UFSD appoint through the public Request For Proposal process held on July 29, 2014 at 11:00 a.m., Hastava Insurance as insurance consultant for the 2014-15 school year, at an annual cost of \$9,200.00.

Recommended Motion #91 - 2014 - 2015 – Financial – Independent (External) Auditors - Request For Proposal:

That the Board of Education of Island Park UFSD appoint through the public Request For Proposal process held on July 23, 2014 at 11:00 a.m., R.S. Abrams & Co. LLP to serve as independent auditors, at an annual cost of:

2014-15 - \$37,700
2015-16 - 38,700
2016-17 - 39,700
2017-18 - 40,700
2018-19 - 41,700

Recommended Motion #92 - 2014 - 2015 – Financial – School District Physician - Request For Proposal:

That the Board of Education of Island Park UFSD appoint through the public Request For Proposal process held on July 21, 2014 at 11:00 a.m., Dr. Eric Schoenfeld as school district physician for the 2014-15 school year, at an annual cost of \$10,000.00.

Recommended Motion #93 - 2014 - 2015 – Financial – State Aid and Other Revenue Review - Request For Proposal:

That the Board of Education of Island Park UFSD appoint through the public Request For Proposal process held on August 5, 2014 at 11:00 a.m., Questar III BOCES as state aid and other revenue review specialists for the 2014-15 school year, at an annual cost of ten percent (10%) of recovered revenue, or \$8,900.00, whichever is less.

Recommended Motion #94- 2014-2015 – Financial – Annual Renewal of NYSIR Schedules:

That the Board of Education approve the renewal of insurance coverage schedules for Commercial Property, Inland Marine, Boiler & Machinery, General Liability, Automobile, School Board Legal Liability, and Excess Catastrophe Liability insurance lines for an annual cost of \$160,453.

Recommended Motion #95 - 2014-2015 – Financial – Internal Claims Audit Reports:

That the Board of Education accept the Internal Claims Audit Reports July 2013 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 11)

Recommended Motion #96 - 2014-2015 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated August 25, 2014. (Enclosure 12)

Recommended Motion #97 - 2014-2015 – Financial - Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for June 2014 Trial Balance 7/1/14-7/31/13; Appropriate Status Report 7/1/14-7/31/14; Revenue Budget Status 7/1/14-6/30/15 and:

- Warrant 69 – General Fund – June 30, 2014
- Warrant 32 – Trust & Agency – June 30, 2014
- Warrant 16 – Cafeteria Fund – June 30, 2014
- Warrant 20 – Capital Fund – June 30, 2014
- Warrant 3 – Medicare Reimbursement Fund – July 18, 2014
- Warrant 2 – General Fund – July 18, 2014
- Warrant 6 – General Manual Fund – July 25, 2014
- Warrant 2 – Payroll Trust & Agency Fund – July 25, 2014
- Warrant 5 – General Fund – August 1, 2014
- Warrant 1 – Capital Fund – August 1, 2014
- Warrant 8 – General Fund – August 15, 2014
- Warrant 1 – Cafeteria Fund – August 15, 2014
- Warrant 2 – Capital Fund – August 15, 2014

(Enclosure 13)

Recommended Motion #98 – 2014-2015 – Personnel – Memorandum of Agreement with IPFA:

That the Board of Education approve the Memorandum of Agreement with an member of the Island Park Faculty Association (Employee #270) for employment during the 2014-2015 school year as a half-time teacher assistant and a half-time Special Education teacher. (Enclosure 14)

Recommended Motion #99 – 2014-2015 – Personnel – Memorandum of Agreement with IPFA:

That the Board of Education approve the Memorandum of Agreement with an member of the Island Park Faculty Association (Employee #390) for employment during the 2014-2015 school year as a half-time teacher assistant and a half-time Special Education teacher. (Enclosure 15)

Recommended Motion #100 – 2014-2015 – Financial – Asbestos Emergency Declaration:

That the Board of Education declare an emergency resulting from Super-storm Sandy to two classrooms that sustained significant foundational erosion and movement of helical piles beneath their respective floors. This was concluded in an engineers’ report in July 2014 necessitating asbestos abatement, borings tests, installation of hatches, new piles, etc as well as replacement floors during the summer and fall of 2014 to ensure the health and safety of all students and employees in the Lincoln Orens Middle School. The contractors hired to complete the emergency work are:

- Branch Services, Inc – Asbestos Abatement
- J. C. Broderick & Associates – Borings Tests
- BBS Architects & Engineers – Engineering Analysis
- FSG Electric – Electrical Work
- Chesterfield Associates, Inc – Installation of helical piles
- Milburn Flooring – Leveling of floor and installation of new tiles
- AKRF, Inc – Geotechnical Reporting

Recommended Motion #101 – 2014-2015 – Personnel – Civil Service Appointment:

That the Board of Education approve the following Civil Service Appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date*</u>
Danielle Broggy	School Monitor P/T	\$10.54/per hour	September 1, 2014

*Duration is contingent upon satisfactory service and staffing needs of the District.

IX. DATES TO REMEMBER:

August 26	-	New Teacher Orientation, Conference Center, 10 am
August 27	-	Superintendent's Conference Day – Teachers Report
September 2	-	First Day of School for Students
September 8	-	FXH/LOMS Site-Based Meetings
	-	Gr 6 Greenkill Parent Mtg, LOMS, 7 pm
September 9	-	Nassau County Primary Election, Conf Ctr & LOMS, 5 am to 9:30 pm
September 11	-	LOMS Safety Drill
	-	LOMS Back to School Night, 7 pm
September 12	-	FXH Safety Drill
	-	PTA Fall Fundraiser Begins
Sept 17-19	-	Gr 6 Greenkill Trip
September 18	-	FXH Back to School Night, 7 pm
September 20	-	WHHS Homecoming
September 22	-	Next Regular Business Mtg of Bd of Ed, Conference Ctr, 7:30 pm
September 24	-	No After-School Activities, no late buses
Sept 25-26	-	Rosh Hashanah – Schools Closed

Rosmarie Bovino, Ed.

RB:mdc

enclosure(s)

(For special events during the month of September at West Hempstead and Long Beach High Schools, please go to www.whufsd.com or www.lbeach.org).