

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time. We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Your Board of Education

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

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WebSite:www.ips.k12.ny.us

## **AGENDA**

**Regular Business Meeting of the Board of Education, Monday, March 18, 2013 at 7:30 P.M.,  
In the LOMS Cafeteria**

*Island Park Board of Education:*

**RICHE HAYES, PRESIDENT  
DIANA CARACCILO, VICE PRESIDENT  
NINA HARGROVE, TRUSTEE  
MICHAEL HASTAVA, TRUSTEE  
MATTHEW F. PACCIONE, TRUSTEE**

- I. CALL TO ORDER:**
  
- II. NOTIFICATION OF MEETING:**
  
- III. APPROVAL OF MINUTES:**
  
- IV. PRESENTATIONS TO/FROM THE BOARD OF EDUCATION:**
  
- V. REPORTS FROM ADMINISTRATION:**
  - 1. Superintendent**  
    ◀Motions and Schedules
  - 2. Treasurer**
  
- VI. CORRESPONDENCE:**
  
- VII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

**VIII. RECOMMENDED MOTIONS:**

**Old Business:**

**Recommended Motion #302 - 2012-2013 - Proposed New Policy #3102.7 - High School Selection Procedure (Second Reading/Adoption):**

That the Board of Education accept the proposed New Policy #3102.7 - High School Selection Procedure to the Policies of the Island Park Schools Board of Education. (Enclosure 1)

**New Business:**

**Recommended Motion #316- 2012-2013 – Change of 2012-2013 Calendar Dates:**

Resolved that the Regular Business Meeting of the Board of Education scheduled for April 29, 2013 be changed to April 22, 2013 thus enabling the District to timely adopt its Budget for the 2013-2014 school year.

**Recommended Motion #317 - 2012-2013 - Contracts with West Hempstead UFSD and Long Beach Public School District to Educate Island Park Secondary Students:**

Resolved that the Board of Education of the Island Park Union Free School District does hereby designate the West Hempstead High School in the West Hempstead Union Free School District and the Long Beach High School in the City of Long Beach School District as the receiving high schools for the education of its high school students in grades 9 to 12, on a tuition basis, effective with the school year 2013-2014, and the President of the Board is hereby authorized to execute Agreements or Contracts with said Districts for a period not to exceed five (5) years, which Agreements are subject to the approval of the Island Park School Attorney and the approval of the voters of the District by Proposition to be presented at the May 21, 2013 Annual Election.

**Recommended Motion #318 - 2012-2013 - Authorization of Proposition to be added to 2013 Annual Election:**

Be it resolved that the following Proposition shall be added to the Ballot of the May 21, 2013 Annual Election of the District as Proposition #2 and the District Clerk is directed to include this Proposition in the requisite Public Notice:

**PROPOSITION NO. 2**

**(Contracts with Long Beach School District and West Hempstead Union Free School District)**

“RESOLVED, that the Board of Education of the Island Park Union Free School District, Town of Hempstead, County of Nassau, New York, be authorized to enter into separate contracts for the term of five (5) years to commence July 1, 2013, with the West Hempstead Union Free School District and the Long Beach School District, for the education, on a tuition basis, of the Island Park School District’s secondary school students. A copy of each proposed contract is on file with the District Clerk.”

**Recommended Motion #319 - 2012-2013 - Authorization of Propositions to be added to 2013 Annual Election:**

Be it resolved that the following Proposition shall be added to the Ballot of the May 21, 2013 Annual Election of the District as Proposition #3 and the District Clerk is directed to include this Proposition in the requisite Public Notice:

**PROPOSITION NO. 3**

**(Authorizing Use of Surplus EBALRS Monies for District Capital Repairs)**

"RESOLVED, that the Board of Education is authorized to expend an amount not to exceed \$300,000.00 from the District's existing EBALRS Fund to be used for repairs to all District owned buildings, including repairs to the Francis X. Hegarty Elementary School Gym and classroom floor abatement and replacement on a District-wide basis."

**Recommended Motion #320 - 2012-2013 - Authorization of Propositions to be added to 2013 Annual Election:**

Be it resolved that the following Proposition shall be added to the Ballot of the May 21, 2013 Annual Election of the District as Proposition #4 and the District Clerk is directed to include this Proposition in the requisite Public Notice:

**PROPOSITION NO. 4**  
**(Use of Repair Reserve Fund)**

"RESOLVED, that the Board of Education is hereby authorized to expend the sum of \$281,070.97 plus interest not yet allocated from the District's existing Repair Reserve Fund for purposes of making needed repairs to all District-owned buildings regarding damage caused by Super Storm Sandy."

**Recommended Motion #321 – 2012-2013 – Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated March 18, 2013. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 2)

**Recommended Motion #322 – 2012-2013 – Instructional – Professional Services Agreement with Great Neck UFSD:**

That the Board of Education approve the revised agreement and authorize the Board president to sign the Agreement, subject to the approval of the Attorney for the District, with Great Neck UFSD to provide professional services to the Island Park UFSD for the 2012-2013 for a total of \$170,195.54 for 3 students. (Enclosure 3)

**Recommended Motion #323 - 2012-2013 – Personnel – Homebound Instruction Teacher:**

That the Board of Education approve Janet Muhlstein as a Homebound Instruction Teacher (as needed) for March 1, 2013 through August 31, 2013. Stipend for said service is \$65.00 per hour as per the Agreement between the Island Park UFSD Board of Education and the Island Park UFSD Faculty Association.

**Recommended Motion #324 - 2012-2013 - Acceptance of Donations:**

Whereas the following people/corporations wish to donate money to the Island Park Schools to be used for food, school trips, instructional supplies, library books, students in need and musical instruments for the students of the Island Park Schools due to the devastation of Super-Storm Sandy. Be it hereby resolved, the Island Park Schools accept the following generous donations:

Corporate Accounting Solutions, Inc. - \$1,000  
Unity Party of Island Park - \$500  
AT&T (Kevin Griffin) - \$1,750  
Mr. & Mrs. Andrew Ditchik - \$100  
Francis F. Wilson School PTA (RVC) - \$410  
Point Break Bar, West Hempstead (Jean Leo & Phyllis Miley) - \$123  
Ann Hassett - \$50  
Joanne Hassett - \$100  
Dennis Costello (c/o Sara Veltre) \$70  
Mr. & Mrs. Howard Harrow - \$100  
Mr. & Mrs. Patrick Moran (c/o Wendy Fragoso) \$20  
Nassau BOCES Jerusalem Avenue School - \$30

**Recommended Motion #325 - 2012-2013 - Acceptance of Gift Card Donation from Staples:**

Whereas Staples donated two (2) \$600 gift cards to be used for the supplies at Staples due to the devastation of super-storm Sandy. Be it hereby resolved, that the Island Park Schools accepts these generous donations.

**Recommended Motion #326 - 2012-2013 - Acceptance of Donation:**

Whereas the Salvation Army, courtesy of Deputy Mayor Steve D'Espostio, donated 10 pallets of food and beverages to the Island Park Schools Food Service Program for all students in Kindergarten through Grade 8. Be it hereby resolved, that the Island Park Schools accepts this generous donation.

**Recommended Motion #327 - 2012-2013 - Acceptance of Donation:**

Whereas the students and staff from Witt Elementary School in Morristown, TN donated 5,000 new and gently used books for our students in grades K through 8. Be it hereby resolved, that the Island Park Schools accepts this generous donation.

**Recommended Motion #328 - 2012-2013 – Financial – Budget Increase for Retiree Benefits:**

That the Board of Education authorize an increase to the 2012 – 2013 budget by the amount of \$15,817.33 for the payout of contractual obligations for vacation time and sick days (and compensated absences) of retiring employees.

**Recommended Motion #329 - 2012-2013 – Financial – Use of EBALRS for Retiree Benefits:**

That the Board of Education approve the payout of contractual obligations for vacation time and sick days (compensated absences) of \$15,817.33 to retiring employees. In addition, the Board approve the use of the Employee Benefits & Accrued Liability Reserve to fund this.

**Recommended Motion #330 - 2012-2013 - Financial - Budget Increase for Retiree Benefits:**

That the Board of Education approve an increase to the 2012-2013 Budget by the amount of \$70,490.56 for the pay of retiring employees' sick time (compensated absences).

**Recommended Motion #331 - 2012-2013 - Financial - Use of EBALRS for Retiree Benefits:**

That the Board of Education approve the payout of retiring employees' sick time (compensated absences) of \$70,490.56 to retiring employees. In addition, the Board approve the use of the Employee Benefits & Accrued Liability Reserve to fund this.

**Recommended Motion #332 - 2012-2013 – Financial – Pitney Bowes Postage Machine Lease:**

That the Board of Education approve pending attorney approval and authorizes the Board President to sign a lease agreement with Pitney Bowes Global Financial Services for a new four (4) year lease of a Connect+ 1000 Series postage mail machine at a cost of \$263.53/month, for a total cost of \$12,649.44.

**Recommended Motion #333 - 2012-2013 – Financial – TYCO/Simplex Grinnell Clock System:**

That the Board of Education approve the replacement of the clock system damaged in Super-Storm Sandy's electrical power surge at a cost of \$25,884.80. This will include all new wireless clocks that will be synchronized throughout the Lincoln Orens Middle School.

**Recommended Motion #334 - 2012-2013 – Financial – FSG – Facility Solutions Group (2 gyms & 2 cafeterias):**

That the Board of Education (pending attorney approval) approve an agreement with Facilities Solutions Group (FSG) to replace all the light fixtures and bulbs in the Lincoln Orens Middle School gym and cafeteria and the Francis X. Hegarty School gym and cafeteria with the new, green, energy efficient daylight harvesting light sensor fixtures. This will include motion sensors that automatically control the turning on/off of the light in order to increase savings. The cost of this upgrade will be \$2,120 for Hegarty and \$2,075 for Lincoln Orens for a total cost of \$4,195. These upgrades are projected to annually save the District \$14,777.12. (Enclosure 4)

**Recommended Motion #335 - 2012-2013 - Financial - FSG - Facility Solutions Group (LOMS & FXH Classrooms and Hallways):**

That the Board of Education (pending attorney approval) approve an agreement with Facility Solutions Group (FSG) to replace all the light fixtures and bulbs in the Lincoln Orens Middle School, Francis X. Hegarty Elementary School and Conference Center with new, green, energy efficient daylight harvesting light and motion sensor fixtures. The total cost of the project will be \$200,990 but payment will be made through a LIPA rebate authorized by the District directly to the FSG Group, effectively costing the District \$0 payment out of pocket. The projected annual savings to the District is \$39,386.26. (Enclosure 5)

**Recommended Motion #336 - 2012-2013 - Financial - Budget Transfer from General Fund to Capital Fund for Conference Center Restoration:**

That the Board of Education approve a transfer from the General Fund (A) to the Capital Fund (H) to the 2012-2013 Budget in the amount of \$700,000 for restoration of the conference center (including the District's administrative offices due to their temporary relocation from Lincoln Orens Middle School due to super-Storm Sandy.

**Recommended Motion #337 - 2012-2013 - Financial - Budget Increase for Conference Center Restoration:**

That the Board of Education approve an increase to the 2012-2013 Budget in the amount of \$700,000 from Fund Balance for restoration of the Conference Center (including the District's administrative office due to their temporary relocation from Lincoln Orens Middle School) due to Super-Storm Sandy.

**Recommended Motion #338 - 2012-2013 - Financial - End of Year Accountancy Services:**

That the Board of Education agree to a contract with BookSmart Accounting (a division of Corporate Accounting Solutions, Inc.) as the accountant to perform year-end services (closing adjustments and schedule completions with respect to GASB 34 and GASB 54, financial statements, MD&A, Federal Funds, Extra-classroom Activity Funds and ST-3 preparation) beginning April 1, 2013 through November 30, 2013, as per the option to renew outlined in RFP (Resolution #355 - June 2011) at a cost not to exceed \$29,788.

**Recommended Motion #339 - 2012-2013 - Financial - Professional Services for Architectural, Engineering & Project Management:**

That the Board of Education agree to an increase in the contractual fees for Burton, Behrendt & Smith (BBS) for February 1, 2013 until January 31, 2014 for all work related to Super-Storm Sandy and a proposed bond issuance required for restoration of building/district damages sustained during Super-Storm Sandy. (Enclosure 6)

**Recommended Motion #340– 2012-2013 – Financial – Internal Claims Audit Report:**

That the Board of Education accept the Internal Claims Audit Report from Mr. Stanley Packman, Internal Claims Auditor for the District for February 2013. (Enclosure 7)

**Recommended Motion #341 - 2012-2013 – Financial – Budget Transfers:**

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated March 18, 2013. (Enclosure 8)

**Recommended Motion #342 – 2012 - 2013 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for January 2013, General Fund Balance Projection 6/30/13, Projection of Expenses 6/30/13, Projection of Revenues 6/30/13, Cafeteria Fund Profit and Loss 2012-13, Budget Status, Trial Balance Fund 7/1/12-6/30/13, Trial Balance from 7/1/12-2/28/13, Revenue Budget Status 7/1/12-6/30/13, Revenue Budget Status 7/1/12-2/28/13, Revenue Budget Status 2/1/13-2/28/13, Appropriation Status Report 7/1/12-6/30/13, Appropriation Status Report 7/1/12-2/28/13, Appropriation Status Report 2/1/13-2/28/13 and:

- Warrant #42 - General Fund - February 26, 2013
- Warrant #23 - Trust & Agency Payroll - February 8, 2013
- Warrant #22 - Trust & Agency Payroll - February 26, 2013
- Warrant #21 - Trust & Agency - February 26, 2013
- Warrant #19 - Trust & Agency Manual Check - January 31, 2013
- Warrant #2 - Federal Fund - February 26, 2013

(Enclosure 9)



## **IX. DATES TO REMEMBER:**

- March 19 - PTA Meeting, LOMS 10 am
- March 19 - LOMS Parent/Teacher Conferences - 6:30 pm
- March 20 - FXH Parent/Teacher Conferences - 6:30 pm
- March 21 - FXH/LOMS Parent/Teacher Conferences - 11 am (early dismissal)
- March 25-29 - Spring Recess - *Schools Closed*
- April 1 - Transportation Requests Due & HS Transfers Due 4/1
- April 1 - FXH & LOMS Site-Base Meetings, 3:45 pm
- April 3-4 - Kindergarten Screenings
- April 4 - Sports Night, Grs 7 & 8, 7 pm
- April 6 - Recreation Defensive Driving Course, LOMS, 9 am-3 pm
- April 11 - Gr 8 Parent Meeting - Washington Trip, LOMS, 7 pm
- April 17 - Bd of Ed Meeting, 7:30 pm, Prop Tax, Schl Rept Cards & BOCES Vote
- April 18 - PTA Mtg, LOMS, 7:30 pm
- April 22 - Bd of Ed Mtg, LOMS, 7:30 pm Topic: Budget Overview & Budget Adoption
- April 30 - NJHS Induction, LOMS, 7:30 pm

**Rosmarie T. Bovino**

(Due to super-storm Sandy please check the following websites for special events during the month of March at the high schools as follows: West Hempstead: [www.whufsd.com](http://www.whufsd.com) and Long Beach High School: [www.lbeach.org](http://www.lbeach.org))

**mdc**  
**enclosures**