

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, \* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

\* Please see reverse side for information regarding Executive Session

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558

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WebSite:www.ips.k12.ny.us

AGENDA

**Executive Session of the Board of Education, Monday, October 23, 2017 at 6:00 P.M.**  
**Regular Business Meeting of the Board of Education, Monday, October 23, 2017 at 7:00 P.M.,**  
**In the Conference Center located on Radcliffe Road**

**NEW YORK STATE SCHOOL BOARD RECOGNITION WEEK:**

**Congratulations and thank you to the outstanding and dedicated members**  
**of the Island Park Board of Education:**

JACK VOBIS, PRESIDENT  
DIANA CARACCILO, VICE PRESIDENT  
TARA BYRNE, TRUSTEE  
KATHLEEN McDONOUGH, TRUSTEE  
RAY MILEY, TRUSTEE

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. APPROVAL OF MINUTES:**

**Recommended Motion #160 - 2017-2018 - Minutes of Special Business Meeting dated June 21, 2017:**  
(Enclosure 1)

**Recommended Motion #161 – 2017-2018 – Minutes of Reorganizational Meeting dated July 10, 2017:**  
(Enclosure 2)

**Recommended Motion #162 – 2017-2018 – Minutes of Regular Business Meeting dated July 10, 2017:**  
(Enclosure 3)

**Recommended Motion #163 – 2017-2018 – Minutes of Special Business Meeting dated July 18, 2017:**  
(Enclosure 4)

**Recommended Motion #164 – 2017-2018 – Minutes of Special Business Meeting dated Aug 7, 2017:**  
(Enclosure 5)

**Recommended Motion #165 – 2017-2018 – Minutes of Special Business Meeting dated Aug 21, 2017:**  
(Enclosure 6)

**Recommended Motion #166 – 2017-2018 – Minutes of Regular Business Meeting dated Aug 28, 2017:**

(Enclosure 7)

**Recommended Motion #167 – 2017-2018 – Minutes of Special Business Meeting dated Sept 14, 2017:**

(Enclosure 8)

**Recommended Motion #168 – 2017-2018 – Minutes of Regular Business Meeting dated Sept 25, 2017:**

(Enclosure 9)

**IV. A) PRESENTATIONS TO THE BOARD OF EDUCATION:**

*✓FXH and LOMS Student of the Month Recognition*

*✓Governor Cuomo’s designation of “School Board Recognition Week”*

*✓External Audit Report from RS Abrams & Co., LLP*

**Recommended Motion #169 - 2017-2018 - Proclamation for School Board Recognition Week:**

Whereas, the Superintendent of Schools and the Island Park school community recognize the importance of public education in our community; and

Whereas, the Superintendent of Schools and the Island Park school community appreciate the vital role played by those individuals who, as local school board members, establish policies to ensure an efficient, effective school system; and

Whereas, school board members serve as a voice that enables our community to preserve local management and control of our public schools; and

Whereas, school board members selflessly devote their knowledge, time and talents as advocates for our school children; and

Whereas, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district;

Now therefore, be it resolved, that the Superintendent of Schools and the Island Park school community recognize and salute the members of the Island Park School Board by acknowledging and observing Governor Cuomo's proclamation that October 23 – October 27 be School Board Recognition Week.

**V. REPORTS FROM ADMINISTRATION:**

**◆Superintendent’s Report on Nassau County Planning Commission Meeting on October 19, 2017 Re: Sale of Long Beach Motor Inn**

**◆Superintendent’s correspondence with Senator Kaminsky Re: LIPA Tax Certorari and Tax Stabilization Reserve Fund**

## **VI. CORRESPONDENCE:**

None

## **VII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

## **VIII. RECOMMENDED MOTIONS:**

### **Old Business:**

#### **Resolution #133 - 2017-2018 – New Policy #3112.2 Reporting Student Progress (Grading System) and Regulation #3112.2 Reporting Student Progress (Grading System Regulations) (Second Reading/Adoption (revisions in red):**

Resolved that the Board of Education approve the second reading/adoption of revisions to Policy #3112.2 Reporting Student Progress and revisions to Regulation #3112.2 Reporting Student Progress to the Policies of the Island Park Schools Board of Education. (Enclosure 10)

#### **Resolution #141 - 2017-2018 - Personnel – Teacher – Family Medical Leave/Extended Sick Leave:**

That the Board of Education **amend Resolution #141**, approved at the September 25, 2017 Regular Business Meeting of the Board of Education as follows:

“approve a paid family medical leave for Employee #109 beginning September 5 through September 18, 2017 and then a paid extended sick leave from September 19 through September 27, 2017.”

### **New Business:**

#### **Recommended Motion #170 - 2017-2018 – Financial – R.S. Abrams & Co., LLP Audit:**

That the Board of Education, in accordance with the requirements of Section 170.2(r) of the Regulations of the Commissioner of Education, accept the recommendation of the Superintendent and approve the independent audit for the year ending June 30, 2017, as prepared by R. S. Abrams and Company, LLP and the School District’s Response (Corrective Action Plan).

#### **Recommended Motion #171 - 2017-2018 – District’s Participation in NC Police Department Safety Program – RAVE:**

That the Board of Education approve the Superintendent’s recommendation for the district to participate in the Nassau County Police Department’s new safety and security smartphone-based emergency alert system known as RAVE.

#### **Recommended Motion #172 – 2017-2018 - Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated October 23, 2017. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 11)

**Recommended Motion #173 - 2017-2018 – Personnel – Teaching Assistant Leave Replacement**

**Appointment:**

That the Board of Education approve the following Teaching Assistant Leave Replacement Appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Duration*</u>
Jaclyn Gaglione Certification: Music, Initial	Teaching Assistant	Step 1	11/2/17-6/22/18

\*On or about. Duration is contingent upon satisfactory performance and staffing needs of the District

**Recommended Motion #174 - 2017-2018 – Personnel – Substitute Teacher Appointments:**

That the Board of Education appoint the following individuals as daily substitutes:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Megan Bernth Certification Status:	Substitute Teacher Social Studies 7-12, Conditional Initial, Expires 1/31/2019	\$95.00 1 <sup>st</sup> 19 days \$100.00 20 <sup>th</sup> day on	10/24/2017

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #175 - 2017-2018 – Personnel – Civil Service – UPK Level 1 Teaching Assistant**

**Resignation:**

That the Board of Education accept the resignation from Phoebe Celano, UPK Level 1 Teaching Assistant effective September 19, 2017.

**Recommended Motion #176 - 2017-2018 – Personnel – Club Advisor Positions:**

That the Board of Education approve the appointments of Darlene Morales as Green Club Advisor at the Lincoln Orens Middle School, Matthew Bobko as a Homework Club (sub), Charles Appel as SADD Club Advisor and Meghan Walsh as the Grades 5/6 Art Club Advisor effective immediately. Stipend for said duties as Club Advisor is \$57.49 per hour for the 2017-2018 school year.

**Recommended Motion #177 - 2017-2018 – Personnel – Civil Service Termination:**

That pursuant to Civil Service Law §73, the Board of Education terminates Employee #412 effective October 22, 2017.

**Recommended Motion #178 – 2017-2018 – Personnel – Civil Service Appointment:**

That the Board of Education approve the appointment of Dorothy Russo, as Account Clerk (pt/sub) on an as needed basis at the rate of \$40 per hour.

**Recommended Motion #179 – 2017-2018 – Personnel – Civil Service – Probationary School Bus Driver**

**Appointment:**

In accordance with applicable laws and regulations of Nassau County Civil Service, the Board of Education approve the appointment of Heidi Krafchick as a full-time probationary School Bus Driver appointment:

<b>Position:</b>	School Bus Driver (Heidi Krafchick)
<b>Type of Appointment:</b>	Full time Probationary (26-week probationary period)
<b>Effective Date:</b>	Pending Civil Service Approval
<b>Salary Placement:</b>	\$17.97/per hour

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #180 - 2017-2018 - Personnel - Civil Service – Appointments:**

That the Board of Education approve the following Civil Service appointments:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Salary</u></b>	<b><u>Hours</u></b>	<b><u>Effective Date*</u></b>
Mary Ciorciari	Food Service (PT)	\$14.04	10:30 AM-1:30 PM	Pending CS Approval
Domenica DeBellis	Food Service (PT Sub)	\$14.04	Substitute	Pending CS Approval
Heather Nagy	School Monitor (PT)	\$10.54	10 AM-2 PM	Pending CS Approval
Domenica DeBellis	School Monitor (PT)	\$10.54	Substitute	Pending CS Approval

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #181 - 2017-2018 – Appointment of Vendor for Laboratory Testing – Rabu Diagnostics:**

That the Board of Education approve the appointment of Rabu Diagnostics as one of the vendors to be utilized for random drug and alcohol screenings as needed for the 2017-2018 school year, in an amount not to exceed \$500.

**Recommended Motion #182 - 2017 -2018 – Financial – Structural Slab Reinforcements at Francis X. Hegarty School bid:**

That the Board of Education of the Island Park UFSD reject all bids received on September 27, 2017 through the public bid process conducted by BBS Architects on behalf of Island Park UFSD as the bids received exceeded the budget monies allotted for this project. At the recommendation of BBS, this project will be rebid with a revised Base Bid and Add Alternate scopes.

**Recommended Motion #183 – 2017-2018 – Financial – Internal Claims Audit Report:**

That the Board of Education accept the Internal Claims Audit Report for September 2017 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 12)

**Recommended Motion #184 - 2017-2018 – Budget Transfer – Cafeteria Interfund Transfer:**

That the Board of Education of Island Park UFSD approve the budget transfer of \$18,149 from A9030.800-10-0000 to A9901.900-10-0010 to offset the deficit in the cafeteria fund balance at the end of the 2016-2017 school year.

**Recommended Motion #185 - 2017-2018 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: Cafeteria Profit and Loss, General Fund Cash Flow, Trial Balance 7/1/17-9/30/17; Revenue Budget Status 7/1/17-9/30/17; Appropriate Status Report 7/1/17-9/30/17; and:

- Warrant 11 – General Fund – September 15, 2017
- Warrant 12 – General Fund (Medicare) – September 27, 2017
- Warrant 15 – General Fund – September 28, 2017
- Warrant 3 – Cafeteria Fund – September 15, 2017
- Warrant 4 – Federal Fund – September 15, 2017
- Warrant 5 – Federal Fund – September 28, 2017
- Warrant 3 – Capital Fund – September 15, 2017
- Warrant 4 – Capital Fund – September 28, 2017
- Warrant 2 – T&A Fund – August 28, 2017
- Warrant 3 – T&A Fund – September 25, 2017
- Warrant 4 – T&A Fund – September 15, 2017

(Enclosure 13)

## IX. DATES TO REMEMBER:

- October 25 - LBHS Gr 9 Parent Night
- October 26 - Gr 6 Health Ed Parent Meeting, LOMS, 7 PM
- October 27 - FXH Winner's Walk
- Teen Center #2 – Halloween Extravaganza
- October 28 - PTA & Rec Dept Fall Family Fun Festival & Halloween Parade
- October 30 - PTA PARP Begins
- October 31 - Happy Halloween, FXH Halloween Character Day Parade
- November 1 - IPFA Memorial Book Dedications, IP Public Library, 3:45 PM
- November 2 - PTA Meeting, FXH, 7 PM
- November 3 - PTA Fundraiser Begins
- Emergency Plan Safety Drill with West Hempstead UFSD
- November 5 - Daylight Savings Time (Ends), Turn Clocks Back 1 Hour
- November 7 - General Election Day
- November 8 - IP Public Library Meeting, 7 PM
- November 9 - No After School Activities, No Late Buses
- November 10 - **Schools Closed – Veterans Day**
- November 13 - FXH & LOMS Anti-Bullying Week
- FXH & LOMS Student Councils' Food Drive Begins
- November 14 - PTA LOMS Book Fair
- November 15 - PTA LOMS Book Fair
- PTA Fundraiser ends
- November 16 - PTA FXH Book Fair
- UPK & LOMS Parent/Teacher Meetings, 6 PM
- November 17 - FXH & LOMS Student Councils' Food Drive Ends
- UPK & LOMS Parent/Teacher Meetings, Early Dismissal for Students
- Teen Center #3 – Obstacle Course
- November 22 - PARP Ends
- No After School Activities, No Late Buses
- Emergency Plan Safety Drill w/LBHS
- November 23-24 - **Schools Closed – Thanksgiving Recess – Happy Thanksgiving**
- November 27 - FXH & LOMS Site Based Meetings
- Next Regular Business Meeting of the Board of Education, Conference Center, 7 PM

**Rosmarie T. Bovino, Ed.D.**

RB:mdc  
enclosure(s)

(For special events during the month of November at West Hempstead and Long Beach High Schools, please go to [www.whufsd.com](http://www.whufsd.com) or [www.lbeach.org](http://www.lbeach.org).)