

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions,* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

*** Please see reverse side for information regarding Executive Session**

**Island Park Schools
Board of Education**

School Law 33rd Edition NYS School Boards Association // NYS Bar Association

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone #(516)434-2600

FAX#(516)431-7550

WebSite:www.ips.k12.ny.us

AGENDA

Regular Business Meeting of the Board of Education

**Monday, June 12, 2017 at 7:30 P.M.,
In the Steven L. Foster Auditorium, LOMS**

ISLAND PARK BOARD OF EDUCATION:

**JACK VOBIS, PRESIDENT
DIANA CARACCILO, VICE PRESIDENT
TARA BYRNE, TRUSTEE
KATHLEEN McDONOUGH, TRUSTEE
MATTHEW F. PACCIONE, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #374 - 2016-2017- Minutes of Special Meeting dated May 22, 2017:
(Enclosure 1)

IV. PRESENTATIONS TO THE BOARD OF EDUCATION:

- *Student of the Month
- *Student Lego Robotic Achievement Awards
- *UPK Selection

V. REPORTS FROM ADMINISTRATION:

1. Superintendent

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Recommended Motion #375 - 2016-2017 – Revision to Policy #1305.1 – Hours of Board Meeting:

That the Board of Education approve the revision to Policy #1305.1 – Hours of Board Meeting to the Policies of the Island Park Board of Education as follows:

All School Board Meetings will commence at 7:00 PM instead of 7:30 PM

(Enclosure 2)

Recommended Motion #376 – 2016-2017 – Approval of 2017-2018 School Board Meeting Dates:

That the Board of Education designate the following dates as the regular monthly meeting dates of the Board of Education for the 2017-2018 school year. Meetings will commence at 7:00 PM unless noted.

July 10, 2017 Reorg. & Bus. Mtg (7:00 pm)	January 29, 2018
August 21, 2017 (7:00 pm)	February 26, 2018
September 25, 2017	March 19, 2018
October 23, 2017	April 17, 2018 (Tuesday)
November 27, 2017	May 21, 2018
December 18, 2017	June 11, 2018

Recommended Motion #377 - 2016-2017– Renewal of Agreement of After School Program between Friedberg JCC and the Island Park Union Free School District:

That the Board of Education renew the Agreement between Friedberg JCC for an After School Program to benefit the elementary and middle school students in the District for the 2017-2018 school year. The JCC has provided the district with a certificate of insurance naming the District as an additional insured.

(Enclosure 3)

Recommended Motion #378 - 2016-2017 – Renewal of Service Agreement with Labor Education & Community Service Agency (LECSA) – Employee Assistance Program:

That the Board of Education approve the renewal of the service agreement between the LECSA-EAP and the Island Park School District for the period July 1, 2017 through June 30, 2019 at \$2800 per year subject to the approval of the Attorney for the District. (Enclosure 4)

Recommended Motion #379 – 2016-2017 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated June 12, 2017. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 5)

Recommended Motion #380 - 2016-2017 – Consulting Services for Professional Development:

That the Board of Education of Island Park UFSD approve the proposal submitted by Brian Dowd to provide professional development to the Island Park UFSD staff members relating to the Putnam Westchester Integrated ELA/Social Studies Program K-8, at a rate of \$750 per day for one day.

(Enclosure 6)

Recommended Motion #381 - 2016-2017 – Instructional - Special Services Provider Agency Services Contract:

That the Board of Education approve the contract with Metro Therapy and the Island Park UFSD for professional services for the 2017-2018 school year, subject to the approval from the Attorney for the District. (Enclosure 7)

Recommended Motion #382 - 2016-2017 – Instructional - Special Services Provider Agency Services

Contract:

That the Board of Education approve the contract with Creative Tutoring, Inc. and Island Park UFSD for professional services for the 2017-2018 school year, subject to the approval from the Attorney for the District. (Enclosure 8)

Recommended Motion #383 - 2016-2017 – Instructional Professional Services Contract with The Center for Developmental Disabilities, Inc.:

That the Board of Education approve the contract with The Center for Developmental Disabilities, Inc. and the Island Park UFSD for professional services for the period July 1, 2017 through June 30, 2018 (Enclosure 9)

Recommended Motion #384 - 2016-2017 – Personnel – Teaching Assistant Level I – UPK:

That the Board of Education approve the following UPK Teaching Assistant Level I appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Kaitlyn Whitman	UPK Teaching Assistant Level I	\$18/per hour	6/1/17

Certification: Teaching Assistant Level I

*Duration is upon the state funding of the UPK Program.

Recommended Motion #385 - 2016-2017 - Instructional - Professional Services:

That the Board of Education approve the contract with Gayle E. Kligman Therapeutic Resources and the Island Park UFSD for professional services for the 2017-2018 school year. (Enclosure 10)

Recommended Motion #386 - 2016-2017 – Personnel – Agreement between the Island Park Recreation Supervisor (Provisional) and Island Park Board of Education:

That the Board of Education authorize the Superintendent of Schools to execute a new one-year Agreement, for the 2017-2018 school year between the Island Park Recreation Supervisor (provisional) and the Island Park Board of Education. (Enclosure 11)

Recommended Motion #387 - 2016-2017 – Personnel – Agreement between the School Lunch Manager (Provisional) and Island Park Board of Education:

That the Board of Education authorize the Superintendent of Schools to execute a new one-year Agreement. for the 2017-2018 school year between the School Lunch Manager (provisional) and the Island Park Board of Education. (Enclosure 12)

Recommended Motion #388 - 2016-2017 – Personnel – Civil Service – 10-Month Non-Contractual and Hourly Salaries for the 2017-2018 School Year:

That the Board of Education approve a 1.75% increase in salaries for non-contractual personnel for the 2017-2018 school year. (Enclosure 13)

Recommended Motion #389 - 2016-2017 – Personnel – 2017 Summer Experience Program:

That the Board of Education approve the summer hours of PT Typist Clerk Cynthia Rosenberg for the Summer Experience 2017 Program from June 26th – August 11th from 8:30 am - 2:00 pm.

Recommended Motion #390 - 2016-2017 – Personnel – Civil Service – Recreation Workers:

That the Board of Education approve the following part-time appointments:

<u>Name</u>	<u>Title</u>	<u>Salary</u>	<u>Effective Date</u>
Sabrina DiLorenzo	Recreation Aide (pt)	\$10.54/hourly	June 26, 2017
Alyssa Rizzo	Recreation Aide (pt)	\$10.54/hourly	June 26, 2017

Chris Saggio	Student Worker (pt)	\$8.90/hourly	June 26, 2017
Kathleen McMahon	Student Worker (pt)	\$8.90/hourly	June 26, 2017
Hope Rodriguez	Student Worker (pt)	\$8.90/hourly	June 26, 2017
Lydia Almeida	Student Worker (pt)	\$8.90/hourly	June 26, 2017

Recommended Motion #391 - 2016 - 2017 – Financial –Workers Compensation Insurance 2017-2018 – Nassau County Cooperative:

That the Board of Education approve the payment of \$138,226 to the Nassau County Cooperative, for the payment of the district’s portion of the yearly premium for Workers Compensation insurance for the 2017-2018 school year.

Recommended Motion #392 - 2016-2017 – Financial – Food Service Commodities/Food and Food Service Supplies Cooperative:

Whereas, it is the plan of a number of public school district in Nassau/Suffolk Counties, New York to bid jointly on selected Food Service Commodities, Food and Food Service Supplies for the 2017-2018 school year;

Whereas, Island Park School District is desirous of participating with other district in Nassau/Suffolk Counties in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-0 and;

Whereas, Island Park School District wishes to appoint a committee to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, reporting the results to the board of education and making recommendations thereon; therefore,

Be it resolved, that the Board of Education of Island Park hereby appoints Long Island School Nutrition Directors Association Cooperative Bid Committee to represent it in all matters related above, and;

Be it further resolved that Island Park School District’s Board of Education authorizes the above mentioned committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and;

Be it further resolved that Island Park School District Board of Education agrees to assume its equitable share of the costs of the cooperative bidding, and;

Be it further resolved that Island Park School District’s Board of Education agrees (1) to abide by majority decisions of the participating districts on quality standards; (2) that unless all bids are rejected, it will award contracts according to the recommendations of the committee; (3) that after award of contract(s), it will conduct all negotiations directly with the successful bidder(s).

Recommended Motion #393 - 2016 – 2017 – Financial –The OMNI Group – 403b & 457 Administration Services:

That the Board of Education agree to a contract with The OMNI Group for the purpose of The OMNI Group administering the District’s 403b & 457 retirement plans for the 2017-2018 school year. The cost of this service is \$1,572. (Enclosure 14)

Recommended Motion #394 - 2016-2017 – Financial – Southwest Quadrant Bid Summer:

That the Board of Education accept the winning bids for the routes listed in the Southwest Quadrant Bid. The following routes will be implemented as follows:

<u>School</u>	<u>Contractor</u>	<u>Daily Cost</u>	<u>Duration</u>
Rosemary Kennedy	First Student	\$145/daily w/monitor	July 5-August 16, 2017

All other winning bids for Region 2 will be accepted as “zero cost contracts.” By doing this, the Board will be accepting the price for these schools and if subsequent to this bid, the district needs to send a student to the school, they will be permitted to use the price already awarded under this country-wide bid and will not have to do a separate bid.

Recommended Motion #395 - 2016-2017 – Financial - Choicepoint Services, Inc./LexisNexis:

That the Board of Education approve the services of Choicepoint Services, Inc./LexisNexis for random drug testing of employees for the 2017-2018 school year. Fee for services not to exceed \$800.

Recommended Motion #396 - 2016-2017 - Financial - Cooperative Inter-Municipal Agreement with Long Beach City School District for Fuel:

That the Board of Education renew the Cooperative Inter-Municipal Agreement of August 28, 2008 between Island Park UFSD and Long Beach CSD for use of the LBCSD fuel dispensing system by Island Park UFSD in accordance with General Municipal Law Section 119-o for the 2017-2018 school year.

Recommended Motion #397 - 2016-2017 - Financial - Cooperative Agreement with Long Beach City School District for Vehicle Maintenance:

That the Board of Education approve the Long Beach Cooperative Agreement with the Long Beach City School District for the continuation of repairs and preventative maintenance of school vehicles by the Long Beach City Schools Transportation Department for the 2017-2018 school year.

Recommended Motion #398 - 2016-2017 – Financial – Pupil Transportation Bid for Summer 2016 and Home/School Transportation and Field/Athletic Trips for the 2017-2018 School Year:

That the Board of Education of Island Park UFSD through the public bid process held on May 18, 2016 at 11:00 am, extend the current contract for pupil transportation services for summer 2017 and Home/School Transportation and Field/Athletic Trips for the 2017-2018 school year to First Student.

Other bidder: Guardian

Recommended Motion #399 - 2016 - 2017 – Financial – Authorization of Reserve Accounts Funding:

Resolved, that the Board of Education hereby affirms the authorization for the following reserve accounts prescribed under General Municipal Law and/or Education Law: Worker’s Compensation Reserve Fund, Unemployment Insurance Payment Reserve Fund, Liability Reserve Fund, Retirement Contribution Reserve Fund, Repair Reserve Fund, and the employee Benefit Accrued Liability Reserve Fund.

- Be it further resolved that the Board of Education authorizes the funding of the Worker’s Compensation Fund to a maximum of \$500,000 for the fiscal year ended June 30, 2017.
- Be it further resolved that the Board of Education authorizes the funding of the Unemployment Insurance Payment Reserve Fund to a maximum of \$500,000 for the fiscal year ended June 30, 2017.
- Be it further resolved that the Board of Education authorizes the funding of the Retirement Contribution Reserve fund to a maximum of \$1,000,000 for the fiscal year ended June 30, 2017.
- Be it further resolved that the Board of Education authorizes the funding of the Repair Reserve Fund to a maximum of \$1,000,000 for the fiscal year ended June 30, 2017.
- Be it further resolved that the Board of Education authorizes the funding of the Employee Benefits Accrued Liability Reserve Fund to a maximum of \$1,000,000 for the fiscal year ended June 30, 2017.

Recommended Motion #400 - 2016 – 2017 – Financial – End of Year Accountancy Services:

That the Board of Education agree to a contract with BookSmart Accounting (A Division of Corporate Accounting Solutions, Inc.), as the accountants to perform year-end services (closing adjustments and schedule completions with respect to GASB 34 and GASB 54, financial statements, MD&A, Federal

Funds, Extra-classroom Activity Funds and ST-3 preparation) beginning June through November 30, 2017 as per the option to renew outlined in the RFP resolution #355-June 2011, at a cost not to exceed \$35,000.

Recommended Motion #401 - 2016-2017 – Financial – Annual Accounting Services:

That the Board of Education agree to a contract with BookSmart Accounting (A Division of Corporate Accounting Solutions, Inc.), as the accountants to perform monthly accounting services (general, cafeteria and capital fund journal entries and adjustments, special aid journal entries and grant spending reconciliations, cash flow and fund balance assistance, beginning July 1, 2017 through June 30, 2018, at a cost not to exceed \$60,000. (Enclosure 15)

Recommended Motion #402 - 2016-2017 – Financial – Food Service Vendor:

That the Board of Education update a vendor name in its financial database from Peaches ‘N Cream, LLP to Produce on Wheels for the purpose of doing business in the district’s food service program; all food costs remain the same.

Recommended Motion #403 - 2016-2017 – Financial – Professional Development Consultant:

That the Board of Education approve the Superintendent’s recommendation to appoint Bonnie Foster (17010 Grand Central Parkway, Floral Park, NY 11005) as an independent consultant to provide professional development services for teachers and administrators in the use of educational applications and district-owned technology at the daily rate of \$750 for up to eight (8) days.

Recommended Motion #404 - 2016-2017 – Financial – Bond and Capital Projects Technical Consultant:

That the Board of Education approve the Superintendent’s recommendation to appoint Albert Chase doing business as Consultech Associates, LLP (100 East Melrose Street, Valley Stream, NY 11580) to provide bond and capital projects technical consultancy at the daily rate of \$800 per day; this is to be funded through bond and/or capital reserve monies on an as needed project basis.

Recommended Motion #405 - 2016-2017 – Financial – APPR Consultant:

That the Board of Education approve the Superintendent’s recommendation to appoint Richard M. Volo doing business as RMV Consulting Corp (P.O. Box 1751, Mineola, NY 11501) to provide consultancy services pertaining to the implementation of the District’s APPR Plan and the data analysis required by NYSED for annual teacher and principal evaluation at the daily rate of \$85 per hour, not to exceed \$42,000.

Recommended Motion #406 – 2016-2017 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for April 2017 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 16)

Recommended Motion #407 - 2016-2017 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated June 12, 2017. (Enclosure 17)

Recommended Motion #408 - 2016-2017 – Financial – Authorization to Conduct All Year End Budget Transfers:

That the Board of Education authorize the Superintendent and School Business Official to make all needed budget transfers in all funds in order to conduct the year end closing of the school district’s financial books and complete the financial statement for the year-end audit of the school year July 1, 2016 – June 30, 2017.

Recommended Motion #409 – 2016-2017 – Financial - Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for 4/30/17, General Fund Cash Flow, Profit and Loss Statement as of 4/30/17, Trial Balance Fund 7/1/16 to 5/31/17, Revenue Status 7/1/16-5/31/17, Appropriation Status Report 7/1/16-5/31/17:

- Warrant #53 – General Fund – May 10, 2017
- Warrant #54 – General Fund – May 19, 2017
- Warrant #19 – Cafeteria Fund – May 10, 2017
- Warrant #20 – Cafeteria Fund – May 19, 2017
- Warrant #20 – Federal Fund – May 10, 2017
- Warrant #21 – Federal Fund – May 19, 2017
- Warrant #17 – Capital Fund – May 10, 2017
- Warrant #18 – Capital Fund – May 19, 2017
- Warrant #24 – T&A Fund – May 10, 2017
- Warrant #25 – Payroll & T&A Fund – May 19, 2017

(Enclosure 18)

Recommended Motion #410 - 2016-2017 - Personnel - Principal Appointment for the Island Park Schools:

Upon recommendation of the Superintendent of Schools, be it RESOLVED that the following principal receive a probationary appointment subject to the requirements of the Education Law and the Rules of the Board of Regents and fingerprint clearance, unless terminated prior thereto, in the manner prescribed by the Education Law:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Base Salary</u>	<u>Probationary Period</u>
Bruce Hoffman	Principal	SDA	\$140,000	7/1/17-7/1/21*

*To be eligible to receive tenure, the probationer must receive composite or overall APPR ratings of either effective or highly effective in at least three of the four preceding years, and if the probationer receives an ineffective composite of overall APPR rating in the final year of the probationary period he/she will not be eligible for tenure at that time.

IX. DATES TO REMEMBER:

- June 16 - FXH Carnival & Field Day
- June 19 - Gr 8 Dinner Dance, Bridgeview Restaurant
- June 21 - Kindergarten Stepping Up
- June 21 - 8th Grade Graduation (SLF Auditorium)
- June 22 - 4th Grade Moving Up Ceremony (FXH)
- June 22 - LOMS Field Day & BBQ
- June 22 - WH & LB HS Proms
- June 23 - UPK Moving Up Ceremony (SLF Auditorium)
- June 23 - Last Day of School – Early Dismissal
- June 23 - LBHS Graduation (Long Beach MS Veterans Field)
- June 28 - IP and LB Joint Board of Education Meeting, Conference Center (Executive Session)
- July 5 - Summer Programs Commence
- July 10 - Reorganization Meeting & Regular Business Meeting of the Board of Education, Conference Center, 7 pm
- August 21 - Next Regular Business Meeting of the Board of Education, Conf Ctr, 7 pm

Rosmarie T. Bovino, Ed.D.

**mdc
enclosure(s)**

**ISLAND PARK UFSD
Island Park, NY**

ADDENDUM TO THE June 12, 2017 BOARD OF EDUCATION AGENDA

RECOMMENDED MOTIONS: (Continued)

Recommended Motion #411 – 2016-2017 – Abolishment of Position and Creation of New Position:

That the Board of Education abolish the half-time ESL Teacher position effective June 23, 2017 and create a full-time ESL Teacher position effective July 1, 2017.

Recommended Motion #412 – 2016-2017 – Teaching – Probationary Appointment – Elementary Teacher:

That the Board of Education approve the following probationary appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Michael Giardino	Elementary Ed	MS, Step 1	9/1/2017-9/1/2021

Certifications: Childhood Education (Grs 1-6) Initial, 2/14-1/19)

*Duration is contingent upon satisfactory service and staffing needs of the district.

Recommended Motion #413 – 2016-2017 – Teaching – Probationary Appointment – Special Education:

That the Board of Education approve the following probationary appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration:</u> *
Samantha Cardillo	Special Education	MS, Step 1	9/1/2017-9/1/2021

Certifications: Students w/Disabilities, Bir-Gr 2, Students w/Disabilities Grs 1-6, Students w/Disabilities Grs 7-12, Early Childhood Education, Bir-Gr 2, Childhood Education Grs 1-6.

*Duration is contingent upon satisfactory service and staffing needs of the district.

Recommended Motion #414 – 2016-2017 – Civil Service – Account Clerk – Resignation:

That the Board of Education accept the resignation from Rosanne Courto, Account Clerk (Payroll) effective July 28, 2017 for retirement purposes.

Recommended Motion #415 – 2016-2017 – Recreation – Summer Recreation Staff:

That the Board of Education recertify the Recreation Personnel that work in the 2016 Summer Recreation Program to work again in the 2017 Recreation Program with a 1.75% increase to their hourly salary.