

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions,\* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

\* Please see reverse side for information regarding Executive Session

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

Telephone # (516)434-2600

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WebSite:www.ips.k12.ny.us

**AGENDA**

**Regular Business Meeting of the Board of Education, Monday, October 28, 2013 at 7:45 P.M.,  
In the Conference Center located on Radcliffe Road**

**NEW YORK STATE SCHOOL BOARD RECOGNITION WEEK:**

***Congratulations and thanks to the outstanding and dedicated members  
of the Island Park Board of Education:***

**MATTHEW F. PACCIONE, PRESIDENT  
NINA HARGROVE, VICE PRESIDENT  
TARA BYRNE, TRUSTEE  
DIANA CARACCILO, TRUSTEE  
RICHIE HAYES, TRUSTEE**

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. APPROVAL OF MINUTES:**

**Recommended Motion #173 - 2013-2014 - Minutes of Regular Business Meeting dated  
September 23, 2013:** (Enclosure 1)

**Recommended Motion #174 - 2013-2014 - Minutes of Special Business Meeting dated  
October 9, 2013:** (Enclosure 2)

**IV. A) PRESENTATIONS TO THE BOARD OF EDUCATION:**

***✓ FXH and LOMS Student of the Month Recognition***

***✓ Governor Cuomo's designation of "School Board Recognition Week"***

***✓ eSpark Presentation***

**Recommended Motion #175 - 2013-2014 - Proclamation for School Board Recognition Week:**

Whereas, the Superintendent of Schools and the Island Park school community recognize the importance of public education in our community; and

Whereas, the Superintendent of Schools and the Island Park school community appreciate the vital role played by those individuals who, as local school board members, establish policies to ensure an efficient, effective school system; and

Whereas, school board members serve as a voice that enables our community to preserve local management and control of our public schools; and

Whereas, school board members selflessly devote their knowledge, time and talents as advocates for our school children;

Whereas, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district;

Now therefore, be it resolved, that the Superintendent of Schools and the Island Park school community recognize and salute the members of the Island Park School Board by acknowledging and observing Governor Cuomo's proclamation that October 24 - November 1 as School Board Recognition Week.

**V. REPORTS FROM ADMINISTRATION:**

1. Superintendent
2. Treasurer

**VI. CORRESPONDENCE:**

**VII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

**VIII. RECOMMENDED MOTIONS:**

**Recommended Motion #176 – 2013-2014 - Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated October 28, 2013. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 3)

**Recommended Motion #177 - 2013-2014 - Response to Intervention District Plan:**

That the Board of Education accept the District's Response to Intervention Plan for the 2013-2014 as prepared by Dr. Laurie Scimeca, Director of Pupil Personnel Services.

**Recommended Motion #178 - 2013-2014 - Professional Services Agreement with Great Neck Public Schools:**

That the Board of Education approve an Agreement with Great Neck Public Schools to provide professional services to the Island Park School District for the 2013-2014 school year, subject to the approval of the Attorney. The rate of \$86,203 is the estimated per student tuition cost for the 2013-2014 school year for 2 students placed by the West Hempstead Committee on Special Education for a full day special program at the Great Neck Public Schools. Total estimated cost is \$172,406. This tuition amount is estimated as the new rate will not be posted by NYSED until January 2014.  
(Enclosure 4)

**Recommended Motion #179 - 2013-2014 - Professional Services Agreement with East Rockaway**

**UFSD:**

That the Board of Education approve the Instructional Contract between Island Park UFSD and East Rockaway UFSD for tuition in the estimated amount of \$60,238 for one student for the 2013-2014 school year. This tuition amount is estimated as the new rate will not be posted by NYSED until January 2014. (Enclosure 5)

**Recommended Motion #180 - 2013-2014 - 7th Grade Trip to Philadelphia, PA:**

That the Board of Education approve the proposal from Maximum Tours for Grade 7 students to visit Philadelphia, PA on May 15-16, 2014 at a cost of \$289 based on 35 students with quad occupancy.

**Recommended Motion #181 – 2013-2014 – 8<sup>th</sup> Grade Trip to Washington D.C.:**

That the Board of Education approve the proposal from Fantastic Tours and Travel for Grade 8 students to visit Washington D.C. on June 5-6, 2014 at a cost of \$340 based on 70 people attending, 35 passengers on a bus.

**Recommended Motion #182 - 2013-2014 - Personnel - Art Teacher Leave Replacement:**

That the Board of Education appoint the following substitute teacher to be the Art Teacher Leave Replacement as follows:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Duration*</u>
Elizabeth Connelly	Art Teacher	MA Step 1 (prorated)	Oct. 29 - Nov. 22

Certification Status: Visual Arts K-12 (Initial)

\*On or about.

**Recommended Motion #183 - 2013-2014 – Personnel – Appointment of Extra-Curricular and Co-Curricular Advisors:**

That the Board of Education approve the following Extra-Curricular and Co-Curricular Advisors for the 2013-2014 school year. Such appointments are made annually upon the recommendation of the Superintendent and the approval of the Board of Education.

<u>Name</u>	<u>Club</u>	<u>Stipend</u>
Mario Blanco	Guitar Club	\$55.80/hr.
Kimberly Wilson	Computer Club (Grds 3-4)	\$55.80/hr.
Keith Manginelli	Supv. Girls Gr 8 Basketball	\$60.24 per game (approx.11 games)

**Recommended Motion #184 - 2013-2014 - Personnel - Extra-Curricular Activities - Theater Arts Director:**

That the Board of Education approve the appointment of Benjamin Boecker as the Theater Arts Director for coordination of rehearsals and supervision of students in the Lincoln Orens Middle School Theater Production. Stipend for duties of said position is \$2,712 for the 2013-2014 school year.

**Recommended Motion #185 - 2013-2014 - Recreation Personnel - Teen Center:**

That the Board of Education approve the following additional personnel for the Teen Center Program as follows:

<u>Name</u>	<u>Title</u>	<u>Stipend</u>
Cindy Pastore	Chaperone	\$25 per hour
Nick Bilello	Recreation Monitor	\$12.94 per hour

Teen Center is held on Friday's from 5:30 to 10 pm on the following dates:

October 25, November 1, November 8, December 6, December 13, January 10,  
January 24, January 31, February 7 and February 28

**Recommended Motion #186 - 2013-2014 - Personnel - Civil Service - Part-time/Substitute**

**Appointments:**

That the Board of Education approve the following Civil Service part-time/substitute appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date*</u>
Nancy Green	Monitor (P/T)	\$10.36/hourly	November 4, 2013
Priscilla Sanzone	Monitor (Sub)	\$10.36/hourly	October 29, 2013
Kathleen Carney	Monitor (Sub)	\$10.36/hourly	November 4, 2013
Marci Cutler	Monitor (Sub)	\$10.36/hourly	November 4, 2013

**Recommended Motion #187 - 2013-2014 – Financial – R.S. Abrams & Co., LLP Audit:**

That the Board of Education, in accordance with the requirements of Section 170.2(r) of the Regulations of the Commissioner of Education, accept the recommendation of the Superintendent and approve the independent audit for the year ending June 30, 2013, as prepared by R. S. Abrams and Company and the School District's Response (Corrective Action Plan).

**Recommended Motion #188 - 2013-2014 – Financial – Follett Educational Services:**

That the Board of Education grant permission to the Superintendent to dispose of obsolete textbooks and workbooks through the Follett Educational Services (FES) Textbook Buy-Back Program and to deposit monies received from FES to the District's General Fund revenue account.

**Recommended Motion #189 - 2013-2014 – Equipment Disposal – CRT Recycling, Inc.:**

That the Board of Education grant permission to the Superintendent to dispose of obsolete office and electronic equipment through CRT Recycling, Inc., a free recycling program for all schools and non-profit organizations for the 2013-2014 school year.

**Recommended Motion #190 - 2013-2014 - Financial: Fuel for District Vehicles:**

That the Board of Education approve the purchase of fuel for District vehicles from United Metro Energy under NY State contract #PC66192 not to exceed \$40,000.

**Recommended Motion #191 – 2013-2014 – Financial – Internal Claims Audit Report:**

That the Board of Education accept the Internal Claims Audit Report for September 2013 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 6)

**Recommended Motion #192 - 2013-2014 – Financial – Budget Transfers:**

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated October 28, 2013. (Enclosure 7)

**Recommended Motion #193 - 2013-2014 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer's monthly financial report and collateral statements and the following reports: Cafeteria Profit and Loss, General Fund Cash Flow, Trial Balance 9/1/13-9/30/13; Trial Balance 7/1/13-9/30/13; Trial Balance 7/1/13-6/30/14; Revenue Budget Status 9/1/13-9/30/13; Revenue Budget Status 7/1/13-9/30/13; Revenue Budget Status 7/1/13-6/30/14,

Appropriate Status Report 9/1/13-9/30/13; Appropriate Status Report 7/1/13-9/30/13; Appropriate Status Report 7/1/13-6/30/14, Extra-classroom Activity Accounts and:

Warrant #7 - Payroll T&A Fund - September 20, 2013  
Warrant #14 - General Manual Fund - September 23, 2013  
Warrant #6 - T&A Manual Fund - September 23, 2013  
Warrant #12 - General Fund - September 24, 2013  
Warrant #3 - Cafeteria Fund - September 24, 2013  
Warrant #6 - Capital Fund - September 24, 2013  
Warrant #15 - Medicare Reimbursement Fund - September 30, 2013  
Warrant #16 - General Fund - October 8, 2013  
Warrant #4 - Cafeteria Fund - October 8, 2013  
Warrant #7 - Capital Fund - October 8, 2013  
Warrant #8 - T&A Fund - October 8, 2013  
Warrant #18 - Medicare Reimbursement Fund - October 10, 2013

(Enclosure 8)

**Recommended Motion #194 - 2013-2014 - Acceptance of Donations:**

Whereas the following people/corporations wish to donate money to the Island Park Schools to be used for food, school trips, instructional supplies, library books, students in need and musical instruments for the students of the Island Park Schools due to the devastation of super-storm Sandy. Be it hereby resolved, the Island Park Schools accept the following generous donations:

Siobhan O'Grady - \$100  
Thomas Briody (Morgan Stanley Smith Barney) - \$70 (payroll quarterly contribution)  
Barnum Woods Elementary \$18,500

**Recommended Motion #195 – 2013- 2014 – Personnel – Teaching – Review of Probationary Teacher File:**

That the Board of Education directs the Superintendent of Schools to make available for review by the Board, in Executive Session, on **November 18th at 7:00 p.m.**, prior to the regular Board meeting, the personnel record and file of one teacher who will be recommended for tenure at the December meeting.

**Recommended Motion #196 - 2013-2014 - Financial - LOMS Lighting System Repairs:**

That the Board of Education approve the proposal from Barbizon Lighting Company in the amount of \$5,500 for temporary repair components and their installation to the auditorium lighting system. Farralane Inc. and Lite-Trol Service Company declined to give proposals for the repairs (parts and installations). (Enclosure 9)

## IX. DATES TO REMEMBER:

- Oct 31 - FXH Book Character Day & Winner's Walk Parade
- Nov 1 - Emergency Mgmt Plan Safety Drill Early Dismissal, 2:45 pm  
- Teen Center
- Nov 2 - Rec Def Driving Course, LOMS, 9 am - 3 pm
- Nov 3 - Daylight Savings Ends set clocks back 1 hour
- Nov 4 - Gr 8 students visit LBHS (am)  
- FXH/LOMS Site Base Meetings  
- Gr 8 Parents Mtg at LBHS, 7 pm
- Nov 5 - Election Day  
- FXH Picture Retakes
- Nov 6 - LOMS Picture Retakes
- Nov 7 - FXH/LOMS Student Council Thanksgiving Food Drive Begins
- Nov 8 - Teen Center
- Nov 11 - Veteran's Day - Schools Closed
- Nov 12 - IP PTA Meeting, 7:30 pm FXH Cafeteria
- Nov 13 - Gr 8 visit WHHS (am)  
- Gr 8 Parents Mtg at WHHS, 7 pm
- Nov 13 & 14 - LOMS Book Fair
- Nov 14 - FXH /LOMS Student Council Thanksgiving Food Drive Ends  
- LOMS Parent/Teacher Conferences 6:30 pm
- Nov 15 - LOMS Parent/Teacher Conferences (11 am dismissal)
- Nov 18 - Next Regular Business Mtg, 7:30 pm Conference Center
- Nov 21-22 - FXH Book Fair
- Nov 21 - FXH Parent/Teacher Conferences 6:30 pm
- Nov 22 - FXH Parent/Teacher Conferences (11 am dismissal)
- Nov 25 - Gr 6 Health Ed Mtg, 7:30 pm
- Nov 27 - FXH PARP Ends
- Nov 28 - Chanukah Begins
- Nov 28-29 - Thanksgiving Recess - Schools Closed

Rosmarie T. Bovino, Ed.D.

RB:mdc  
enclosure(s)

(For special events during the month of November at West Hempstead and Long Beach High Schools, please go to [www.whufsd.com](http://www.whufsd.com) or [www.lbeach.org](http://www.lbeach.org))