

Board of Education
Island Park Union Free School District
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions,* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

*** Please see reverse side for information regarding Executive Session**

**Island Park Schools
Board of Education**

School Law 33rd Edition NYS School Boards Association // NYS Bar Association

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

Telephone #(516)431-8100

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WebSite:www.ips.k12.ny.us

AGENDA

**Regular Business Meeting of the Board of Education
Monday, June 27, 2011 at 8:00 P.M.,
In the Conference Center located on Radcliffe Road**

ISLAND PARK BOARD OF EDUCATION:

**DIANA CARACCILO, PRESIDENT
STEVEN L. FOSTER, VICE PRESIDENT
MICHAEL HASTAVA, TRUSTEE
RICHARD HAYES, TRUSTEE
JO-ELLEN SARNELLI, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

Recommended Motion #362 - 2010-2011 – Minutes of Regular Business Meeting dated May 23, 2011 : (See Enclosure 1)

Recommended Motion #363 – 2010-2011 - Minutes of Special Meeting dated June 1, 2011:
(See Enclosure 2)

Recommended Motion #364 - 2010 -2011 – Minutes of the Special Meeting dated June 8, 2011:
(See Enclosure 3)

Recommended Motion #365 - 2010 – 2011 – Minutes of the Special Meeting date June 13, 2011:
(See Enclosure 4)

IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

V. REPORTS FROM ADMINISTRATION:

1. Superintendent
2. Treasurer

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Recommended Motion #350 – 2010-2011 – Policies – Policy #5900 Fund Balance Policy (Second Reading/Adoption):

That the Board of Education adopt Policy #5900 Fund Balance Policy with the categorization of fund balance as prescribed by Government Accounting Standards Board (GASB) Statement 54 effective July 1, 2011 to the Policies of the Island Park Schools Board of Education.

(See Enclosure 5)

New Business:

Recommended Motion #366 – 2010-2011 – Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Education, dated June 27, 2011. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (See Enclosure 6)

Recommended Motion #367 – 2010-2011 – Financial – Professional Services Agreement with Oceanside UFSD:

That the Board of Education approve the Agreement and authorize the Board president to sign the Agreement, subject to the approval of the Attorney for the District, with Oceanside UFSD to provide professional services to the Island Park UFSD for the 2010-2011 school year for one student who resides in the Island Park School District and requires out-of-district services established by the Island Park UFSD Committee on Special Education. (Enclosure 7)

Recommended Motion #368 – 2010-2011 – Approval of 2011-2012 School Board Meeting Dates:

That the Board of Education designate the fourth Monday of each month, except the third Monday in December, the fifth Monday in January, the third Tuesday in April and the third Monday in May as the regular monthly meeting dates of the Board of Education for the 2011-2012 school year. Meetings will commence at 7:30 p.m. unless noted.

July 11, 2011 Reorg. & Bus. Mtg (7 pm)	January 30, 2012
August 23, 2011 (7 pm)	February 27, 2012
September 26, 2011	March 26, 2012
October 24, 2011	April 17, 2012 (Tuesday)
November 28, 2011	May 21, 2012
December 19, 2011	June 25, 2012

Recommended Motion #369 – 2010-2011 – Personnel – Payment of Unused Vacation Days:

That the Board of Education authorize payment of the Superintendent’s 14 unused vacation days during the period of July 1, 2010 through June 30, 2011 as per the Agreement between the Island Park Board of Education and the Superintendent of Schools.

Recommended Motion #370 – 2010-2011 – Personnel – Payment of Unused Vacation Days:

That the Board of Education authorize payment of the Director of Business’s 11 unused vacation days during the period of July 1, 2010 through June 30, 2011 as per the Agreement between the Island Park Board of Education and the Director of Business.

Recommended Motion #371 – 2010-2011 – Personnel – Payment of Unused Vacation Days:

That the Board of Education authorize payment of the Director of Curriculum, Assessment & Technology’s 17 unused vacation days during the period of July 1, 2010 through June 30, 2011 as per the Agreement between the Island Park Board of Education and the Director of Curriculum, Assessment & Technology.

Recommended Motion #372 – 2010-2011 – Personnel – Teaching Resignations for Retirement Purposes:

That the Board of Education accept the following resignations for retirement purposes:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective Date</u>
Lori Adler	Elementary Education	June 30, 2011
Linda Johnson	Elementary Education	June 30, 2011
Janet Muhlstein	Elementary Education	June 30, 2011

Recommended Motion #373 - 2010-2011 – Personnel – Salary Stipend:

That the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above 60 credits:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>	<u>Stipend</u>
Kathleen O’Driscoll	Elementary Teacher	May 20, 2011	\$2,000
Esta Jacobskind	Librarian/Teacher	June 7, 2011	\$2,000
Janet Muhlstein	Elementary Teacher	June 9, 2011	\$2,000

Recommended Motion #374 - 2010-2011 – Personnel – Teaching Assistant Resignation:

That the Board of Education accept the resignation of Pamela Field, Teaching Assistant, for personal reasons effective June 30, 2011.

Recommended Motion #375 – 2010-2011 – Curriculum – Integrated Algebra Regents Test Prep Teachers:

That the Board of Education approve the appointment of Patricia Fernando as an Integrated Algebra Test Prep Teacher for a maximum of six hours (3:30 pm to 5:30 pm) on June 8, June 13 and June 15, 2011, due to increased enrollment. Stipend for said teaching position is \$65.00 per hour.

Recommended Motion #376 – 2010-2011 – Personnel – Teachers for the Summer Beach Program:

That the Board of Education approve the following appointments for the 2011 Summer Beach Program:

<u>Day</u>	<u>Name</u>	<u>Stipend</u>
Mondays	Beth Kimmelman	\$50.00 per hour
	Lisa Roberts	\$50.00 per hour
	Gina Hodge	\$50.00 per hour
Tuesdays	Nancy Lester	\$50.00 per hour
	Heidi Lazare	\$50.00 per hour
	Lisa Roberts	\$50.00 per hour
Wednesday	Heidi Lazare	\$50.00 per hour
	Beth Kimmelman	\$50.00 per hour
Thursdays	Cheryl Trumpy	\$50.00 per hour
	Nancy Lester	\$50.00 per hour
	Alissa DeLucia	\$50.00 per hour
Fridays	Gina Hodge	\$50.00 per hour
	Cheryl Trumpy	\$50.00 per hour
	Shannon Tenji	\$50.00 per hour

Program commences July 5 through July 29, Monday through Friday, 8:45 am to 1:45 pm.

Recommended Motion #377 - 2010-2011 - Personnel – Permanent Civil Service Status:

The Superintendent of Schools recommends that the following individual be granted permanent civil service status:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lawrence Heitefuss	Cleaner	July 2, 2011

Recommended Motion #378 – 2010-2011 – Financial – Omni Financial Group, Inc.:

That the Board of Education approve the service agreement with Omni Financial Group, Inc. (that was bid through Nassau BOCES RFP #2253) as administrator of the Island Park UFSD 403(b) (tax shelter) Plan and in full compliance with U.S. Treasury Department Regulations and Codes at an annual maintenance fee of \$2,700 (a cost of \$27per employee for 101 employees). (See Enclosure 8)

Recommended Motion #379 – 2010-2011 - Financial – Authorization of Reserve Accounts and Funding:

That the Board of Education hereby reaffirms the authorization for the following reserve accounts as prescribed under General Municipal Law and/or Education Law: Workers' Compensation Reserve Fund, Unemployment Insurance Payment Reserve Fund, Retirement Contribution Reserve Fund, Liability Reserve Fund, Repair Reserve Fund, and Employee Benefit Accrued Liability Reserve Fund.

- Be it further resolved that the Board of Education authorizes the funding of the Workers' Compensation Reserve Fund to a maximum of \$400,000 for the fiscal year ended June 30, 2011.
- Be it further resolved that the Board of Education authorizes the funding of the Unemployment Insurance Payment Reserve Fund to a maximum of \$400,000 for the fiscal year ended June 30, 2011.
- Be it further resolved that the Board of Education authorizes the funding of the Retirement Contribution Reserve Fund to a maximum of \$1,000,000 for the fiscal year ended June 30, 2011.

- Be it further resolved that the Board of Education authorizes the funding of the Liability Reserve Fund to a maximum of \$500,000 for the fiscal year ended June 30, 2011.
- Be it further resolved that the Board of Education authorizes the funding of the Repair Reserve Fund to a maximum of \$500,000 for the fiscal year ended June 30, 2011.
- Be it further resolved that the Board of Education authorizes the funding of the Employee Benefit Accrued Liability Reserve Fund to a maximum of \$1,400,000 for the fiscal year ended June 30, 2011.

Recommended Motion #380 – 2010-2011 – Approval of Annual Maintenance Contract of Fire/Theft Monitoring Alarm System:

That the Board of Education approve the annual maintenance contract for equipment with Simplex/Grinnell for the Fire & Theft Alarm & Detection Monitoring System at the Francis X. Hegarty School and Lincoln Orens Middle School for the 2010-2011 school year at a total cost of \$1,124. (See Enclosure 9)

Recommended Motion #381 - 2010-2011 – Transportation Consultant:

That the Board of Education approve and appoint Ross Haber Associates, Inc. to conduct a complete review of the Districts transportation routing system.. This is to include review of route efficiencies, staffing, possible shared services, mileage parameters for transportation services and all other aspects of transportation at a cost of \$7,500.

Other bidders were: BBSilent Partner - \$10,000 – plus \$100/hr addl work, East Spec - \$18,900, SJP School Transportation Specialists - \$3,580 and TAS - \$8,850 plus \$3,000/visit, \$770/per day. (See Enclosure 10)

Recommended Motion #382 – 2010-2011 – Financial – ERS Contribution Payment for 2011-2012:

That the Board of Education approve an increase to amend the 2011-2012 budget by \$546,038 for payment of the district’s annual Employer Retirement System contribution, and further that the Board of Education approve payment of the district’s annual Employer Retirement System contribution of \$546,038 from the Retirement Contribution Reserve Fund to the General Fund.

Recommended Motion #383 – 2010-2011 – Financial – Workers’ Compensation Contribution Payment for 2011-2012:

That the Board of Education approve an increase to amend the 2011-2012 budget by \$123,221 for payment of the district’s annual Worker’s Compensation contribution to the Nassau County Schools Cooperative Worker’s Compensation Self-Insured Trust, and further that the Board of Education approve payment of the district’s annual Worker’s Compensation of \$123,221 from the Worker’s Compensation Reserve Fund to the General Fund.

Recommended Motion #384 – 2010-2011 – Financial – Unemployment Contribution Payment for 2011-2012:

That the Board of Education approve an increase to amend the 2011-2012 budget by \$100,000 for payment of the district’s annual Unemployment Contribution, and further that the Board of Education approve payment of the district’s annual Unemployment Contribution of \$100,000 from the Unemployment Insurance Reserve Fund to the General Fund.

Recommended Motion #385 – 2010-2011 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated June 27, 2011. (See Enclosure 11)

Recommended Motion #386 - 2010-2011 – Financial - Interfund Transfer to Cafeteria Fund 2011-2012:

That the Board of Education approve an Interfund transfer to the Cafeteria “C” fund in the amount of \$50,000 to subsidize the school lunch program for the 2011-2012 school year.

Recommended Motion #387 - 2010-2011 – Financial – Transfer to Liability Reserve Fund 2011-2012:

That the Board of Education approve a transfer to the Liability Reserve from the Undesignated Fund Balance in the amount of \$50,000 for the future cost of legal fees to be incurred in the District’s challenge of the Barrett Island Power Plant tax grievance.

Recommended Motion #388 – 2010-2011 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for May and June 2011 as prepared by the Internal Claims Auditor, Stanley Packman. (See Enclosure 12)

Recommended Motion #389 – 2010-2011 – Financial – Summer Transportation Special Education:

That the Board of Education extend, at the C.P.I. of 2.9%, the following bid that appeared on the South West Quadrant bid of June 4, 2010:

<u>School</u>	<u># of Students</u>	<u>Rate/Fees</u>
Rosemary Kennedy	1	\$76.15 per day plus \$105.99 per day for attendant

Recommended Motion #390 – 2010-2011 – Financial – Approval of Transportation Bus Radio’s & Transmitters Contract:

That the Board of Education approve the extension of the current transportation bus radios and transmitters contract as follows:

<u>Vendor</u>	<u>Duration</u>	<u>Cost</u>
Suffolk County Communications, Inc. (State Contract PT62491)	7/1/11 to 6/30/12	\$190 per month

Recommended Motion #391 – 2010 – 2011 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements, Cash Flow, Cafeteria Profit and Loss, the Monthly Appropriation Status and Revenue Status Reports, Trial Balance Report and the following reports:

- Warrant #56 – General Fund – May 10, 2011
- Warrant #15 – Cafeteria Fund – May 10, 2011
- Warrant #14 – Capital Fund – May 10, 2011
- Warrant #22 – Trust & Agency Fund – May 10, 2011
- Warrant #23 – Trust & Agency Fund – May 18, 2011
- Warrant #58 – General Fund – May 26, 2011
- Warrant #15 – Capital Fund – May 26, 2011
- Warrant #24 – Trust & Agency Fund – May 26, 2011
- Warrant #61 – General Fund – June 14, 2011
- Warrant #16 – Cafeteria Fund – June 14, 2011

(See Enclosure 13)

IX. DATES TO REMEMBER:

- July 4 - Independence Day – Schools Closed
- July 5 - Summer Experience Program & K Readiness Programs Begin
- July 11 - Reorganizational Meeting, 7 pm, LOMS Board of Education Conference Room

Rosmarie T. Bovino, Ed.D.

mdc
enclosure(s)

ISLAND PARK UFSD
Regular Business Meeting of the Board of Education
Island Park, New York

ADDENDUM TO THE June 27, 2011 AGENDA:

RECOMMENDED MOTIONS: (Continued)

New Business:

Recommended Motion #392 - 2010-2011 - Personnel – Teaching Resignation:

That the Board of Education accept the resignation of Jennifer Robbins, AIS/ELA Teacher, for personal reasons effective June 27, 2011.

Recommended Motion #393 - 2010-2011 - Financial - Conference Center Roof Bid Award:

That the Board of Education award the bid for complete removal and replacement of the Conference Center roof to Elite Roofing & Maintenance, Inc. (30 Midland Avenue Wallington, NJ 07057) in the amount of \$92,210. Other bidders: Marfi (\$149,745) Milcon (\$121,400), Atlas (\$120,000), and Statewide (\$119,000) GTS (\$117,000).

Recommended Motion #394 – 2010-2011 – Ratify and Approve Memorandum of Agreement:

That the Board of Education ratify and approve the Agreement by and between the Island Park UFSD and the Island Park Administrator’s Association settling the June 20, 2011 grievance.
(See Enclosure 14)

Recommended Motion #395 – 2010-2011 – Ratify and Approve Memorandum of Agreement:

That the Board of Education ratify and approve the Agreement by and between the Island Park UFSD and the Island Park Administrator’s Association concerning benefit payments to a non-elective, non-discretionary 403b account as permissible by law. (See Enclosure 15)

Recommended Motion #396 – 2010-2011 - Recreation – Financial Declaration:

That the Board of Education approve the Completed Beach Use Form and Hold Harmless Agreement with the Incorporated Village of Island Park regarding use of Masone Beach facilities for the Summer Experience Program from July 5, 2011 through July 28, 2011.