

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, \* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as “Public Be Heard.” Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors’ comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors’ questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

\* Please see reverse side for information regarding Executive Session

**AGENDA – NOVEMBER 26, 2018**

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

Telephone # (516)434-2600

FAX# (516)431-7550

WebSite:www.ips.k12.ny.us

**AGENDA**

**Monday, November 26, 2018  
Executive Session at 6:15 P.M. and then  
Regular Business Meeting of the Board of Education at 7:00 P.M.,  
Conference Center**

**Board of Education Members**

**JACK VOBIS, PRESIDENT  
DIANA CARACCILO, VICE PRESIDENT  
TARA BYRNE, TRUSTEE  
KATHLEEN McDONOUGH, TRUSTEE  
RAYMOND MILEY, TRUSTEE**

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. APPROVAL OF MINUTES:**

**Recommended Motion #212 - 2018-2019 - Minutes of Regular Business Meeting dated October 22, 2018:** (Enclosure 1)

**Recommended Motion #213 – 2018-2019 – Minutes of Special Business Meeting dated October 29, 2018:** (Enclosure 2)

**IV. A) PRESENTATIONS TO THE BOARD OF EDUCATION:**

**\*Student of the Month Recognition**

**V. REPORTS FROM ADMINISTRATION:**

**1. Superintendent**

**VI. CORRESPONDENCE:**

**VII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

**VIII. RECOMMENDED MOTIONS:**

**Old Business:**

**Resolution #182 - 2018-2019 – New Policy #1605.1 Policy Against Workplace Discrimination or Harassment (Second Reading/Adoption):**

Resolved that the Board of Education approve the second reading/adoption of new Policy #1605.1 Policy Against Workplace Discrimination or Harassment. (Enclosure 3)

**New Business:**

**Recommended Motion #214 - 2018-2019 – Response to Intervention Plan (RtI)/Academic Intervention Services Plan (AIS):**

That the Board of Education accept the recommendation of the Superintendent of Schools to approve the updated Response to Intervention Plan (RtI)/Academic Intervention Service Plan (AIS) for the students of the Island Park Schools. (Enclosure 4)

**Recommended Motion #215 – 2018-2019 - Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated November 26, 2018. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 5)

**Recommended Motion #216 – 2018-2019 – Extracurricular – Bylaws/Charters of Clubs and Extra-Curricular Activities:**

That the Board of Education approve the following Bylaws/Charter of Clubs and Extra-Curricular Activities during the 2018-2019 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, “Safeguarding, Accounting and Auditing of Extra-Curricular Activity Funds:”

Builders Club, Chefs’ Club, Chess Club, Computer/Robotics Club,  
Homework Club, Marching Band, Math Olympiads Club, National Jr Honor Society,  
Stress Reduction Club, Science Research Club, String Orchestra  
and Student Council

(Enclosure 6)

**Recommended Motion #217 - 2018-2019 – Personnel – Teaching Salary Stipend:**

That the Board of Education approve the following salary stipends in accordance with the provisions in the Agreement between the Island Park Board of Education and the Island Park Faculty Association:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Stipend</u></b>	<b><u>Effective Date</u></b>
Denise Benedetto	Elementary Teacher	\$2,000	8/22/18
Christine Chu	Computer Teacher	\$1,000	8/27/18
Lorraine Drago	Elementary Teacher	\$2,000	6/01/18
Catherine Gerbino	Physical Education Teacher	\$2,000	7/19/18
Patricia Pozin	Elementary Teacher	\$1,000	6/21/18
Barbara Ann Ried	Elementary Teacher	\$1,000	8/22/18
Julie Rooney	Special Education Teacher	\$1,000	7/17/18
Vivian Volpe Kane	Elementary Teacher	\$1,000	6/18/18

**Recommended Motion #218 - 2018-2019 - Personnel - Teaching Salary Placement Change:**

That the Board of Education approve the following salary changes in accordance with the provisions in the agreement between the Island Park Board of Education and the Island Park Faculty Association:

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>New Salary Placement</u></b>	<b><u>Effective Date</u></b>
Theresa Augello	Health Teacher	MA+45, Step 3	8/20/18
Kristen Bauer	Elementary Teacher	MA+30, Step 12	8/22/18
Stacy Berkowitz	ESL Teacher	MA+15, Step 2	8/22/18
Jillian Betancourt	Elementary Teacher	MA+15, Step 3	6/18/18
Karen Davis	Science Teacher	MA+45, Step 17	8/23/18
Christopher Jahn	Technology Teacher	MA+60, Step 9	8/13/18
Allison Lynch	Speech Teacher	MA+60, Step 6	6/27/18
Elizabeth Peckham	Fam Consumer Sci Teacher	MA+30, Step 17	8/23/18
Beth Rotella	ESL Teacher	MA+45, Step 6	4/16/18
Ryan Walter	Music Teacher	MA+15, Step 3	6/25/18

**Recommended Motion #219 - 2018-2019 – Personnel – Flood Team Members:**

That the Board of Education approve the appointment of Gabriel D’Auria and Emilie Bligh as LOMS members of the Flood Team and Patricia Pozin and Barbara Ried as FXH members of the Flood Team. Duties of the Flood Team is to assist their respective Principal organizing and supervising students who arrive early when the District Flood Plan is activated. Stipend for said duties is \$48.09 per hour.

**Recommended Motion #220 - 2018-2019 – Extracurricular Activities – Assistant Track Coach:**

That the Board of Education approve the appointment of Jill Lowenfels as the Assistant Co-Ed Track Coach for the 2019 Spring Season. Stipend for said duties as Assistant Track Coach is \$2,961.

**Recommended Motion #221 - 2018-2019 – LOMS Theater Arts Director/Back Stage Display**

**Designer:**

That the Board of Education approve the appointment of Gina Bilardi as the LOMS Theater Arts Director/Back Stage Display Designer for the 2018-2019 school year. Fee for services rendered as Theater Arts Director/Back Stage Display Designer is set at \$4,000.

**Recommended Motion #222 - 2018-2019 – LOMS Assistant Theater Arts Director:**

That the Board of Education approve the appointment of Debra Kirby as the LOMS Assistant Theater Arts Director for the 2018-2019 school year. Fee for services rendered as Assistant Theater Arts Director is set at \$1,800.

**Recommended Motion #223 - 2018-2019 – LOMS Theater Production Pianist:**

That the Board of Education approve the appointment of Jane Leslie as the LOMS Theater Arts Production Pianist for the 2018-2019 school year. Fee for services rendered as pianist is set at \$1,500.

**Recommended Motion #224 - 2018-2019 – LOMS Theater Arts Costume Designer:**

That the Board of Education approve the appointment of Diana Vazquez as the LOMS Theater Arts Costume Designer for the 2018-2019 school year. Fee for services rendered as Costume Designer is set at \$1,100.

**Recommended Motion #225 - 2018-2019 – LOMS Theater Arts Set Design Builder:**

That the Board of Education approve the appointment of Larry Heitefuss as the LOMS Theater Arts Set Design Builder for the 2018-2019 school year. Fee for services rendered as Set Design Builder is set at \$1,100.

**Recommended Motion #226 - 2018-2019 – Recreation Activity:**

That the Board of Education approve the Recreation Trip to Long Beach Ice Arena on Thursday, December 27, 2018. This activity is offered to children in grades 3-8. The cost for is \$8 per child with a minimum of 20 participants (parents drop off/pick up children at the Long Beach Ice Arena).

**Recommended Motion #227 - 2018-2019 – Recreation Activity:**

That the Board of Education approve the contract and authorize the Board President to sign the contract on behalf of the Island Park UFSD Department of Recreation with Red Carpet Limo (427 Rt 25A, Rocky Point, NY, 11778) to and from Yonkers, NY at a total cost of \$1250.00 (round-trip) on January 26, 2019.

**Recommended Motion #228 – 2018-2019 - Financial – Approval of District Corrective Action Plan**

Whereas the Board of Education, in accordance with the requirements of Section 170.2(r) of the Regulations of the Commissioner of Education approved the independent audit for the year ending June 30, 2018, as prepared by R. S. Abrams and Company, LLP on October 22, 2018, now therefore be it resolved that the Board of Education approve the School District’s Response to the audit (Corrective Action Plan).

**Recommended Motion #229 - 2018-2019 – Financial – Internal Claims Audit Reports:**

That the Board of Education accept the Internal Claims Audit Reports for October 2018 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 7)

**Recommended Motion #230 - 2018-2019 – Financial – Budget Transfers:**

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated October 24, 2018. (Enclosure 8)

**Recommended Motion #231 – 2018-2019 - Financial – Approval of Francis X. Hegarty Change Order – Specialty Construction Systems:**

Resolved, that the Board of Education authorize the approval of Change Order #4 for Specialty Construction Systems, in the amount of \$14,409.45, for modification to slab openings, including additional reinforcement to allow the new concrete wall to bear on concrete beams below in the existing crawlspace at the Francis X. Hegarty School.

**Recommended Motion #232 – 2018-2019 -Financial – Approval of Francis X. Hegarty Change Order – Specialty Construction Systems:**

Resolved, that the Board of Education authorize the approval of Change Order #5 for Specialty Construction Systems, in the credit amount of \$25,750.00, for the adjustment of designed piling depth of 52 helical piles installed, utilizing contractual unit price as submitted in public bid. Design based on 35-foot pile depth. Piles achieved required load at depths less than that of design at Francis X. Hegarty School.

**Recommended Motion #233 – 2018-2019 - Financial – Approval of Francis X. Hegarty Change Order – Specialty Construction Systems:**

Resolved, that the Board of Education authorize the approval of Change Order #6 for Specialty Construction Systems, for a credit to the contract in the amount of \$681,003.00 for slab reinforcement wall along front of building (Radcliffe Road) due to time constraint concerns, at Francis X. Hegarty School.

**Recommended Motion #234 – 2018-2019 - Financial – Approval of Francis X. Hegarty Change Order – Mitigation – Web Construction Corp.**

Resolved, that the Board of Education authorize the approval of Change Order #1 for Web Construction Corp., for a deduction in the amount of \$5,000.00, to recognize lower costs in connection with the change of manufacturer for flood mitigation products to be supplied for the project at the Francis X. Hegarty School.

**Recommended Motion #235 - 2018-2019 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: General Fund Monthly Cash Flow, Trial Balance 7/1/18-11/26/18; Revenue Budget Status 7/1/18-11/26/18, Appropriate Status Report 7/1/18-11/26/18 and:

- Warrant #11 – General Fund – October 23, 2018
- Warrant #10 – Medicare – General Fund – October 4, 2018
- Warrant #7 – Cafeteria Fund – October 23, 2018
- Warrant #7 – Federal Fund – October 23, 2018
- Warrant #7 – Capital Fund – October 23, 2018
- Warrant #5 – Capital B Fund – October 23, 2018
- Warrant #5 – Trust & Agency – October 23, 2018
- Warrant #6 – T & A Fund (Payroll) – October 2018

(Enclosure 9)

**Recommended Motion #236 – 2018-2019 – Financial – Health and Safety Emergency Declaration:**

That the Board of Education declare a health and safety emergency resulting from a water pipe leak in the cafeteria of the Lincoln Orens Middle School. The contractors hired to rectify the matter performed work that included camera scoping of the walls and floor, opening of the floor, pipe and grease trap replacement, and closing of the floor:

- J C Broderick (Camera Scoping) – 1775 Expressway Drive No., Hauppauge, NY 11788
- JPC Plumbing (Pipe Repairs) – 90 Plainfield Road, Albertson, NY 11507
- Boccia, Inc. (Floor Access and Repairs) -168 Broadway, Garden City Park, NY 11040

**Rosmarie T. Bovino, Ed.D.**

mdc

enclosure(s)

(For special events during the months of November/December at West Hempstead and Long Beach High Schools, please go to [www.whufsd.com](http://www.whufsd.com) or [www.lbeach.org](http://www.lbeach.org))