

Proposed New Policy 3201.2

INSTRUCTIONAL MATERIALS RECOVERY POLICY

It is the policy of the Board of Education to loan instructional materials (including, but not limited to, textbooks, library books, school supplies and equipment) to students who attend schools in this District and to students who are residents of the District and attend private or parochial schools. These instructional materials are intended for use in school and, when permitted, use at home for student work inside and/or outside of the classroom (*e.g.*, homework).

All instructional materials must be returned to the District, in good condition, at the end of the course, whether it is a semester or full year course. The District determines whether the instructional material is deemed to be in good condition. The instructional materials will be collected and stored by the classroom teacher (if students are in-district) or the Business Office Clerk/Typist (if the students are out-of-district) at the end of each course.

If a student loses, destroys or renders such instructional materials unusable for school purposes, the parent/guardian, or student 18 years of age or older, must reimburse the District for each such item, in an amount to be determined by the District to allow the District to purchase replacement instructional materials. Materials ordered new and given to the student in new condition must be replaced at full original cost. The replacement cost of used materials, depending on the condition in which it was given to the student, may be discounted 10%. If the student or his/her parent/guardian refuses to comply with this policy, the student will not be allowed to participate in any extracurricular activities, such as athletics, clubs and after-school activities, which are privileges, until the instructional material is returned in good condition or the replacement cost is paid. In addition, during future school terms, the in-district student will have access to textbooks and instructional equipment in school, in the school library (attending Island Park Schools) and the public library, but will not be permitted to bring instructional materials home or to any other off-campus location. A student who will be graduating at the end of the year will not be permitted to participate in graduation ceremonies until the materials are returned or all such obligations are fulfilled. Out-of-district students who do not return their materials and do not fulfill their monetary obligation for replacement purposes will not be able to order instructional materials for the following semester or school year. The Island Park School District will request that the respective high schools of out-of-district students take away their privilege to attend the graduation ceremony and/or Prom unless their obligations are fulfilled.

The District may bring legal proceedings against the parent/guardian or a student over 18 years of age for the cost of repairing and/or replacing such instructional materials.

This policy shall be provided to students and parents/guardians at the beginning of each school year or upon registration in the District.

First Reading: May 21, 2012
Seconding Reading/Adoption: June 25, 2012