

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

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WebSite:www.ips.k12.ny.us

AGENDA

**Regular Business Meeting of the Board of Education, Monday, October 25, 2010 at 7:30 P.M.,
In the Conference Center located on Radcliffe Road**

NEW YORK STATE SCHOOL BOARD RECOGNITION WEEK:

***Congratulations and thanks to the outstanding and dedicated members
of the Island Park Board of Education:***

**DIANA CARACCILO, PRESIDENT
STEVEN L. FOSTER, VICE PRESIDENT
MICHAEL HASTAVA, TRUSTEE
RICHIE HAYES, TRUSTEE
JO-ELLEN SARNELLI, TRUSTEE**

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

**Recommended Motion #150 -2010-2011 - Minutes of Regular Business Meeting dated
September 27, 2010:**

(See Enclosure 1)

IV. A) PRESENTATIONS TO THE BOARD OF EDUCATION:

✓Governor Paterson's designation of "School Board Recognition Week."

V. REPORTS FROM ADMINISTRATION:

- 1. Superintendent**
- 2. Treasurer**

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Old Business:

Recommended Motion #115 - 2010 – 2011 - Amendment of Policy #5102 – Purchasing and Regulation #5102 (Second Reading):

That the Board of Education approve an increase in the permissible limit for purchasing of materials, equipment and supplies from \$10,000 to \$20,000 and an increase in the permissible limit for public work contracts from \$20,000 to \$35,000 as per Chapter 56 of the NYS General Municipal Laws of 2010 to Policy #5102 of the policies and regulations of the Board of Education. (See Enclosure 2)

Recommended Motion #116 - 2010 – 2011 – Revision of Policy #3400 Co-Curricular and Extra-Curricular Activities (Second Reading):

That the Board of Education approve the revision of Policy #3400 Co-Curricular and Extra-Curricular Activities of the Policies of the Island Park Schools Board of Education. (See Enclosure 3)

Recommended Motion #117 - 2010 – 2011 – Proposed New Policy #3400.1 – Eligibility for Co-Curricular and Extra-Curricular Activities and Proposed New Regulations to Policy #3400.1 (Second Reading):

That the Board of Education approve proposed new Policy #3400.1 – Eligibility for Co-Curricular and Extra-Curricular Activities and proposed new regulations to Policy #3400.1 to the Policies of the Island Park Schools Board of Education. (See Enclosure 4)

Recommended Motion #118 - 2010 – 2011 – Proposed New Policy #5503 – Extra-Classroom Activities Fund (Second Reading):

That the Board of Education approve proposed new Policy #5503 – Extra Classroom Activities Fund to the Policies of the Island Park Schools Board of Education. (See Enclosure 5)

New Business:

Recommended Motion #151 – 2010-2011 - Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated October 25, 2010. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (See Enclosure 6)

Recommended Motion #152 – 2010-2011 – Adopt List of Impartial Hearing Officers:

That the Board of Education hereby adopts the Rotational List as it appears on the Impartial Hearing Reporting System supplied by the State Education Department who are qualified to serve in Nassau County for hearings held for students with disabilities. Said Hearing Officers are to be appointed by the Board of Education on a rotational basis as provided for by the Commissioner's Regulations Part 200. (See Enclosure 7)

Recommended Motion #153 - 2010-2011 - Personnel – Mentor Resignation:

That the Board of Education accept the resignation of Lori Strejlau as a Teacher Mentor for the 2010-2011 school year for personal reasons.

Recommended Motion #154 - 2010-2011 - Personnel – Teacher Mentor Appointments:

That the Board of Education approve the recommendation of the Superintendent to appoint Patricia Pozin Gabriel D’Auria and Linda Johnson as Teacher Mentors for the 2010-2011 school year. Stipend for said duties is \$1,941 as per the Agreement between the Island Park Faculty Association and the Island Park Board of Education.

Recommended Motion #155 - 2010-2011 - Personnel – Club Advisor Resignation:

That the Board of Education accept the resignation of Naomi Seifert as the Model Club Advisor for the 2010-2011 school year for personal reasons.

Recommended Motion #156 - 2010-2011 – Personnel – Extra-Curricular Activities Club/Advisor Appointments:

That the Board of Education accept the recommendation of the Superintendent and approve Emilie Bligh as the Yearbook Advisor for Grades 5-8. Stipend for said duties as Advisor will be \$2,372 for the 2010-2011 school year as per the Agreement between the Island Park UFSD Board of Education and the Island Park Faculty Association.

Recommended Motion #157 - 2010-2011 - Personnel – Daily Substitute Teacher Appointments:

That the Board of Education appoint the following individuals as daily substitutes:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Michelle T. McKenna Certification: Childhood Ed. Gr.1-6 Initial	Substitute Teacher	\$90.00 1 st 19 days \$95.00 20 th day on	October 26, 2010

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #158 – 2010-2011 – Personnel – Probationary Teaching Appointment:

That the Board of Education amend the salary of Resolution #76 – Personnel – Probationary Teaching Appointment as follows:

<u>Name</u>	<u>Tenure Area</u>	<u>Step Placement</u>	<u>Duration*</u>
Jennifer Robbins Certification Status: Prof. English Language Arts, 7-12; Prof. Students w/Disabilities Extension in English, 7-12; Prof. Middle Childhood Extension in English, 5-6 Pending	Elementary Education	MA+10, Step 1	9/1/10-9/1/13

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #159 - 2010 – 2011 – Personnel – Civil Service P/T Appointments:

That the Board of Education approve the following hourly part-time Civil Service Appointments:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date*</u>
Andrew Upbin	Monitor (Sub)	\$13.20/hourly	October 26, 2010
Magda Delaquila	Monitor (Sub)	\$13.20/hourly	October 26, 2010

*Employment is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #160 – 2010-2011 – Personnel – Clerical Training:

That the Board of Education approve training for a minimum of sixteen (16) business office and clerical staff members on Saturday, December 4, 2010 at Executrain, Farmingdale, NY for Microsoft Outlook 2007 software program at a total cost of \$1,900. (See Enclosure 8)

Recommended Motion #161 – 2010-2011 – Financial – Internal Claims Audit Report:

That the Board of Education accept the Internal Claims Audit Report for September and October 2010. (See Enclosure 9)

Recommended Motion #162 – 2010-2011 – Financial – Zonar System:

That the Board of Education approve the purchase of 10 Zonar High-Definition GPS and Vehicle Diagnostic Systems for the District's 10 buses and to provide related training for members of the Transportation Department at a total cost of \$5,618. (See Enclosure 10)

Recommended Motion #163 - 2010-2011 – Choicepoint Services, Inc./Lexis Nexis:

That the Board of Education approve the services of Choicepoint Services, Inc./Lexis Nexis for random drug testing of employees for the 2010-2011 school year. Fee for services not to exceed \$700.

Recommended Motion #164 - 2010-2011 – Financial – Follett Educational Services:

That the Board of Education grant permission to the Superintendent to dispose of obsolete textbooks and workbooks through the Follett Educational Services (FES) Textbook Buy-Back Program and to deposit monies received from FES to the District's General Fund revenue account.

Recommended Motion #165 - 2010-2011 – Equipment Disposal – CRT Recycling, Inc.:

That the Board of Education grant permission to the Superintendent to dispose of obsolete office and electronic equipment through CRT Recycling, Inc., a free recycling program for all schools and non-profit organizations for the 2010-2011 school year.

Recommended Motion #166 – 2010-2011 – Financial – Change in Vendor Name:

That the Board of Education approve a change of name in its vendor database; Frozen Dessert Machine Cleaning Company, Inc is now David M. Lang as per the new tax ID and W-9 forms filed in the District Business Office; this vendor cleans the Yogurt Machine at a fee of \$62 per week (September 2010 through June 2011).

Recommended Motion #167 – 2010-2011 – Financial – Award of Printing Bid:

That the Board of Education award the bid for printing services to the following vendors as per attachment:

F& B Printing, Dockside Printing, Line-Art Printing and B & H Printing

Said bids were opened on October 8, 2010. (See Enclosure 11)

Recommended Motion #168 - 2010-2011 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated October 25, 2010. (See Enclosure 12)

Recommended Motion #169 - 2010-2011 – Financial – Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for October 2010, the Monthly Appropriation Status Report and Revenue Status Report, and:

- Warrant #15 – General Fund – September 28, 2010
- Warrant #18 – General Fund Medicare Reimbursements – September 28, 2010
- Warrant #5 – Cafeteria Fund – September 28, 2010
- Warrant #2 – Special Aid Fund – September 28, 2010
- Warrant #5 – Trust & Agency – September 30, 2010
- Warrant #19 – General Fund – October 14, 2010
- Warrant #20 – General Fund Manual Checks – October 14, 2010
- Warrant #6 – Cafeteria Fund – October 14, 2010
- Warrant #4 – Capital Fund – October 14, 2010
- Warrant #6 – Trust & Agency – October 14, 2010

(See Enclosure 13)

Recommended Motion #170 – 2010-2011 – Financial – Generator Emergency Declaration:

That the Board of Education approve fees for asbestos removal in the generator room by Fiber Controls, Inc at a cost of \$2800 as a result of the generator fire that occurred in March 2010 and was declared an emergency in Resolution #319 on April 20, 2010.

Recommended Motion #171 – 2010-2011 – Financial – Use of Monies in Repair Reserve Fund:

That the Board of Education approve the use of \$29,800 from the Repair Reserve Fund to pay for costs related to emergencies that occurred and were declared in Resolutions # 136 and # 137 on September 27, 2010 and Resolution #319 on April 20, 2010; these expenses are for the following items:

1. \$12,500 for Conference Center plumbing repairs payable to John Herbert
2. \$17,300 for abatement in the Lincoln Orens Middle School payable to Fiber Controls, Inc:
 - \$2800 asbestos insulation in generator room,
 - \$3400 lead paint in interior area of computer storage room
 - \$3100 asbestos tiles in conference center floor
 - \$1600 asbestos insulation in interior area of computer storage area
 - \$3200 lead paint in auditorium machine room (west side)
 - \$3200 lead paint in auditorium machine room (east side)

Consistent with General Municipal Law § 6-d, the District will repay one-half of the funds expended (\$15,000) during the next fiscal year (2011-2012) from its General Fund; and it will repay the remainder (\$15,000) from its General Fund by the end of the second fiscal year (2012-2013) following the fiscal year in which the funds were expended.

Recommended Motion #172 – 2010-2011 – Extension and Modification of the Island Park School’s Superintendent’s Employment Agreement with the Island Park Board of Education:

That the Board of Education hereby approves the attached Agreement modifying the Superintendent’s Employment Agreement by reducing the annual pay increase from 3 ½% to 2% beginning with the 2011/2012 school year and extending the Agreement for an additional year so that it remains a five (5) year Agreement. (See Enclosure 14)

Recommended Motion #173 – 2010-2011 – Master Equipment Lease/Purchase Agreement:

That the Board of Education hereby approves the attached Lease-Purchase Agreement for a snow plow with Ford Motor Credit Company and authorizes the President to sign the Agreement and all related documents. (See Enclosure 15)

IX. DATES TO REMEMBER:

- October 28 - IP PTA Breakfast Meeting, Conference Center, 10 a.m.
- October 29 - LOMS fire Safety Day
- October 30 - IP PTA & IP Recreation Fall Family Festival & Halloween Parade, 11:30 am
- November 1 - Grade 6 Health Education Parent Meeting, 7 pm, LOMS
- November 2 - Election Day – Schools Open
- LOMS & FXH Student Council Elections
- November 3 - FXH Site Based Meeting, 3:45 pm, FXH
- November 5 - Emergency Management Plan – Early Dismissal & Safety Drill
- November 7 - Daylight Savings Time Ends – Set clocks back one hour
- November 9 - Grade 8 students visit WHHS (during day)
- HS Meeting for 8th Grade Parents, 7:30 pm @ WHHS
- Nov. 10-17 - FXH & LOMS Thanksgiving Food Drive
- November 11 - ***Veteran’s Day – Schools Closed***
- November 12 - Teen Center
- November 13 - IP Recreation Defensive Driving Course, LOMS, 9 am
- November 18 - LOMS Parent/Teacher Conferences, 6:30-8:30 pm
- November 19 - LOMS Parent/Teacher Conferences, 11 am Early Dismissal
- Teen Center
- November 22 - IP PTA Meeting, LOMS, 7:30 pm
- November 23 - FXH Picture Day Retakes
- November 24 - LOMS Picture Day Retakes
- Nov. 25 – 26 - ***Thanksgiving Recess – Schools Closed...Happy Thanksgiving!***
- November 29 - LOMS Site Based Meeting, 3:45 pm
- Next Regular Business Meeting of the Bd of Ed, 7:30 pm, Conference Center
- November 30 - PTA Holiday Boutique, LOMS
- FXH Parent/Teacher Afternoon & Evening Conferences, 11 am Early Dismissal
- HS Meeting for 8th Grade Parents, 7:00 pm @ LBHS

Rosmarie T. Bovino

(For special events during the month of November at West Hempstead and Long Beach High Schools, please see attached calendars.)

mdc
enclosure(s)

**ISLAND PARK UFSD
Regular Business Meeting of the Board of Education
Island Park, New York**

ADDENDUM TO THE October 25, 2010 AGENDA:

VIII. RECOMMENDED MOTIONS: (Continued)

Recommended Motion #174 - 2010-2011 – Personnel – Appointment of Additional Homework Club Advisors for the 2010-2011 School Year:

That the Board of Education approve the appointment of CarolAnn Pinella, Andrea Cutler and Lynne Gogel as additional Homework Club Advisors for the 2010-2011 school year. Such appointments are made annually upon the recommendation of the Superintendent and the approval of the Board of Education. Stipend for said appointment is \$55.80 per hour and is based on the Agreement between the Island Park UFSD Board of Education and the Island Park Faculty Assoc.

Recommended Motion #175 – 2010-2011 – Personnel – Civil Service Appointments:

That the Board of Education accept the recommendation of the Superintendent to approve the following hourly Civil Service Appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date*</u>
Marilyn Benstock	School Monitor PT	\$13.20/per hour	October 26, 2010
Roberta Young	School Monitor PT	\$13.20/per hour	October 26, 2010

Recommended Motion #176 – 2010-2011 – Approval of Interim Acting Middle School Principal:

That the Board of Education approve the appointment of Dr. Laurie Scimeca as Acting Principal in the absence of Dr. Thalia Venditti for all purposes including Section 3214, involving disciplinary matters.

Recommended Motion #177 – 2010-2011 – 8th Grade Trip to Washington D.C.:

That the Board of Education approve the proposal from Fantastic Tours and Travel for Grade 8 students to visit Washington D.C. at a cost of \$342 per person based on 35 people attending.

RTB:mdc