

Island Park Union Free School District
Transportation Department
150 Trafalgar Blvd.
Island Park, New York 11558
(516) 432-2607/2608



FAX (516) 431-7550

July 2017

Dear Island Park Parents and Students:

Attached you will find the Code of Conduct that all students must follow when riding our buses back and forth to school and for class trips. This code is designed to ensure the safety of all of our students. Please discuss the rules and regulations detailed in this code before your child rides the bus and explain the consequences your child will face if behavior issues arise.

The form must be completely filled out and signed by both the student and parent then returned to the transportation office. It is very important that this be done before August 1st. Without the properly signed form no bus pass will be created for your child and they will not receive a schedule for transportation. You can avoid repeated requests and Connect-Ed calls by returning this form immediately either by mail, fax or scan.

Our policy will again be NO SIGNED FORM = NO PASS, NO SCHEDULE & NO RIDE.
Please do not wait until the last minute to mail your forms back to us.

Have a safe and wonderful summer!

THE TRANSPORTATION DEPT.

Island Park Union Free School District
150 Trafalgar Blvd
Island Park, NY 11558

SCHOOL BUS RULES AND REGULATIONS

1. The bus driver is in charge of his/her bus and passengers.
2. Failure by the student to comply with instructions of the driver may result in loss of bus privilege
3. In order to protect the health and safety of all students:
 - a. Students shall remain seated at all times when the bus is in motion.
 - b. Students shall conduct themselves in a quiet and orderly manner at boarding stops, while riding the bus, and at unloading stops.
 - c. Students shall not open bus windows without driver's permission.
 - d. Students shall not extend any portion of their bodies outside of the bus
 - e. No objects of any kind shall be thrown from a school bus.
 - f. Students shall not eat, smoke, drink or use illicit substances on any school bus at any time.
 - g. Fighting, profanity and /or abusive language are prohibited on all buses.
 - h. All students shall identify themselves when requested to do so by the driver, school authorities and/or law enforcement agencies.
 - i. Students in all grades must produce their bus pass when boarding buses at all times.
 - j. Damaging or defacing the bus, smoking, fighting and /or failure to provide proper identification will result in immediate penalty of up to five (5) school days.*Violations of any of these rules and regulations may result in one or more of the sanctions listed below. **
4. The High School Principal and /or designee, shall be responsible for enforcing all Rules and Regulations affecting students.
5. The principal shall advise parents of Island Park students who have lost bus privileges by telephone and confirm same in writing.
6. Lost bus passes will be replaced only after payment of one dollar(\$1.00) fee at the District Office of the Island Park School District.

*** PENALTIES FOR FAILURE TO OBEY RULES AND REGULATIONS**

May include one, a combination, or all of the listed penalties

- a- Verbal or written warning.
- b- Notification to parents.
- c- Disciplinary probation.
- d- Reprimand, restitution.
- e- Suspension from transportation or from school.

**** Note: Parents/guardians are responsible for providing transportation when bus privileges have been suspended.**

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Please sign and return. Bus Schedules and passes **WILL NOT** be issued until Transportation Office receives a signed copy.

NO SIGNED FORM—NO PASS—NO RIDE

Print Parent Name

Print Student Name

Signature of Parent

Signature of Student

School Attending

email/Telephone

Office Use Only
Rec'd on _____

Pass issued _____