

Board of Education  
Island Park Union Free School District  
Island Park, New York

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, \* are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as "Public Be Heard." Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors' comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors' questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

\* Please see reverse side for information regarding Executive Session

**Section 3 School Board Meetings and School District Records**

**3:17; 3:18; 3:20 Executive Session**

**Executive Session** is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK 11558**

Telephone # (516)434-2600

FAX# (516)431-7550

WebSite:www.ips.k12.ny.us

**AGENDA**

**Regular Business Meeting of the Board of Education, Monday, October 24, 2016 at 7:30 P.M.,  
In the Conference Center located on Radcliffe Road**

**NEW YORK STATE SCHOOL BOARD RECOGNITION WEEK:**

***Congratulations and thanks to the outstanding and dedicated members  
of the Island Park Board of Education:***

**JACK VOBIS, PRESIDENT  
DIANA CARACCILO, VICE PRESIDENT  
TARA BYRNE, TRUSTEE  
KATHLEEN McDONOUGH, TRUSTEE  
MATTHEW F. PACCIONE, TRUSTEE**

**I. CALL TO ORDER:**

**II. NOTIFICATION OF MEETING:**

**III. APPROVAL OF MINUTES:**

**Recommended Motion #165 -2016-2017 - Minutes of Regular Business Meeting dated September 26, 2016:** (Enclosure 1)

**IV. A) PRESENTATIONS TO THE BOARD OF EDUCATION:**

***✓FXH and LOMS Student of the Month Recognition***

***✓Governor Cuomo's designation of "School Board Recognition Week"***

***✓External Audit Report from RS Abrams & Co., LLP***

***✓New Bond Proposal***

***✓New Safety Regulations***

**Recommended Motion #166 - 2016-2017 - Proclamation for School Board Recognition Week:**

Whereas, the Superintendent of Schools and the Island Park school community recognize the importance of public education in our community; and

Whereas, the Superintendent of Schools and the Island Park school community appreciate the vital role played by those individuals who, as local school board members, establish policies to ensure an efficient, effective school system; and

Whereas, school board members serve as a voice that enables our community to preserve local management and control of our public schools; and

Whereas, school board members selflessly devote their knowledge, time and talents as advocates for our school children; and

Whereas, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district;

Now therefore, be it resolved, that the Superintendent of Schools and the Island Park school community recognize and salute the members of the Island Park School Board by acknowledging and observing Governor Cuomo's proclamation that October 24 – October 28 as School Board Recognition Week.

**V. REPORTS FROM ADMINISTRATION:**

**VI. CORRESPONDENCE:**

**VII. PUBLIC BE HEARD:**

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

**VIII. RECOMMENDED MOTIONS:**

**Old Business:**

**Resolution #163 – 2016-2017 – Addition to Policy #5402 Use of School Property (Second Reading/Adoption):**

Resolved that the Board of Education approve the second reading/adoption of the addition to Policy #5402 Use of School Property to the Policies of the Island Park Schools Board of Education.  
(Enclosure 2)

**New Business:**

**Recommended Motion #167 - 2016-2017 – Revision of Policy #1303.2 (J) – Duties of Appointees (First Reading):**

That the Board of Education approve the first reading of the revision of Policy #1303.2 (J – Internal Claims Auditor) – Duties of Appointees to the Policies of the Island Park Schools Board of Education.  
(Enclosure 3)

**Recommended Motion #168 - 2016-2017 – Approval of the Response to Intervention (RtI) Plan:**

Resolved that the Board of Education consistent with Section 100.2(ii) of the Regulations of the Commissioner, adopt all the components of the District’s Response to Intervention (RtI) Plan. (Enclosure 4)

**Recommended Motion #169 – 2016-2017 - Instructional Placement for Special Education and Pre-School Special Education Students:**

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated October 24, 2016. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 5)

**Recommended Motion #170 - 2016-2017 – Instructional Contract with Hicksville UFSD:**

That the Board of Education approve the contract with Hicksville UFSD and the Island Park School District for students who are parentally placed in a private school in Hicksville UFSD for special services during the 2016-2017 school year. (Enclosure 6)

**Recommended Motion #171 - 2016-2017 - Provider Agency Services Contract for Professional Instructional Services:**

That the Board of Education approve the contract with Province Therapeutics and the Island Park UFSD for professional instructional services during the 2016-2017 School Year. (Enclosure 7)

**Recommended Motion #172 – 2016-2017 – Extracurricular – Bylaws/Charters of Clubs and Extra-Curricular Activities:**

That the Board of Education approve the following Bylaws/Charters of Clubs and Extra-Curricular Activities during the 2016-2017 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, “Safeguarding, Accounting and Auditing of Extra-Curricular Activity Funds:”

Chef’s Club, Community Service Builder's Club  
Marching Band, National Jr. Honor Society, Science Research Club (Gds 7 & 8),  
String Orchestra, and Spanish Club

(Enclosure 8)

**Recommended Motion #173 - 2016 – 2017 – Personnel – Salary Stipend:**

That the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above the 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Dorothy Pace	July 14, 2016	Math Teacher	\$2,000

**Recommended Motion #174 - 2016-2017 - Personnel Approval of Annual Long-term Per Diem Substitute Teacher (.63 day):**

That the Board of Education approve the following annual prorated appointment:

<u>Name</u>	<u>Area</u>	<u>Salary Placement</u>	<u>Duration*</u>
Jill Lowenfels	Substitute Teacher (LOMS Primary Assignment)	\$120/per day (prorated .63)	10/25/16-6/23/17

Certification: Childhood Education (Gr 1-6) Initial and Early Childhood Education (Bir-Gr 2) Initial

\*Duration is contingent upon satisfactory service and staffing needs of the District.

**Recommended Motion #175 - 2016-2017 - Personnel - Civil Service – School Monitor (P/T):**

That the Board of Education approve the following Civil Service appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Hours</u>	<u>Effective Date*</u>
Melissa Miller	Monitor	\$10.54/hr	11 am to 2 pm	Pending CS Approval

\*Duration is contingent upon satisfactory performance and staffing needs of the District.

**Recommended Motion #176 – 2016-2017 – Recreation Trip:**

That the Board of Education approve the contract with Shamus Classic Inc (64 Masonic Avenue, Holtsville, NY 11742) for a trip to Yonkers, NY on November 19, 2016 at A cost of \$900 for a 6-hour stay (56 passengers).

**Recommended Motion #177 - 2016-2017 – Financial – R.S. Abrams & Co., LLP Audit:**

That the Board of Education, in accordance with the requirements of Section 170.2(r) of the Regulations of the Commissioner of Education, accept the recommendation of the Superintendent and approve the independent audit for the year ending June 30, 2016, as prepared by R. S. Abrams and Company, LLP and the School District’s Response (Corrective Action Plan).

**Recommended Motion #178 – 2016-2017 – Financial – Internal Claims Audit Report:**

That the Board of Education accept the Internal Claims Audit Report for October 2016 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 9)

**Recommended Motion #179 – 2016 -2017 – Financial – Award of Contract to IR Analyzers.:**

That the Board of Education award the contract for infrared roof moisture analysis of Francis X Hegarty School and Lincoln Orens Middle School to IR Analyzers (65 Lyman Drive, Williston, Vermont 05495) as per the request for proposal process conducted by BBS Architects on behalf of Island Park UFSD in the amount of \$4,950.00.

Other proposals received were as follows:

M.A. Caputo	\$6,500
Roof Scan	\$6,000

**Recommended Motion #180 - 2016-2017 – Financial – Acceptance of Financial Reports:**

That the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: Cafeteria Profit and Loss, General Fund Cash Flow, Trial Balance 7/1/16-9/30/16; Revenue Budget Status 7/1/16-9/30/16; Appropriate Status Report 7/1/16-9/30/16; and:

- Warrant 4 – Payroll T&A Fund – September 23, 2016
- Warrant 15 – General Fund – September 30, 2016
- Warrant 5 – T&A Fund – September 30, 2016
- Warrant 6 – Cafeteria Fund – September 30, 2016
- Warrant 17 – General Fund – October 14, 2016
- Warrant 6 – Capital Fund – October 14, 2016

(Enclosure 10)

## IX. DATES TO REMEMBER:

- October 26 - IPFA Memorial/Book Dedication, IP Public Library, 3:45 pm
- October 27 - Gr 6 Health Ed Parent Meeting, LOMS, 7 pm
- October 28 - FXH Winner's Walk
  - Teen Center #2 – Halloween Extravaganza
- October 31 - Happy Halloween
  - PTA PARP Begins
  - FXH Halloween Character Day
- November 3 - PTA Meeting, FXH, 7 pm
- November 4 - Emergency Plan Safety Drill
  - PTA Cake/Pie Fundraiser
  - IP Theatre Group Production
- November 5 - Middle Level Parent Institute, Oceanside MS
  - IP Theatre Group Production
- November 6 - Daylight Savings Time (Ends) Turn Clocks Back 1 Hour
  - IP Theatre Group Production
- November 7 - Gr 8 Students Visit LBHS (AM)
  - Gr 8 Parents Visit LBHS, 7 pm
- November 8 - Election Day – No School for Students
  - Voting in Conference Center & LOMS, 5:30 AM to 9:30 PM
  - Superintendent's Conference Day – Faculty & Staff Report
- November 9 - IP Public Library Board Meeting, IP Library, 7 PM
- November 10 - Gr 8 Students visit WHHS (AM)
  - No After School Activities, No Late Buses
  - Gr 8 Parents Visit WHHS, 7 PM
- November 11 - Schools Closed – Veteran's Day
- November 14 - National Anti-Bullying Week
  - Student Council Food Drive Begins
- November 15 - LOMS Book Fair
- November 16 - LOMS Book Fair
- November 17 - FXH Book Fair
  - UPK/LOMS Parent/Teacher Meetings, 6:30-8:30 PM
- November 18 - FXH Book Fair
  - Student Council Food Drive Ends
  - LOMS Early Dismissal
  - UPK/LOMS Parent/Teacher Meetings, 12:30 – 3:30 PM
  - Teen Center #3 – Obstacle Course
- November 19 - Recreation Department Casino Trip
  - LI PEAK Festival, Molloy College, 8:30 Am-12:30 PM
- November 23 - PTA PARP Ends, PTA PARP Party
  - PTA Pie/Cake Pick-Up, 4-7 PM
  - No After School Activities, No Late Buses

**Rosmarie T. Bovino, Ed.D.**

RB:mdc  
enclosure(s)

(For special events during the month of November at West Hempstead and Long Beach High Schools, please go to [www.whufsd.com](http://www.whufsd.com) or [www.lbeach.org](http://www.lbeach.org).)