

**Board of Education
Island Park Union Free School District
Island Park, New York**

Friends and Neighbors:

The Island Park Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a five-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, * are held before the public. Members of the public may address the Board of Education on any specific item during the time reserved for that purpose known as “Public Be Heard.” Those who would like to raise a question or share an idea may do so by placing their name on the sign-in sheet. They will be called upon by the Board President in the order in which their name appears on the sheet. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of the appropriate teacher or administrator in writing or by scheduling a personal meeting.

Visitors’ comments and/or questions will be limited for each individual speaker. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any item more than once during each meeting. If time allows, an individual may question or comment again on a different topic once all other persons have had an opportunity to question or comment for their first time.

Visitors’ questions and/or comments are always to be directed to the Board of Education during the Public Be Heard session. Hence, visitors should not be speaking to or addressing any other person in the audience during this time.

If you are unable to attend Board Meetings but would like to contact the Board, you may do so by forwarding a letter in writing (via hand delivery of US postal mail). Do not send email. Responding to the number of daily emails received by the district would require additional staffing and result in additional cost. In addition, for security reasons the District must control the spam and emails with potential viral infection to its network.

We appreciate your interest in attending Board Meetings and we look forward to ensuring that all members of the community have an equal opportunity to raise questions and to make suggestions.

Thank you.

Sincerely,

Board of Education

* Please see reverse side for information regarding Executive Session

Section 3 School Board Meetings and School District Records

3:17; 3:18; 3:20 Executive Session

Executive Session is a portion of the meeting that is not open to the public. It can take place only upon a majority vote of the total membership of the Board taken at an open meeting. The motion should specify the subject or subjects to be discussed. With limited exception (i.e., voting charges against a tenured teacher), no official action can be taken on issues in an Executive Session.

Executive Sessions are permitted only for the purpose of discussing one or more of the following subjects:

- ❖ Matters that will imperil the public safety if disclosed;
- ❖ Any matter that may disclose the identity of a law enforcement agent or informer;
- ❖ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed;
- ❖ Proposed, pending or current litigation;
- ❖ Collective negotiations pursuant to article 14 of the Civil Service Law;
- ❖ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;
- ❖ The preparation, grading or administration of exams;
- ❖ The proposed acquisition, sale or lease of real property or the proposed acquisition, sale or exchange of securities, but only when publicity would substantially affect the value of these things.

Confidentiality rules apply to matters properly discussed in Executive Session. Board members must maintain confidential information they acquire in Executive Session. Disclosure of such information would subject a school board member to removal from the Board.

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK 11558**

AGENDA

Regular Business Meeting of the Board of Education, Monday, August 29, 2016
7:00 P.M., Conference Center

THE ISLAND PARK BOARD OF EDUCATION:

JACK VOBIS, President
DIANA CARACCILO, Vice President
TARA BYRNE, Trustee
KATHLEEN McDONOUGH, Trustee
MATTHEW F. PACCIONE, Trustee

I. CALL TO ORDER:

II. NOTIFICATION OF MEETING:

III. APPROVAL OF MINUTES:

None

IV. PRESENTATIONS TO/BY THE BOARD OF EDUCATION:

V. REPORTS FROM ADMINISTRATION:

1. Superintendent

VI. CORRESPONDENCE:

VII. PUBLIC BE HEARD:

This time is set aside for hearing the public. Members of the public who wish to be heard are requested to list their names and addresses with the Clerk of the Board of Education at the beginning of the meeting.

VIII. RECOMMENDED MOTIONS:

Recommended Motion #95 - 2016-2017 – Revision of Policy #3116 and Regulation #3116 Visitor Procedures and Enrollment Protocol: Pre-K, Kindergarten and Grades 1-8 (First Reading):

That the Board of Education approve the first reading of the Revision of Policy #3116 and Regulation #3116 Visitor Procedures and Enrollment Protocol: Pre-K, Kindergarten and Grades 1-8 to the Policies of the Island Park Schools Board of Education. (Enclosure 1)

Recommended Motion #96 - 2016-2017 – Goals and Objectives 2016-2017:

That the Board of Education accept the Goals and Objectives of the Board of Education and Superintendent for the 2016-2017 school year. (Enclosure 2)

Recommended Motion #97 - 2016-2017 – School Calendar Change of Event Date:

That the Board of Education approve changing the date of the **PTA & Recreation Fall Family Fun Festival and Halloween Parade** from October 29 to **October 22, 2016** due to a conflict.

Recommended Motion #98 - 2016-2017 – Financial -Audit Committee Members:

That the Members of the Board of Education (Jack Vobis, Diana Caracciolo, Tara Byrne, Kathleen McDonough and Matthew F. Paccione), Mrs. JoEllen Sarnelli, Mr. Mark Berotti and Mr. Richard Schurin serve as the Audit Committee required by Chapter 263 of the Laws of 2005 for the 2016-2017 School Year.

Recommended Motion #99 – 2016-2017 – Evaluators for Annual Professional Performance Review Plan (APPR):

That the Board of Education certifies Rosmarie T. Bovino, Ed.D. (Superintendent of Schools), and Laurie Scimeca, Ed.D. (Director of Pupil Personnel Services), as Lead Principal Evaluators based on the recertification of Principal Evaluator APPR Training they participated in successfully at Nassau County BOCES as follows:

Rosmarie T. Bovino: August 3, 2016

Laurie Scimeca: August 3, 2016

that the Board of Education certifies Rosmarie T. Bovino, Ed.D. (Superintendent of Schools, Laurie Scimeca, Ed.D. (Director of Pupil Personnel Services), Jacob Russum (Principal) and Vincent Randazzo (Principal) as Lead Teacher Evaluators based on the recertification training they participated in successfully as follows:

Rosmarie T. Bovino: August 3, 2016 (Nassau County BOCES)

Laurie Scimeca: August 3, 2016 (Nassau County BOCES)

Jacob Russum: August 2, 2016 (Eastern Suffolk BOCES)

Vincent Randazzo: August 3, 2016 (Nassau County BOCES)

Recommended Motion #100 – 2016-2017– Instructional Placement for Special Education and Pre-School Special Education Students:

That the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Education, dated August 29, 2016. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. (Enclosure 3)

Recommended Motion #101 - 2016-2017 – Instructional Contract with The Center for Developmental Disabilities:

That the Board of Education approve the contract with The Center for Developmental Disabilities and the Island Park Schools District for the estimated tuition amount of \$5,886 for summer tuition and \$36,099 for the period of September 6, 2016 through June 23, 2017. (Enclosure 4)

Recommended Motion #102 - 2016-2017 – Instructional Contract with Variety Child Learning Center:

That the Board of Education approve the contract with Variety Child Learning Center and the Island Park School District for the estimated tuition amount of \$6,890 for summer tuition and \$41,802 for the period of September 6, 2016 through June 23, 2017. (Enclosure 5)

Recommended Motion #103 - 2016-2017 – Instructional Contract with Hicksville UFSD for Instructional Services:

That the Board of Education approve the contract with Hicksville UFSD and Island Park UFSD for parentally placed students attending a non-public school for the 2016-2017 school year at the estimated tuition rate of \$6,000 per student. (Enclosure 6)

Recommended Motion #104 - 2016 -2017 – Personnel – UPK Teacher Appointments for the 2016-2017 School Year:

That the Board of Education approve the appointment and salary for the UPK teachers for the 2016-2017 school year as follows contingent upon funding from the NY State Education Department:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Hours</u>
Jean Nappie	Pre-K Teacher	\$47.00/hrly	8:45 am-2:45 pm
Paige Collman	Pre-K Teacher	\$47.00/hrly	8:45 am-2:45 pm
Katelyn Bonito	Pre-K Teacher	\$47.00/hrly	8:45 am-2:45 pm

Recommended Motion #105 - 2016-2017 – Personnel – Substitute Teacher Appointments:

That the Board of Education appoint the following individuals as daily substitutes:

<u>Name</u>	<u>Area</u>	<u>Salary</u>	<u>Effective Date*</u>
Tara Masterson	Substitute Teacher	\$95.00 1 st 19 days	9/1/2016
Certification: Childhood Ed (Gr 1-6) Initial		\$100.00 20 th day on	
Nicole Berberena	Substitute Teacher	\$95.00 1 st 19 days	9/1/2016
Certification: Visual Arts, Initial		\$100.00 20 th day on	
Jill Lowenfels	Substitute Teacher	\$95.00 1 st 19 days	9/1/2016
		\$100.00 20 th day on	
Certification: Childhood Ed (Gr 1-6), Early Childhood (Bir-2) Initial			
Devorah Hagler	Substitute Teacher	\$95.00 1 st 19 days	9/1/2016
Certification: Childhood Ed (Gr 1-6) Initial		\$100.00 20 th day on	
Matthew Donnelly	Substitute Teacher	\$95.00 1 st 19 days	9/1/2016
Certification: Social Studies, Initial		\$100.00 20 th day on	

Deena Kessler	Substitute Teacher	\$95.00 1 st 19 days	9/1/2016
Certification:	Childhood Ed (Gr 1-6) Initial	\$100.00 20 th day on	
Katie Marsala	Substitute Teacher	\$95.00 1 st 19 days	9/1/2016
Certification:	Childhood Ed (Gr 1-6) Initial	\$100.00 20 th day on	
Allison Amico	Substitute Teacher	\$95.00 1 st day	9/1/2016
		\$100.00 20 th day on	
Certification:	Childhood Ed (Gr 1-6) Prof; Literacy (Bir-Gr 6) Prof		

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #106 - 2016-2017 - Personnel – Teacher Mentor Appointments:

That the Board of Education approve the recommendation of the Superintendent to appoint the following Teacher Mentors for the 2016-2017 school year: Christine Chu, Allison Lynch and Mary O’Neill. Stipend for said duties is \$2,000 as per the Agreement between the Island Park Faculty Association and the Island Park Schools Board of Education.

Recommended Motion #107 - 2016-2017 – Personnel – Teaching Assistant Resignation:

That the Board of Education accept the resignation of Jillian Gangi Solano, Teaching Assistant, effective August 23, 2016 for personal reasons.

Recommended Motion #108 - 2016-2017 - Personnel – Annual Half-time Teacher Appointment:

That the Board of Education appoint the following individual as an ELS half-time teacher for the 2016-2017 school year:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Date</u>
Stacy Berkowitz	ESL Teacher	MS, Step 1 (halved)	8/30/16-6/23/17
Certification Status:	English to Speakers of Other Languages (ESL) Initial		

*Duration is contingent upon satisfactory service and staffing needs of the District.

Recommended Motion #109 - 2016-2017 – Personnel – Salary Stipend for Inservice Credits:

That the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Alissa DeLucia	August 3, 2016	Elementary Teacher	\$2,000
Diane Horn	July 21, 2016	Art Teacher	\$2,000
Heidi Lazare	August 9, 2016	Elementary Teacher	\$2,000
Nancy Lester	July 13, 2016	Elementary Teacher	\$2,000
Kathleen O’Driscoll	July 13, 2016	Elementary Teacher	\$2,000

Recommended Motion #110 - 2016-2017 – Personnel – Appointment of Extra-Curricular and Co-Curricular Advisors:

That the Board of Education approve the recommended Extra-Curricular and Co-Curricular Advisors for the 2016-2017 school year. Such appointments are made annually upon the recommendation of the Superintendent and the approval of the Board of Education. Stipend for said activities is based on the Agreement between the Island Park UFSD Board of Education and the Island Park Faculty Association. (Enclosure 7)

Recommended Motion #111- 2016-2017 – Personnel – Audio Visual Helper Resignation:

That the Board of Education accept the resignation from Linda Rusnak, Audio Visual Helper, effective 8/31/2016 for retirement purposes.

Recommended Motion #112 - 2016- 2017 – Personnel – Civil Service - Audio Visual Helper (pt) Appointment:

That the Board of Education approve the appointment of Linda Rusnak as a p/t Audio Visual Helper effective September 1, 2016 at the rate of \$23.65 per hour, not to exceed 17 hours per week.

Recommended Motion #113 – 2016-2017 – Personnel – Civil Service Bus Driver Appointment:

That the Board of Education accept a resignation from Robbin Koch, school bus driver effective September 29, 2016 for personal reasons.

Recommended Motion #114 - 2016-2017 – Recreation Vendors:

That the Board of Education approve the following vendors to provide programs to the Island Park School Recreation Program for the 2016-2017 school year at the same costs at the 2015-2016 Agreements:

Computer Explorers (Robotics, Jr. Engineering & Video Gaming Programs)
JCC of Oceanside (Swimming Program)
Kenrick McPhoy d/b/a Empire Safety Council Inc. (Defensive Driving)

Recommended Motion #115 - 2016-2017 –New Recreation Vendors:

That the Board of Education approve the following vendors to provide programs to the Island Park School Recreation Program for the 2016-2017 school year at the rates indicated:

Cornell Cooperative Extension of Suffolk County (Getting Ready to Babysit)
\$195 for the first 10 students, \$15 p/p beyond 10 with a maximum of 25 students
(Winter Wildlife, Finding My Way, History Mystery – all are \$150/per hour)

Recommended Motion #116 - 2016-2017 – Recreation Classic Coach Contract:

That the Board of Education approve the contract and authorize the Board President to sign the contract on behalf of Island Park School Department of Recreation with Classic Coach to and from Empire Casino in Yonkers at a total cost of \$1,075 (round-trip) on November 19, 2016 pending approval of District Counsel. (Enclosure 8)

Recommended Motion #117 - 2016-2017 – Recreation Vendor:

That the Board of Education approve the following vendor to provide a youth tennis clinic to the Island Park Schools Recreation Program for 2016-2017 school year as follows:

Long Island Foundation for Tennis
10 Cold Spring Lane, Huntington, NY 11743
516-633-4720
Instructor: Charles Russell
Service: Youth Tennis Clinic
Fee: \$75/per hour/group session

Recommended Motion #118 - 2016-2017 – Financial – Annual Renewal of NYSIR Schedules:

That the Board of Education approve the renewal of insurance coverage schedules for Commercial Property, Inland Marine, Boiler & Machinery, General Liability, Automobile, School Board Legal Liability, and Excess Catastrophe Liability insurance lines for an annual cost of \$172,375.

Recommended Motion #119 - 2016-2017 – Financial – Final Nassau BOCES eLOI Cooperative Agreement:

That the Board of Education of the Island Park UFSD approve the District's final AS-7 expenditure of Nassau BOCES Electronic Letter of Intent (eLOI) for the 2015-2016 School Year. (Enclosure 9)

Recommended Motion #129 - 2016-2017 – Financial – BOCES eLOI Cooperative Agreement:

That the Board of Education of the Island Park UFSD approve the District's Preliminary Electronic Letter of Intent (eLOI) for a Cooperative Educational Services Agreement with Nassau BOCES in the estimated amount of \$1,766,233.35. (Enclosure 10)

Recommended Motion #121 - 2016-2017 – Financial – Internal Claims Audit Reports:

That the Board of Education accept the Internal Claims Audit Reports for July 2016 and August 2016 as prepared by the Internal Claims Auditor, Stanley Packman. (Enclosure 11)

Recommended Motion #122 - 2016-2017 – Financial – Budget Transfers:

That the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated June 30, 2016. (Enclosure 12)

Recommended Motion #123 - 2016-2017 – Financial - Acceptance of Financial Reports:

That the Board of Education accept and approve the Treasurer's monthly financial report and collateral statements for June 2016, Trial Balance 7/1/16-7/31/16; Appropriation Status Report 7/1/16-7/31/16; Revenue Budget Status 7/1/16-7/31/16 and:

- Warrant 65 – General Fund – June 7, 2016
- Warrant 64 – General Fund – June 17, 2016
- Warrant 25 – T&A Fund – June 17, 2016
- Warrant 16 – Cafeteria Fund – June 17, 2016
- Warrant 20 – Capital Fund – June 17, 2016
- Warrant 18 – Federal Fund – June 17, 2016
- Warrant 68 – General Fund – June 30, 2016
- Warrant 26 - T&A Fund – June 30, 2016
- Warrant 17 – Cafeteria Fund – June 30, 2016
- Warrant 21 – Capital Fund – June 30, 2016
- Warrant 19 – Federal Fund – June 30, 2016
- Warrant 27 – Payroll T&A – June 30, 2016
- Warrant 70 – General Medicare Reimbursement – June 30, 2016
- Warrant 2 – General Fund – July 15, 2016
- Warrant 1 – Cafeteria Fund – July 15, 2016
- Warrant 1 – Capital Fund – July 15, 2016
- Warrant 1 – Federal Fund – July 15, 2016
- Warrant 3 – General Fund – July 25, 2016
- Warrant 4 – General Fund – July 29, 2016
- Warrant 1 – T&A Fund – July 29, 2016
- Warrant 2 – Cafeteria Fund – July 29, 2016

Warrant 2 – Capital Fund – July 29, 2016
 Warrant 6 – General Fund – August 12, 2016
 Warrant 3 – Cafeteria Fund – August 12, 2016
 Warrant 3 – Capital Fund – August 12, 2016
 Warrant 2 – Federal Fund – August 12, 2016
 Warrant 8 – General Fund – August 12, 2016
 Warrant 4 – Cafeteria Fund – August 12, 2016
 Warrant 4 – Capital Fund – August 12, 2016
 Warrant 3 – Federal fund – August 12, 2016

(Enclosure 13)

Recommended Motion #124 – 2016-2017 – Financial – Nassau Suffolk Communications Contract:

That the Board of Education approve the services of Nassau Suffolk Communications for bus radios and transmitters under the NYS Contract #PT62491 for the 2016-2017 school year. Cost for services is \$900 per month.

Recommended Motion #125 – 2016-2017 – Financial – Transportation Contracts:

That the Board of Education approve the transportation contracts at the CPI as follows:

<u>Vendor Name</u>	<u>School/Program</u>	<u>Duration</u>
First Student	West Hempstead HS & Long Beach HS	Summer School – July 1 – August 31, 2016
First Student	FX Hegarty* Lincoln Orens* Long Beach High School* Kellenberg High School* Holy Trinity High School* Long Beach Catholic School* St. Raymonds* Universal Pre-K*	Sept 2016-June 2017

*All on the same contract

New Contracts from Bids:

<u>Vendor</u>	<u>School/Program/Cost</u>	<u>Duration</u>
First Student	Madonna Heights (1 student) \$1900/monthly	Sept 2016-June 2017
	Center for Developmental Disabilities (1 student) \$2244/monthly - \$2050 matron/monthly	Sept 2016-June 2017
Baumann	Children’s Learning Center UCP (1 non-ambulatory student) \$4300/monthly - \$2200 matron/monthly	Sept 2016-June 2017
Long Beach SD	Athletics Events (extension)	Sept 2016-June 2017

Recommended Motion #126 - 2016-2017 – Revision of Regulation #3101.0 Pre-Kindergarten (First Reading):

That the Board of Education approve the first reading of the Revision of Policy #3101.0 Pre-Kindergarten to the Policies of the Island Park Schools Board of Education. (Enclosure 14)

Recommended Motion #127 – 2016-2017 – New Policy #4101.1a Teacher Recruitment and Retention (First Reading):

That the Board of Education approve the first reading of the new Policy #4101.1a Teacher Recruitment and Retention to the Policies of the Island Park Schools Board of Education. (Enclosure 15)

IX. DATES TO REMEMBER:

- | | | |
|-----------------------|---|--|
| August 30 | - | New Teacher Orientation, Conference Center, 10 am |
| August 31 | - | IPS & LBS Joint Board Meeting, 6 pm, LBHS |
| September 1 | - | Superintendent’s Conference Day – Teachers Report |
| September 5 | - | Labor Day – Schools Closed |
| September 6 | - | First Day of School for Students |
| September 7 | - | IPS & IP Library Board Joint Meeting, 7 pm, IP Public Library |
| September 8 | - | Greenkill Parent Mtg LOMS, 7 pm |
| September 9 | - | FXH Bus Safety Drill |
| September 13 | - | Primary Election LOMS & Conf Ctr 5:30 am to 9:30 pm (both bldgs. |
| September 14 | - | IP Public Library Mtg, IP Library, 7 pm |
| September 15 | - | UPK & LOMS Back to School Night |
| September 16 | - | PTA Fall Fundraiser Begins |
| | - | LOMS Bus Safety Drive |
| September 19, 20 & 21 | | Gr 6 Greenkill Trip |
| September 22 | - | FXH Back to School Night |
| September 26 | - | FXH & LOMS Site-Based Meetings |
| | - | Bd of Ed Mtg, Conf Ctr, 7:30 pm |
| September 30 | - | No After-School Activities, No Late Buses |

Rosmarie Bovino, Ed.D.

RB:mdc

enclosure(s)

(For special events during the month of September at West Hempstead and Long Beach High Schools, please go to www.whufsd.com or www.lbeach.org).

**ISLAND PARK UFSD
Island Park, NY**

ADDENDUM TO THE August 29, 2016 BOARD OF EDUCATION AGENDA

RECOMMENDED MOTIONS: (Continued)

Recommended Motion #128 – Personnel – Civil Service School Monitor Probationary Appointment:

That the Board of Education approve the following Civil Service probationary appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Effective Date*</u>
Soraya Cisotto	School Monitor	\$10.54/hourly	Pending CS Approval

*This position is made in accordance with Civil Service Rules and Regulations and a 26-week probationary period is set.

Recommended Motion #129 – Personnel – Civil Service School Monitor Resignation:

That the Board of Education accept the resignation of Julie Finkel, School Monitor, effective August 31, 2016 for personal reasons.