

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK**

MINUTES OF REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION, duly called and held on Tuesday, January 24, 2017 due to inclement weather on January 23rd. Said meeting was held in the LOMS All Purpose Room. Jack Vobis, President, called the meeting to order at 7:30 PM.

PLEDGE OF ALLEGIANCE

CERTIFICATION

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Oceanside-Island Park Herald, the Island Park Tribune and posted at both schools, the Public Library and Village Hall. Further, all members of the Board of Education had due notice of said meeting.

ROLL CALL

JACK VOBIS, President	ROSMARIE T. BOVINO, Superintendent of Schools
DIANA CARACCILO, Vice President	MARA HARVEY, District Counsel
TARA BYRNE, Trustee	MARIE DONNELLY, School Business Official
KATHLEEN McDONOUGH, Trustee	MARIANNE DeCICCO, District Clerk
MATTHEW F. PACCIONE, Trustee	

APPROVAL OF MINUTES:

Resolution #230 – 2016-2017 – Minutes of the Special Business Meeting dated December 12, 2016:

On a motion duly made by Kathleen McDonough, seconded by Diana Caracciolo, resolved that the Board of Education accept the Minutes of the Special Business Meeting dated December 12, 2016. Reading of the same being waived. Upon vote, motion unanimously carried.

Resolution #231 – 2016-2017 – Minutes of the Regular Business Meeting dated December 19, 2016:

On a motion duly made by Kathleen McDonough, seconded by Diana Caracciolo, resolved that the Board of Education accept the Minutes of the Regular Business Meeting dated December 19, 2016. Reading of the same being waived. Upon vote, motion unanimously carried.

Resolution #232 – 2016-2017 – Minutes of the Special Business Meeting dated January 9, 2017:

On a motion duly made by Kathleen McDonough, seconded by Diana Caracciolo, resolved that the Board of Education accept the Minutes of the Special Business Meeting dated January 9, 2017. Reading of the same being waived. Upon vote, motion unanimously carried.

PRESENTATIONS TO THE BOARD OF EDUCATION:

Student of the Month Recognition (December 2016)

FXH and LOMS Student of the Month Recognition

In Island Park Schools, we recognize good citizenship as an important quality in our students and want to recognize the students who exhibit the characteristics of good citizens. Good citizens work together with their classmates and teachers with a cooperative attitude. They complete their work diligently and exhibit good behavior. Many of them display leadership qualities, serving as role models for their peers.

Jacob Russum, Principal of the Francis X. Hegarty School, called upon the following students to receive their recognition as Student of the Month for December:

Kindergarten: Mia Dublis

2nd Grade: Eliberta Hernandez Rivera

4th Grade: Natalie Rupay

1st Grade: Sharon Montoya Cajavilca

3rd Grade: Jagger Sgro

Vincent Randazzo, Principal of the Lincoln Orens Middle School, called upon the following students to receive their recognition as Student of the Month for December:

5th Grade: Cassidy Pena

7th Grade: Victoria Lugo

6th Grade: Gabriella Gelish

8th Grade: Sterlyn Tanon

Dr. Bovino congratulated the boys and girls that were awarded the Student of the Month recognition. She stated that she, the Board of Education, Dr. Scimeca and their principals believe that each one of the students has distinguished themselves not just for their talents and abilities but for their effort and persistence that they put into everything they do in school. As student of the month for their entire grade, they make their parents proud, their school proud and their community proud. Thank you to PTA for providing the refreshments and gifts to our students.

Dr. Bovino stated that this meeting coincides with the district's bond referendum vote, which was held throughout the day and evening. The referendum for improvements and upgrades, as well as a second proposition for air conditioning. She stated that on behalf of our Board of Education and administration, we would like to thank all community residents who participated in this process and support the referendum. Dr. Bovino stated that approval of the bond will allow us to make critical updates to our schools – updates that will benefit current and future generations of students in Island Park.

PUBLIC BE HEARD:

Members of the public asked questions on the following topics:

*Necessity of Bond Referendum proposals (renovations and air-conditioning)

RECOMMENDED ACTIONS:

On a motion duly made by Diana Caracciolo, seconded by Kathleen McDonough, resolved that the Board of Education waive the reading of Recommended Motions #233 through #253. Upon vote, motion to waive the readings unanimously carried. On a motion duly made by Kathleen McDonough, seconded by Diana Caracciolo, resolved that the Board approve Recommended Motions #233 through #253. Upon vote, motion to approve unanimously carried.

Resolution #233 – 2016-2017 - Proposed New Policy 3107.10 Electronic Devices (First Reading):

Resolved that the Board of Education approve the first reading of Proposed New Policy 3107.10 Electronic Devices to the Policies of the Island Park Schools Board of Education. Upon vote, motion unanimously carried.

Resolution #234 – 2016-2017 – Adoption of 2017-2018 School Calendar:

Resolved that the Board of Education accept the recommendation of the Superintendent of Schools and approve and adopt the 2017-2018 School Calendar. Upon vote, motion unanimously carried.

Resolution #235 - 2016-2017 – Proposed Summer School/Summer Recreation Programs:

Resolved that the Board of Education approve the following summer program dates and registration fees:

Dates:

Wed, July 5 to Tues, August 15 – Spec Ed Self-Contained Summer School Program (SED req’s 6 weeks)

Wed, July 5 to Tues, August 8 – Summer Experience Program (5 weeks)

Wed, July 5 to Tues, August 8 – Summer School Programs (5 weeks)

Fees:

\$369 per child; \$339 per sibling (Early Bird Special Mar 2-12, 2017, new this year)

\$399 per child; \$349 for sibling(s) (Gen’l Registration Mar 13-June 12, 2017 same as last year)

\$399 per child + \$50 late fee per family (June 13-23, 2017)

Upon vote, motion unanimously carried.

Resolution #236 - 2016-2017 – Adoption of the 2017 Annual Voting Date and Other Statutory Dates and Requirements:

Resolved that the Annual District Voting be held on Tuesday, May 16, 2017 and, further resolved, that the Board of Education accept and approve the schedule entitled “2017 Annual Voting Date and Other Statutory Dates and Requirements.” Upon vote, motion unanimously carried.

Resolution #237 - 2016-2017 - Absentee Voting at Nursing Homes:

Resolved that the Permanent Chairman and/or the District Clerk (Clerk of the Election) are hereby authorized to appoint the necessary bi-partisan Board of Inspectors pursuant to Section 8-407 of the Election Law, as amended, and Section 1501(c) of the Education Law, as amended, in order to conduct the absentee voting of applicable nursing homes in the Island Park School District if necessary.

Resolution #238 – 2016-2017– Instructional Placement for Special Education and Pre-School Special Education Students:

Resolved that the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated January 23, 2017. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. Upon vote, motion unanimously carried.

Resolution #239 – 2016- 2017 – Personnel – Teaching – Review of Probationary Teacher’s and Teaching Assistant’s Files:

Resolved that the Board of Education directs the Superintendent of Schools to make available for review by the Board, in Executive Session, on **February 27th at 7:00 p.m.**, prior to the regular Board meeting, the personnel records and files of teachers and teaching assistants who will be recommended for tenure by September, 2017. Also, the records and files of teachers and teaching assistants who are to continue on probation are to be made available for review. Upon vote, motion unanimously carried.

Resolution #240 - 2016-2017 – Personnel – Salary Stipend:

Resolved that the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above the 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Dean Bacigalupo	January 17, 2017	Social Studies Teacher	\$2,000

Upon vote, motion unanimously carried.

Resolution #241 – 2016-2017 - Personnel - Approval of Elementary Education Teacher Leave

Replacement Appointment:

Resolved that the Board of Education approve the following leave replacement extension from 8/30/16-12/23/16 as follows:

<u>Name</u>	<u>Position</u>	<u>Step Placement</u>	<u>Duration*</u>
Lynne Intintoli	Elementary Teacher (Gr 1)	MA Step 2 (prorated)	12/24/16-1/13/17
Certification Status: Students w/Disabilities (Birth-Gr 2), Initial; Students w/Disabilities (Grs 1-6), Professional, Students w/Disabilities (Grs 7-12), Professional; Early Childhood Education (Birth-Gr 2), Professional; Early Childhood Education (Grs 1-6), Professional; Social Studies (Grs 7-12), Professional			

Upon vote, motion unanimously carried.

Resolution #242 - 2016-2017 – Personnel – Teaching Assistant Leave Replacement Extension:

Resolved that the Board of Education approve the following teaching assistant leave replacement extension from 9/1/16-12/23/16 as follows:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Kelley McDonald	Teaching Assistant	Step 1	12/24/16-6/23/17
Certification: English Language Arts 7-12 Initial, English Language Arts 5-6 Ext. Initial			

*Duration is contingent upon satisfactory service and staffing needs of the District.
Upon vote, motion unanimously carried.

Resolution #243 - 2016-2017 – Sports Supervisor Resignation:

Resolved that the Board of Education accept the resignation of boys grades 7/8 volleyball supervisor, Matthew Tarasenko in order for him to accept the boys grades 7/8 volleyball co-coaching position effective immediately. Upon vote, motion unanimously carried.

Resolution #244 - 2016-2017 - Personnel - Civil Service – School Monitor (P/T):

Resolved that the Board of Education approve the following Civil Service appointment:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Hours</u>	<u>Effective Date*</u>
Patricia Johannesson	Monitor	\$10.54/hr	11 am to 2 pm	Pending CS Approval

*Duration is contingent upon satisfactory performance and staffing needs of the District.
Upon vote, motion unanimously carried.

Resolution #245 - 2016-2017 – Monitor Resignation:

Resolved that the Board of Education accept the resignation from Hollis Decker, School Monitor, after 23 years of service for retirement purposes. Upon vote, motion unanimously carried.

Resolution #246 - 2016-2017 – Recreation Vendor:

Resolved that the Board of Education approve the following vendor to provide an adult “Pound” fitness class to the Island Park Schools Recreation Program for 2016-2017 school year as follows:

Instructor: Lisa Dexter
Group Fitness Instructor*
133 McKinley Avenue
Island Park, NY 11558
Service: Adult Pound Fitness Class
Fee: \$50/per 45min./group session

*Certifications and insurance received.
Upon vote, motion unanimously carried.

Resolution #247 - 2016-2017 – Financial – Lead Agency Designation for Structural Slab Reinforcements at Francis X. Hegarty Elementary School:

WHEREAS, the Board of Education of the Island Park Union Free School District (“Board of Education”) is considering improvements at Island Park UFSD school properties (hereinafter the “proposed action”); and

WHEREAS, the proposed improvements would occur at Francis X Hegarty Elementary School; and

WHEREAS, the proposed building and site improvements are being proposed for the school district to maintain its various existing facilities and accommodate existing District students and staff; and

WHEREAS, pursuant to 6 NYCRR 617.4 and 617.5, the Board of Education reviewed the proposed action and has preliminarily determined that the same is a Type II Action; and

WHEREAS, pursuant to 6NYCRR Part 617, coordinated review was undertaken by the Board of Education and no objections were received from involved agencies to the Board of Education serving as lead agency;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR 617.6(b) (2) and (3), with respect to the above-described action.

Upon vote, motion unanimously carried.

Resolution #248 - 2016-2017 – Financial – Lead Agency Designation for Flood Mitigation Improvements District Wide approved by FEMA:

WHEREAS, the Board of Education of the Island Park Union Free School District (“Board of Education”) is considering improvements at Island Park UFSD school properties (hereinafter the “proposed action”); and

WHEREAS, the proposed improvements would occur at Francis X Hegarty Elementary School, Lincoln Orens Middle School, Island Park UFSD Administrative Offices (Conference Center) and the Island Park Public Library; and

WHEREAS, the proposed building and site improvements are being proposed for the school district to maintain its various existing facilities and accommodate existing District students and staff; and

WHEREAS, pursuant to 6 NYCRR 617.4 and 617.5, the Board of Education reviewed the proposed action and has preliminarily determined that the same is a Type II Action; and

WHEREAS, pursuant to 6NYCRR Part 617, coordinated review was undertaken by the Board of Education and no objections were received from involved agencies to the Board of Education serving as lead agency;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education hereby designates itself as lead agency pursuant to the implementing regulations of the State Environmental Quality Review Act, specifically 6 NYCRR 617.6(b) (2) and (3), with respect to the above-described action.

Upon vote, motion unanimously carried.

Resolution #249 – 2016-2017 – Financial – Approval of Project Management Agreement between DASNY, GOSR and Island Park UFSD:

Resolved that the Board of Education approve the attached project management agreement, which has been reviewed by District’s counsel. The parties to the agreement are the Dormitory Authority of the State of New York (DASNY), the Housing Trust Fund Corporation , operating by and through its division, the Governor’s Office of Storm Recovery (GOSR) and Island Park UFSD, and the agreement shall govern the relationship among the parties for the design and construction of installing an emergency backup generator and conducting a feasibility study to evaluate possible access improvements to vehicles after flood events at Francis X Hegarty School. Upon vote, motion unanimously carried.

Resolution #250 – 2016-2017 – Financial – Approval of Addendum to Zonar Agreement:

Resolved that the Board of Education approve Addendum #1 to the Zonar Hardware Purchase and Data Services Agreement, which provides for the upgrade of existing hardware in (14) District vehicles at no additional charge to the District. Upon vote, motion unanimously carried.

Resolution #251 - 2016-2017 – Financial – UPK Grant:

Resolved that the Board of Education approve UPK program administration stipends for Dr. Laurie Scimeca (at an hourly rate of \$110 not to exceed \$5,000 as student assessment/data administrator) and Mrs. Marie Donnelly (at an hourly rate of \$89 not to exceed \$2500 as finance/budget administrator) paid directly from the UPK Grant as approved by the State Education Department FS10-A Budget Amendment for the 2016-2017 school year. Upon vote, motion unanimously carried.

Resolution #252 - 2016-2017 – Financial – Internal Claims Audit Reports:

Resolved that the Board of Education accept the Internal Claims Audit Reports for November and December 2016 as prepared by the Internal Claims Auditor, Stanley Packman. Upon vote, motion unanimously carried.

Resolution #253 - 2016-2017– Financial – Acceptance of Financial Reports:

Resolved that the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for November 2016 Cash Flow Summary, Trial Balance 7/1/16 through 12/31/16, Revenue Budget Status 7/1/16 through 12/31/16, Appropriation Status Report 7/1/16 through 12/31/16 and:

- Warrant #25 – General Fund – December 9, 2016
- Warrant #11 – T&A Fund – December 9, 2016
- Warrant #11 – Federal Fund – December 9, 2016
- Warrant #10 – Cafeteria Fund – December 9, 2016
- Warrant #26 – Medicare Reimbursement Gen’l Fund – December 31, 2016
- Warrant #27 – General Fund – December 23, 2016
- Warrant #12 – T&A Fund – December 23, 2016
- Warrant #11 – Cafeteria Fund – December 23, 2016
- Warrant #10 – Capital Fund – December 23, 2016
- Warrant #12 – Federal Fund – December 23, 2016
- Warrant #13 – Payroll T&A – December 31, 2016

Upon vote, motion unanimously carried.

On a motion duly made by Kathleen McDonough, seconded by Diana Caracciolo, resolved that the Board of Education move into Executive Session to discuss a personnel matter and adjourn from the Executive Session. Upon vote, motion unanimously carried. Said public meeting adjourned at 7:25 p.m.

Respectfully submitted,

Marianne DeCicco, District Clerk