

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK**

MINUTES OF REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION, duly called and held on Monday, November 28, 2016 in the Lincoln Orens Middle School Auditorium. Jack Vobis, President, called the meeting to order at 7:40 p.m.

PLEDGE OF ALLEGIANCE

CERTIFICATION

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Oceanside-Island Park Herald, the Island Park Tribune and posted at both schools, the Public Library and Village Hall. Further, all members of the Board of Education had due notice of said meeting.

ROLL CALL

| | |
|---------------------------------|-----------------------------------------------|
| JACK VOBIS, President | ROSMARIE T. BOVINO, Superintendent of Schools |
| DIANA CARACCILO, Vice President | ROBERT COHEN, District Counsel |
| TARA BYRNE, Trustee | MARIE DONNELLY, School Business Official |
| KATHLEEN McDONOUGH, Trustee | MARIANNE DeCICCO, District Clerk |
| MATTHEW F. PACCIONE, Trustee | |

APPROVAL OF MINUTES:

Resolution #186 - 2016-2017 - Minutes of Regular Business Meeting dated October 24, 2016:

On a motion duly made by Matthew F. Paccione, seconded by Tara Byrne, resolved that the Board of Education approve the Minutes of the Regular Business Meeting dated October 24, 2016. Reading of same being waived. Upon vote, motion unanimously carried.

Resolution #187 - 2016-2017 – Minutes of Special Business Meeting dated November 7, 2016:

On a motion duly made by Matthew F. Paccione, seconded by Tara Byrne, resolved that the Board of Education approve the Minutes of the Special Business Meeting dated November 7, 2016. Reading of the same being waived. Upon vote, motion unanimously carried.

PRESENTATIONS TO THE BOARD OF EDUCATION:

FXH and LOMS Student of the Month Recognition

In Island Park Schools, we recognize good citizenship as an important quality in our students and want to recognize the students who exhibit the characteristics of good citizens. Good citizens work together with their classmates and teachers with a cooperative attitude. They complete their work diligently and exhibit good behavior. Many of them display leadership qualities, serving as role models for their peers.

Jacob Russum, Principal of the Francis X. Hegarty School, called upon the following students to receive their recognition as Student of the Month for October:

| | |
|---------------------------------|-----------------------------|
| Kindergarten, Leah Schade | First Grade, Emerson Earley |
| Second Grade, Valentina Boncina | Third Grade, Caelin Feehan |
| Fourth Grade, Brianna Dennis | |

Vincent Randazzo, Principal of the Lincoln Orens Middle School, called upon the following students to receive their recognition as Student of the Month for October:

| | |
|----------------------------------|--------------------------------|
| Fifth Grade, Anthony Berzosa | Sixth Grade, Maryann Guzman |
| Seventh Grade, Katherine Almeida | Eighth Grade, Christina Killen |

Dr. Bovino congratulated the boys and girls that were awarded the Student of the Month recognition. She stated that she, the Board of Education, Dr. Scimeca and their principals believe that each one of the students has

distinguished themselves not just for their talents and abilities but for their effort and persistence that they put into everything they do in school. As student of the month for their entire grade, they make their parents proud, their school proud and their community proud. Thank you to PTA for providing the refreshments and gifts to our students.

Bond Scope Presentation

Next, Dr. Bovino introduced Roger Smith, Principal Architect, Fred Seeba, Professional Engineer and Steve Walsh, Architecture from BBS Architects and Engineers to discuss the Bond Proposal Project. A Bond Scope Presentation slideshow was presented showing the details of the projects proposed and the financial status of the District with reference to funding the proposal. Residents can read about the bond referendum on the district's website www.ips.k12.ny.us as well as the district's Facebook page, "Island Park Schools." A question/answer session was open to the Board and Public with the staff from BBS and Dr. Bovino, Superintendent of Schools. Members of the public thanked Dr. Bovino and the Board of Education for proposing these projects to enhance the Island Park Schools.

Cold War Veterans Tax Reduction

Dr. Bovino introduced Marie Donnelly, School Business Official, to report about the exemption from real property taxation that is available for qualified residential real property owned by Cold War veterans* or certain members of their family. Mrs. Donnelly stated that this is an exemption that would become available to eligible residents if the Board of Education adopts a resolution to participate.

*A Cold War veteran is a person, male or female, who served on active duty in the United States armed forces between September 2, 1945 and December 26, 1991, and was discharged or released therefrom under honorable conditions. **Note: If a Cold war veteran receives the exemption under Real Property Tax Law Sections 458 or 458-a, he/she is not eligible to receive an exemption under Section 458-b.*

There are currently 25 properties in Island Park that would qualify for this exemption.

If the Board of Education decides to adopt the exemption, it must set the percentage reduction. A resolution would be placed on the December agenda for formal approval so that notification may be given to the Nassau County Department of Assessment prior to the deadline of January 2, 2017.

REPORTS FROM ADMINISTRATION:

Superintendent

Dr. Bovino congratulated the staff and students with reference to their November fundraising events. FXH had their Winner's Walk that raised \$1300 to Island Harvest and LOMS Student Council raised \$827 during their loose change fundraiser during anti-bullying week and donated the money for a bench on the LB boardwalk in memory of Brendan Carr.

Dr. Bovino reminded the Board and public about the following upcoming events:

December 2 – Winter Brochure will be in the mail and PTA Vendor's Night

December 5 – LIRR Tracks Safety Program at FXH

December 6-16 Student Council Toy Drive

December 7 – Social Worker's Parenting Presentation 7 pm at FXH

December 13 – PTA Meeting will host "Don't Press Send" A special thank you to PTA for offering this program to parents.

Winter Concerts in the Schools:

December 8 – LOMS Winter Concert, 7 pm

December 15 – FXH Winter Concert, 10 am

December 23 – Ho Ho Ho Hegarty Caroling

December 9 – Sr. Citizen Brunch, LOMS at 9:30 am – 11 am

December 19 Next Bd of Ed Meeting

December 20 – IPFA Holiday Party (date changed from Dec 15)

December 27 – Rec Dept Holiday Ice Skating in LB, 11 am

PUBLIC BE HEARD:

Members of the public addressed the Board with the following concerns:

*For Your Information, there is an update on signage for handicap parking/accessible parking about being politically correct and new rules.

*Decision about 7th Grade Trip (Informed that there will be a modified NYC Trip)

*Rumors about bullying/assaulting minority students. If true, did the district address these issues?

(Incident occurred. Spanish Teacher handled incident well. Principals, social workers, psychologists and guidance counselor working with students to address concerns.)

RECOMMENDED ACTIONS:

Old Business:

Resolution #167 - 2016-2017 – Revision of Policy #1303.2 (J) – Duties of Appointees

(Second Reading/Adoption):

On a motion duly made by Diana Caracciolo, seconded by Kathleen McDonough, resolved that the Board of Education approve the second reading/adoption of the revision of Policy #1303.2 (J – Internal Claims Auditor) – Duties of Appointees to the Policies of the Island Park Schools Board of Education. Reading of the same being waived. Upon vote, motion unanimously carried.

New Business:

On a motion duly made by Matthew F. Paccione, seconded by Tara Byrne, resolved that the Board of Education waive the reading of Recommended Motions #188 through #204. Upon vote, motion to waive the readings unanimously carried. On a motion duly made by Diana Caracciolo, seconded by Matthew F. Paccione, resolved that the Board approve Recommended Motions #188 through #204. Upon vote, motion to approve unanimously carried.

Resolution #188 – 2016-2017 - Instructional Placement for Special Education and Pre-School Special Education Students:

Resolved that the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated November 28, 2016. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. Upon vote, motion to approve unanimously carried.

Resolution #189 - 2016-2017 – Summer Instructional Contract with Malverne UFSD:

Resolved, that the Board of Education approve a contract with Malverne UFSD and the Island Park School District for the period July 5, 2016 through August 12, 2016 for one student at the estimated tuition rate of \$4,866.49. Upon vote, motion to approve unanimously carried.

Resolution #190 - 2016-2017 – School Year Instructional Contract with Malverne UFSD:

Resolved, that the Board of Education approve a contract with Malverne UFSD and the Island Park School District for the 2016-2017 school year for one student at the estimated tuition rate of \$54,715.39. Upon vote, motion to approve unanimously carried.

Resolution #191 - 2016-2017 – Personnel – Family Medical Leave:

Resolved that the Board of Education approve a 12-week paid family medical leave for Catherine Gerbino, Physical Education Teacher, beginning on or about January 9, 2017 through April 19, 2017. Upon vote, motion to approve unanimously carried.

Resolution #192 – 2016-2017 – Personnel – Extended Sick Leave:

Resolved that the Board of Education, at the Superintendent's recommendation, approve an Extended Sick Leave for Kristin Bauer as per the Agreement between Island Park Board of Education and Island Park Faculty

Association (Article XII, "Leave of Absence," H 4.) for the period December 12 through December 23, 2016. (This follows a Family Medical Leave for the period September 19, 2016 through December 12, 2016 approved in Resolution #144 on September 26, 2016). Upon vote, motion to approve unanimously carried.

Resolution #193 - 2016-2017 – Personnel – Substitute Teacher Appointment:

Resolved that the Board of Education appoint the following individual as daily substitute:

| <u>Name</u> | <u>Area</u> | <u>Salary</u> | <u>Effective Date*</u> |
|--------------------|--------------------|---------------------------------------------------------------------|------------------------|
| Loretta Teran-Soto | Substitute Teacher | \$95.00 1 st 19 days \$100.00 20 th day on | 11/29/2016 |

Certification: Spanish 7-12, permanent

*Duration is contingent upon satisfactory performance and staffing needs of the District.

Upon vote, motion to approve unanimously carried.

Resolution #194 - 2016-2017 - Personnel - Teaching Salary Placement Change:

Resolved that the Board of Education approve the following salary changes in accordance with the provisions in the agreement with the Island Park Faculty Association:

| <u>Name</u> | <u>Position</u> | <u>New Salary Placement</u> | <u>Effective Date</u> |
|--------------------|--------------------|-----------------------------|-----------------------|
| Ryan Walter | Music Teacher | MA, Step 1 | June 2, 2016 |
| Cheryl Trumpy | Elementary Teacher | MA+50, Step 14 | June 29, 2016 |
| Jannine Sarrocco | Special Ed Teacher | MA+20, Step 4 | July 13, 2016 |
| Beth Rotella | Spanish Teacher | MA+40, Step 4 | Aug 23, 2016 |
| Jennifer Wilkinson | Special Ed Teacher | MA+30, Step 5 | Aug 31, 2016 |
| Donna Berg | Elementary Teacher | MA+60, Step 14 | Sept 9, 2016 |
| Matthew Thode | English Teacher | MA+20, Step 4 | Sept 9, 2016 |
| Dominick Barone | Phys Ed Teacher | BA+10, Step 1 | Sept 13, 2016 |
| Kristiana Sefchek | Science Teacher | MA+10, Step 1 | Sept 22, 2016 |
| Rachel Wilhelm | Elementary Teacher | BA+20, Step 1 | Oct 17, 2016 |

Upon vote, motion to approve unanimously carried.

Resolution #195 – 2016-2017 – Extra-curricular – Bylaws/Charters of Clubs and Extra-Curricular Activities:

Resolved that the Board of Education approve the following Bylaws/Charter of Clubs and Extra-Curricular Activities during the 2016-2017 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, "Safeguarding, Accounting and Auditing of Extra-Curricular Activity Funds:"

Student Council Grades 7 & 8

Upon vote, motion to approve unanimously carried.

Resolution #196 - 2016-2017 - New York State Environmental Quality Review Act (SEQRA) Report for Proposed 2017 Bond Referendum Projects at Francis X. Hegarty Elementary School and Lincoln Orens Middle School:

Resolved that the Board of Education of the Island Park Union Free School District accepts the Environmental Conservation Law report prepared by Enviroscience Consultants, Inc. determining that the proposed Bond project is a Type II action under SEQRA regulations. These actions represent routine activities of educational institutions that do not have significant adverse effects on the environment in accordance with 6NYCRR 617.5(c)(8). Upon vote, motion to approve unanimously carried.

Resolution #197 - 2016-2017 –New Recreation Vendor:

Resolved that the Board of Education approve the following vendor to provide a Hula Hoop Class to the Island Park School Recreation Program for the 2016-2017 school year as follows:

Samantha Metzger d/b/a Sammi Hoops
PO Box 44, Long Beach, NY 11561

\$60 per class for up to 14 adults; \$75 per class for 15+ adults

Upon vote, motion to approve unanimously carried.

Resolution #198 - 2016-2017 – Financial – Budget Transfers:

Resolved that the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated November 28, 2016. Upon vote, motion to approve unanimously carried.

Resolution #199 - 2016-2017 – Financial – Acceptance of Financial Reports:

Resolved that the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: General Fund Monthly Cash Flow, Trial Balance 7/1/16-10/31/16; Revenue Budget Status 7/1/16-10/31/16, Appropriate Status Report 7/1/16-10/31/16 and:

- Warrant 18 – General Fund – October 28, 2016
- Warrant 7 – Cafeteria Fund – October 28, 2016
- Warrant 7 – Capital Fund – October 28, 2016
- Warrant 7 – Federal Fund – October 28, 2018
- Warrant 8 – Federal Fund – October 28, 2018
- Warrant 6 – Payroll T&A Fund – October 29, 2016
- Warrant 20 – General Fund – November 9, 2016
- Warrant 8 – T&A Fund – November 9, 2016
- Warrant 8 – Cafeteria Fund – November 9, 2016
- Warrant 8 – Capital Fund – November 9, 2016
- Warrant 9 – Federal Fund – November 9, 2016
- Warrant 7 – Payroll R&A Reiss – November 9, 2016

Upon vote, motion to approve unanimously carried.

Resolution #200 - 2016-2017 – Approve the Calling of a Special District Meeting and Adoption of Bond Proposition:

Resolved that the Board of Education of the Island Park Union Free School District, New York, at its Regular Business Meeting on November 28, 2016, direct submission of bond propositions at a Special District Meeting and Election of the qualified voters of said school district, to be held January 24, 2017 from 7:00 A.M. to 9:00 P.M (Prevailing Time) at the Lincoln Orens Middle School Auditorium Foyer, 150 Trafalgar Boulevard, Island Park, NY, for the purpose of voting upon the following Bond Proposition:

BOND PROPOSITION #1

- (a) That the Board of Education (the “Board”) of the Island Park Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to partially reconstruct and construct improvements to school buildings (the “Project”), substantially as referred to and described in a Plan, prepared for the District by BBS Architects, Landscape Architects, & Engineers, P.C., (the “Plan”), which Report is on file and available for public inspection in the office of the District Clerk, including roof replacements; improvements to the heating, ventilation, drainage, electrical, public address and fire safety systems; floor, door, cabinetry and ceiling replacements; and interior classroom reconstruction and space reconfiguration; the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith, and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not exceeding the aggregate estimated maximum cost of \$15,362,569 (including Capital Reserve Fund monies); provided that the estimated costs of the components of the Project as set forth in detail in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;
- (b) that the amount of not to exceed \$2,862,569 currently on-hand or expected to be available in the District’s “Capital Reserve Fund” established by the voters on May 19, 2015 is hereby authorized to be expended for the Project;
- (c) that a tax in the amount of not to exceed \$12,500,000 is hereby authorized to pay the balance of the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and

- (d) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$12,500,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

BOND PROPOSITION #2

- (a) **THAT IN THE EVENT BOND PROPOSITION # 1 IS APPROVED**, the Board of Education (the “Board”) of the Island Park Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to construct air conditioning improvements to District school buildings (the “Project”), substantially as referred to and described in a Plan, prepared for the District by BBS Architects, Landscape Architects, & Engineers, P.C., (the “Plan”), which Report is on file and available for public inspection in the office of the District Clerk, including the installation of air conditioning systems and related electrical improvements; the foregoing to include the original furnishings, equipment, machinery, apparatus and ancillary or related site, demolition and other work required in connection therewith, and to expend therefor, including preliminary costs and costs incidental thereto and to the financing thereof, an amount not exceeding the aggregate estimated maximum cost of \$4,615,000; provided that the estimated costs of the components of the Project as set forth in detail in the Plan may be reallocated among such components if the Board of Education shall determine that such reallocation is in the best interests of the District;
- (b) that a tax in the amount of not to exceed \$4,615,000 is hereby authorized to pay the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education;
- (c) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$4,615,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and
- (d) **that if this Bond Proposition #2 is approved, it shall become effective only in the event that Bond Proposition #1 is also approved.**

Such Bond Propositions shall appear on the ballots used for voting at said Special District Meeting in substantially the following condensed form:

BOND PROPOSITION #1

(a) That the Board of Education (the “Board”) of the Island Park Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to partially reconstruct and construct improvements to school buildings, (“Projects”) and to expend therefor an amount not to exceed \$15,362,569; (b) that the amount of not to exceed \$2,862,569 currently on-hand or expected to be available in the District’s “Capital Reserve Fund” established by the voters on May 19, 2015 is hereby authorized to be expended for the Project; (c) that a tax in the amount of not to exceed \$12,500,000 is hereby authorized to pay the balance of the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; and (d) that in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$12,500,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable.

BOND PROPOSITION #2

(a) **THAT IN THE EVENT BOND PROPOSITION # 1 IS APPROVED**, the Board of Education (the “Board”) of the Island Park Union Free School District, in the County of Nassau, New York (the “District”), is hereby authorized to construct air conditioning improvements to school buildings, (the “Project”), and to expend therefor an amount not to exceed \$4,615,000; (b) that a tax in the amount of not to exceed \$4,615,000 is hereby authorized to pay the cost of the Project, such tax to be levied and collected in installments in such years and in such amounts as shall be determined by said Board of Education; (c) that

in anticipation of said tax, bonds of the District are hereby authorized to be issued in the principal amount of not to exceed \$4,615,000 and a tax is hereby voted to pay the interest on said bonds as the same shall become due and payable; and (d) **that if this Bond Proposition #2 is approved, it shall become effective only in the event that Bond Proposition #1 is also approved.**

Upon vote, motion to approve unanimously carried.

Resolution #201 - 2016-2017 – Minutes of Special Business Meeting dated November 9, 2016:

Resolved that the Board of Education approve the Minutes of the Special Business Meeting dated November 9, 2016. Upon vote, motion to approve unanimously carried.

Resolution #202 – 2016 – 2017 – Personnel – Resignation of ½ time Long-term Per Diem Substitute Teacher:

Resolved that the Board of Education accept the resignation of Elizabeth Peckham as the ½ time Long-term Per Diem Substitute Teacher effective November 30, 2016 for personal reasons. Upon vote, motion to approve unanimously carried.

Resolution #203 - 2016-2017 - Personnel - Approval of Annual Long-term Per Diem Substitute Teacher:

Resolved that the Board of Education approve the following annual prorated appointment:

| <u>Name</u> | <u>Area</u> | <u>Salary Placement</u> | <u>Duration*</u> |
|----------------|-------------------------------------------------|-------------------------|------------------|
| Jill Lowenfels | Substitute Teacher (LOMS Primary Assignment) | \$120/per day | 12/1/16-6/23/17 |

Certification: Childhood Education (Gr 1-6) Initial and Early Childhood Education (Bir-Gr 2) Initial

*Duration is contingent upon satisfactory service and staffing needs of the District.

Resolution #204 – 2016-2017 – Financial – Extension of Transportation Contracts:

Resolved that the Board of Education approve the extension of the transportation contracts for the 2016-2017 school year at the CPI or whatever measure of index is in place and recognized by the New York State Education Department for annual contract increases for each year as follows:

| <u>Vendor Name</u> | <u>School/Program</u> | <u>Duration</u> |
|--------------------|----------------------------------------------------------------|-----------------------|
| First Student | Little Village, Martin DePorres-Elmont and Woodward Parkway | 2016-2017 School Year |

Upon vote, motion to approve unanimously carried.

On a motion duly made by Diana Caracciolo, seconded by Kathleen McDonough, resolved that the Board of Education move into Executive Session to discuss a legal matter and adjourn from the Executive Session. Upon vote, motion unanimously carried. Said public meeting adjourned at 10:00 p.m.

Respectfully submitted,

Marianne DeCicco, District Clerk