

**BOARD OF EDUCATION
ISLAND PARK UNION FREE SCHOOL DISTRICT
ISLAND PARK, NEW YORK**

MINUTES OF REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION, duly called and held on Monday, September 25, 2017 in the Conference Center. Jack Vobis, President, called the Regular Business Meeting to order at 7:00 pm.

ROLL CALL

JACK VOBIS, President	ROSMARIE T. BOVINO, Superintendent of Schools
DIANA CARACCILOLO, Vice President	ROBERT COHEN, District Counsel
TARA BYRNE, Trustee	MARIE DONNELLY, School Business Official
KATHLEEN McDONOUGH, Trustee	VINCENT RANDAZZO, Assistant Superintendent
RAY MILEY, Trustee	MARIANNE DeCICCO, District Clerk
	SYNTAX, Public Relations Consultants

APPROVAL OF MINUTES:

Resolution #132 - 2017-2018 - Minutes of the Regular Business Meeting dated June 12, 2017:

On a motion duly made by Ray Miley, seconded by Tara Byrne, resolved that the Board of Education approve the Minutes of the Regular Business Meeting dated June 12, 2017. Reading of the same being waived. Upon vote, motion unanimously carried.

PRESENTATIONS TO THE BOARD OF EDUCATION:

SOAR Award Recipients (Superintendent's Outstanding Achievement Recognition) -

The award is called S.O.A.R. (Superintendent's Outstanding Achievement Recognition). Dr. Bovino stated that this award has been presented to deserving support staff members and faculty members for 21 years. This award recognizes the outstanding contributions individuals have made to Island Park students and the Island Park Community. Dr. Bovino announced that the recipients were recognized at the first Superintendent's Conference with their colleagues. She would now like to recognize these members by presenting them with a plaque stating, *"SOAR Presented Annually by the Superintendent of the Island Park UFSD to a Staff Member in Recognition of Outstanding Contributions to the Island Park Students and the Island Park Community...2016-2017 Recipients...Nancy Lester, Peter Gillen and Sherry Dubler."* Dr. Bovino thanked these individuals for their dedication to the children and the community of Island Park.

After the presentation, Dr. Bovino requested that we take a brief intermission from the public meeting to honor the achievement of these individuals.

REPORTS FROM ADMINISTRATION:

PUBLIC BE HEARD:

Mr. Schurin stated that he sent Dr. Bovino an email to share with the Board with reference to the Media Policies that are on this evening's Agenda. He asked if the Board received it. He stated that if they did, they did not take his recommendations in consideration. Mr. Vobis replied that the Board did receive his email. Dr. Bovino and Mr. Vobis both reassured Mr. Schurin that the policies and regulations were reviewed by the District's attorney and reviewed by members of the Board of Education. Discussion pursued with Dr. Bovino, members of the Board, Mr. Cohen and Mr. Schurin.

RECOMMENDED ACTIONS:

Old Business:

On a motion duly made by Tara Byrne, seconded by Kathleen McDonough, resolved that the Board of Education waive the readings of Motions #117, 118, 119 and 120 under Old Business. Upon vote, motion to waive the readings unanimously carried.

Resolution #117 – 2017-2018 – Revision to Policy #1602.1 School Sponsored Information Media and Regulation #1602.1 School District Media Release Form (Second Reading/Adoption) (revisions in red):

On a motion duly made by Tara Byrne, seconded by Kathleen McDonough, resolved that the Board of Education approve the revision to Policy #1602.1 School Sponsored Information Media and Regulation #1602.1 School District Media Release Form to the Policies of the Island Park Schools Board of Education. Upon vote, motion unanimously carried.

Resolution #118 – 2017-2018 – Revision to Policy #1602.2 Public Information and Regulation #1602.2 School District Media Release Form (Second Reading/Adoption) (revisions in red):

On a motion duly made by Tara Byrne, seconded by Kathleen McDonough, resolved that the Board of Education approve the revision to Policy #1602.2 News Media Relations and Regulation #1602.2 Outside News Media Release Form to the Policies of the Island Park Schools Board of Education. Upon vote, motion unanimously carried.

Resolution #119 – 2017-2018 - Revision to Regulation #3800 – Rules and Regulations of Telecommunications Regulation (Second Reading/Adoption):

On a motion duly made by Tara Byrne, seconded by Kathleen McDonough, resolved that the Board of Education approve the revisions of Regulation #3800 – Rules and Regulations of Telecommunications Regulation to the Policies of the Island Park Schools Board of Education. Upon vote, motion unanimously carried.

Resolution #120 – 2017-2018 - Revision to Regulation #3850 – Computer Resources and Data Management Regulation (Second Reading/Adoption):

On a motion duly made by Tara Byrne, seconded by Kathleen McDonough resolved that the Board of Education approve the revisions of Regulation #3850 – Computer Resources and Data Management Regulation to the Policies of the Island Park Schools Board of Education. Upon vote, motion unanimously carried.

New Business:

On a motion duly made by Ray Miley, seconded by Tara Byrne, resolved that the Board of Education waive the readings of Motions #133 through #160 under New Business. Upon vote, motion to waive the readings unanimously carried.

Resolution #133 - 2017-2018 – New Policy #3112.2 Reporting Student Progress (Grading System) and Regulation #3112.2 Reporting Student Progress (Grading System Regulations) (First Reading):

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the first reading of the new Policy #3112.2 Reporting Student Progress and new Regulation #3112.2 Reporting Student Progress to the Policies of the Island Park Schools Board of Education. Upon vote, motion to unanimously carried.

Resolution #134 – 2017-2018 – Instructional Placement for Special Education and Pre-School Special Education Students:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated September 25, 2017. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation will be sent to the Committee that the case be reconsidered. Upon vote, motion unanimously carried.

Resolution #135 - 2017-2018 – Instructional Contract with Variety Child and Learning Center:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the contract with Variety Child and Learning Center and the Island Park School District for the period July 1, 2017 through June 22, 2018 for tuition of \$7,197 for the 2017 Summer Program and \$43,664 for the September 6, 2017 through June 23, 2018 school year. Upon vote, motion unanimously carried.

Resolution #136 - 2017-2018 – Homebound Instruction Teachers:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the appointment of Beth Kimmelman, Dorothy Pace, Allison Amico, Alissa DeLucia, Elizabeth Peckham and Jennifer Wing as Homebound Instruction Teachers for the 2017-2018 school year. Stipend for said duties is \$66.97 per hour. Upon vote, motion unanimously carried.

Resolution #137 – 2017-2018 – Personnel – Teaching – Review of Probationary School Business Official’s File:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education directs the Superintendent of Schools to make available for review by the Board, in Executive Session, on **October 23 at 6:30 p.m.**, prior to the regular Board meeting, the personnel record and file of the probationary school business official who will be recommended for tenure by December 1, 2017. Upon vote, motion unanimously carried.

Resolution #138 - 2017-2018 – Personnel – Resignation Teaching Assistant:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education accept the resignation of Brittany Cohen, Teaching Assistant at the Lincoln Orens Middle School, effective after school on September 26, 2017.

Resolution #139 - 2017-2018 – Personnel – Teaching Leave Replacement:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following teaching leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Loretta Teran-Soto	Spanish Teacher	MA, Step 1	9/5/17-10/5/17
Certification: Spanish 7-12, Permanent			
*On or about			
Upon vote, motion unanimously carried.			

Resolution #140 - 2017-2018 – Personnel – Teacher - Family Medical Leave:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve a paid family medical leave for Employee #251 beginning September 5 through September 20, 2017. Upon vote, motion unanimously carried.

Resolution #141 - 2017-2018 - Personnel – Teacher – Family Medical Leave/Extended Sick Leave:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve a paid family medical leave for Employee #109 beginning September 5 through September 18, 2017 and then an extended sick leave from September 19 through October 4, 2017. Upon vote, motion unanimously carried.

Resolution #142 - 2017–2018 – Personnel – Teacher – Family Medical Leave:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve a paid family medical leave for Employee #64 beginning October 10, 2017 through January 16, 2018. Upon vote, motion unanimously carried.

Resolution #143 - 2017-2018 – Personnel – Annual Per Diem LTS Teacher:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following Annual Per Diem LTS Teacher:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Meghan Walsh	Per Diem LTS Teach (LOMS)	\$120/per day	10/10/17-6/22/18

Certification Status: ESOL, Initial

*Duration is contingent upon satisfactory service and staffing needs of the District.

Upon vote, motion unanimously carried.

Resolution #144 - 2017 – 2018 – Personnel – Salary Stipend:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following salary stipend in accordance with the provisions in the Agreement with the Island Park Faculty Association for teachers who have reached above the 60 credits:

<u>Name</u>	<u>Effective Date</u>	<u>Position</u>	<u>Stipend</u>
Christine Chu	August 28, 2017	Computer Teacher	\$2,000
Barbara Ried	August 29, 2017	Elementary Teacher	\$2,000

Upon vote, motion unanimously carried.

Resolution #145 - 2017-2018 – Personnel – Extra-Curricular & Co-Curricular

Advisors/Coaching/Supervisor Positions:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following Extra-Curricular & Co-Curricular Advisors/Coaching/Supervisor Positions for the 2017-2018 school year:

<u>CLUB</u>	<u>GRADE(S)</u>	<u>NAME</u>	<u>STIPEND</u>
Art Club	3-4	Diane Horn	\$57.49/hr.
Chef's Club	5-8	Elizabeth Peckham	\$57.49/hr.
Chess Club	5-8	Elliott Clifton	\$57.49/hr.
Green Club	3-4	Nancy Lester, Lisa Roberts	\$57.49/hr.
Homework Club Substitute*	3-4	Beth Kimmelman	\$57.49/hr.
Marching Band	5-8	Ryan Walter	\$57.49/hr.
Photography Club	5-8	Chris Jahn	\$57.49/hr.
Sci Olympiad/Sci Club	6-8	Kristiana Sefchek	\$57.49/hr.
Scrabble Club	5-8	Kevin Denis	\$57.49/hr.
8th Grade Trip (if overnight)	8	Patricia Collins	\$2,069
7th Grade Trip	7	Charles Appel	\$1,350
<u>WINTER I SEASON</u>			
Basketball (Boys)	7	Dominick Barone	\$4,447
<u>WINTER II SEASON</u>			
Wrestling (Boys)	7-8	Dominick Barone	\$4,447
<u>SPRING SEASON</u>			
Softball (Girls)	7-8	Dominick Barone	\$4,447
Baseball (Boys)	7-8	Charles Appel	\$4,447
Co-Ed Track (Asst. Coach)	7-8	Jill Lowenfels	\$2,874

Basketball (Boys) Supervisor	7	Michael Giardino	\$60.24/per event
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WINTER II SEASON

Basketball (Girls) Supervisor	7	Charles Appel	\$60.24/per event
Wrestling (Boys) Supervisor	7-8	Keith Mangineli	\$60.24/per event

SPRING SEASON

Softball (Girls) Supervisor	7-8	Michael Giardino	\$60.24/per event
Baseball (Boys) Supervisor	7-8	Peggy Leone	\$60.24/per event
Track Supervisor	7-8	Kevin Denis	\$85.85/per event

Upon vote, motion unanimously carried.

Resolution #146 - 2017-2018 – Personnel – Extra-Curricular Resignations:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education accept the following extra-curricular resignations for personal reasons:

<u>Name</u>	<u>Advisor</u>	<u>Effective Date</u>
Marissa Mendes	Scrabble Club	9/6/17
Theresa Augello	Green Club Advisor	9/6/17
Stacy Berkowitz	Green Club Advisor/Healthy Living	9/6/17

Upon vote, motion unanimously carried.

Resolution #147 - 2017-2018 – Personnel – Per Diem Substitute Teacher Resignation:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education accept the resignation from Malaina Hynes, Per Diem Substitute Teacher effective 9/14/17. Received full time position in another district. Upon vote, motion unanimously carried.

Resolution #148 - 2017-2018 – Personnel – Recreation Staff for Teen Center:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following personnel for the Teen Center Program as follows:

<u>Name</u>	<u>Title</u>	<u>Hourly Rate</u>
Peggy Leone	Coach	\$32.71
Dominick Barone	Coach	\$32.71
Lynne Closs	Security Aide	\$24.32
Linda Rusnak	Audio/Visual Helper	\$23.65
Herminio Marrero	Chaperone	\$25.00
Victoria Fechtig	Chaperone	\$25.00
Joanne Sinatro	Chaperone	\$25.00
Susan Sandberg	Chaperone	\$25.00
Pamela Werner	Chaperone	\$25.00
Chrisoula Spiro	Chaperone	\$25.00
Alexa Alongi	Recreation Monitor	\$13.63
Nicholas Giovanelli	Recreation Monitor	\$13.40
Ricky Holodar	Recreation Aide	\$10.72
Nicholas Savarese	Recreation Aide	\$10.72
Emily Wirtz	Recreation Aide	\$10.72
Sabrina Dilorenzo	Recreation Aide	\$10.54

Teen Center is held on Friday's from 5:30 pm to 10 pm on the following dates: Oct 20, Oct 27, Nov 17, Dec 1, Dec 8, Jan 5, 2018, Jan 19, Feb 2, Feb 9 and Mar 2, 2018.

Upon vote, motion unanimously carried.

Resolution #149 – 2017-2018 – Personnel – Family Fall Festival Recreation Staff:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following Recreation staff to work the Family Fall Festival on October 28, 2017:

<u>Name</u>	<u>Title</u>	<u>Hourly Rate</u>
Lynne Closs	Recreation Assistant	\$27.27
Lori Grillo	Recreation Monitor	\$16.31
Alexa Alongi	Recreation Monitor	\$13.63
Nicholas Giovanelli	Recreation Monitor	\$13.40
Victoria Rodriguez	Recreation Monitor	\$13.40
Nicholas Savarese	Recreation Aide	\$10.72
Ricky Holodar	Recreation Aide	\$10.72
Sabrina Dilorenzo	Recreation Aide	\$10.54
John Hornung	Student Worker	\$ 8.90
Samantha Reichert	Student Worker	\$ 8.90
Katie Cleary	Student Worker	\$ 8.90

Upon vote, motion unanimously carried.

Resolution #150 - 2017-2018 – Personnel – Recreation Programs (Afternoons/Evenings and Saturdays):

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following Recreation staff to work the 2017-2018 Recreation Programs:

<u>Name</u>	<u>Recreation Program</u>	<u>Hourly Rate</u>
Peggy Leone	Swimming (Chaperone)	\$25.00
Alexa Alongi	Recreation Monitor (Saturday Programs)	\$13.63
Nicholas Giovanelli	Recreation Monitor	\$13.40
Joseph Klein	Recreation Monitor	\$10.72
Robert Reichel	Recreation Monitor	\$10.54
Michael Saggio	Recreation Monitor	\$10.54
Ricky Holodar	Recreation Aide	\$10.72
Nicholas Savarese	Recreation Aide	\$10.72
Emily Wirtz	Recreation Aide	\$10.72
Stephanie Andosca	Recreation Aide	\$10.54
John Hornung	Student Worker	\$ 8.90
Samantha Reichert	Student Worker	\$ 8.90
Katie Cleary	Student Worker	\$ 8.90
Christopher Saggio	Student Worker	\$ 8.90

Upon vote, motion unanimously carried.

Resolution #151 - 2017-2018 – Personnel – Recreation Coaches:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the appointment of the following individuals as Recreation Coaches*: Dominick Barone, Keith Manginelli, Carmen Skrine and Peggy Leone. Stipend for said duties as coach is \$32.71 per hour.

*All coaches possess NYS Teaching and/or Coaching Certifications, AED, CPR and First Aid certifications.

Upon vote, motion unanimously carried.

Resolution #152 - 2017 – 2018 – Recreation Vendor:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following vendor to provide youth swimming lessons to the Island Park Schools Recreation Program for 2017-2018 school year as follows:

Barry and Florence Friedberg JCC
15 Neil Court
Oceanside, NY 11572
516-766-4341
Service: Youth Swimming Lessons
Fee: \$75 per child/10 one-hour group session

Upon vote, motion unanimously carried.

Resolution #153 - 2017-2018 – Financial – Investigative Services Cooperative Bid for 2017—2018 School Year:

On a motion duly made by Kathleen McDonough, seconded by Tara Bryne, resolved that the Board of Education of the Island Park UFSD award the contract for investigative services for the 2017-2018 school year to Summit Security Services, Inc. with an assignment to TruView BSI, LLC.

Upon vote, motion unanimously carried.

Resolution #154 - 2017-2018 – Financial – Internal Claims Audit Reports:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education accept the Internal Claims Audit Reports for August 2017 as prepared by the Internal Claims Auditor, Stanley Packman. Upon vote, motion unanimously carried.

Resolution #155 - 2017-2018 - Financial – Budget Transfers:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated September 25, 2017.

Upon vote, motion unanimously carried.

Resolution #156 - 2017-2018 -- Financial - Acceptance of Financial Reports:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements for July 31, 2016, General Fund Cash Flow, Trial Balance 7/1/17-8/31/17; Appropriation Status Report 7/1/17-8/31/17; Revenue Budget Status 7/1/17-8/31/17; and:

Warrant 7 – General Fund – August 9, 2017
Warrant 8 – General Fund – August 31, 2017
Warrant 2 – Cafeteria Fund – August 31, 2017
Warrant 2 – Federal Fund – August 9, 2017
Warrant 3 – Federal Fund – August 31, 2017
Warrant 2 – Capital Fund – August 9, 2017

Upon vote, motion unanimously carried.

Resolution #157 – 2017-2018 – Teaching – Elementary Education Leave Replacement:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education approve the following Elementary Education Teacher leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration</u>
Jacqueline Nyman	Elem Ed Teacher	MA, Step 1	9/26/17-1/26/18*
Certification: Early Childhood Ed (Bir-Gr 2), Initial; Childhood Ed (Grs 1-6) Initial			

*On or about.

Upon vote, motion unanimously carried.

Resolution #158 - 2017-2018 – Extra-Curricular – Resignation:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education accept the resignation from Charles Appel, Grade 7 Trip Advisor for the 2017-2018 school year for personal reasons. Upon vote, motion unanimously carried.

Resolution #159 – 2017-2018 – Extra-Curricular – Resignation:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education accept the resignation from Charles Appel, Baseball Coach, for the 2017-2018 school year for personal reasons. Upon vote, motion unanimously carried.

Resolution #160 – 2017-2018 – Extra-Curricular – Appointment:

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education appoint Dean Bacigalupo as the Grade 7 Trip Advisor for the 2017-2018 school year. Stipend for said duties as Advisor is \$1,350 as per the Agreement between the Island Park Board of Education and the Island Park Faculty Association. Upon vote, motion unanimously carried.

On a motion duly made by Kathleen McDonough, seconded by Tara Byrne, resolved that the Board of Education move into Executive Session to discuss a matter of personnel. Upon vote, motion unanimously carried. Said public meeting adjourned at 8:10 pm.

Respectfully submitted,

Marianne DeCicco, District Clerk