

**BOARD OF EDUCATION  
ISLAND PARK UNION FREE SCHOOL DISTRICT  
ISLAND PARK, NEW YORK**

**MINUTES OF REGULAR BUSINESS MEETING OF THE BOARD OF EDUCATION**, duly called and held on Monday, November 27, 2017 in the Conference Center. Jack Vobis, President, called the meeting to order at 7:00 p.m.

**PLEDGE OF ALLEGIANCE**

**CERTIFICATION**

The District Clerk certified that pursuant to Section 104, Open Meetings Law, notice of meeting was sent to the Oceanside-Island Park Herald, the Island Park Tribune and posted at both schools, the Public Library and Village Hall. Further, all members of the Board of Education had due notice of said meeting.

**ROLL CALL**

JACK VOBIS, President	ROSMARIE T. BOVINO, Superintendent of Schools
DIANA CARACCILOLO, Vice President	ROBERT COHEN, District Counsel
TARA BYRNE, Trustee	VINCENT RANDAZZO, Asst Superintendent
KATHLEEN McDONOUGH, Trustee	MARIE DONNELLY, School Business Official
RAYMOND MILEY, Trustee	MARIANNE DeCICCO, District Clerk

**APPROVAL OF MINUTES:**

**Resolution #190 - 2017-2018 - Minutes of Regular Business Meeting dated October 23, 2017:**

On a motion duly made by Kathleen McDonough, seconded by Diana Caracciolo, resolved that the Board of Education approve the Minutes of the Regular Business Meeting dated October 23, 2017. Reading of the same being waived. Upon vote, motion unanimously carried.

**PRESENTATIONS TO THE BOARD OF EDUCATION:**

**\*FXH and LOMS Student of the Month Recognition**

In Island Park Schools, we recognize good citizenship as an important quality in our students and want to recognize the students who exhibit the characteristics of good citizens. Good citizens work together with their classmates and teachers with a cooperative attitude. They complete their work diligently and exhibit good behavior. Many of them display leadership qualities, serving as role models for their peers.

Jacob Russum, Principal of the Francis X. Hegarty School, called upon the following students to receive their recognition as Student of the Month for October:

Kindergarten, James Grasso	First Grade, Julia O’Connell
Second Grade, Zoe Seitz	Third Grade, Thomas Parker
Fourth Grade, Madison Brandt	

Bruce Hoffman, Principal of the Lincoln Orens Middle School, called upon the following students to receive their recognition as Student of the Month for October:

Fifth Grade, Kaitlyn Griffin	Sixth Grade, Hailey Cardiello
Seventh Grade, Caitlin Llewellyn	Eighth Grade, Elsy Guzman-Amaya

Dr. Bovino congratulated the boys and girls that were awarded the Student of the Month recognition. She stated that she, the Board of Education, Mr. Randazzo, Dr. Scimeca and their principals believe that each one of the students has distinguished themselves not just for their talents and abilities but for their effort and persistence that they put into everything they do in school. As student of the month for their entire grade, they make their parents proud, their school proud and their community proud. Thank you to PTA for providing the refreshments and gifts to our students.

**\*Update from Robert Cohen, Counsel for the District with reference to the Board of Education of IP UFSD v. Long Island Power Authority, et al (Tax Certiorari Proceedings)**

Mr. Cohen gave the Board and the community an update on the litigation that was commenced in 2015 against the Long Island Power Authority (LIPA) and National Grid by the Island Park Schools. He did not go into the entire history of the case, but provided a summary of what occurred since he last made his report this past August.

He stated that the discovery stage of the case was winding down and that since August, the parties had completed thirteen depositions (eighteen in all). Most recently, Ms. Donnelly, the District's School Business Official, gave her deposition on October 5, 2017 and Dr. Bovino, Superintendent of Schools gave her deposition on November 2, 2017. In addition, three representatives from LIPA and three former general counsels were deposed. Subsequently two representatives and a former assistant general counsel from National Grid were also deposed. There are just one and a half more depositions to be taken (one new witness and a previous witness who will be recalled for part of the day).

A conference was also held before Judge Driscoll in the Nassau County Supreme Court on November 3, 2017. At that time, Judge Driscoll issued an Order extending the discovery stage through the end of November, he scheduled a pre-trial conference for December 15, 2017. It is anticipated that settlement discussions will begin at this pre-trial conference.

Judge Driscoll's Order also set a December 22, 2017 deadline to file a certification with the Court that the case is trial ready. The parties were given permission to file Summary Judgment motions, which must be fully submitted to the Court by February 27, 2018. Summary Judgment motions are the procedural method by which the parties attempt to demonstrate to the Court that there is no need for a trial. Instead, they provide documentary evidence and deposition testimony, as well as case law, to argue that their party is entitled to judgment in its favor. We will be preparing and filing a Summary Judgment motion on behalf of Island Park Schools.

In the event that Summary Judgment is denied, Judge Driscoll has set a firm trial date for April 23, 2018. It is anticipated that the trial will take at least a week to complete.

If we prevail on either Summary Judgment or at Trial, LIPA and National Grid will be ordered to discontinue their tax certiorari proceedings with Nassau County. If we do not prevail, the tax certioraris will go forward, and we will seek to participate in the resolution of those proceedings to mitigate this negative impact upon the District.

Mr. Cohen noted that on the evening's agenda, recommended Motion #192 is being offered for approval by the Board. This resolution authorizes the Board's retention of the Albany, New York firm of LJM RAD, LLC to provide government relations counsel services to advocate on behalf of the District and community of Island Park with legislators and the Governor. The District will also be entering into an

Intermunicipal Agreement with the other school districts and municipalities that have brought suit, both in Nassau and Suffolk Counties, for purposes of sharing the cost and expenses associated with the retention of the LJM RAD firm. Mr. Cohen recommended that the Board adopt this resolution so that all bases are covered and we can do everything we possibly can to win the lawsuit or achieve a favorable settlement.

After Mr. Cohen's report, Mr. Jack Vobis, Board President, opened the floor to questions from the Board and the public. Discussions ensued.

**\*5-Year Facilities Plan**

Dr. Bovino stated that the State Education Department mandates that each school district provide suitable and adequate facilities to accommodate the programs of the district. She stated that the district must develop and keep on file a comprehensive long-range plan pertaining to the educational facilities and that the plan be reevaluated and made current annually. The district hired Ivan Carasquillo, of the Facilities Management Group (TFMG) to maintain, update and file the 5-year Building Plan required by the State Education Department. Mr. Carasquillo presented the facility estimated five-year capital report on the four district owned buildings to the Board of Education and public this evening.

**CORRESPONDENCE:**

Dr. Bovino and Members of the Board of Education are in receipt of a letter from Michael McGinty, Mayor of the Village of Island Park inviting them to the month of December's holiday activities.

Mr. Vobis read the following dates:

- Blessing of the Crèche – December 9 at 6:30 pm
- Santa visits Masone Beach – December 9 at 11 am
- Breakfast with Santa at IP Fire Dept – December 10 at 10 am
- Menorah lighting at Village Green – December 12 at 6 pm

**RECOMMENDED ACTIONS:**

**Old Business:**

**Resolution #304 - 2016-2017 – Personnel – Amend Family Medical Leave:**

On a motion duly made by Tara Byrne, seconded by Diana Caracciolo, resolved that at the March 20, 2017 Business Meeting of the Board of Education the Board approved a paid family medical leave for Employee #350. Due to the birth of the child, the dates of the paid leave and unpaid leave are changed as follows:

“Paid family medical leave for Employee #350 beginning May 9, 2017 [instead of May 4, 2017] through May 31, 2017 [instead of May 25, 2017]. At the conclusion of the paid family medical leave, an unpaid leave will begin June 1, 2017 [instead of May 26, 2017] through September 29, 2017 [instead of October 5, 2017].”

Reading of the same being waived. Upon vote, motion unanimously carried.

**New Business:**

**Resolution #191 - 2017-2018 – Administrator Tenure:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education accept the recommendation of the Superintendent of Schools and approve the appointment to tenure to Mrs. Marie Donnelly as the Island Park Schools School Business Official effective December 1, 2017. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #192 - 2017-2018 – Island Park v. National Grid/LIPA Litigation:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education hereby authorizes and approves the retention of LJM RAD, LLC (40 Beaver Street, Albany, NY 12207) for government relations counsel services, subject to the receipt of a Retainer Agreement for said services;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate this Retainer Agreement on behalf of the Board of Education;

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the District to enter into an Intermunicipal Agreement with other participating municipalities for purposes of sharing the costs and expenses associated with the services provided by LJM RAD, LLC; and,

BE IT FURTHER RESOLVED that the Board of Education hereby authorizes the President of the Board of Education to execute the necessary documents to effectuate this Intermunicipal Agreement on behalf of the Board of Education.

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #193 - 2017-2018 – Special Education Plan:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education accept the recommendation of the Superintendent of Schools to approve the updated District Plan for Special Education for the 2017-2018 school year. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #194 - 2017-2018 – Response to Intervention Plan (RTI)/Academic Intervention Services Plan (AIS):**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education accept the recommendation of the Superintendent of Schools to approve the updated Response to Intervention Plan (RTI)/Academic Intervention Service Plan (AIS) for the students of the Island Park Schools. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #195 – 2017-2018 - Instructional Placement for Special Education and Pre-School Special Education Students:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education arrange to provide the special education programs and services recommended by the Committee on Special Education and the Committee on Preschool Special Education, dated November 27, 2017. Note: In the event the Board of Education disagrees with any of the recommendations of the Committee concerning the placement or program for any of these pupils, a recommendation should be sent to the Committee that the case be reconsidered. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #196 - 2017-2018 – Special Education Services Contract:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the contract between Long Beach Public Schools and the Island Park School District for tuition of \$74,412 for the period September 1, 2017 through June 30, 2018. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #197 - 2017-2018 – Personnel - Civil Service Appointment (Substitute):**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the following substitute appointment:

<u>Name</u>	<u>Title</u>	<u>Salary</u>	<u>Effective Date</u>
Joan McCreight	School Nurse	36.75/per hour	October 2, 2017

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #198 - 2017-2018 - Personnel - Teaching Salary Placement Change:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the following salary changes in accordance with the provisions in the agreement between the Island Park Board of Education and the Island Park Faculty Association:

<u>Name</u>	<u>Position</u>	<u>New Salary Placement</u>	<u>Effective Date</u>
Theresa Augello	Health Teacher	MA+40, Step 2	9/29/17
Dominick Barone	Physical Ed Teacher	MA, Step 2	5/31/17
Jillian Betancourt	Elementary Ed Teacher	MA+10, Step 2	5/31/17
Karen Davis	Science Teacher	MA+40, Step 16	6/20/17
Irlanda Feil	Spanish Teacher	MA+20, Step 5	7/31/17
Lisa Vides	Special Ed Teacher	MA+10, Step 4	6/20/17
Rachel Wilhelm	Elementary Ed Teacher	MA, Step 2	10/25/17
Jennifer Wing	Special Ed Teacher	MA+10, Step 2	6/14/17

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #199 - 2017-2018 – Personnel – Long Term Per Diem Substitute Teacher:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the following Long Term Per Diem Substitute Teacher Appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Ilyse Selowsky	LT Per Diem Substitute	\$120/per day	11/28/17-6/22/18

Certification: ESOL, Initial

\*Duration is contingent upon satisfactory service and staffing needs of the District.

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #200 - 2017-2018 - Personnel – Teaching Assistant Leave Replacement Appointment:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the following annual appointment:

<u>Name</u>	<u>Area</u>	<u>Salary Placement</u>	<u>Duration*</u>
Ann Marie Wolfe	Teaching Assistant	Step 1	11/28/17-6/22/18

Certification: Reading, PreK, K and Grs 1-6 Permanent

\*Duration is contingent upon satisfactory service and staffing needs of the District.

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #201 - 2017-2018 – Personnel – Teaching Leave Replacement:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the following teaching leave replacement appointment:

<u>Name</u>	<u>Position</u>	<u>Salary Placement</u>	<u>Duration*</u>
Loretta Teran-Soto Certification: Spanish 7-12, Permanent	Spanish Teacher	MA, Step 1	10/30 and 31 11/1, 2, 3, 6, 7, 8 & 13 (9 days)

\*On or about (covering for an employee on intermittent FMLA)

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #202 – 2017-2018 – Extracurricular – Bylaws/Charters of Clubs and Extra-Curricular Activities:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the following Bylaws/Charter of Clubs and Extra-Curricular Activities during the 2017-2018 school year as required by the NYS Education Department Office of Educational Management Services in its guidelines, “Safeguarding, Accounting and Auditing of Extra-Curricular Activity Funds:”

Builders Club, Chefs’ Club, Chess Club, Computer/Robotics Club,  
Homework Club, Marching Band, Math Olympiads Club, Model Club, National Jr Honor Society, Peer Mediation/Stress Reduction Club, Photography Club, Science Research Club, Scrabble Club, String Orchestra and Student Council

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #203 - 2017-2018 – LOMS Theater Arts Director/Back Stage Display Designer:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the appointment of Katherine Cassin as the LOMS Theater Arts Director/Back Stage Display Designer for the 2017-2018 school year. Fee for services rendered as Theater Arts Director/Back Stage Display Designer is set at \$3,894. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #204 - 2017-2018 – LOMS Theater Production Pianist:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the appointment of Yen Yen Hass as the LOMS Theater Arts Production Pianist for the 2017-2018 school year. Fee for services rendered as pianist is set at \$1,500.

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #205 - 2017-2018 – LOMS Theater Arts Costume Designer:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the appointment of Diana Vazquez as the LOMS Theater Arts Costume Designer for the 2017-2018 school year. Fee for services rendered as Costume Designer is set at \$1,100. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #206 - 2017-2018 – Personnel – Civil Service Resignation (Cleaner PT/Sub):**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education accept the resignation of Employee #821 for personal reasons effective November 2, 2017.

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #207 - 2017-2018 – Recreation Activity:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the Recreation Trip to Long Beach Ice Arena on Wednesday, December 27, 2017. This activity is offered to children in grades 3-8. The cost for is \$8 per child with a minimum of 20 participants (parents drop off/pick up children at the Long Beach Ice Arena). Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #208 - 2017-2018 – Recreation Vendor:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the following vendor to provide programs to the Island Park Schools Recreation Program for the 2017-2018 school year at the rate indicated:

Donald Papa d/b/a “Into the Light” (Yoga Instruction)  
\$7/per session

Total cost of the 10 group sessions may not exceed \$900.

Participants must pay the whole fee for 10 classes regardless of how many they attend.

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #209 - 2017-2018 – Financial – Internal Claims Audit Reports:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education accept the Internal Claims Audit Reports for October 2017 as prepared by the Internal Claims Auditor, Stanley Packman. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #210 - 2017-2018 – Financial – Budget Transfers:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education accept the recommendation of the Superintendent and approve the budget transfers dated November 27, 2017. Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #211 – 2017-2018 – Financial – Extension of Transportation Contracts:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the extension of the transportation contracts for the 2017-2018 school year at the CPI or whatever measure of index is in place and recognized by the New York State Education Department for annual contract increases for each year as follows:

Baumann Bus	Mary Louise Academy September 5, 2017 – June 22, 2018	\$1,372.26 per student per month (\$13,722.60 for 2017-18 school year)
Guardian Bus Co	Yeshiva of South Shore September 5, 2017 – June 22, 2018	\$1,119.80 per student per month (\$11,198.00 for 2017-18 school year)
	Barry Tech/Nassau BOCES September 5, 2017 – June 22, 2018	\$4,284.00 per month (\$42,840.00 for 2017-18 school year)
	Willet Ave School/Nassau BOCES September 5, 2017 – June 22, 2018	\$575.20 per month (\$5,752.00 for 2017-18 school year)
	Long Island HS for the Arts September 5, 2017 – June 22, 2018	\$428.40 per month (\$4,284.00 for 2017-18 school year)

First Student	Hagedorn Little Village School September 5, 2017 – June 22, 2018	\$4,518.39 per month (\$45,183.93 for 2017-18 school year)
	Wheatley School September 5, 2017 – June 22, 2018	\$1,827.31 per month (\$18,273.10 for 2017-18 school year)
	Center for Developmental Disab. September 5, 2017 – June 22, 2018	\$4,371.29 per month (\$43,712.92 for 2017-18 school year)
	Island Park UFSD September 5, 2017 – June 22, 2018	\$123,023.65 per month (\$1,230,236.51 for 2017-18 school year)

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #212 – 2017-2018 – Financial – Approval of New Transportation Contracts:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education approve the new transportation contracts for the 2017-2018 school year as follows:

<u>Vendor Name</u>	<u>School/Program Duration</u>	<u>Cost</u>
Baumann Bus	Variety Gallows September 5, 2017 – June 22, 2018	\$3,690.00 per student per month \$2,100.00 per month for monitor (\$57,900.00 for 2017-18 school year)
Baumann Bus	Rosemary Kennedy School September 7, 2017 – June 22, 2018	\$3,616.00 per student per month \$2,300.00 per month for monitor (\$59,160.00 for 2017-18 school year)
First Student	HANC Uniondale September 6, 2017 – June 22, 2018	\$2,657.00 per student per month (\$26,570.00 for 2017-18 school year)
First Student	St. Francis Prep September 7, 2017 – June 22, 2018	\$885.00 per student per month (\$8,850.00 for 2017-18 school year)

Reading of the same being waived. Upon vote, motion unanimously carried.

**Resolution #213 - 2017-2018 – Financial – Acceptance of Financial Reports:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education accept and approve the Treasurer’s monthly financial report and collateral statements and the following reports: General Fund Monthly Cash Flow, Trial Balance 7/1/17-10/31/17; Revenue Budget Status 7/1/17-10/31/17, Appropriate Status Report 7/1/17-10/31/17 and:

- Warrant 16 – General Fund – October 16, 2017
- Warrant 17 – General Fund – October 31, 2017
- Warrant 4 – Cafeteria Fund – October 16, 2017
- Warrant 6 – Federal Fund – October 16, 2017
- Warrant 7 – Federal Fund – October 31, 2017
- Warrant 5 – Capital Fund – October 16, 2017
- Warrant 6 – Capital Fund – October 31, 2017
- Warrant 5 – T&A Fund – October 31, 2017

Reading of the same being waived. Upon vote, motion unanimously carried.



**Resolution #214 – 2017-2018 – Financial – NYSIR Insurance Claim:**

On a motion duly made by Diana Caracciolo, seconded by Tara Byrne, resolved that the Board of Education accept the Superintendent's recommendation to have the New York State Insurance Reciprocal (NYSIR) satisfy a District claim by having payment made directly to Belfor Long Island LLC for cleaning and painting services at the Lincoln Orens Middle School (Steven L Foster Auditorium ceiling and walls) estimated at a total of \$145,290.18 (\$112,265.84 cleaning services and \$33,024.34 painting services); in addition, the District agrees to pay \$1,000 to NYSIR for its insurance deductible. Reading of the same being waived. Upon vote, motion unanimously carried.

On a motion duly made by Diana Caracciolo, seconded by Kathleen McDonough, resolved that the meeting be adjourned. Upon vote, motion unanimously carried. Said public meeting adjourned at 8:50 PM.

Respectfully submitted,

Marianne DeCicco, District Clerk